



**COUNCIL
MEETING AGENDA**

TUESDAY, JUNE 23, 2015

7 P.M.

**COUNCIL CHAMBERS
AURORA TOWN HALL**



**TOWN OF AURORA
COUNCIL MEETING
AGENDA**

Tuesday, June 23, 2015
7 p.m.
Council Chambers

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

2. APPROVAL OF THE AGENDA

RECOMMENDED:

THAT the agenda as circulated by Legal and Legislative Services be approved.

3. ADOPTION OF THE MINUTES

Council Meeting Minutes of June 9, 2015 pg. 1

RECOMMENDED:

THAT the Council meeting minutes of June 9, 2015, be adopted as printed and circulated.

4. PRESENTATIONS

(a) **Stephen McNeil and Kelly Gary, representing Youth Engagement Committee, Town of Aurora** pg. 22
Re: Youth Engagement Committee Year in Review

(b) **Michael Roy, Member of Board of Governors, Aurora Sports Hall of Fame** pg. 23
Re: Announcement of Aurora Sports Hall of Fame 2015 Inductees

(c) **Steve Langlois, Principal Planner, Monteith Brown Planning Consultants** pg. 24
Re: Aurora Public Library Facility Needs Assessment

5. PUBLIC SERVICE ANNOUNCEMENTS

6. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

7. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

8. DELEGATIONS

- (a) James McArthur, Resident and Homeowner pg. 31
Re: Item 7 – PR15-019 – Tree Permit Application for
2 Woodsend Crescent

9. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

10. NOTICES OF MOTION/MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

(i) Notices of Motion

(ii) Motions for Which Notice Has Been Given

(Deferred from Council meeting of June 9, 2015 – Motion (a))

- (a) Councillor Mrakas pg. 121
Re: Community Recognition Review Ad Hoc Committee

(Deferred from Council meeting of June 9, 2015 – Motion (b))

- (b) Councillor Abel pg. 123
Re: Library Square Ad Hoc Committee

(Deferred from Council meeting of June 9, 2015 – Motion (c))

- (c) Councillor Humfryes pg. 124
Re: Pedestrian and Vehicle Traffic Concerns – Earl Stewart
Drive, Pederson Drive, St. John's Sideroad East, and
Bayview Avenue

- (d) Councillor Pirri pg. 125
Re: Low Impact Development Reserve Fund

- (e) Councillor Humfryes pg. 126
Re: Accessibility Advisory Committee

- (f) Councillor Kim pg. 127
Re: Unnamed Walkways

- (g) **Councillor Humfryes** pg. 128
**Re: Accessibility Advisory Committee – Telephone or
Video Conference Participation**

11. REGIONAL REPORT

(Deferred from Council meeting of June 9, 2015)
York Regional Council Highlights – Special Council May 28, 2015 pg. 130

RECOMMENDED:

THAT the Regional Report of May 28, 2015, be received for information.

12. NEW BUSINESS/GENERAL INFORMATION

13. READING OF BY-LAWS

RECOMMENDED:

THAT the following by-laws be given first, second, and third readings and enacted:

5734-15 BEING A BYLAW to acquire lands for municipal purposes (100 Vandorf Sideroad). pg. 133
(Closed Session Report No. PR15-007 – Mar. 3/15)

5742-15 BEING A BY-LAW to exempt Blocks 101, 103, 105, 110 and 114 on Plan 65M-4423 from Part-Lot Control pg. 135
(Mattamy (Aurora) Limited).
(Report No. PL15-046 – GC Item 6 – Jun. 16/15)

RECOMMENDED:

THAT the following confirming by-law be given first, second, and third readings and enacted:

5743-15 BEING A BY-LAW to Confirm Actions by Council pg. 136
Resulting from Council Meeting on June 23, 2015.

14. CLOSED SESSION

RECOMMENDED:

THAT Council resolve into Closed Session to consider the following matter:

1. The receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose (section 239(2)(f) of the *Municipal Act*, 2001); Re: Report No. LLS15-044 – Aurora Family Leisure Complex Renovations

15. ADJOURNMENT

AGENDA ITEMS

1. **General Committee Meeting Report of June 16, 2015** pg. 32

RECOMMENDED:

THAT the General Committee meeting report of June 16, 2015, be received and the recommendations carried by the Committee be approved.

2. **LLS15-043 – General Committee Closed Session Report of June 16, 2015** pg. 42

RECOMMENDED:

THAT Report No. LLS15-043 be received; and

THAT Council adopt the following recommendations from the General Committee Closed Session meeting of June 16, 2015:

1. **Personal matters about an identifiable individual, including a Town or Local Board employee (section 239(2)(b) of the *Municipal Act, 2001*) and Labour relations or employee negotiations (section 239(2)(d) of the *Municipal Act, 2001*); Re: Selection of an Interim Chief Administrative Officer**

THAT the confidential recommendations of General Committee in respect to the selection of an Interim Chief Administrative Officer be approved.

2. **Litigation or potential litigation including matters before administrative tribunals, affecting the Town or a Local Board (section 239(2)(e) of the *Municipal Act, 2001*) and Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (section 239(2)(f) of the *Municipal Act, 2001*); Re: LLS15-042 – Town of Aurora v. Minto Communities Inc. – Update**

THAT Closed Session Report No. LLS15-042 be received; and

THAT the confidential recommendations of General Committee in respect to Town of Aurora v. Minto Communities Inc. be approved.

(Deferred from Council meeting of June 9, 2015 – Item 1(2))

- 3. Finance Advisory Committee Meeting Minutes of April 28, 2015** pg. 44

RECOMMENDED:

THAT the Finance Advisory Committee meeting minutes of April 28, 2015, be received; and

THAT the following recommendation regarding Item 1 – Memorandum from Town Clerk; Re: Finance Advisory Committee – Terms of Reference, be approved:

THAT the Finance Advisory Committee Terms of Reference be amended to reflect the changes recommended by staff.

(Deferred from Council meeting of June 9, 2015 – Item 1(4))

- 4. Memorandum from Director of Planning & Development Services** pg. 49
Re: Corporate Environmental Action Plan Progress Report 2014

RECOMMENDED:

THAT the memorandum regarding Corporate Environmental Action Plan Progress Report 2014 be received for information.

(Deferred from Council meeting of June 9, 2015 – Item 1(8))

- 5. Memorandum from Chief Administrative Officer** pg. 100
Re: Town of Aurora Strategic Plan (2015) Update

RECOMMENDED:

THAT the memorandum regarding Town of Aurora Strategic Plan (2015) Update and Report No. CAO15-005 be received; and

THAT an update to the Town of Aurora Strategic Plan based on the work plan outlined in Report No. CAO15-005 be authorized; and

THAT staff be directed to prepare and issue a Request for Proposals for consulting services to assist with the Strategic Plan update.

(Deferred from Council meeting of June 9, 2015 – Item 6)

- 6. Memorandum from Director of Planning & Development Services** pg. 109
Re: Additional Public Planning Meeting Dates for September and October, 2015

RECOMMENDED:

THAT the memorandum regarding Additional Public Planning Meeting Dates for September and October 2015 be received; and

THAT two (2) additional Public Planning meetings be scheduled for Monday, September 21, 2015, and Wednesday, October 14, 2015, to deal with future planning applications.

- 7. PR15-019 – Tree Permit Application for 2 Woodsend Crescent** pg. 110

RECOMMENDED:

THAT Report No. PR15-019 be received; and

THAT a permit be issued to the property owner for the removal of forty-eight (48) trees from a property located at 2 Woodsend Crescent.

- 8. Memorandum from Director of Legal & Legislative Services/Town Solicitor** pg. 114
Re: Municipal Legislation Review and Bill 8 Information

RECOMMENDED:

THAT the memorandum regarding Municipal Legislation Review and Bill 8 Information be received for information.

- 9. Memorandum from Mayor Dawe** pg. 117
Re: Correspondence from The Honourable Ted McMeekin, Minister of Municipal Affairs and Housing – Review of Municipal Legislation

RECOMMENDED:

THAT the memorandum regarding Correspondence from The Honourable Ted McMeekin, Minister of Municipal Affairs and Housing – Review of Municipal Legislation be received; and

THAT Council provide direction.



**TOWN OF AURORA
COUNCIL MEETING MINUTES**

Council Chambers
Aurora Town Hall
Tuesday, June 9, 2015

ATTENDANCE

COUNCIL MEMBERS Mayor Dawe in the Chair; Councillors Abel, Gaertner, Humfryes, Kim, Mrakas, Pirri, and Thompson

MEMBERS ABSENT Councillor Thom

OTHER ATTENDEES Chief Administrative Officer, Director of Building and By-law Services, Director of Corporate and Financial Services/Treasurer, Director of Infrastructure and Environmental Services, Director of Legal and Legislative Services/Town Solicitor, Director of Parks and Recreation Services, Director of Planning and Development Services, Town Clerk, and Council/Committee Secretary

Mayor Dawe called the meeting to order at 7:16 p.m. following Open Forum.

Council consented to recess the meeting at 9:25 p.m. and reconvened at 9:35 p.m.

Council consented to recess at 10:05 p.m. to resolve into a Closed Session meeting and reconvened into open session at 11:07 p.m.

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

Councillor Humfryes declared a pecuniary interest regarding Closed Session Item 1, A proposed or pending acquisition or disposition of land by the Town or Local Board (section 239(2)(c) of the *Municipal Act*, 2001); Re: Report No. CAO15-007 – Potential Acquisition or Land for a New Central York Fire Services Station, as a family member is employed by Central York Fire Services.

2. APPROVAL OF THE AGENDA

Main motion

Moved by Councillor Abel

Seconded by Councillor Humfryes

THAT the agenda as circulated by Legal and Legislative Services, ***with the following additions***, be approved:

- Delegation (a) Dr. Azam Khan, Resident; Re: Item 1(3) – Report No. PL15-038, Proposed Rogers Radiocommunication & Broadcasting Antenna, Rogers Communications Inc., 1030 Bloomington Road, File Number: SP(T)-2014-01
- Delegation (b) Michael Carcone, owner of 1030 Bloomington Road; Re: Item 1(3) – Report No. PL15-038, Proposed Rogers Radiocommunication & Broadcasting Antenna, Rogers Communications Inc., 1030 Bloomington Road, File Number: SP(T)-2014-01
- Delegation (c) Tatyana Moro, representing Rogers Communications Inc.; Re: Item 1(3) – Report No. PL15-038, Proposed Rogers Radiocommunication & Broadcasting Antenna, Rogers Communications Inc., 1030 Bloomington Road, File Number: SP(T)-2014-01

Amendment

Moved by Councillor Abel

Seconded by Councillor Humfryes

THAT the requirements of sub-section 3.8(b) of the Procedural By-law be waived to permit an additional Delegation by Jamie MacDonald; Re: Item 1(5) – Report No. PR15-014 – 2015 Concerts in the Park Series.

**Amendment CARRIED
on a two-thirds vote**

Main motion as amended

Moved by Councillor Abel

Seconded by Councillor Humfryes

THAT the agenda as circulated by Legal and Legislative Services, ***with the following additions***, be approved:

- Delegation (a) Dr. Azam Khan, Resident; Re: Item 1(3) – Report No. PL15-038 – Proposed Rogers Radiocommunication & Broadcasting Antenna, Rogers Communications Inc., 1030 Bloomington Road, File Number: SP(T)-2014-01

- Delegation (b) Michael Carcone, owner of 1030 Bloomington Road; Re: Item 1(3) – Report No. PL15-038 – Proposed Rogers Radiocommunication & Broadcasting Antenna, Rogers Communications Inc., 1030 Bloomington Road, File Number: SP(T)-2014-01
- Delegation (c) Tatyana Moro, representing Rogers Communications Inc.; Re: Item 1(3) – Report No. PL15-038 – Proposed Rogers Radiocommunication & Broadcasting Antenna, Rogers Communications Inc., 1030 Bloomington Road, File Number: SP(T)-2014-01
- Delegation (d) Jamie MacDonald, representing Aurora Winter Blues Festival; Re: Item 1(5) – Report No. PR15-014 – 2015 Concerts in the Park Series

CARRIED AS AMENDED

3. ADOPTION OF THE MINUTES

**Council Meeting Minutes of May 26, 2015
Special Council – Public Planning Meeting Minutes of May 21, 2015**

**Moved by Councillor Mrakas
Seconded by Councillor Pirri**

THAT the Council meeting minutes of May 26, 2015, and the Special Council – Public Planning meeting minutes of May 21, 2015, be adopted as printed and circulated.

CARRIED

4. PRESENTATIONS

- (a) Mayor Dawe and Members of Council
Re: Presentation of 2015 Citizen of the Year Award to Diane Buchanan**

Mayor Dawe and Members of Council presented the 2015 Citizen of the Year Award to Diane Buchanan.

- (b) Steve Hinder and Erin Cerenzia, representing Magna Hoedown/Magna International
Re: Noise By-law Exemption Request for Magna Hoedown,
September 18-19, 2015**

Mr. Hinder and Ms. Cerenzia presented an overview of the 2015 Magna Hoedown and requested a Noise By-law exemption for September 18-19, 2015, as well as support towards promoting the event through the Town's social media and website.

Moved by Councillor Humfryes
Seconded by Councillor Pirri

THAT the presentation of Steve Hinder and Erin Cerenzia be received for information.

CARRIED

- (c) **Steve Hinder, Robin Taylor-Smith, and Cortney Cassidy, representing Southlake Regional Health Centre Foundation, Run or Walk for Southlake Committee**
Re: Municipal Challenge Trophy presented by Nature's Emporium, 2015 Run or Walk for Southlake

Mr. Hinder, Ms. Taylor-Smith, and Ms. Cassidy presented the Municipal Challenge trophy to Council and extended congratulations to the Town of Aurora for raising \$7,025 in support of the 2015 Run or Walk for Southlake.

5. PUBLIC SERVICE ANNOUNCEMENTS

Councillor Mrakas extended congratulations to Councillor Pirri for being re-elected to the Federation of Canadian Municipalities (FCM) Board of Directors.

Councillor Gaertner noted her participation in the 2015 York Region Gutsy Walk in support of Crohn's and Colitis on June 7, 2015.

Councillor Abel extended a reminder about the "A Taste of Gratitude" fundraising event hosted by Maunder's Food Shop, on Thursday, June 18, 2015, in support of the Heart & Stroke Foundation.

Councillor Humfryes announced that the Aurora Trinity Anglican Church, located at 79 Victoria Street, would be hosting a fundraising dinner to support the Welcome Table on June 11, 2015, at 5:30 p.m.

Councillor Kim noted that he attended the Queen's York Rangers' summer send-off.

Councillor Kim thanked staff and the Aurora Chamber of Commerce for hosting a successful 2015 Aurora Chamber Street Festival on June 7, 2015.

Councillor Pirri extended congratulations to Councillor Thom on his engagement.

Mayor Dawe announced that York Region would be hosting an Open House on the "Future of York Region" at the Aurora Cultural Centre on June 16, 2015, from 6 p.m. to 9 p.m.

Mayor Dawe noted that auditions for Aurora Teen Idol would take place on June 17, 2015, from 6 p.m. to 8 p.m. at the Aurora Community Centre.

Mayor Dawe extended a reminder that the Town would be hosting the first of three public meetings on the Highland Gate Redevelopment proposal on Wednesday, June 24, 2015, at 6:30 p.m. at St. Maximilian Kolbe Catholic High School.

Mayor Dawe extended an invitation to residents to attend the Pan Am Torch Relay on June 25, 2015 from 11:30 a.m. to 2 p.m. at Lambert Willson Park, and noted that there would be activities planned at the Aurora Family Leisure Complex, Aurora Cultural Centre, and the Hillary House.

Mayor Dawe announced that another Compost Giveaway Day would be held on Saturday, June 27, 2015, from 8 a.m. to 2 p.m. at the Operations Works Yard located at 9 Scanlon Court.

Mayor Dawe extended an invitation to residents to attend the Town's annual Canada Day celebrations on June 30, 2015, and July 1, 2015.

Councillor Gaertner announced that a flag raising ceremony would be held on June 12, 2015, at 3 p.m. at Town Hall in celebration of Pride Week.

6. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Items 1 (sub-items 2, 3, 4, 5, and 8), 2, 5, and 6 were identified as items for discussion.

7. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

Items 1 (with the exception of sub-items 2, 3, 4, 5, and 8) and 3, 4, and 7 were identified as items not requiring separate discussion.

**Moved by Councillor Abel
Seconded by Councillor Mrakas**

THAT the following recommendations with respect to the matters listed as "Items Not Requiring Separate Discussion" be adopted as submitted to Council and staff be authorized to take all necessary action required to give effect to same:

1. General Committee Meeting Report of June 2, 2015

THAT the General Committee meeting report of June 2, 2015 be received and the following recommendations carried by the Committee be approved:

(1) IES15-038 – Strategy for Traffic Signs Installation

THAT Report No. IES15-038 be received; and

THAT traffic signs and posts in the Town be audited; and

THAT road signs be combined onto a single post wherever possible; and

THAT unnecessary or redundant signs and posts be removed.

(6) PR15-015 – Culture and Recreation Grant Bi-Annual Allocation for March 2015

THAT Report No. PR15-015 be received for information.

