



TOWN OF AURORA COUNCIL WORKSHOP MINUTES

Council Chambers
Aurora Town Hall
Tuesday, November 24, 2015

ATTENDANCE

COUNCIL MEMBERS	Mayor Dawe in the Chair; Councillors Abel, Gaertner (arrived 4:44 p.m.), Kim (arrived 6:09 p.m.) Mrakas, Pirri, Thom, and Thompson
MEMBERS ABSENT	Councillor Humfryes
OTHER ATTENDEES	Town Clerk, Deputy Clerk, and Council/Committee Secretaries

Mayor Dawe called the meeting to order at 4:38 p.m.

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. APPROVAL OF THE AGENDA

Moved by Councillor Abel
Seconded by Councillor Thompson

THAT the agenda as circulated by Legal and Legislative Services be approved.

CARRIED

3. CONSIDERATION OF ITEMS REQUIRING WORKSHOP

1. Procedural By-law Review

The Town Clerk provided an overview of the current Procedural By-law and presented options as well as recommendations surrounding specific themes.

(a) Inclusion of Principals of Parliamentary Procedure

**Moved by Councillor Pirri
Seconded by Councillor Thom**

THAT the inclusion of the following principles of parliamentary procedure in the Procedural By-law as an interpretive tool be endorsed:

- a) Every Member has the right to one vote, unless prevented by law;
- b) Each Member of Council has the right to be heard on a matter, unless prevented by law;
- c) Each Member of Council has the right to information to help make decisions, unless prevented by law;
- d) Each Member of Council has the right to an efficient meeting;
- e) Each Member of Council has the right to be treated with respect and courtesy;
- f) Each Member of Council represents the public and will first and foremost consider the well-being and interests of the municipality.

CARRIED

(b) Council/Committee Structure

**Moved by Councillor Pirri
Seconded by Councillor Thom**

THAT the creation of a new "Budget Committee," comprised of all Members of Council, to make recommendations to Council on approval of the Town's annual Operating and Capital Budgets be endorsed; and

THAT the Budget Committee order of business be the same as currently used for Special General Committee – Budget meetings; and

THAT the Budget Committee be delegated the authority to:

- a) Approve the meeting minutes of Budget Committee;
- b) Direct Staff to bring forward information to the Budget Committee as needed, and defer matters to a future Budget Committee meeting; and

- c) Direct Staff to prepare and bring forth for Council's consideration a report summarizing Committee recommendations on the annual Capital and Operating Budgets.

CARRIED

(c) Regular Meeting Schedule

**Moved by Councillor Thompson
Seconded by Councillor Mrakas**

THAT the following schedule of regular Council, General Committee and Special Council – Public Planning meetings be endorsed:

- a) General Committee shall generally meet on the first and third Tuesday of the month at 7 p.m.;
- b) Council shall generally meet on the second and fourth Tuesday of the month at 7 p.m.;
- c) Special Council – Public Planning meetings will normally be held on the third (3rd) Wednesday of the month; and
- d) Only one (1) General Committee meeting, one (1) Council meeting and one (1) Public Planning meeting will be held in each of December and January.

CARRIED

(d) Summer Meeting Schedule

**Moved by Councillor Mrakas
Seconded by Councillor Gaertner**

THAT one (1) General Committee meeting and one (1) Council meeting be held in each of July and August.

CARRIED

(e) Agenda and Order of Business

**Moved by Councillor Pirri
Seconded by Councillor Thom**

THAT the listing of the Confirming By-law as a separate Council Agenda Item be endorsed; and

THAT the removal of the General Committee Agenda Item "Presentations by the Advisory Committee Chair" be endorsed; and

THAT the listing of "Declaration of Pecuniary Interest and General Nature Thereof" following "Approval of the Agenda" be endorsed; and

THAT staff report back on implementing a policy that Information Reports, generally defined as staff reports that do not contain recommendations requiring Council action or decisions, normally be published on the Town's website and only be included on a Council or Committee Agenda if requested by a Member of Council.

CARRIED

(f) Publishing of Agenda

Moved by Councillor Pirri
Seconded by Councillor Gaertner

THAT Committee meeting agendas be provided seven (7) days prior to the meeting; and

THAT Committee Additional Items be published twenty-four (24) hours before the meeting; and

THAT Council meeting agendas be provided on the Friday prior to the meeting; and

THAT Council Additional Items be provided on the day of the meeting.

CARRIED

(g) Other Procedural Matters

Moved by Councillor Pirri
Seconded by Councillor Thompson

THAT a Councillor be designated by Council to Chair the General Committee meetings.

DEFEATED

Motion to defer
Moved by Councillor Mrakas
Seconded by Councillor Gaertner

THAT the balance of the Workshop presentation and recommendations be deferred to another Council Workshop.

CARRIED

4. READING OF BY-LAW

Moved by Councillor Pirri
Seconded by Councillor Thom

5792-15 BEING A BY-LAW to Confirm Actions by Council Resulting from Council Workshop on November 24, 2015.

CARRIED

5. ADJOURNMENT

Moved by Councillor Pirri
Seconded by Councillor Thompson

THAT the meeting be adjourned at 6:23 p.m.

CARRIED

GEOFFREY DAWE, MAYOR

PATTY THOMA, DEPUTY CLERK

THE MINUTES OF THE COUNCIL WORKSHOP OF NOVEMBER 24, 2015 RECEIVED FINAL APPROVAL BY COUNCIL ON DECEMBER 8, 2015.