



TOWN OF AURORA COUNCIL WORKSHOP MINUTES

Council Chambers
Aurora Town Hall
Tuesday, December 15, 2015

ATTENDANCE

COUNCIL MEMBERS	Mayor Dawe in the Chair; Councillors Abel, Gaertner, Humfryes, Kim, Mrakas, Pirri, Thom, and Thompson
MEMBERS ABSENT	Councillor Humfryes
OTHER ATTENDEES	Town Clerk, Deputy Clerk, and Council/Committee Secretaries

Mayor Dawe called the meeting to order at 7:02 p.m.

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. APPROVAL OF THE AGENDA

Moved by Councillor Thom
Seconded by Councillor Gaertner

THAT the agenda as circulated by Legal and Legislative Services be approved.

CARRIED

3. CONSIDERATION OF ITEMS REQUIRING WORKSHOP

1. Procedural By-law Review

The Town Clerk provided an overview of the current Procedural By-law and presented options as well as recommendations respecting various aspects of the By-law.

(a) Rules of Debate

**Moved by Councillor Pirri
Seconded by Councillor Thom**

THAT Members' speaking times be changed as follows:

- a) At Committee meetings, Members be permitted to speak two (2) times on a subject, the first time being for a maximum of ten (10) minutes, and the second time being for a maximum of five (5) minutes; and
- b) At Council meetings, Members be permitted to speak two (2) times on a subject for a maximum of five (5) minutes each time.

CARRIED

(b) Public Participation

**Moved by Councillor Pirri
Seconded by Councillor Abel**

THAT a change in the start time of Open Forum to 6:45 p.m. be endorsed.

DEFEATED

**Moved by Councillor Thompson
Seconded by Councillor Abel**

THAT staff report back on the feasibility of moving Open Forum from Council meetings to General Committee meetings.

CARRIED

**Moved by Councillor Pirri
Seconded by Councillor Mrakas**

THAT Delegations who appear before General Committee not be permitted to delegate again at the following Council meeting, but may submit written material to Members of Council through the Clerk's Office.

CARRIED

**Moved by Councillor Pirri
Seconded by Councillor Abel**

THAT a policy which permits Delegations, on a majority vote, no more than one (1) extension of up to five (5) minutes be endorsed.

CARRIED

THAT the Procedural By-law rules giving effect to this policy cannot be waived on a two-thirds (2/3) vote.

DEFEATED

**Moved by Councillor Mrakas
Seconded by Councillor Pirri**

THAT a policy requiring Presentations and Delegations to submit any Presentation or Delegation material prior to a meeting, to be included on an Additional Items Agenda, be endorsed; and

THAT an increase in the time limit for Delegations by Town staff, consultants or contractors retained by the Town, or other persons delegated authority by the Town, to ten (10) minutes be endorsed.

CARRIED

**Moved by Councillor Thom
Seconded by Councillor Thompson**

THAT Delegations wishing to appear before Committee be required to advise the Town Clerk in writing no later than 4:30 p.m. two (2) days prior to the meeting.

CARRIED

(c) Notices of Motion

**Moved by Councillor Thompson
Seconded by Councillor Thom**

THAT the current rules on Notices of Motion be maintained.

CARRIED

(d) Specific Motions

**Moved by Councillor Pirri
Seconded by Councillor Thom**

THAT the inclusion in the Procedural By-law of rules on "Friendly Amendments," defined as minor amendments approved by the mover and seconder that are not voted on, be endorsed.

CARRIED

THAT an amendment to the Procedural By-law that would permit the withdrawal

of a motion with only the consent of the mover and seconder, but only after all Members who have indicated that they wish to speak to the motion have spoken, be endorsed.

DEFEATED

(e) Voting

**Moved by Councillor Pirri
Seconded by Councillor Mrakas**

THAT staff be directed to report back to Council on options to use electronic voting at Council meetings following acquisition of an electronic meeting management system, and upgrades to the audio visual equipment in the Council Chambers; and

THAT the inclusion of rules in the Procedural By-law to permit electronic voting by members be endorsed.

CARRIED

(f) Rules of Order

**Moved by Councillor Pirri
Seconded by Councillor Kim**

THAT the provisions of section 4.9 of the Procedural By-law be amended by replacing "*Bourinot's Rules of Order*" with "*Robert's Rules of Order*."

CARRIED

(g) Closed Session

**Moved by Councillor Pirri
Seconded by Councillor Thom**

THAT section 2.20 of the Procedural By-law be amended to include a requirement that a Meeting shall be closed to the public when the subject matter to be considered is an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the Ombudsman Act, an Ombudsman referred to in subsection 223.13 (1) of the *Municipal Act*, 2001, or the investigator referred to in subsection 239.2 (1) of the *Municipal Act*, 2001.

CARRIED

(h) Clarification and Interpretation

**Moved by Councillor Thom
Seconded by Councillor Kim**

THAT the Procedural By-law be amended to authorize the Clerk to create and amend an annotated version of the Procedural By-law to assist Members in complying with the rules as enforced and interpreted from time to time; and

THAT the Procedural By-law be amended to permit the Clerk to amend by-laws, minutes and other Council and Committee documentation for technical, typographical, or other administrative errors and omissions for the purpose of ensuring an accurate and complete record of proceedings.

CARRIED

(i) Meeting Efficiency

**Moved by Councillor Pirri
Seconded by Councillor Thom**

THAT staff be directed to report back on options for procedural rules that should not be waived even by a two-thirds (2/3) vote based on other municipal best practices.

CARRIED

**Moved by Councillor Pirri
Seconded by Councillor Gaertner**

THAT staff be directed to report on the necessary changes to the Procedural By-law to give effect to the policies adopted by Council at its Workshops on November 24 and December 15, 2015, including any necessary transition plan.

CARRIED

4. READING OF BY-LAW

**Moved by Councillor Abel
Seconded by Councillor Thom**

5796-15 BEING A BY-LAW to Confirm Actions by Council Resulting from Council Workshop on December 15, 2015.

CARRIED

5. ADJOURNMENT

**Moved by Councillor Kim
Seconded by Councillor Pirri**

THAT the meeting be adjourned at 8:55 p.m.

CARRIED

GEOFFREY DAWE, MAYOR

PATTY THOMA, DEPUTY CLERK

THE MINUTES OF THE COUNCIL WORKSHOP OF DECEMBER 15, 2015, RECEIVED
FINAL APPROVAL BY COUNCIL ON JANUARY 26, 2016.