(7) PR15-016 – Emerald Ash Borer Management Plan Update

THAT Report No. PR15-016 be received; and

THAT staff conduct an assessment of the Ash trees that have received their first treatment of TreeAzin for the purposes of measuring the effectiveness of the Emerald Ash Borer treatment program and report back to Council on this matter; and

THAT the use of “IMA-JET” as an additional alternative Emerald Ash Borer control measure be approved, subject to meeting all applicable requirements and approvals as set out in the *Pesticides Act* and provincial legislation.

(9) Economic Development Advisory Committee Meeting Minutes of May 14, 2015

THAT the Economic Development Advisory Committee meeting minutes of May 14, 2015, be received for information.

**3. Memorandum from Director of Infrastructure & Environmental Services
Re: Parking Restrictions and Intersection Stop Sign Regulations in
Genview Development**

THAT the memorandum regarding Parking Restrictions and Intersection Stop Sign Regulations in Genview Development be received; and

THAT By-law Number 5736-15, "BEING A BY-LAW to amend Parking and Traffic Control By-law Number 4574-04.T, as amended, with respect to No Parking on various highways in the Town of Aurora (Genview Subdivision)", be enacted; and

THAT By-law Number 5737-15, "BEING A BY-LAW to amend Parking and Traffic Control By-law Number 4574-04.T, as amended, to designate Stop Controlled Intersections at various intersections in the Town of Aurora (Genview Subdivision)", be enacted.

**4. Memorandum from Director of Infrastructure & Environmental Services
Re: Parking Restrictions and Intersection Stop Sign Regulations in Colyton Farms Development**

THAT the memorandum regarding Parking Restrictions and Intersection Stop Sign Regulations in Colyton Farms Development be received; and

THAT By-law Number 5738-15, "BEING A BY-LAW to amend Parking and Traffic Control By-law Number 4574-04.T, as amended, with respect to No Parking on various highways in the Town of Aurora (Colyton Farms Subdivision)", be enacted; and

THAT By-law Number 5739-15, "BEING A BY-LAW to amend Parking and Traffic Control By-law Number 4574-04.T, as amended, to designate Stop Controlled Intersections at various intersections in the Town of Aurora (Colyton Farms Subdivision)", be enacted; and

THAT By-law number 5740-15, "BEING A BY-LAW to amend Parking and Traffic Control By-law Number 4574-04.T, as amended, to prescribe a Maximum Rate of Speed on various highways in the Town of Aurora (Colyton Farms Subdivision)", be enacted.

**7. Memorandum from Mayor Dawe
Re: Lake Simcoe Region Conservation Authority Highlights – May 22, 2015
Meeting of the Board**

THAT the memorandum regarding Lake Simcoe Region Conservation Authority Highlights – May 22, 2015 – Meeting of the Board be received for information.

CARRIED

8. DELEGATIONS

(a) Dr. Azam Khan, Resident

**Re: Item 1(3) – Report No. PL15-038 – Proposed Rogers
Radiocommunication & Broadcasting Antenna, Rogers
Communications Inc., 1030 Bloomington Road, File Number: SP(T)-
2014-01**

(Added Item)

Dr. Khan reconfirmed his concerns previously provided regarding the proposed Rogers radiocommunication and broadcasting antenna and requested Council to vote for non-concurrence.

**Moved by Councillor Mrakas
Seconded by Councillor Thompson**

THAT the comments of the delegation be received and referred to Item 1(3).

CARRIED

(b) Michael Carcone, owner of 1030 Bloomington Road

**Re: Item 1(3) – Report No. PL15-038 – Proposed Rogers
Radiocommunication & Broadcasting Antenna, Rogers
Communications Inc., 1030 Bloomington Road, File Number: SP(T)-
2014-01**

(Added Item)

Mr. Carcone expressed his empathy for the concerns of the residents opposed to the Rogers radiocommunication and broadcasting antenna site selection.

**Moved by Councillor Humfryes
Seconded by Councillor Kim**

THAT the comments of the delegation be received and referred to Item 1(3).

CARRIED

(c) Tatyana Moro, representing Rogers Communications Inc.

**Re: Item 1(3) – Report No. PL15-038 – Proposed Rogers
Radiocommunication & Broadcasting Antenna, Rogers
Communications Inc., 1030 Bloomington Road, File Number: SP(T)-
2014-01**

(Added Item)

Ms. Moro reconfirmed her previously provided background information and consultation obligations regarding the site selection of the proposed Rogers radiocommunication and broadcasting antenna.

**Moved by Councillor Mrakas
Seconded by Councillor Thompson**

THAT the comments of the delegation be received and referred to Item 1(3).

CARRIED

- (d) **Jamie MacDonald, representing Aurora Winter Blues Festival**
Re: Item 1(5) – Report No. PR15-014 – 2015 Concerts in the Park Series
(Added Item)

Mr. MacDonald expressed his concerns regarding the costs that would be incurred in promoting a stand-alone event.

**Moved by Councillor Abel
Seconded by Councillor Thompson**

THAT the comments of the delegation be received and referred to Item 1(5).

CARRIED

9. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

1. **General Committee Meeting Report of June 2, 2015**
- (2) **Finance Advisory Committee Meeting Minutes of April 28, 2015**

**Motion to defer
Moved by Councillor Humfryes
Seconded by Councillor Abel**

THAT Item 1(2), Finance Advisory Committee Meeting Minutes of April 28, 2015, be deferred to the Council meeting of June 23, 2015.

CARRIED

1. **General Committee Meeting Report of June 2, 2015**
- (3) **PL15-038 – Proposed Rogers Radiocommunication & Broadcasting
Antenna, Rogers Communications Inc., 1030 Bloomington
Road, File Number: SP(T)-2014-01**

On a motion of Councillor Abel seconded by Councillor Mrakas, Council consented to consider Item 1(3) following the consideration of Item 1(5). Council further consented to separate the clauses for voting purposes.

**Main motion no. 1
Moved by Councillor Pirri
Seconded by Councillor Kim**

THAT Report No. PL15-038 be received; and

THAT Council advise Industry Canada and the applicant that the Town's Radiocommunication and Broadcasting Antenna Systems Protocol has been complied with in respect to the proposed 35 metre high monopole design telecommunication tower; and

THAT Council's position of Concurrence regarding the proposed 35 metre high monopole design telecommunication tower at 1030 Bloomington Road be forwarded to Industry Canada; and

THAT Industry Canada be advised of Council's resolution on the subject application.

**The first clause of main motion no. 1
CARRIED**

**The second clause of main motion no. 1 was
DEFEATED**

**On a recorded vote the third clause of main motion no. 1 was
DEFEATED**

YEAS: 2	NAYS: 6
VOTING YEAS:	Councillor Pirri and Mayor Dawe
VOTING NAYS:	Councillors Abel, Gaertner, Humfryes, Kim, Mrakas, and Thompson
ABSENT:	Councillor Thom

**The fourth clause of main motion no. 1
CARRIED**

**Main motion no. 2
Moved by Councillor Humfryes
Seconded by Councillor Mrakas**

THAT Council's position of Non-Concurrence regarding the proposed 35 metre high monopole design telecommunication tower at 1030 Bloomington Road be forwarded to Industry Canada, with a summarization of Council's comments on reasons for Non-Concurrence.

**On a recorded vote the main motion no. 2
CARRIED**

YEAS: 6
VOTING YEAS: Councillors Abel, Gaertner, Humfryes,
Kim, Mrakas, and Thompson
VOTING NAYS: Councillor Pirri and Mayor Dawe
ABSENT: Councillor Thom

1. **General Committee Meeting Report of June 2, 2015**
- (4) **Memorandum from Director of Planning & Development Services
Re: Corporate Environmental Action Plan Progress Report 2014**

**Motion to defer
Moved by Councillor Humfryes
Seconded by Councillor Abel**

THAT Item 1(4), Memorandum from Director of Planning and Development Services; Re: Corporate Environmental Action Plan Progress Report 2014, be deferred to the Council meeting of June 23, 2015.

CARRIED

1. **General Committee Meeting Report of June 2, 2015**
- (5) **PR15-014 – 2015 Concerts in the Park Series**

On a motion of Councillor Abel seconded by Councillor Mrakas, Council consented to consider Item 1(5) prior to Item 1(2).

**Main motion
Moved by Councillor Abel
Seconded by Councillor Mrakas**

THAT Report No. PR15-014 be received; and

THAT a stand-alone event to be presented by the Aurora Winter Blues Festival be approved; and

THAT staff be directed to promote all music events occurring within the Town of Aurora over the 2015 summer months.

**Amendment
Moved by Councillor Abel
Seconded by Councillor Humfryes**

THAT the main motion be amended by adding the following clause:

“THAT the Aurora Winter Blues Festival be provided with a community grant of \$1,000, and an additional support of up to \$1,000 from the Council Contingency Account to support the stand-alone event.”

CARRIED

**Main motion as amended
Moved by Councillor Abel
Seconded by Councillor Mrakas**

THAT Report No. PR15-014 be received; and

THAT a stand-alone event to be presented by the Aurora Winter Blues Festival be approved; and

THAT staff be directed to promote all music events occurring within the Town of Aurora over the 2015 summer months; **and**

THAT the Aurora Winter Blues Festival be provided with a community grant of \$1,000, and an additional support of up to \$1,000 from the Council Contingency Account to support the stand-alone event.

**On a recorded vote the main motion
CARRIED AS AMENDED**

YEAS: 7	NAYS: 1
VOTING YEAS:	Councillors Abel, Humfryes, Kim, Mrakas, Pirri, Thompson, and Mayor Dawe
VOTING NAYS:	Councillor Gaertner
ABSENT:	Councillor Thom

- 1. General Committee Meeting Report of June 2, 2015**
- (8) Memorandum from Chief Administrative Officer
Re: Town of Aurora Strategic Plan (2015) Update**

**Motion to defer
Moved by Councillor Humfryes
Seconded by Councillor Abel**

THAT Item 1(8), Memorandum from Chief Administrative Officer; Re: Town of Aurora Strategic Plan (2015) Update, be deferred to the Council meeting of June 23, 2015.

CARRIED

2. LLS15-041 – General Committee Closed Session Report of June 2, 2015

On a motion of Councillor Thompson seconded by Councillor Mrakas, Council consented to consider Item 2 following the consideration of Item 5.

**Moved by Councillor Kim
Seconded by Councillor Humfryes**

THAT Report No. LLS15-041 be received and referred to the Council Closed Session meeting of June 9, 2015.

CARRIED

**5. Memorandum from Director of Planning & Development Services
Re: Noise and Vibration Study Review, Proposed Official Plan Amendment
and Zoning By-law Amendment, Brookfield Homes (Ontario) Limited,
155 Vandorf Sideroad (Timberlane Athletic Club property), Files: OPA-
2014-01 and ZBA-2014-03**

On a motion of Councillor Thompson seconded by Councillor Mrakas, Council consented to consider Item 5 following the consideration of Item 1(5).

**Moved by Councillor Thompson
Seconded by Councillor Abel**

THAT the memorandum regarding Noise and Vibration Study Review, Proposed Official Plan Amendment and Zoning By-law Amendment, Brookfield Homes (Ontario) Limited, 155 Vandorf Sideroad (Timberlane Athletic Club property), Files: OPA-2014-01 and ZBA-2014-03, be received; and

THAT the recommendations in the Public Planning meeting Report No. PL15-029 be adopted as follows:

THAT Report No. PL15-029 be received; and

THAT Application to Amend the Official Plan File: OPA-2014-01 be approved, to re-designate the subject lands from "Private Open Space" and "Cluster Residential" to "Cluster Residential – Site Specific Policy" to facilitate the development of the subject lands for a 56 detached residential unit condominium development; and

THAT Application to Amend the Zoning By-law File: ZBA-2014-03 be approved, to rezone the subject lands from "Major Open Space (O-4) Exception Zone" to "Detached Dwelling Second Density (R2-X) Exception Zone" and "Major Open Space (O-Y) Exception Zone"; and

WHEREAS not planning for increased demand could have detrimental effects such as increased risk of floods.

NOW THEREFORE BE IT HEREBY RESOLVED THAT staff be directed to draft a report to Council outlining proposed additional fees for redevelopments which increase lot coverage for the purpose of implementing a low impact development reserve fund.

(ii) Motions for Which Notice Has Been Given

- (a) Councillor Mrakas
Re: Community Recognition Review Ad Hoc Committee**

**Motion to defer
Moved by Councillor Humfryes
Seconded by Councillor Abel**

THAT Motion (a), Community Recognition Review Ad Hoc Committee, be deferred to the Council meeting of June 23, 2015.

CARRIED

- (b) Councillor Abel
Re: Library Square Ad Hoc Committee**

**Motion to defer
Moved by Councillor Humfryes
Seconded by Councillor Abel**

THAT Motion (b), Library Square Ad Hoc Committee, be deferred to the Council meeting of June 23, 2015.

CARRIED

- (c) Councillor Humfryes
Re: Pedestrian and Vehicle Traffic Concerns – Earl Stewart Drive, Pederson Drive, St. John’s Sideroad East, and Bayview Avenue**

**Motion to defer
Moved by Councillor Humfryes
Seconded by Councillor Abel**

THAT Motion (c), Pedestrian and Vehicle Traffic Concerns – Earl Stewart Drive, Pederson Drive, St. John’s Sideroad East, and Bayview Avenue, be deferred to the Council meeting of June 23, 2015.

CARRIED

Council Meeting Minutes
Tuesday, June 9, 2015

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**(d) Councillor Gaertner
Re: Protection of Trees on Golf Courses**

On a motion of Councillor Gaertner seconded by Councillor Humfryes, Council consented to consider Motion (d) following the adoption of Items considered in Closed Session.

**Moved by Councillor Gaertner
Seconded by Councillor Humfryes**

WHEREAS on May 26, 2015, Council directed staff to place the Draft Tree Protection By-law, considered by Council during the 2010 to 2014 Term, on a future agenda for discussion and decision; and

WHEREAS the current Tree Permit By-law Number 4474-03.D exempts golf courses, as defined in the By-law, from obtaining a permit to injure or destroy trees; and

WHEREAS this exemption could result in golf courses removing a significant number of trees in any given year; and

WHEREAS time is of the essence for the protection of trees on golf courses.

NOW THEREFORE BE IT HEREBY RESOLVED THAT those portions of the Draft Tree Protection By-law pertaining exclusively to trees located on golf courses, and information in respect to the same from associated staff reports, be placed on the General Committee meeting agenda of June 16, 2015, for consideration.

DEFEATED

11. REGIONAL REPORT

York Regional Council Highlights – Special Council, May 28, 2015

**Motion to defer
Moved by Councillor Humfryes
Seconded by Councillor Abel**

THAT the Regional Report of May 28, 2015, be deferred to the Council meeting of June 23, 2015.

CARRIED

12. NEW BUSINESS/GENERAL INFORMATION

**New Business Motion No. 1
Moved by Councillor Thompson
Seconded by Councillor Mrakas**

THAT an exemption from the Town's Noise By-law be granted for the 2015 Magna Hoedown to be held on September 18-19, 2015; and

THAT staff be directed to promote the 2015 Magna Hoedown through the Town's social media and website.

CARRIED

**New Business Motion No. 2
Moved by Councillor Thompson
Seconded by Councillor Mrakas**

THAT staff be directed to circulate to Council a copy of the letter to Industry Canada regarding Council's position of Non-Concurrence, with respect to Item 1(3) – Report No. PL15-038 – Proposed Rogers Radiocommunication and Broadcasting Antenna, Rogers Communications Inc., 1030 Bloomington Road, File Number: SP(T)-2014-01, for information.

CARRIED

13. READING OF BY-LAWS

**Moved by Councillor Pirri
Seconded by Councillor Mrakas**

THAT the following by-laws be given first, second, and third readings and enacted:

5735-15 BEING A BY-LAW to amend Zoning By-law Number 2213-78, as amended (Eyelet Investment Corp.).

5736-15 BEING A BY-LAW to amend Parking and Traffic Control By-law Number 4574-04.T, as amended, with respect to No Parking on various highways in the Town of Aurora (Genview Subdivision).

5737-15 BEING A BY-LAW to amend Parking and Traffic Control By-law Number 4574-04.T, as amended, to designate Stop Controlled Intersections at various intersections in the Town of Aurora (Genview Subdivision).

- 5738-15** BEING A BY-LAW to amend Parking and Traffic Control By-law Number 4574-04.T, as amended, with respect to No Parking on various highways in the Town of Aurora (Colyton Farms Subdivision).
- 5739-15** BEING A BY-LAW to amend Parking and Traffic Control By-law Number 4574-04.T, as amended, to designate Stop Controlled Intersections at various intersections in the Town of Aurora (Colyton Farms Subdivision).
- 5740-15** BEING A BY-LAW to amend Parking and Traffic Control By-law Number 4574-04.T, as amended, to prescribe a Maximum Rate of Speed on various highways in the Town of Aurora (Colyton Farms Subdivision).

CARRIED

14. CLOSED SESSION

On a motion of Councillor Thompson seconded by Councillor Mrakas, Council consented to resolve into Closed Session following the consideration of Item 2.

**Moved by Councillor Thompson
Seconded by Councillor Mrakas**

THAT Council resolve into Closed Session to consider:

1. A proposed or pending acquisition or disposition of land by the Town or Local Board (section 239(2)(c) of the *Municipal Act*, 2001); Re: Report No. CAO15-007 – Potential Acquisition of Land for a New Central York Fire Services Fire Station
2. Personal matters about an identifiable individual, including a Town or Local Board employee (section 239(2)(b) of the *Municipal Act*, 2001) and Labour relations or employee negotiations (section 239(2)(d) of the *Municipal Act*, 2001); Re: Chief Administrative Officer Recruitment

CARRIED

**Moved by Councillor Kim
Seconded by Councillor Thompson**

THAT the Council meeting be reconvened into open session to rise and report from Closed Session.

CARRIED

- 1. A proposed or pending acquisition or disposition of land by the Town or Local Board (section 239(2)(c) of the *Municipal Act, 2001*); Re: Report No. CAO15-007 – Potential Acquisition or Land for a New Central York Fire Services Station**

**Moved by Councillor Mrakas
Seconded by Councillor Kim**

THAT the confidential recommendations in respect to a proposed or pending acquisition or disposition of land by the Town or Local Board; Re: Report No. CAO15-007 – Potential Acquisition of Land for a new Central York Fire Services Station, be approved; and

THAT in accordance with section 8.14 of Procedural By-law Number 5330-11, as amended, Council reconsider the following resolution adopted at the Council meeting of April 14, 2015:

THAT Joint Council Committee make a recommendation to the Councils of the two municipalities to proceed with a land securement, subject to a report for final approval in 2015 for the construction of a new fire facility to include Administration, Training, and Suppression Crew, and provide for possible inclusion of Fire Prevention Division; and

THAT Aurora Council direct staff to proceed with a land securement, subject to a report for final approval in 2015, for construction of a new fire facility to include a suppression crew only; and

THAT the Joint Council Committee and the Town of Newmarket be notified of Aurora Council's decision.

**CARRIED
on a two-thirds vote**

- 2. Personal matters about an identifiable individual, including a Town or Local Board employee (section 239(2)(b) of the *Municipal Act, 2001*) and Labour relations or employee negotiations (section 239(2)(d) of the *Municipal Act, 2001*); Re: Chief Administrative Officer Recruitment**

Council consented to consider the three clauses of the main motion separately and in the reverse order.

**Clause No. 1
Moved by Councillor Thompson
Seconded by Councillor Mrakas**

THAT the confidential recommendations pertaining to an Interim Chief Administrative Officer (CAO) be approved.

CARRIED

Council Meeting Minutes
Tuesday, June 9, 2015

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**Clause No. 2
Moved by Councillor Mrakas
Seconded by Councillor Gaertner**

THAT the Mayor and Manager of Human Resources recommend to Council an executive recruitment firm to assist with the recruitment of a new permanent CAO.

CARRIED

**Clause No. 3
Motion to defer
Moved by Councillor Mrakas
Seconded by Councillor Pirri**

THAT consideration of the following third clause be deferred to a future Council meeting as determined by Council:

THAT a CAO Selection Committee be formed, comprised of the Mayor and two (2) Councillors selected by the Mayor, to lead the search for a new permanent CAO.

**On a recorded vote the motion
CARRIED**

YEAS: 7	NAYS: 1
VOTING YEAS:	Councillors Abel, Gaertner, Humfryes, Kim, Mrakas, Pirri, and Mayor Dawe
VOTING NAYS:	Councillor Thompson
ABSENT:	Councillor Thom

13. READING OF BY-LAWS

**Moved by Councillor Pirri
Seconded by Councillor Kim**

THAT the following confirming by-law be given first, second, and third readings and enacted:

5741-15 BEING A BY-LAW to Confirm Actions by Council Resulting from Council Meeting on June 9, 2015.

CARRIED

15. ADJOURNMENT

**Moved by Councillor Pirri
Seconded by Councillor Humfryes**

THAT the meeting be adjourned at 11:37 p.m.

CARRIED

Council Meeting Minutes
Tuesday, June 9, 2015

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GEOFFREY DAWE, MAYOR

STEPHEN M. A. HUYCKE, TOWN CLERK

THE MINUTES OF THE COUNCIL MEETING OF JUNE 9, 2015 ARE SUBJECT TO FINAL APPROVAL BY COUNCIL ON JUNE 23, 2015.



Legal and Legislative Services
905-727-3123
councilsecretariatstaff@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

PRESENTATION REQUEST

This Presentation form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

4:30 P.M. ON THE BUSINESS DAY PRIOR TO THE REQUESTED MEETING DATE

COUNCIL/COMMITTEE/ADVISORY COMMITTEE DATE: June 23, 2015

SUBJECT: Youth Engagement Committee Year in Review

NAME OF SPOKESPERSON: Stephen McNeil, Kelly Gary

NAME OF GROUP OR PERSON(S) BEING REPRESENTED (if applicable):

Town of Aurora, Youth Engagement Committee

BRIEF SUMMARY OF ISSUE OR PURPOSE OF PRESENTATION:

We would like to give Council a brief overview of the Youth Engagement Committee accomplishments.

PLEASE COMPLETE THE FOLLOWING:

Have you been in contact with a Town staff or Council member regarding your matter of interest?

Yes No **IF YES, WITH WHOM? DATE**

I acknowledge that the Procedural By-law permits ten (10) minutes for Presentations.





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Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

PRESENTATION REQUEST

This Presentation form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

4:30 P.M. ON THE BUSINESS DAY PRIOR TO THE REQUESTED MEETING DATE

COUNCIL/COMMITTEE/ADVISORY COMMITTEE DATE:

SUBJECT: Announcement of the Aurora Sports Hall of Fame 2015 Inductees

NAME OF SPOKESPERSON: Michael Roy, Member of Board of Governors

NAME OF GROUP OR PERSON(S) BEING REPRESENTED (if applicable):

Aurora Sports Hall of Fame

BRIEF SUMMARY OF ISSUE OR PURPOSE OF PRESENTATION:

Formal announcement of 2015 Sports Hall of Fame Inductees.

PLEASE COMPLETE THE FOLLOWING:

Have you been in contact with a Town staff or Council member regarding your matter of interest?

Yes No **IF YES, WITH WHOM?** **DATE** June 15, 2015

Patty Thoma

I acknowledge that the Procedural By-law permits ten (10) minutes for Presentations.





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councilsecretariatstaff@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

PRESENTATION REQUEST

This Presentation form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

4:30 P.M. ON THE BUSINESS DAY PRIOR TO THE REQUESTED MEETING DATE

COUNCIL/COMMITTEE/ADVISORY COMMITTEE DATE: Tuesday, June 23, 2015

SUBJECT: Aurora Public Library Facility Needs Assessment

NAME OF SPOKESPERSON: Steve Langlois, BES, MCIP, RPP, Principal Planner

NAME OF GROUP OR PERSON(S) BEING REPRESENTED (if applicable):

Monteith Brown Planning Consultants

BRIEF SUMMARY OF ISSUE OR PURPOSE OF PRESENTATION:

To present the final report on the Facility Needs Assessment that began in Fall 2014 to members of Council.

PLEASE COMPLETE THE FOLLOWING:

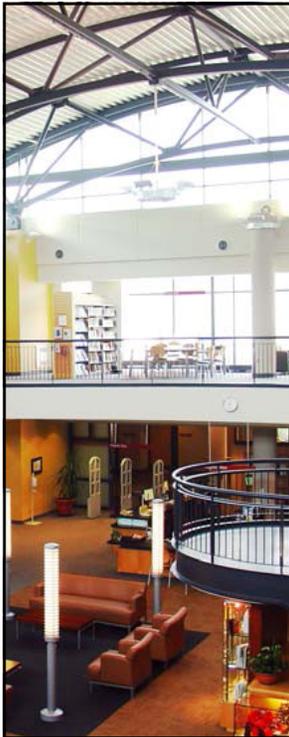
Have you been in contact with a Town staff or Council member regarding your matter of interest?

Yes No **IF YES, WITH WHOM?** **DATE** May 25, 2015

Patty Thoma

I acknowledge that the Procedural By-law permits ten (10) minutes for Presentations.






Aurora Public Library

Aurora Public Library Facility Needs Assessment

**Presentation to Town Council
June 23, 2015**


Monteith•Brown
planning consultants


LIBRARIES
IN TRANSITION

ABOUT THE STUDY

- Purpose:
 - to determine the Library’s physical space needs for the next ten to twenty years
- Options examined:
 - renovations to the existing library
 - creation of another service point in the Town
 - other facility and service improvements


Aurora Public Library

Facility Needs Assessment
Monteith Brown Planning Consultants | Libraries in Transition

KEY CONSIDERATIONS

- Libraries are **vital community hubs** for enhancing literacy and lifelong learning
- Several factors are placing **pressure on space provision**, such as barrier-free requirements and rising demand for program and study space
- eBooks are growing in popularity, but library users (including youth) still prefer **printed material**
- **Emerging technologies** are creating new opportunities for the Library, such as makerspaces



Facility Needs Assessment
Monteith Brown Planning Consultants | Libraries in Transition

CURRENT FACILITY CHALLENGES

Built in 2001, the Aurora Public Library is generally representative of a modern library facility, but is not without its shortcomings:

- lack of dedicated Library program rooms, computer lab – this compromises the Library’s ability to offer in-demand programs and expand work with community partners
- lack of flexible space for innovative services being pursued by many other library systems
- insufficient study space
- teen area is under-sized and poorly lit
- administrative space is too small for current/future needs
- there is demand for additional parking, particularly at peak times



Facility Needs Assessment
Monteith Brown Planning Consultants | Libraries in Transition

CONSULTATION EVENTS

1. Random Sample Telephone Survey
(statistically significant; $\pm 5\%$, 19 times out of 20)
2. Online Community Survey
3. Stakeholder Input Session
4. Public Input Sessions
5. Library Staff Workshops
6. Library Board Meetings
7. Consultation with Town Council & Administration



Facility Needs Assessment
Monteith Brown Planning Consultants | Libraries in Transition

RANDOM SAMPLE TELEPHONE SURVEY

52% of residents have used Aurora Public Library within the past 12 months

Typical Uses for Aurora Public Library

1. Borrow books and print material (90%)
2. Borrow audio/video materials (16%)
3. Study, research or complete an assignment (12%)
4. Download eBooks, eAudiobooks, or eMagazines (11%)



Facility Needs Assessment
Monteith Brown Planning Consultants | Libraries in Transition

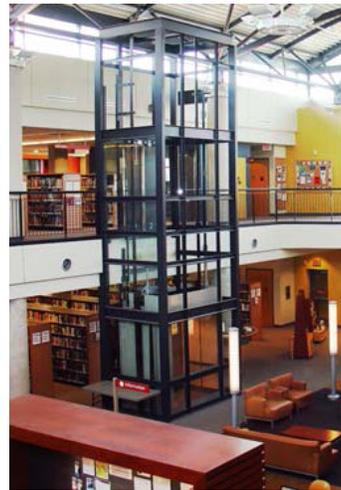
ONLINE COMMUNITY SURVEY

Highest rated aspects:

- location
- customer service
- facility layout and accessibility
- print collection

Areas of potential improvement:

- parking
- study space
- hours of operation
- teen programs



Facility Needs Assessment

Monteith Brown Planning Consultants | Libraries in Transition

SPACE ASSESSMENT – PER CAPITA TARGET

Aurora – Current

- **36,400 sf of library space** (excluding Town meeting rooms, café, washrooms, lobby, pottery studio, and unassigned spaces)
- **0.63 sf/capita** (based on 36,400 sf and 58,128 population)

Ontario Guidelines

- 0.6 to 1.0 sf/capita

Comparisons to other Library Systems

- 0.62 sf/capita (average)

Aurora – Recommended

- **0.70 sf/capita**



Facility Needs Assessment

Monteith Brown Planning Consultants | Libraries in Transition

SPACE ASSESSMENT – FACILITY MODEL

Despite a space shortfall, the current Aurora Public Library model is community-responsive and fiscally responsible:

- the facility is central, visible, and accessible – it is a downtown anchor and part of the cultural precinct
- the surveys found that the Library’s location is not a deterrent to residents in Northeast Aurora:
 - 94% of users indicate that the Library’s location meets their needs and 82% of non-users find that the location is convenient
 - only 33% of users (and 23% of non-users) feel that the Library should establish a second location



Facility Needs Assessment
Monteith Brown Planning Consultants | Libraries in Transition

SPACE ASSESSMENT – STRATEGY

Residents place a priority on improvements to the existing facility over a new location.

Current Space Needs (4,290 sf)

- can be satisfied through the internal expansion of the existing Library into other areas within the building (e.g., Magna & Lebovic rooms, entrance/lobby/café, pottery studio, etc.)

Long-Term Space Needs (12,740 sf, less internal expansion)

- can be addressed through future expansion or potentially a second service location of some form in the long-term



Facility Needs Assessment
Monteith Brown Planning Consultants | Libraries in Transition

RECOMMENDATIONS

It is recommended that Aurora Public Library:

1. Assume the Magna and Lebovic rooms from the Town
2. Undertake strategic improvements to the Library, such as:
 - space reconfiguration
 - assumption of pottery studio for staff space
 - enclosure of rooftop space (north of teen area, above lobby)
3. Prepare a financial plan for facility improvements
4. Continue to examine opportunities for off-site programs
5. Monitor long-term demands for quick-serve off-site options



Facility Needs Assessment
Monteith Brown Planning Consultants | Libraries in Transition

QUESTIONS & COMMENTS?



THANK YOU!



Facility Needs Assessment
Monteith Brown Planning Consultants | Libraries in Transition



Legal and Legislative Services
905-727-3123
councilsecretariatstaff@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

DELEGATION REQUEST

This Delegation Request form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

4:30 P.M. ON THE BUSINESS DAY PRIOR TO THE REQUESTED MEETING DATE

COUNCIL/COMMITTEE/ADVISORY COMMITTEE DATE: *June 23, 2015*

SUBJECT: *Tree Removal for Home Construction @ 2 Woodsend Cres.*

NAME OF SPOKESPERSON: *James McArthur, Homeowner.*

NAME OF GROUP OR PERSON(S) BEING REPRESENTED (if applicable):

BRIEF SUMMARY OF ISSUE OR PURPOSE OF DELEGATION:

To present pertinent facts surrounding purpose of constructing a bungalow at the noted address and plan to replace trees removed with new planting.

PLEASE COMPLETE THE FOLLOWING:

Have you been in contact with a Town staff or Council member regarding your matter of interest?

YES NO

IF YES, WITH WHOM?

*- Marica Kamunwo, Dir. Planning
- Jim Tree, Mgr of Parks*

DATE:

I acknowledge that the Procedural By-law permits five (5) minutes for Delegations.



**TOWN OF AURORA
GENERAL COMMITTEE MEETING REPORT**

Council Chambers
Aurora Town Hall
Tuesday, June 16, 2015

ATTENDANCE

COUNCIL MEMBERS	Councillor Kim in the Chair; Councillors Abel, Gaertner, Mrakas, Pirri, Thom, Thompson, and Mayor Dawe
MEMBERS ABSENT	Councillor Humfryes
OTHER ATTENDEES	Chief Administrative Officer, Director of Building and By-law Services, Director of Corporate and Financial Services/Treasurer, Director of Infrastructure and Environmental Services, Director of Legal and Legislative Services/Town Solicitor, Director of Parks and Recreation Services, Director of Planning and Development Services, Town Clerk, and Council/Committee Secretary

The Chair called the meeting to order at 7:01 p.m.

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. APPROVAL OF THE AGENDA

General Committee approved the agenda as circulated by Legal and Legislative Services, with the following addition:

- Delegation (b) Ilmar Simanovskis, Director of Infrastructure & Environmental Services
Re: Joint Operations Centre Update; Re: Item 4 – Report No. IES15-039 – Facility Projects Status Report

3. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Items 1, 3, 4, 7, 11, and 15 were identified for discussion.

4. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

Items 2, 5, 6, 8, 9, 10, 12, 13, 14, and 16 were identified as items not requiring separate discussion.

General Committee recommends:

THAT the following recommendations respecting the matters listed as "Items Not Requiring Separate Discussion" be adopted as submitted to the General Committee and staff be authorized to take all necessary action required to give effect to same:

2. BBS15-007 – Request for Sign Variance to Sign By-law Number 4898-07.P for the LA Fitness at 15650 Bayview Avenue

THAT Report No. BBS15-007 be received; and

THAT a request for variance to Sign By-law Number 4898-07.P to allow wall signs on three (3) elevations of LA Fitness at 15650 Bayview Avenue, whereas Sign By-law 4898-07.P only permits signs on two (2) elevations, be approved.

**5. Memorandum from Director of Planning & Development Services
Re: Municipal Council Blanket Support Resolution – Rooftop Solar PV
Projects**

THAT the memorandum regarding Municipal Council Blanket Support Resolution – Rooftop Solar PV Projects be received; and

THAT approval of the following Municipal Blanket Support Resolution, previously approved by Council in 2012 and 2013, be confirmed for a further 12-month period:

WHEREAS the Province's FIT Program encourages the construction and operation of rooftop solar PV projects (the "Projects"); and

WHEREAS one or more Projects may be constructed and operated in the Town of Aurora; and

WHEREAS, pursuant to the FIT Rules, Version 4.0, Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other persons applying for FIT Contracts.

NOW THEREFORE BE IT RESOLVED THAT Council of the Town of Aurora supports without reservation the construction and operation of the Projects anywhere in the Town of Aurora; and

BE IT FURTHER RESOLVED THAT this resolution shall expire twelve (12) months after its adoption by Council; and

THAT the Mayor and Clerk be authorized to execute the new FIT form attached to this memorandum.

6. PL15-046 – Application for Exemption from Part Lot Control, Mattamy (Aurora) Limited, Blocks 101, 103, 105, 110 and 114, Plan 65M-4423, File No. PLC-2015-02

THAT Report No. PL15-046 be received; and

THAT the Application for Exemption from Part Lot Control submitted by Mattamy (Aurora) Limited to divide Blocks 101, 103, 105, 110 and 114 on Plan 65M-4423 into 30 separate lots for townhouse units be approved; and

THAT the Part Lot Control Exemption By-law be introduced and enacted at the next available Council meeting.

8. PL15-049 – Application for Site Plan Approval, Jochri Investments Limited, 200 Industrial Parkway South, Lot 59, Registrar's Compiled Plan 10328, File No. SP-2015-02

THAT Report No. PL15-049 be received; and

THAT Site Plan Application File SP-2015-02 (Jochri Investments) to permit the development of the subject lands for the construction of a 625 m² GFA warehouse building be approved; and

THAT the Mayor and Town Clerk be authorized to execute the site plan agreement, including any and all documents and ancillary agreements required to give effect to same.

9. PL15-050 – Planning Applications Status List

THAT Report No. PL15-050 be received for information.

10. PL15-052 – Application for Zoning By-law Amendment and Site Plan Approval, PMK Capital Inc., 95 Wellington Street East, Lot 14, South of Wellington Street, Registered Plan 68, File Nos. ZBA-2014-10 and SP-2014-12

THAT Report No. PL15-052 be received; and

THAT Application to Amend the Zoning By-law File: ZBA-2014-10 (PMK Capital Inc.) to add "Business and Professional Office" and "Clinic" as permitted uses on the subject lands be approved; and

THAT the implementing Zoning By-law amendment be presented at a future Council meeting for enactment; and

THAT Site Plan Application File SP-2014-12 (PMK Capital Inc.) to permit the development of the subject lands for the construction of a 460 m² GFA office building be approved; and

THAT the Mayor and Town Clerk be authorized to execute the site plan agreement, including any and all documents and ancillary agreements required to give effect to same.

12. LLS15-034 – Award of RFP LLS 2014-69 – Electronic Document and Records Management System (EDRMS)

THAT Report No. LLS15-034 be received; and

THAT Request For Proposal LLS 2014-69 – Provision and Implementation of Electronic Document and Records Management System ("EDRMS") be awarded to Ricoh Canada Inc. in the amount of \$249,976.00, excluding taxes; and

THAT the Mayor and Town Clerk be authorized to execute the necessary agreement, including any and all documents and ancillary agreements required to give effect to same.

**13. Memorandum from Director of Legal & Legislative Services/Town Solicitor
Re: Review of Council Code of Ethics By-law Number 5532-13**

THAT the memorandum regarding Review of Council Code of Ethics By-law Number 5532-13 be received; and

THAT receipt of this memorandum satisfies the requirements of section 12.1 of the Procedural By-law Number 5330-11, as amended, to review the Council Code of Ethics within the first six (6) months of the first year of each term of Council.

14. Finance Advisory Committee Meeting Minutes of May 26, 2015

THAT the Finance Advisory Committee meeting minutes of May 26, 2015, be received for information.

16. Accessibility Advisory Committee Meeting Minutes of June 3, 2015

THAT the Accessibility Advisory Committee meeting minutes of June 3, 2015, be received for information.

CARRIED

5. DELEGATIONS

**(a) Bob McRoberts, representing Aurora Sports Hall of Fame
Re: The Future of the Aurora Sports Hall of Fame**

Mr. McRoberts, Chair of the Collections Committee and member of the Board of Governors of the Aurora Sports Hall of Fame, noted that the 2015 inductees would be announced at the Council meeting of June 23, 2015, and the Induction Dinner would be held on November 4, 2015. He addressed Council with two requests: firstly, for permission to have sport-related items from the Town-owned Aurora Collection displayed in the Sports Hall of Fame; and secondly, for a larger, more visible space to house the Sports Hall of Fame, possibly in an area at the west end of the main hall of the Stronach Aurora Recreation Complex (SARC). Mr. McRoberts stated that the Board's hope would be to enter into a service agreement with the Town to determine the feasibility of moving the Sports Hall of Fame to the SARC.

General Committee received and referred the comments of the delegation to New Business.

**(b) Ilmar Simanovskis, Director of Infrastructure & Environmental Services
Re: Joint Operations Centre Update; Re: Item 4 – Report No. IES15-039 –
Facility Projects Status Report**

(Added Item)

Mr. Simanovskis presented an update on the construction of the Joint Operations Centre, including a time-lapse video of the construction progress, and reviewed elements of the project schedule, financials, funding, and project management.

General Committee received and referred the comments of the delegation to Item 4.

6. PRESENTATIONS BY THE ADVISORY COMMITTEE CHAIR

None

7. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

**1. Memorandum from Director of Building & By-law Services
Re: 15520 Yonge Street – Property Standards**

General Committee recommends:

THAT the memorandum regarding 15520 Yonge Street – Property Standards be received for information.

CARRIED

3. CFS15-025 – 2014 Budget Report – as at December 31, 2014

General Committee recommends:

THAT Report No. CFS15-025 be received; and

THAT the overview report of the results of Tax Rate supported operations and the Water Rate supported operations for the year ended December 31, 2014, including the related disposition of surplus, be received for information.

CARRIED

4. IES15-039 – Facility Projects Status Report

General Committee recommends:

THAT Report No. IES15-039 be received; and

THAT, notwithstanding the provisions and requirements of the Town's Procurement By-law, the contract with MHPM Project Managers Inc. be increased by \$54,400 to a revised budget of \$129,800 (excluding taxes) to provide part-time support for the project administration and oversight duties for the full period of the construction of the Joint Operations Centre.

CARRIED

7. PL15-048 – Solar PV Projects Update

General Committee recommends:

THAT Report No. PL15-048 be received for information.

CARRIED

11. PR15-017 – Case Woodlot Property Line Fence Replacement

General Committee recommends:

THAT Report No. PR15-017 be received; and

THAT Report No. PR15-017 satisfy Council's conditional budget approval for capital project #73269 "Case Woodlot Perimeter Fencing"; and

THAT staff be authorized to proceed with capital project #73269 "Case Woodlot Perimeter Fencing".

CARRIED

15. Aurora Family Leisure Complex Liaison Committee Meeting Minutes of May 27, 2015

General Committee recommends:

THAT the Aurora Family Leisure Complex Liaison Committee meeting minutes of May 27, 2015, be received for information.

CARRIED

8. NOTICES OF MOTION

(a) Councillor Humfryes
Re: Accessibility Advisory Committee

WHEREAS the Accessibility Advisory Committee ("AAC") is comprised of three (3) citizen Members who are people with disabilities and two (2) citizen members who are citizen volunteers, parents of a child with a disability, or professionals from the stakeholder community; and

WHEREAS in the past the AAC has had difficulty in achieving quorum for its meetings; and

WHEREAS a resident of Aurora, who is a person with a disability, has expressed to Councillor Humfryes an interest in being appointed as a citizen member of the AAC; and

WHEREAS the *Accessibility for Ontarians with Disabilities Act (2005)* ("AODA") requires that a majority of the members of the AAC be people with disabilities.

NOW THEREFORE BE IT HEREBY RESOLVED THAT, notwithstanding the provisions of the Policy for Ad Hoc/Advisory Committees and Local Boards, the resident of Aurora, who is a person with a disability, that has expressed to Councillor Humfryes an interest in being appointed as a citizen member of the AAC, be permitted to submit an application for appointment to the Town Clerk; and

BE IT FURTHER RESOLVED THAT the Town Clerk be directed to place any such application received on a future General Committee Closed Session meeting agenda for consideration of Council, including any necessary amendments to the AAC's Terms of Reference to ensure compliance with the AODA.

(b) Councillor Kim
Re: Unnamed Walkways

WHEREAS the Town of Aurora has many paved and unpaved walkways and paths that connect developments, parks, retail plazas, and streets; and

WHEREAS many Aurorans use these walkways to get to their destination (e.g., the path between Yonge Street and Old Yonge Street near 15783 Yonge Street, and the path between Zokol Drive and Bayview Avenue); and

WHEREAS these walkways have no name in order for residents to describe when offering direction; and

WHEREAS the Town can always use extra sources of revenue.

NOW THEREFORE BE IT HEREBY RESOLVED THAT staff be directed to identify all of the unnamed walkways in Aurora, investigate the potential to sell or auction off naming rights to these unnamed walkways and use the revenue generated from them toward various community benefits, and report back to Council.

(c) Councillor Humfries
Re: Accessibility Advisory Committee – Telephone or Video Conference Participation

WHEREAS the preamble of the *Ontarians with Disabilities Act, 2001*, recognizes that Ontarians with disabilities experience barriers to participating in the mainstream of Ontario society; and

WHEREAS The Town of Aurora supports removing barriers for persons with disabilities; and

WHEREAS the Accessibility Advisory Committee (“AAC”) includes citizen Members who are people with disabilities; and

WHEREAS in the past the AAC has had difficulty in achieving quorum for its meetings, especially during winter months; and

WHEREAS the *Municipal Act, 2001* does not permit electronic meeting participation in municipal boards and committees; and

WHEREAS these *Municipal Act, 2001* rules create a barrier to participation for members of the AAC who are people with disabilities.

NOW THEREFORE BE IT HEREBY RESOLVED THAT Aurora Council supports the following resolution adopted by the Town of Newmarket Council on September 19, 2014:

“THAT the Ontario Government consider the appropriate legislative amendments to the *Municipal Act, 2001* to permit telephone or video conference participation by appointed members of municipal accessibility

advisory committees required by the *Accessibility for Ontarians with Disabilities Act, 2005*;

AND THAT this resolution be circulated to the Hon. Kathleen Wynne, Premier of Ontario; Hon. Brad Duguid, Minister of Economic Development, Employment and Infrastructure; Hon. Ted McMeekin, Minister of Municipal Affairs and Housing; Mr. Chris Ballard, MPP; municipalities in York Region, Durham Region, Halton Region, City of Toronto and the Association of Municipalities of Ontario”; and

BE IT FURTHER RESOLVED THAT staff be directed to send a copy of this resolution to Honourable Kathleen Wynne, Premier of Ontario; Honourable Brad Duguid, Minister of Economic Development, Employment and Infrastructure; Honourable Ted McMeekin, Minister of Municipal Affairs and Housing; Mr. Chris Ballard, MPP; municipalities in York Region, Durham Region, Halton Region, City of Toronto and the Association of Municipalities of Ontario.

9. NEW BUSINESS/GENERAL INFORMATION

Mayor Dawe proposed a motion to address the two requests of Delegation (a), Bob McRoberts, regarding the future of the Aurora Sports Hall of Fame. Councillor Mrakas requested that staff consider the possibility of increasing the footprint of the Stronach Aurora Recreation Complex to accommodate the relocation of the Sports Hall of Fame.

New Business Motion No. 1 **General Committee recommends:**

THAT the Director of Parks and Recreation Services be directed to report back to Council on recommendations with respect to: allowing the sports-related artefacts contained in the Aurora Collection to be displayed in the Aurora Sports Hall of Fame; and relocating the Sports Hall of Fame, currently housed on the third floor of the Town Hall, to the Stronach Aurora Recreation Complex.

CARRIED

Councillor Abel inquired about the location and visibility of the ‘Welcome to Aurora’ sign on Highway 404 southbound. Staff reviewed the installation and approval process for the placement of the current sign.

10. CLOSED SESSION

General Committee consented to resolve into a Closed Session meeting at 7:11 p.m. to consider Item 1, following consideration of Delegation (a), and reconvened the General Committee meeting at 8:20 p.m. General Committee consented to resolve into a Closed Session meeting to consider Item 2, following adjournment.

General Committee Meeting Report
Tuesday, June 16, 2015

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1. Personal matters about an identifiable individual, including a Town or Local Board employee (section 239(2)(b) of the *Municipal Act, 2001*) and Labour relations or employee negotiations (section 239(2)(d) of the *Municipal Act, 2001*); Re: Memorandum from Mayor Dawe; Re: Selection of an Interim Chief Administrative Officer
2. Litigation or potential litigation including matters before administrative tribunals, affecting the Town or a Local Board (section 239(2)(e) of the *Municipal Act, 2001*) and Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (section 239(2)(f) of the *Municipal Act, 2001*); Re: Report No. LLS15-042 – Town of Aurora v. Minto Communities Inc. – Update

11. ADJOURNMENT

The meeting was adjourned at 9:29 p.m.

HAROLD KIM, COUNCILLOR

STEPHEN M. A. HUYCKE, TOWN CLERK

THE REPORT OF THE GENERAL COMMITTEE MEETING OF JUNE 16, 2015, IS SUBJECT TO FINAL APPROVAL AND COUNCIL ENDORSEMENT OF THE RECOMMENDATIONS ON JUNE 23, 2015.



**TOWN OF AURORA
COUNCIL REPORT**

No. LLS15-043

SUBJECT: *General Committee Closed Session Report of June 16, 2015*
FROM: *Warren Mar, Director of Legal & Legislative Services/Town Solicitor*
DATE: *June 23, 2015*

RECOMMENDATIONS

THAT Report No. LLS15-043 be received; and

THAT Council adopt the following recommendations from the General Committee Closed Session meeting of June 16, 2015:

1. **Personal matters about an identifiable individual, including a Town or Local Board employee (section 239(2)(b) of the *Municipal Act, 2001*) and Labour relations or employee negotiations (section 239(2)(d) of the *Municipal Act, 2001*); Re: Selection of an Interim Chief Administrative Officer**

THAT the confidential recommendations of General Committee in respect to the selection of an Interim Chief Administrative Officer be approved.

2. **Litigation or potential litigation including matters before administrative tribunals, affecting the Town or a Local Board (section 239(2)(e) of the *Municipal Act, 2001*) and Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (section 239(2)(f) of the *Municipal Act, 2001*); Re: LLS15-042 – Town of Aurora v. Minto Communities Inc. – Update**

THAT Closed Session Report No. LLS15-042 be received; and

THAT the confidential recommendations of General Committee in respect to Town of Aurora v. Minto Communities Inc. be approved.

BACKGROUND

The General Committee Closed Session meeting convened at 7:14 p.m. on June 16, 2015, with the following Members present:

Committee Members: Mayor Dawe in the Chair; Councillors Abel, Gaertner, Kim, Mrakas, Pirri, Thom, and Thompson

Members Absent: Councillor Humfryes

The following items were dealt with:

June 23, 2015

- 2 -

Report No. LLS15-043

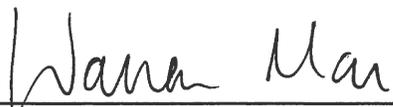
1. Personal matters about an identifiable individual, including a Town or Local Board employee (section 239(2)(b) of the *Municipal Act, 2001*) and Labour relations or employee negotiations (section 239(2)(d) of the *Municipal Act, 2001*); Re: Selection of an Interim Chief Administrative Officer

2. Litigation or potential litigation including matters before administrative tribunals, affecting the Town or a Local Board (section 239(2)(e) of the *Municipal Act, 2001*) and Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (section 239(2)(f) of the *Municipal Act, 2001*); Re: LLS15-042 – Town of Aurora v. Minto Communities Inc. – Update

The meeting recessed at 8:15 p.m. after consideration of Item 1 to continue the General Committee meeting, and reconvened at 9:38 p.m. to consider Item 2.

The meeting adjourned at 9:48 p.m.

Prepared by: Stephen M. A. Huycke, Town Clerk, ext. 4771



Warren Mar
Director of Legal & Legislative
Services/Town Solicitor



Neil Garbe
Chief Administrative Officer



**TOWN OF AURORA
FINANCE ADVISORY COMMITTEE
MEETING MINUTES**

Date: Tuesday, April 28, 2015

Time and Location: 5 p.m., Leksand, Aurora Town Hall

Committee Members: Councillor Michael Thompson (Chair), Councillor Harold Kim, and Mayor Geoffrey Dawe

Member(s) Absent: None

Other Attendees: Councillor John Abel, Councillor Tom Mrakas, Neil Garbe, Chief Administrative Officer, Dan Elliot, Director of Corporate and Financial Services/Treasurer, Jason Gaertner, Manager of Financial Planning, Stephen Huycke, Town Clerk, and Samantha Kong, Council/Committee Secretary

The Town Clerk called the meeting to order at 4:55 p.m.

APPOINTMENT OF COMMITTEE CHAIR

The Town Clerk opened the floor to nominations for Chair of the Finance Advisory Committee for the 2014-2018 Term.

Mayor Dawe nominated Councillor Thompson as Chair of the Finance Advisory Committee (FAC). There being no other nominations, Councillor Thompson was appointed Chair of the Committee.

Councillor Thompson assumed the Chair at 5:02 p.m.

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest under *the Municipal Conflict of Interest Act*.

2. APPROVAL OF THE AGENDA

**Moved by Mayor Dawe
Seconded by Councillor Kim**

THAT the agenda as circulated by Legal and Legislative Services be approved.

CARRIED

3. RECEIPT OF THE MINUTES

None

4. DELEGATIONS

- (a) **Paul Duggan, Director of Audit Services, York Region and Travis Waite, Senior Internal Auditor, York Region**
Re: N6 Internal Audit Services

Mr. Duggan and Mr. Waite were present to provide an overview of the N6 Internal Audit Services which brings systematic and disciplined approaches to evaluate and improve the effectiveness of risk management, control, and governance processes. Mr. Duggan identified and examined areas of risk and discussed the Town's 2015 Audit Plan.

Moved by Mayor Dawe
Seconded by Councillor Kim

THAT the delegation by Paul Duggan and Travis Waite be received for information.
CARRIED

5. CONSIDERATION OF ITEMS

1. **Memorandum from Town Clerk**
Re: Finance Advisory Committee – Terms of Reference

The Chair noted that the recommended revisions to section 6 of the approved FAC Terms of Reference, titled "Meetings, Times and Locations" were to ensure that the Committee has the flexibility to schedule its meetings to accommodate the attendance of all Committee members.

Moved by Councillor Kim
Seconded by Mayor Dawe

THAT the memorandum regarding Finance Advisory Committee – Terms of Reference be received; and

THAT the Finance Advisory Committee Terms of Reference be amended to reflect the changes recommended by staff.

CARRIED

2. 2015 Budget Process Debrief – Discussion

Staff noted that the 2015 budget process has progressed well to date and stated that the approach towards service levels has allowed Council to focus on areas of interest. Staff further noted that a key performance indicators (KPI) report card would be brought to Council in the near future. Staff recommended that a multi-year budget approach should be implemented throughout the coming years and that a line-by-line approach should be exercised at the Committee level. Staff further recommended that a budget target be determined at the beginning of the budget process. The Committee agreed that a multi-year budget approach should be implemented as a high level strategy with latitude to acquire detail to address variances. It was suggested that a detailed view of the budget be presented in the first year of the Council Term to determine a baseline for the upcoming budget years, or alternatively focusing detailed reviews on one or two departments each year on a planned cycle.

Moved by Mayor Dawe
Seconded by Councillor Kim

THAT the comments of the Finance Advisory Committee regarding 2015 Budget Process Debrief be referred to staff for consideration.

CARRIED

3. CFS15-021 – Multi-Year Budget Approach

Staff presented an overview of the implementation of multi-year budgets which would improve the operational efficiency of the municipality through improved long range planning and integration of Strategic Plan objectives, as well as promote discussion of service levels, rather than considering each budget line item throughout the Corporation annually. Staff indicated that such an approach would allow Council to consider the budget across a longer time horizon and plan for service level changes. The Committee expressed support for a multi-year budget approach and inquired about the establishment of guiding principles and a municipal price index (MPI), as well as the incorporation of new services each year. The Committee suggested that a budget workshop be included as part of the Council orientation for new Councillors.

Moved by Councillor Kim
Seconded by Mayor Dawe

THAT Report No. CFS15-021 be received; and

THAT the comments of the Finance Advisory Committee regarding Report No. CFS15-021 be referred to staff for consideration.

CARRIED

**4. Memorandum from Director of Corporate & Financial Services/Treasurer
Re: Financial Information Systems – Pending Replacement Request**

Staff provided a brief overview of the systemic constraints with the current financial system that were identified prior to 2015 and noted that they have been working to optimize the existing systems in an attempt to bring internal resolutions to the issues. Staff further stated that a detailed report outlining the need for a financial system replacement would be presented to Council and would seek a mid-year budget amendment to add consulting funding to the 2016 capital budget. The Committee supported the request to replace the current financial information system and inquired about the types of financial systems that the N6 municipalities possess.

Moved by Mayor Dawe
Seconded by Councillor Kim

THAT the memorandum regarding Financial Information Systems – Pending Replacement Request be received for information.

CARRIED

5. Agenda Items for Future Meetings – Discussion
- **Citizen Budget**
- **Investment Income**
- **Other**

Staff introduced agenda items to be considered at future meetings, which were approved by the Committee.

Moved by Councillor Kim
Seconded by Mayor Dawe

THAT the Agenda Items for Future Meetings, as identified by the Finance Advisory Committee, be referred to staff.

CARRIED

6. NEW BUSINESS

None

Finance Advisory Committee Meeting Minutes
Tuesday, April 28, 2015

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7. ADJOURNMENT

Moved by Councillor Kim
Seconded by Mayor Dawe

THAT the meeting be adjourned at 6:35 p.m.

CARRIED

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS
ADOPTED BY COUNCIL AT A LATER MEETING.



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Town of Aurora
Planning & Development Services

MEMORANDUM

DATE: June 2, 2015
TO: Mayor Dawe and Members of Council
FROM: Marco Ramunno, Director of Planning & Development Services
RE: Corporate Environmental Action Plan Progress Report 2014

RECOMMENDATIONS

THAT the memorandum regarding Corporate Environmental Action Plan Progress Report 2014 be received for information.

BACKGROUND

On April 28 2015, Council passed the following motion requesting that staff forward the Corporate Environmental Action Plan Progress Report for review.

"THAT the Corporate Environmental Action Plan (CEAP) be brought to Council for review".

In response, staff have prepared the attached memorandum and related attachment. In accordance with the Plan, staff have prepared a progress report outlining the progress made in 2011, 2012, 2013 and now in 2014 toward achieving the objectives laid-out in the Corporate Environmental Action Plan (CEAP). The following is a list of highlighted CEAP related initiatives that have either been completed in 2014 or which have been approved by Council in 2014. The complete list is contained within the attached progress report.

AIR Goal – Improve air quality by reducing emissions and developing a Climate Change Adaptation Plan.

- Partnered with other municipalities to provide a 3 day inter-municipal Climate change adaption work shop for town staff. (Action 2.1.4);

FIRE (Energy) Goal – Reduce the Town's overall energy consumption through energy efficiency measures and the use of renewable energy sources.

- Developed the Corporate Energy Master Plan; approved by council (Action 2.2.2);
- Installation of LED parking lot lights at AFLC, Town Hall and SARC (Action 2.2.4);
- Installation of 2 solar light poles in 2 small parks with no electrical service (Action 2.2.4) and

June 2, 2015

-2-

CEAP Progress Report 2014

- Received FIT application approval on a 600 kW solar PV system on the SARC rooftop in collaboration with a solar project developer. Installation of PV system expected to be completed in 2016 (Action 2.2.4).

EARTH (Land) Goal – Plan and manage Aurora’s ecology by protecting wildlife habitat, promoting alternate modes of transportation and utilizing sustainable land use planning.

- Approval of the Promenade Community Improvement Plan, contains two programs that offer financial incentives for the redevelopment of Brownfield Sites (Objective E3);
- Purchased self-watering planters and hanging baskets for the Parks Street Beautification program (Action 2.4.1);
- Planted 750 shrubs and trees in association with the Neighbourhood Network and local schools on municipal lands in May (Action 2.3.4);
- Planted 500+ trees and shrubs in the Wildlife Park as a buffer zone to the housing developments in conjunction with TD Canada Trust and local volunteers (Action 2.3.4);
- Installed an open air “Teaching Garden” at Aurora Heights Public School (Action 2.3.4);
- Waste Electrical Electronic Equipment Event. Hosted two WEEE collection events for e-waste generated by both the Town and the community (Action 2.3.14);
- Annual Litter Clean Up Community Event (Action 2.3.4);
- Banning Styrofoam on all Town owned properties (Action 2.3.14) and
- The use of proper sized containers for recycling (larger recycling containers) (smaller waste containers) and compost containers at Town events (Action 2.3.15).

WATER Goal – Reduce corporate water consumption and utilize stormwater management technologies to improve control of stormwater quantity as well as enhance stormwater quality.

- Completed the TOA Comprehensive Storm Water Management Master Plan (2.4.3 & 2.4.4);
- Creek Erosion rehabilitation project from Child Drive to Henderson Ave and
- Incorporating low impact development design elements in the repaving of ACC parking lot.

The CEAP Progress Report 2014 is available to the public via the Town’s website (within the Live tab / Environment and Sustainability bookmark) and printed copies.

ATTACHMENTS

1. Corporate Environmental Action Plan
2. CEAP Progress Report 2014

Attachment 1

Corporate Environmental Action Plan

Town of Aurora
August 2010



Welcome



Mayor Phyllis M. Morris

Located on the beautiful and unique Oak Ridges Moraine, the Town of Aurora is committed to the protection and management of this environmentally sensitive landscape abundant in natural and historical heritage. The Town of Aurora takes pride in its environmental stewardship actions and is continually working towards greater sustainability.

We are pleased to present you with the Town of Aurora's first Corporate Environmental Action Plan. This plan has been established to prioritize corporate actions with respect to the environment and relies on various Town departments. It not only sets the tone for our Town initiatives, but it also works to contribute to a better global environment by addressing issues such as greenhouse gas emissions and global warming. It takes into consideration that what we do in Aurora can impact areas downstream through the headwaters of the Oak Ridges Moraine.

Aurora Town Council endorsed the development of the plan which was initiated and guided by the Town's Environmental Advisory Committee and developed together with Town staff and a consulting group. Town Council formally adopted the plan on August 17, 2010.

Although this is a formal document which has been developed to set the pace for Town corporate environmental initiatives it should be noted that in Aurora, there are already many existing and ongoing environmental practices and policies that correlate with the Corporate Environmental Action Plan.

This plan is meant to document, solidify and give strength to an already existing corporate culture of environmental leadership. It is a commitment to environmental policy and practice and relies on support from the community to be successful.

We invite you to become familiar with the plan's environmental initiatives. We all have a role in protecting the environment of Aurora – our home, our land and our future.

A handwritten signature in black ink that reads "Phyllis Morris".

Mayor Phyllis M. Morris

Date

Acknowledgements

The Town of Aurora's Corporate Environmental Action Plan (CEAP) would not have been successfully completed without the extraordinary efforts, professional attitude and energy of many individuals, including the Mayor and members of Council, the Environmental Advisory Committee (EAC), the Executive Leadership Team (ELT), and the Environmental Management Team (EMT) over the nine months of this undertaking. Leadership and coordination contributions were made by the following individuals within the corporation: Christina Nagy-Oh, Project Manager (Manager of Environmental Initiatives); and Anthony Ierullo, Project Advisor (Manager of Strategic Initiatives).

The Mayor and Council, EAC, ELT and EMT provided valuable external direction and critique at key points in the process.

The key individuals included:

Council

Mayor Phyllis Morris
Councillor Bob McRoberts
Councillor Evelina MacEachern
Councillor Wendy Gaertner
Councillor Stephen Granger
Councillor Alison Collins-Mirakas
Councillor Evelyn Buck
Councillor Al Wilson
Councillor John Gallo

EAC

Peter Piersol (Chair)
Councillor Evelina MacEachern (Vice Chair)
Councillor Wendy Gaertner
Councillor John Gallo
Gordon Barnes
David Tomlinson
Susan Walmer
Richard Wizemann
Heather Cole

ELT

Neil Garbe (CAO)
Anthony Ierullo (Manager)
Ilmar Simanovskis (Director)
Al Downey (Director)
Marco Ramunno (Director)
Dan Elliot (Director)
John Leach (Director)
Techa van Leeuwen (Director)
Christopher Cooper (Director)

EMT

Christina Nagy-Oh, Manager of Environmental Initiatives, Administration, (Lead)
Aaron Karmazyn, Manager of Facilities, Property and Fleet, Infrastructure and Environmental Services
Sara Tienkamp, Parks Supervisor, Parks and Recreation Services
Fausto Filippetto, Policy Planner, Planning Services
Anca Mihail, Manager of Engineering, Infrastructure and Environmental Services

Environmental Interns

Lindsay Poulin
Laura Alpi

Executive Summary

The Corporate Environmental Action Plan (CEAP) is a five-year action plan that will allow the corporation of the Town of Aurora to meet its environmental goals. The Plan is based on several consultation workshops and meetings held over the past 17 months to receive input from residents, the business community, staff, senior management and local environmental organizations. The purpose of the Plan is to protect and enhance the natural environment, promote environmental sustainability, integrity and conservation of resources and create a practice of environmental stewardship within the community.

The CEAP is intended to provide corporate direction on key strategic environmental initiatives that will be initiated over the next 5 years. The Plan has been developed to assist Council to plan for and implement specific actions that will improve the Town's environmental performance and impact the sustainability of Aurora for future generations.

The CEAP includes a series of goals, objectives and action items structured around four Elemental themes - Air, Water, Fire (Energy) and Earth (Land). The following provides a summary of the key goals, objectives and action items in each theme area:

Air: The primary focus of the "Air" section of the plan is to improve air quality. In order to achieve this goal, the Plan aims to both reduce harmful emissions and develop strategies to adapt to our changing climate. Action items in the Air section include implementing an anti-idling initiative, developing a Green Fleet Plan and establishing greenhouse gas reduction targets.

Fire (Energy): The Fire (Energy) section of the Plan is focused on the reduction of energy consumption through energy efficiency measures and renewable energy sources. The objectives of this section address energy efficiency and energy retrofits as well as the use of renewable energy. Action items in the Fire (Energy) section include the implementation of energy management software, energy management retrofits and renewable energy sources at new Town facilities, and supporting the implementation of the *Green Energy Act*.

Earth (Land): The purpose of the Earth (Land) section of the Plan is to plan and manage Aurora's ecology. More specifically, the Plan intends to protect wildlife habitat, promote alternate modes of transportation and implement sustainable land use planning. The objectives of this section address wildlife management, green space and streamside naturalization/rehabilitation, sustainable land use planning, sustainable construction projects, transportation demand management, winter road maintenance and waste diversion initiatives. Action items in the Earth (Land) section address linking wildlife corridors, improving landscaping and natural habitats, trails, sustainable construction practices, reducing corporate waste and developing a green procurement policy.

Corporate Environmental Action Plan | Town of Aurora

Water: The final element of the action plan focuses on reducing corporate water consumption and utilizing storm water management technologies. The objectives of this section address water conservation and storm water management practices. Action items in this section include developing a water loss reduction strategy, enhancing and optimizing the current storm water management facility inventory and improving storm water quality in all new road reconstruction projects.

The success of the Plan will require a coordinated approach to implementation that includes all departments within the corporation. As the Town moves forward with the implementation of this Plan, we will need to continue to build and enhance internal and external partnerships and synergies and commit to continually updating and monitoring this Plan. The Corporate Environmental Action Plan is a prelude to the development of a broader Sustainability vision and Plan for the Town of Aurora.

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1. Introduction

1.1 About Aurora

The Town of Aurora is located within the Greater Toronto Area and the growing York Region on the rolling hills of the Oak Ridges Moraine. Aurora is a community of over 50,000 residents that has doubled in size since 1986. This growth is anticipated to continue with an additional 20,000 residents planned in the community by 2031.

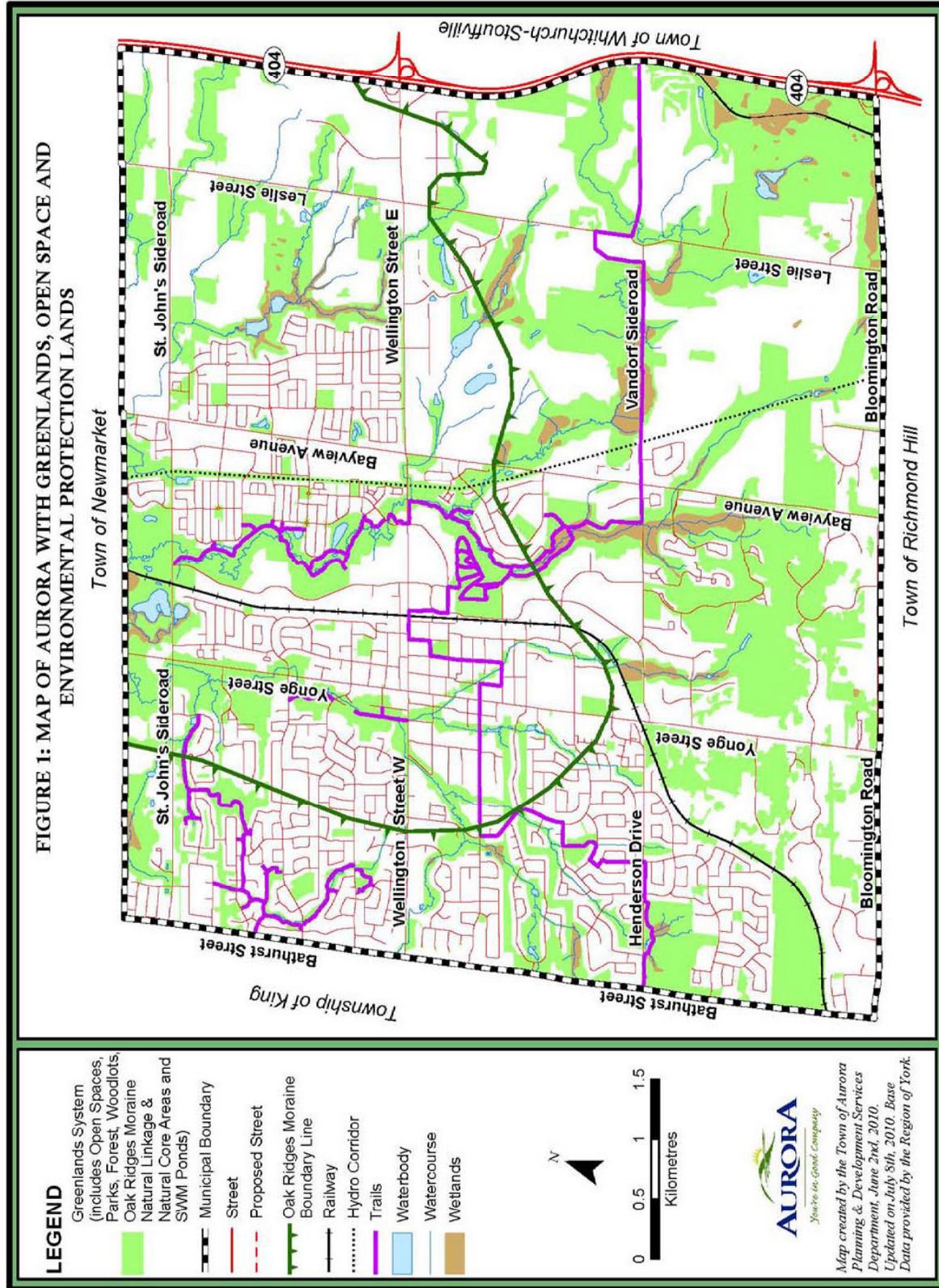
The community is also home to over 1,300 businesses including approximately 150 major industries and head offices and features a strong entrepreneurial spirit with over 84% of Aurora businesses employing less than twenty employees. The Town's business community has grown significantly in recent years and this growth is forecasted to continue with an additional 10,000 jobs anticipated by 2031.

Aurora is a welcoming and dynamic town with a strong sense of community pride and volunteerism. We are committed to healthy and inclusive lifestyles inspired by natural heritage, historic culture, diverse neighborhoods, thriving businesses and natural environment.

Aurora is a mosaic of contemporary living in charming heritage surroundings that continues to attract those looking for the ideal mix of small town friendliness and urban amenities. We are a bustling community that has maintained its small town feel and is a popular residential destination for those who appreciate its central location in the Greater Toronto Area.

Residents enjoy a variety of sporting and cultural facilities, more than 500 acres of parkland, pedestrian trail systems, valley lands, creek system, a community Arboretum, championship golf courses, fine dining, theatre, shopping, and a myriad of community activities. The Town is home to land with soil capability to accommodate agriculture, encompasses three separate headwaters, open spaces, natural areas, wildlife and wildlife habitat/corridors. Figure 1 illustrates Aurora's greenlands, open spaces and environmental protection lands (next page).

The Town of Aurora takes pride in its environmental stewardship actions and is continually working towards greater sustainability. The development of the Corporate Environmental Action Plan reflects the Town's long term commitment to the protection and management of this environmentally sensitive landscape.



1.2 Background and Context - Corporate Environmental Action Plan

The physical environment – the air we breathe, the land we live on and the water we drink – is the basis for our health, economy and well-being. The environment not only supports human livelihood, it is also an intricate and delicate web of microorganisms, flora, fauna, biodiversity and hydrological cycles. The Corporate Environmental Action Plan (CEAP) is a prelude to the development of a broader sustainability vision that integrates the Town's environmental commitment with community and economic considerations.

Town Council is committed to supporting, through its plans, policies and initiatives, a vision of a more sustainable Aurora. Based on this commitment, direction was provided to prepare a CEAP with the support and strategic guidance of the Environmental Advisory Committee (EAC). The creation and implementation of the CEAP is a clear indication of Council's dedication to environmental stewardship – to protect and preserve natural areas, maintain biodiversity and advance key environmental initiatives across the corporation.

The Town also recognizes and values the partnerships and contributions of the community in a number of environmental initiatives. Residents and stakeholders are crucial to the Town's ongoing success and commitment to continued public engagement across the community. The development of this Plan was based on several consultation workshops/meetings held over the past 17 months to receive input from residents, the business community, staff, senior management and local environmental organizations (see Appendix A for details). The goal of the workshops included developing:

- The purpose and rationale for the CEAP;
- Key themes of the Plan;
- Key goals and objectives;
- Potential Plan outlines; and
- Options for implementation.

Based on the feedback received, an inter-departmental Environmental Management Team was formed and met between August 2009 and August 2010. Initial meetings with the group addressed the structure, context, objectives and goals of the Plan as they related to each department. The later meetings involved discussions relating to action items, environmental indicators and furthering the commitment of leads and supports for each action item. All corporate departments are responsible for the implementation of this Plan.



1.3 What is the Corporate Environmental Action Plan?

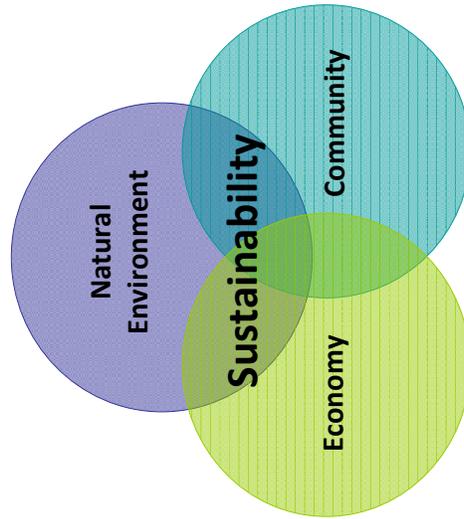
The CEAP is a five-year plan that will allow the Corporation of the Town of Aurora to meet its environmental goals. The Plan focuses on what the Town can do to protect and enhance the natural environment. The Plan also supports the implementation of the Town's Strategic Plan, new Official Plan, master plans, and other ongoing environmental activities. The CEAP planning process, consultation, and outcome will provide the Town with an opportunity to capitalize on past experiences and implement change that will empower Aurora to deliver progressive environmental policies and ensure that all departments are working together to achieve common environmental objectives. The purpose of the Town of Aurora's Corporate Environmental Action Plan is to:

- *Protect and enhance the natural environment;*
- *be a catalyst for local initiatives that promote environmental sustainability, integrity and conservation of our resources and ecosystem; and,*
- *to enhance environmental stewardship within the community.*

1.4 Aurora's Sustainability Vision

The CEAP is one step to formalize the Town's commitment to a more sustainable Aurora and is a prelude to the development of a broader sustainability vision that integrates the Town's environmental commitment with cultural, social and economic considerations. Moreover, the implementation of the CEAP will be aided by the development of a Community Sustainability Plan, which will allow the Town to access gas tax funding for environmental initiatives. The Community Sustainability Plan will also develop decision-making processes that integrate factors beyond traditional financial incentives and consider the social, environmental and economic ramifications of our actions as a municipality. The Town's vision for sustainable Aurora is linked to the triple bottom line which demonstrates the interconnectedness of: a) the natural environment; b) the economy; and, c) the community (as illustrated in Figure 2 below). The preparation of a Community Sustainability Plan is planned for 2011 in association with the development of a new Strategic Plan.

Figure 2: Sustainability Vision

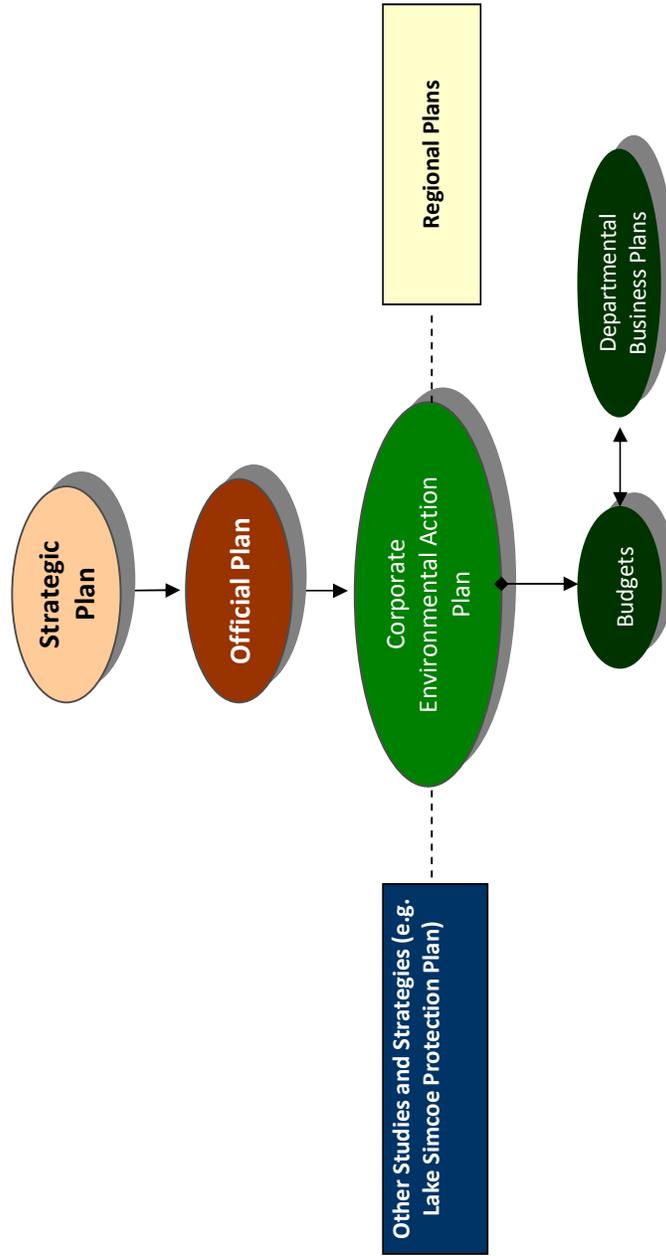


1.5 Linkages to Other Plans, Reviews and Projects

The Town of Aurora has a number of plans that guide priorities, daily actions and planning for the future (Figure 3 – below). These include plans developed by the Town as well as other jurisdictions that were critical to the development of this Plan. Examples include:

- Town of Aurora’s Strategic Plan;
- Town of Aurora’s Official Plan;
- Oak Ridges Moraine Conservation Plan;
- Community Wildlife Park Master Plan;
- Town of Aurora Parks and Recreation Master Plan;
- York Region’s Sustainability Strategy; and
- York Region’s Official Plan.

Figure 3: Linkages to the Corporate Environmental Action Plan



1.6 Aurora's Key Environmental Successes

There are considerable completed, current and ongoing corporate Town environmental actions, activities and initiatives that convey Aurora's environmental successes and commitments. Below is a brief listing of the key successes and actions by elemental theme area. A more comprehensive list of completed successes and ongoing initiatives by elemental theme are noted in Appendix B.

Air

- Installed traffic circles to reduce stops/starts thereby reducing emissions
- Addition of Smart Car to the fleet, 2008
- Installed 17 Idle Free Zone signs at 6 Town owned facilities

Fire (Energy)

- Participated in *York Region Demand Response Program* since 2006 in order to conserve energy during summer months when the electricity demand is at its peak.
- *Greening of Aurora Facilities* – green building technology and retrofits have been installed that will save on gas and hydro consumption and reduce carbon emissions. Examples include: Public Library, Family Leisure Complex and Town Hall.
- *Stronach Aurora Recreation Complex* - The design for this Complex has been recognized by Natural Resources Canada ecoEnergy program as a facility that reduces energy consumption and greenhouse gas emissions.
- *Town of Aurora received 2008 Aurora Chamber of Commerce Business Achievement Awards: Conservation and Environmental Sustainability*
- *Bullfrog Eco-Certified Green Power* - Aurora has committed to purchasing green power in 2008 to 2010 to power Town Hall with green power.
- *Town of Aurora capital projects retrofits for energy conservation.*

Earth (land)

- *Wildlife Park*: The Community Wildlife Park will be approximately 170 Acres and consists of a portion of the East Holland River valley lands and adjacent natural areas located east of Bayview Avenue, between Wellington Street East and St. John's Sideroad, in northeast Aurora.
- Two Town nurseries grow trees and harvest seedling trees from Town woodlots to maintain native genetics
- *The Aurora Community Arboretum* was established in 1996. A Master Plan for the Arboretum was completed in 2005; it provides for a Specimen Tree Collection, education for residents, a Discovery Trail and many other initiatives related to the collection and preservation of trees and shrubs. The Town of Aurora has been a funding partner to the Arboretum's 10 year Implementation Plan since 2007
- *Boardwalks* - Installation of boardwalks over environmentally sensitive areas i.e. wetlands/marshes
- *Fertilizer/Herbicides/Pesticides* - Parks greenhouse operations use biological (beneficial insects) to control non – desirable insects
- *Trails/Woodlots*- Trail systems are constructed using permeable surfaces and are not lit, lowering light pollution levels

- *Use of Eco Friendly Building Materials* - Since 2008 the Town of Aurora uses ecologically friendly building materials where possible when doing renovations, repairs and maintenance to Town of Aurora facilities including: re-using materials, recyclable carpet replacement and low VOC paints and adhesives.
- Installation of bicycle paths and trails where/when possible and published a map/plan showing bicycle routes/trails
- Salt Reduction Plan has documented a decrease in salt use from 200kg/km/lane to 170kg/km/lane.
- Brine tanks have been installed and all Town trucks and (most) contracted trucks are fitted with pre-wetting equipment.

Water

- A holding tank was installed at Ada Johnson Park to catch the runoff from the splash pad and rainwater; water is used to water trees, new sod and annual plant displays around Town of Aurora
- In 2006 the Town changed over 20% of the hanging baskets to a reservoir based container; this has resulted in less frequent watering, less run off and a decrease in vehicular emissions
- Stream bank and erosion control projects restore and protect creeks and water courses, provide vegetation enhancements and buffers

Aurora initiated the retrofit of 4 existing stormwater management facilities accomplishing the following:

- Improved the quality of stormwater runoff by up to 80%
- Reduced the amount of phosphorus entering Lake Simcoe by up to 84 kg/year
- Cut back weed growth in our waterways by 41.6 t/year

2. Aurora's Corporate Environmental Action Plan

The Corporate Environmental Action Plan (CEAP) has been structured around the four elements –air, water, fire (energy), and earth (land) – to provide a direct link between the prescribed actions and the natural environment. This elemental theme has strong roots in various historical cultures including those of the Canadian Aboriginal, Hindu, Buddhist, Japanese and Greek. The CEAP includes four goals – one for each elemental theme and a series of objectives supported by a number of action items that are outlined in this section. A summary of the actions – including expected timeframes of ongoing, short (initiated in 1-2 years), medium (initiated in 3-4 years) and long term (initiated in 5+ years) – categorized by each of the four elemental goals, is summarized in Figure 4 .



Figure 4: Overview of the Corporate Environmental Action Plan (CEAP)

Air Goal - Improve air quality by reducing emissions and developing a Climate Change Adaptation Plan.



Objective A1: Reduce the town's vehicle emissions & support the reduction of greenhouse gas emissions by town staff & at town facilities

- Action 2.1.1 Implement an anti-idling initiative - **Medium Term** (Page 12)
- Action 2.1.2 Implement the Clean Air Commute program for town staff - **Ongoing** (Page 12)
- Action 2.1.3 Develop a Green Fleet Plan - **Medium Term** (Page 12)

Objective A2: Minimize or prevent the negative impacts that contribute to climate change through harmful emission reductions

- Action 2.1.4 Prepare a Climate Change Adaptation Plan - **Long Term** (Page 13)
- Action 2.1.5 Establish greenhouse gas reduction targets - **Medium Term** (Page 13)

Fire (Energy) Goal - Reduce the Town's overall energy consumption through energy efficiency measures and the use of renewable energy sources.



Objective F1: Increase energy efficiency by changing behaviour and retrofitting town facilities/infrastructure

- Action 2.2.1 Phasing in of energy management software - **Medium Term** (page 14)
- Action 2.2.2 Increase awareness about energy management and conservation programs for facilities - **Short Term** (page 15)
- Action 2.2.3 Energy management retrofits of large scale town buildings - **Medium Term** (page 15)

Objective F2: Reduce facilities energy demands, optimize passive solar gains and make use of renewable, on-site generation and district energy options including solar, wind, water, biomass, and geothermal energy

- Action 2.2.4 Investigate renewable energy sources for construction of new town facilities in conjunction with LEED or equivalent - **Medium Term** (page 16)
- Action 2.2.5 Support the implementation of the *Green Energy Act* within Aurora - **Short Term** (page 16)



Earth (Land) Goal - Plan and manage Aurora's ecology by protecting wildlife habitat, promoting alternate modes of transportation and utilizing sustainable land use planning.

Objective E1: Protect, preserve, enhance, limit, conserve and/or extend wildlife and wildlife habitat in Aurora

- Action 2.3.1 Development and implementation of wildlife corridors that link major existing areas of important habitat and create connectivity beyond Aurora's municipal borders - **Medium Term** (Page 17, 18)
- Action 2.3.2 Implement the Community Wildlife Park in partnership with various stakeholders - **Short Term** (Page 18)

Objective E2: Improve and enhance the Town's existing green spaces through research on best practices and implementation on a local scale

- Action 2.3.3 Increase ecological landscaping - **Short Term** (Page 18)
- Action 2.3.4 Protect and enhance our natural habitats and improve green space and outdoor recreational areas - **Ongoing** (Page 19)
- Action 2.3.5 Update Aurora's Landscape Standards - **Short Term** (Page 19)
- Action 2.3.6 Improve boulevard conditions to meet enhanced ecological standards - **Short Term** (Page 19)
- Action 2.3.7 Development and implementation of the Arboretum's 10 year Action Plan - **Ongoing** (Page 19)

Objective E3: Implement sustainable land use planning with a view to securing the health and well-being of Aurora

- Action 2.3.8: Develop and implement a Trails Master Plan - **Short Term** (Page 20)
- Action 2.3.9 Protect and enhance the Oak Ridges Moraine - **Ongoing** (Page 21)

Objective E4: Implement sustainable construction practices to reduce waste, incorporate sustainable design and reclaim or recycle materials

- Action 2.3.10 Sustainable Construction and Building Operation Policy - **Short Term** (Page 21)

Objective E5: Promote alternate modes of transportation in order to improve the quality of life of Aurora's residents.

- Action 2.3.11 Promote Transportation Demand Management (TDM) for town staff - **Medium Term** (Page 22)
- Action 2.3.12 Update the Master Transportation Operation Plan - **Long Term** (Page 22)

Objective E6: Enhance environmental responsibility within winter maintenance operations

- Action 2.3.13 Enhance environmental responsibility within winter maintenance operations - **Short Term** (Page 23)

Objective E7: Reduce corporate waste going to landfill disposal

- Action 2.3.14 Reduce corporate waste - **Long Term** (Page 23)
- Action 2.3.15 Reduce waste at corporate events - **Short Term** (Page 24)
- Action 2.3.16 Develop a green procurement (purchasing) policy for the town - **Medium Term** (Page 24)



Water Goal - Reduce corporate water consumption; and utilize stormwater management technologies to improve control of stormwater quantity as well as enhance stormwater quality, water resources.

Objective W1: Reduce overall town water consumption

- Action 2.4.1 Reduce corporate water consumption - **Medium Term** (Page 26)
- Action 2.4.2 Develop a water loss reduction strategy - **Long Term** (Page 26)

Objective W2: Enhance the functioning of the current stormwater management facility inventory within the Town of Aurora and reduce the uncontrolled stormwater areas with respect to both quality and quantity.

- Action 2.4.3 Investigate ways to enhance and optimize the functioning of the current stormwater management facility inventory - **Ongoing** (Page 27)
- Action 2.4.4 Review the current stormwater management policy in accordance with Lake Simcoe Protection Plan - **Long Term** (Page 27)
- Action 2.4.5 Improve stormwater quality in all new road reconstruction projects - **Ongoing** (Page 28)

Timeframes: • Ongoing: Current • Short Term: initiated in 1-2 years • Medium Term: initiated in 3-4 years • Long Term: initiated in 5+ years



Air

2.1 Air

Air is an essential component of sustaining life on earth. Air contaminants are substances that are not naturally present in the environment or are present in unnatural concentrations that can, in sufficient concentration, adversely alter an environment. They are generally associated with health hazards because of their persistence, toxicity levels or mobility. To minimize local air contamination, the Town is committed to:

- Reduce contributions to air pollutants entering atmosphere;
- Improve health conditions; and
- Reduce haze and smog.

The action items in this section will help to reduce pollutants entering the atmosphere which will in turn help contribute to an improvement in health conditions, the environment and the economy.

Air Goal: Improve air quality, by reducing emissions and developing a Climate Change Adaptation Plan.

The Air Goal is supported by two objectives and five action items.

Objective A1 (Air Quality)
Action 2.1.1: Implement an anti-idling initiative
Action 2.1.2: Implement the Clean Air Commute Program for Town Staff
Action 2.1.3: Develop a Green Fleet Plan
Objective A2 (Climate Change Adaptation)
Action 2.1.4: Prepare a Climate Change Adaptation Plan
Action 2.1.5: Establish Greenhouse Gas Reduction Targets



Air

A1 Objective: Air Quality

Reduce the Town's vehicle emissions and support the reduction of greenhouse gas emissions by Town staff and at Town facilities.

Action 2.1.1: Implement an anti-idling initiative

To implement an anti-idling initiative that will include the installation of idle free zone signage at public facilities, schools and transit stations. This will also include the implementation of an anti-idling education campaign for Town staff and contractors.

<i>Timeframe</i>	<i>Responsibility</i>	<i>Indicator(s)</i>
Medium Term	Administration (Lead) Infrastructure & Environmental Services (Support)	The installation of anti-idling signage at public facilities, schools and transit stations. Annual percentage of staff completing anti-idling training.

Action 2.1.2: Implement the Clean Air Commute program for Town staff

To implement the Clean Air Commute program to encourage staff to carpool, ride their bicycle, walk or take transit.

<i>Timeframe</i>	<i>Responsibility</i>	<i>Indicator(s)</i>
Ongoing	Administration (Lead)	Annual increase in staff participation in the Clean Air Commute Program.

Action 2.1.3: Develop a Green Fleet Plan

To develop a corporate Green Fleet Plan that addresses new green fleet procurement and replacement to reduce greenhouse gas emissions. The Plan should consider alternative fuels, higher efficiency vehicles, hybrid and electric options that meet the required need.

<i>Timeframe</i>	<i>Responsibility</i>	<i>Indicator(s)</i>
Medium Term	Infrastructure & Environmental Services (Lead) Administration (Support)	The preparation of a Green Fleet Plan for Council consideration by 2015.



Air

A2 Objective: Climate Change Adaptation

Minimize or prevent the negative impacts that contribute to climate change through emission reductions.

Action 2.1.4: Prepare a Climate Change Adaptation Plan

To develop a Climate Change Adaptation Plan that will assist the Town to mitigate the effects of climate change. This action may consider climate change planning partnerships with other municipalities, Conservation Authorities and York Region.

<i>Timeframe</i>	<i>Responsibility</i>	<i>Indicator(s)</i>
Long Term	Administration (Lead)	The preparation and presentation of a Climate Change Adaptation Plan for Council consideration.

Action 2.1.5: Establish Greenhouse Gas Reduction Targets

To establish greenhouse gas reduction targets that consider benchmarks for energy consumption and greenhouse gas emissions.

<i>Timeframe</i>	<i>Responsibility</i>	<i>Indicator(s)</i>
Medium Term	Administration (Lead) Infrastructure & Environmental Services (Support)	The preparation of greenhouse gas reduction targets for Council consideration by 2015. Percentage decrease in greenhouse gas emissions from 2010 levels.



Fire (Energy)

2.2 Fire

The demand for energy is anticipated to increase as a result of planned increases in population, the need for additional infrastructure and societal lifestyle changes. By making changes to the way that the Town of Aurora consumes energy corporately, we can reduce spending on utilities, contribute to a reduction in toxins and work towards reducing our reliance on limited energy resources.

Energy efficiency relates to changes in behaviour that result in a reduction in the energy used for various Town services such as heating, lighting, or level of activity. A reduction in energy consumption can be the result of technical changes, better organization and management and improved efficiency.

Fire Goal: Reduce the Town's overall energy consumption through energy efficiency measures and the use of renewable energy sources.

The following goal is supported by two objectives and five actions.

Objective F1 (Energy Efficiency and Retrofits)

- 2.2.1: Phasing in of energy management software
- 2.2.2: Increase awareness about energy management and conservation programs
- 2.2.3: Energy management retrofits of large scale Town buildings

Objective F2 (Renewable Energy)

- 2.2.4: Investigate renewable energy sources for construction of new Town facilities in conjunction with LEED or equivalent
- 2.2.5: Support the implementation of the Green Energy Act



Fire (Energy)

F1 Objective: Energy Efficiency and Retrofits

Increase energy efficiency by changing behaviour and retrofitting Town facilities and infrastructure.

Action 2.2.1: Phasing in of energy management software

To implement the use of energy management software in Town facilities and infrastructure including:

- Source and purchase measurement and verification software for hydro load profiling and pro-active load shifting;
- Monitor utility bill usage and track consumption; and
- Optimize energy use for all large scale Town facilities by installing building automated controls and a server based network.

<i>Timeframe</i>	<i>Responsibility</i>	<i>Indicator(s)</i>
Medium Term	Infrastructure & Environmental Services (Lead)	Annual Percentage per capita reduction in energy use at Town owned facilities.

Action 2.2.2: Increase awareness about energy management and conservation programs

To prepare an Energy Management and Conservation Communications Plan that increases staff awareness of energy management and conservation programs.

<i>Timeframe</i>	<i>Responsibility</i>	<i>Indicator(s)</i>
Short Term	Administration (Lead) Infrastructure & Environmental Services (Support)	The preparation of an Energy Management and Conservation Communications Plan for Council consideration by 2015.

Action 2.2.3: Energy management retrofits of large scale Town buildings

To plan and complete the installation of energy management retrofits at all large scale Town owned facilities. Examples of potential energy management retrofits include purchasing and installing energy efficient HVAC equipment and occupancy sensors for lighting control.

<i>Timeframe</i>	<i>Responsibility</i>	<i>Indicator(s)</i>
Medium Term	Infrastructure & Environmental Services (Lead)	The completion of planned energy management retrofits prior to 2015. Percentage decrease in energy use at large scale Town owned facilities.



Fire (Energy)

F2 Objective: Renewable Energy

Reduce facility energy demands, optimize passive solar gains and make use of renewable, on-site generation and district energy options including solar, wind, water, biomass, and geothermal energy.

Action 2.2.4: Investigate renewable energy sources for construction of new Town facilities in conjunction with LEED or equivalent

To develop a renewable energy generation strategy that considers renewable energy sources when planning the construction of new Town owned facilities. This may include considering green energy producers as well as geothermal, wind and solar alternative energy production.

<i>Timeframe</i>	<i>Responsibility</i>	<i>Indicator(s)</i>
Medium Term	Infrastructure & Environmental Services (Lead)	To develop a renewable energy generation strategy for Town owned facilities as part of a larger sustainable building policy for Council consideration by 2015.

Action 2.2.5: Support the implementation of the Green Energy Act

To support the implementation of the Green Energy Act through a municipal policy and by-law review to ensure conformity to the Act.

<i>Timeframe</i>	<i>Responsibility</i>	<i>Indicator(s)</i>
Short term	Planning & Development Services (Lead) Building & By-law Services (Support)	Completion of policy review to ensure conformity with the Green Energy Act by 2012.



Earth (Land)

2.3 Earth (Land)

Aurora is over 50 square kilometres in size. The variety of the Town’s land assets is a huge part of our economic strength and high quality of life. With development pressures in Aurora, it is important to manage and protect our significant natural resources. The intention of this section is to support the protection of natural areas and their amenities as well as to promote more sustainable, accessible and environmentally compatible land development.

Earth (Land) Goal: Plan and manage Aurora’s ecology by protecting wildlife habitat, promoting alternate modes of transportation and utilizing sustainable land use planning.

The following goal is supported by seven objectives and sixteen actions.

<p>Objective E1 (Wildlife Management) 2.3.1: Development and implementation of linked wildlife corridors 2.3.2: Implement a Community Wildlife Park in partnership with various stakeholders</p>	<p>Objective E5 (Transportation Demand Management) 2.3.11: Promote Transportation Demand Management (TDM) for Town staff 2.3.12: Update the Master Transportation Operation Plan</p>
<p>Objective E2 (Green Space and Streamside Naturalization/Rehabilitation) 2.3.3: Increase ecological landscaping 2.3.4: Protect and enhance our natural habitats and improve green space and outdoor recreational areas 2.3.5: Update Aurora’s Landscape Standards 2.3.6: Improve boulevard conditions to meet enhanced ecological standards 2.3.7: Development and implementation of the Arboretum’s 10 Year Action Plan</p>	<p>Objective E6 (Winter Road Maintenance) 2.3.13: Update the Town’s Winter Maintenance Policy</p>
<p>Objective E3 (Sustainable Land Use Planning) 2.3.8: Develop and implement a Trails Master Plan 2.3.9: Protect and enhance the Oak Ridges Moraine Objective E4 (Sustainable Construction Projects) 2.3.10: Sustainable Construction and Building Operation Policy</p>	<p>Objective E7 (Waste Diversion Initiatives) 2.3.14: Promote Transportation Demand Management (TDM) for Town staff 2.3.15: Reduce waste at corporate events 2.3.16: Develop a green procurement (purchasing) policy</p>



Earth (Land)

E1 Objective: Wildlife Management

Protect, enhance and conserve wildlife and wildlife habitat in Aurora.

Action 2.3.1: Development and implementation of linked Wildlife Corridors

To support the development and implementation of wildlife corridors that link and inventory major existing areas of important habitat and that create connectivity beyond Aurora’s municipal borders.

Timeframe	Responsibility	Indicator(s)
Medium Term	Planning & Development Services (Lead) Parks & Recreation Services (Support)	Annual percent increase in wildlife corridor habitat.

Action 2.3.2: Implement a Community Wildlife Park in partnership with various stakeholders

To work with key stakeholders to implement a Community Wildlife Park in Aurora including the development of a Natural Heritage Significant Wildlife Habitat Plan.

Please see Appendix C for the Map of the TOA Natural Heritage Significant Wildlife Habitat.

Timeframe	Responsibility	Indicator(s)
Medium Term	Parks & Recreation Services (Lead) Planning & Development Services (Support) Infrastructure & Environmental Services (Support)	The preparation of a Natural Heritage Significant Wildlife Habitat Plan by 2014.

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Earth (Land)



E2 Objective: Green Space and Streamside Naturalization/Rehabilitation
Improve and enhance the Town's existing green spaces through research on best practices and local community implementation.

Action 2.3.3: Increase ecological landscaping

To increase ecological landscaping (or naturalization) on public property by:

- Reducing mown turf grass and increasing natural areas where appropriate;
- Reducing grass cutting in perimeter areas that are not actively used;
- Extending the area of natural grassland, woodland edge and increasing the core areas of existing woodlands where possible; and
- Using naturalization incentives to improve and create new wildlife habitat for invertebrates, amphibians, reptiles, birds and mammals.

Timeframe	Responsibility	Indicator(s)
Short Term	Parks & Recreation Services (Lead)	Percentage change in mown turf grass.

Action 2.3.4: Protect and enhance our natural habitats and improve green space and outdoor recreational areas

To increase the amount of protected and enhanced natural habitats, green space and outdoor recreation areas.

Timeframe	Responsibility	Indicator(s)
Ongoing	Parks & Recreation Services (Lead) Planning & Development Services (Support)	Annual percentage of natural areas (forested, wetlands, prairie) protected, managed and/or rehabilitated.

Action 2.3.5: Update Aurora's Landscape Standards

To update the Parks Maintenance Standards to reflect environmental best practices.

Timeframe	Responsibility	Indicator(s)
Short Term	Parks & Recreation Services (Lead)	The preparation of updated Parks Maintenance Standards by 2012.



Earth (Land)

Action 2.3.6: Improve boulevard conditions to meet enhanced ecological standards

To consider options for improved boulevard conditions, moving the tree planting zone to behind the sidewalks, increasing soil volume for street tree plantings in new developments and to amend the Development Standards accordingly.

<i>Timeframe</i>	<i>Responsibility</i>	<i>Indicator(s)</i>
Short Term	Parks & Recreation Services (Lead) Policy & Development Services (Support) Infrastructure & Environmental Services (Support)	The preparation of amended Development Standards for improved boulevard conditions by 2012.

Action 2.3.7: Development and implementation of the Arboretum's 10 Year Action Plan

To continue to develop and implement the Aurora Arboretum 10 year Action Plan.

<i>Timeframe</i>	<i>Responsibility</i>	<i>Indicator(s)</i>
Ongoing	Parks & Recreation Services (Lead) Arboretum Committee (Support)	Number of trees planted each year. Acres of property planted each year.

E3 Objective: Sustainable Land Use Planning

Implement sustainable land use planning with a view to securing the health and well-being of Aurora's residents.

Action 2.3.8: Develop and implement a Trails Master Plan

To develop and implement a long-term (50 year) Trails Master Plan that promotes a connected off-road, multi-purpose trail network that is accessible, primarily pedestrian oriented and provides the opportunity to experience nature and supports an active healthy lifestyle.

<i>Timeframe</i>	<i>Responsibility</i>	<i>Indicator(s)</i>
Short Term	Parks & Recreation Services (Lead) Trails Sub-Committee of Leisure Services Committee (Support) Planning & Development Services (Support)	The preparation and presentation of a Trails Master Plan for Council consideration by 2012. Newly added or upgraded trail length (kilometres) per year.



Earth (Land)

Action 2.3.9: Protect and enhance the Oak Ridges Moraine

To continue to protect the Oak Ridges Moraine by enforcing the policies contained in the Provincial Oak Ridges Moraine Conservation Plan, municipal by-laws and the Aurora Official Plan.

<i>Timeframe</i>	<i>Responsibility</i>	<i>Indicator(s)</i>
Ongoing	Planning & Development Services (Lead) Building & By-law Services (Support)	None

E4 Objective: Sustainable Construction Projects

Implement sustainable construction practices to reduce waste, incorporate sustainable design and reclaim or recycle materials.

Action 2.3.10: Sustainable Construction and Building Operation Policy

To develop a sustainable construction and building operation policy for Town building and infrastructure facilities that considers:

- LEED (Leadership in Energy and Environmental Design) or corporate new construction policy equivalent;
- Low Impact Development (LID) items, including retrofits;
- Reclaimed, recycled or recyclable and low impact building and construction materials in Town of Aurora facilities and infrastructure; and
- Biodegradable and low impact "green" building cleaning products.

<i>Timeframe</i>	<i>Responsibility</i>	<i>Indicator(s)</i>
Short Term	Infrastructure & Environmental Services (Lead) Administration (Support)	The preparation and presentation of a sustainable construction and building operation policy for Council consideration by 2012.



Earth (Land)

E5 Objective: Transportation Demand Management

Promote alternate modes of transportation in order to improve the quality of life of Aurora's residents.

Action 2.3.11: Promote Transportation Demand Management (TDM) for Town staff

To develop a Transportation Demand Management program for Town staff that includes the consideration of programs and initiatives to reduce single occupancy vehicle use such as:

- Designating carpooling parking spots at Town hall;
- Encouraging employees to actively transport themselves to work (cycle, walk);
- Bicycle rack installment at all Town owned facilities for both staff and residents; and
- Discounted transit passes for Town staff.

Timeframe	Responsibility	Indicator(s)
Medium Term	Administration (Lead) Infrastructure & Environmental Services (Support) Corporate & Financial Services (Support)	The preparation of a Transportation Demand Management program for Council consideration by 2015.

Action 2.3.12: Update the Master Transportation Operation Plan

To update the Town's Master Transportation Operation Study (MTOS) to prioritize pedestrian and cycling activities.

Timeframe	Responsibility	Indicator(s)
Long Term	Infrastructure & Environmental Services (Lead) Planning & Development Services (Support)	The preparation of a Transportation Master Plan for Council consideration.



Earth (Land)

E6 Objective: Winter Road Maintenance

Enhance environmental responsibility within winter maintenance operations

Action 2.3.13: Update the Town's Winter Maintenance Policy

To update the draft Winter Maintenance Policy to reduce the potential negative environmental impacts of winter maintenance operations.

Timeframe	Responsibility	Indicator(s)
Short Term	Infrastructure & Environmental Services (Lead)	The preparation and presentation of an updated Winter Maintenance Policy by 2012. Reduction in annual road salt usage (tonnes and/or tonnes/lane km).

E7 Objective: Waste Diversion Initiatives

Reduce corporate waste going to landfill disposal.

Action 2.3.14: Reduce corporate waste

To develop a Corporate Waste Reduction Strategy that includes:

- a bag tag system and enforce 3 bag maximum;
- a waste, electronic, electrical equipment event;
- an anti-litter campaign;
- single stream recycling at all large scale Town of Aurora Facilities;
- a full recycling program with parks and open spaces;
- reworking of the waste disposal bins within Town of Aurora facilities; and
- a paper towel composting program.

Timeframe	Responsibility	Indicator(s)
Long Term	Infrastructure & Environmental Services (Lead) Parks & Recreation Services (Support) Administration (Support)	The preparation of a Corporate Waste Reduction Strategy for Council consideration.



Earth (Land)

Action 2.3.15: Reduce waste at corporate events

To develop a Corporate Event Waste Reduction Strategy for all user groups using Town property that includes:

- Banning styrofoam on all Town owned properties;
- The use of proper sized containers for recycling (larger), waste (smaller) and compost; and
- Prohibit vendors requiring idling vehicles from being present on Town property.

<i>Timeframe</i>	<i>Responsibility</i>	<i>Indicator(s)</i>
Short Term	Parks & Recreation Services (Lead) Infrastructure & Environmental Services (Support) Administration (Support)	The preparation of a Corporate Event Waste Reduction Strategy for Council consideration by 2012.

Action 2.3.16: Develop a green procurement (purchasing) policy for the Town

To develop a Green Procurement Policy for the Town of Aurora and its contractors.

<i>Timeframe</i>	<i>Responsibility</i>	<i>Indicator(s)</i>
Medium Term	Customer & Legislative Services (Lead) Administration (Support)	The preparation of a Green Procurement Policy for Council consideration by 2015.

2.4 Water

Water is a delicate and limited resource. The Town of Aurora will take the appropriate steps towards reducing corporate water consumption in order to contribute to proper management/conservation of available water resources. The corporation is also responsible for managing stormwater. Stormwater management is the mechanism for controlling stormwater runoff for the purposes of reducing downstream erosion, water quality degradation, and flooding and mitigating the adverse effects of changes in land use on the aquatic environment. Stormwater management facilities include stormwater retention and detention ponds, which retain water for a period of time to control runoff and/or improve the quality (i.e., by reducing the concentration of nutrients, sediments, hazardous substances and other pollutants) of stormwater runoff.

Water Goals: Reduce corporate water consumption and utilize stormwater management technologies to improve control of stormwater quantity as well as enhance stormwater quality.

The following goal is supported by two objectives and five actions.

Objective W1 (Water Conservation) Action 2.4.1: Reduce corporate water consumption Action 2.4.2: Develop a water loss reduction strategy
Objective W2 (Stormwater Management) Action 2.4.3: Investigate ways to enhance and optimize the functioning of the current stormwater management facility inventory Action 2.4.4: Review the current stormwater management policy in accordance with Lake Simcoe Protection Plan Action 2.4.5: Improve stormwater quality in all new road reconstruction projects

W1 Objective: Water Conservation

Reduce overall Town water consumption

Action 2.4.1: Reduce corporate water consumption

To reduce corporate water consumption through increased efficiency techniques such as:

- Computer-automated irrigation systems;
- Water-efficient landscaping; and,
- Rainwater harvesting.

Timeframe	Responsibility	Indicator(s)
Medium Term	Parks & Recreation Services (Lead) Administration (Support) Infrastructure & Environmental Services (Support) Planning & Development Services (Support)	Annual percent reduction in corporate water consumption.

Action 2.4.2: Develop a water loss reduction strategy

To develop and implement a water loss reduction strategy and to develop an unaccounted drinking water report.

Timeframe	Responsibility	Indicator(s)
Long Term	Infrastructure & Environmental Services (Lead) Administration (Support)	The development of a Water Loss Strategy and Unaccounted Drinking Water Report for Council consideration.



W2 Objective: Stormwater Management

Enhance the functioning of the current stormwater management facility inventory and reduce the uncontrolled stormwater areas with respect to both quality and quantity.

Action 2.4.3: Investigate ways to enhance and optimize the functioning of the current stormwater management facility inventory

To investigate stormwater management facility retrofits and maintenance to:

- Reduce the amount of phosphorus entering Lake Simcoe via Tannery Creek and East Holland River;
- Restore a self-sustaining coldwater fishery, where possible;
- Improve water quality to meet Town’s, LSRCA, and Lake Simcoe Protection Plan requirements;
- Enhance wildlife habitat along Tannery Creek and East Holland River;
- Revise landscape standards for storm ponds; and
- Sediment removal and cleaning when required.

<i>Timeframe</i>	<i>Responsibility</i>	<i>Indicator(s)</i>
Ongoing	Infrastructure & Environmental Services (Lead) Planning & Development Services (Support) Parks & Recreation Services (Support)	Number of assumed stormwater management facilities performing as designed.

Action 2.4.4: Review the current stormwater management policy in accordance with Lake Simcoe Protection Plan

To review the Stormwater Management Policy including a review of best practices and the implementation of site controls and Low Impact Development (LID).

<i>Timeframe</i>	<i>Responsibility</i>	<i>Indicator(s)</i>
Long Term	Infrastructure & Environmental Services (Lead) Planning & Development Services (Support)	The preparation of an updated Storm Water Management Policy in accordance with the Lake Simcoe Protection Plan.

Action 2.4.5: Improve stormwater quality in all new road reconstruction projects

To improve stormwater quality for all road reconstruction projects, where possible, by installing oil/grit separators to treat the road pavement storm runoff.

<i>Timeframe</i>	<i>Responsibility</i>	<i>Indicator(s)</i>
Ongoing	Infrastructure & Environmental Services (Lead)	Number of oil grit separators installed per kilometre of street (re)constructed.

3. Implementation



The Town of Aurora’s Corporate Environmental Action Plan (CEAP) brings together a number of programs, policies and initiatives that will help to position the Town as a leader in promoting environmental sustainability. The Town will, over the short and long term, place a strong emphasis on achieving the goals and objectives outlined in this Plan. The CEAP demonstrates Council’s continued commitment to protecting and enhancing the environment. To ensure implementation, the Town will need to:

- Integrate the CEAP framework into the day-to-day function of the municipality;
- Maintain and enhance internal and external partnerships; and
- Continually review and enhance this Plan.

3.1 Integrate the CEAP Framework into the Day-to-Day Functioning of the Municipality

Key to the implementation of the CEAP is the governance and accountability structures that will be in place to move the Plan forward. The CAO’s office under the Manager of Strategic Initiatives and the Manager of Environmental Initiatives will be responsible for coordinating and monitoring the implementation of this Plan. The following actions will be pursued to successfully integrate the CEAP into the day-to-day function of the municipality:

Item	Suggested Timeframe
CAO to confirm and support the ongoing role of the Environmental Management Team (EMT) to manage the implementation of the CEAP. The implementation team will include representatives from all Departments and will report to the ELT. The CAO’s Office will act as the internal champion for the CEAP and its implementation.	Fall 2010
Individual Departments, with the assistance of EMT, will consider the implementation of this Plan when developing departmental priorities and preparing departmental budgets. A series of Departmental specific summaries of the CEAP implementation actions noted in Section 2 have been developed and will be distributed to each Director.	Annually – consistent with budgeting cycle
Implementation of CEAP to flow through Directors and CAO, who will be responsible for assigning respective departmental staff to implement.	FY11
EMT, through Department Heads, to report to Council by way annual report card regarding the progress of the	Annually starting in

Item	Suggested Timeframe
CEAP's implementation.	2011
Manager of Strategic Initiatives and the Manager of Environmental Initiatives to work in partnership with ELT to develop and implement a Strategic (sustainability) Plan which will include community awareness and education of corporate and community based environmental and sustainability initiatives.	2011 and ongoing
Initiate discussion with Financial Staff to determine options for the creation of a Green Fund to, in part, support the implementation of CEAP. Once drafted, the discussion paper should be submitted for Council review and discussion.	Fall 2010

3.2 Maintain and Enhance Internal and External Partnerships

As the Town moves forward with implementation of the CEAP, we will need to continue to build/enhance existing internal (between departments) and external partnerships (with community groups and residents, e.g. Community Arboretum). Further, the Town will continue to take a leadership role with respect to environmental protection and preservation in the community, in part, by establishing any relevant new partnerships.

3.3 Continually Review and Enhance this Plan

The CEAP is a 'living plan' that must be recognized by staff and Council as an evolving document. Council is committed to:

- Review and update the Plan every five years;
- Review annual implementation plans in concert with departmental business plans; and
- Prepare an annual report card.

Appendix A: Public Consultation

Date	Group or Person (s)	Title	Summary
March 17, 2009	Aurora EAC members	Aurora Environmental Program	Layout/Discussion of four categories of: air, water, natural heritage and waste. More details beneath each category of sub headings and potential topics to be included.
April 14, 2009	(Executive Leadership Team)	Aurora Environmental and Sustainability Action (Leadership?) Plan	Why an EAP, Role of EAC, achievements intended for action plan, development of plan, senior management participation (awareness and support, senior. management input, confirmation of funding), next steps, draft list of themes, public consultation meeting dates, implementation. Various actions discussed for major objectives outlined.
April 22, 2009	10 Residents	The Environmental Sustainability Action Plan Spring Public Workshop 2009 Blue sky discussion of key themes and objectives that the Town's Env Action Plan should include.	Discussions of: -climate change, carbon footprint (greening facilities), environmental awareness, sustainable planning, waste diversion, energy (conservation and efficiency/green energy), air quality (transportation, health risk factors to people), green spaces, stormwater management, green roofs, permeable pavement, grey water use, salt management strategy -3 suggestions from working group members/volunteers
April 28, 2009	Mainly Town of Aurora staff Peter P. (Smart Commute), Fausto Filippetto (planning), Henry Tettman (parks), Amanda Newman (Nords), Kristen Yemm (communications), Aaron Karmazyn (LS), Gordon Barnes, Palma Palombi (P.W.), Sabir Hussain (P.W.).	The Environmental Sustainability Action Plan Spring Public Workshop 2009 Blue sky discussion of key themes and objectives that the Town's Env Action Plan should include.	Greening facilities, community environmental initiatives, greening operations etc.

Date	Group or Person (s)	Title	Summary
May 6, 2009	Jamal Massaeh (P.W.) Presenter Christina Nagy-Oh, Facilitator Ilmar Simanovskis	The Environmental Sustainability Action Plan Spring Public Workshop 2009	To gain a clearer vision for where the TOA and community wants to go with environmental initiatives. Discussion of actions to be involved in the Plan. Looking for members to sit on an interdepartmental steering committee.
May 12, 2009	H.VanWeitic (Windfall) Deb PellaKeen (MINR) Jeff Haiti (Windfall) L. Campbell Y. Larouche Gordon Barnes Town Staff	Blue sky discussion of key themes and objectives that the Town's Env Action Plan should include. Public Consultation summary Presented to Town Staff	Working list of environmental objectives Goals and Actions that have come out of previous consultation meetings. Objectives, goals and tasks are drafted. Potential steering committee members are discussed. - Discussion of env/stormwater initiatives to include in the Master Plan.
July 15, 2009	Anca Mihail and Christina Nagy-Oh	Environmental Master Plan discussion (meeting)	Discussion of Energy Efficiency initiatives, commitment to renewable energy (present and future), Green building initiatives of new facilities, reducing GHG, Climate change adaptation strategy.
July 29, 2009	Christina Nagy-Oh and Aaron Karmazyn		Discussion of Winter road maintenance strategy, waste diversion initiatives (present and future), greening of the fleet strategy and next steps.
August 5, 2009	Peter Horvatt and Amanda Newmann		To discuss possible frameworks, title of plan, ownership of action items, system of communicating action completion, annual report card (how to gather information), and potential for quarterly newsletter for environmental updates.
August 18, 2009	EAP Working Group Meeting		Possible frameworks, intended achievements of this Plan, potential environmental parks initiatives suggested and discussed among attendees Find out which practices are ongoing, past projects and new projects?
August 26, 2009	Meeting with Christina Nagy-Oh, Jim Tree (Parks Manager) and Sara Tienkamp (Parks Supervisor)		Title discussion and vote, discussion of quarterly or bi-annual newsletter for env updates to be posted on website, framework update and revisit
September 16, 2009	EAP working group meeting		

Corporate Environmental Action Plan | Town of Aurora

Date	Group or Person (s)	Title	Summary
February 11, 2010	EMT Staff Meeting		previously drafted framework Working group met to discuss goals and objectives for EAP based on the draft framework
March 2, 2010	EMT Staff Meeting		Working Group met to review the goals and objectives and discuss ideas for local actions planning
March 4, 2010	Aurora EAC Meeting		Town of Aurora EAP Version 1.0 introduced to committee members but recommended that EAC meeting be reserved to address EAP as only item
April 1, 2010	EMT Staff Meeting		Working Group met to discuss ideas for implementation and performance measurement
April 1, 2010	EAC Meeting	Matters for Consideration: Town of Aurora Draft Environmental Action Plan	DPRa provided overview of Environmental Action Plan causing discussion among committee members of suggested items and actions. Discussion of edits for EAP.
April 8, 2010	EMT Staff Meeting		EAP Version 3.0 Discussed
April 15, 2010	EMT Staff Meeting		Focus on filling in implementation tables for; indicators/performance measurement, roles and responsibilities and timeframes. Version 4 was provided previous to meeting and comments made from attendees.
April 15, 2010	Aurora Home Show	EAC Booth	Residents had opportunity to ask questions about Environmental Action Plan
May 6, 2010	EAC Meeting	Matters for Consideration: Draft Environmental Action Plan Version 6.0	Discussion of edits for CEAP version 6.0 Went through document thoroughly discussing edits to and suggestions for the Action Plan
May 18, 2010	EMT Staff Meeting		Version 7.3 discussed with respect to each section. Leads and supports were able to communicate with one another in order to improve action items and indicators
May 19, 2010	EMT Meeting – Members of Recreation Department	Action items regarding corporate waste at facilities and at events	
June 9	ELT	details in presentation (notes) obtained (ELT summary notes)	Overview of version 9 of CEAP
June 16	ELT	details in presentation (ELT) folder	Powerpoint; specific action items that we wanted feedback on
July 15	EAC	Presentation and Version 10 of CEAP	Obtain endorsement
July 20	EMT		Email confirmation obtained for finalization of deadlines in the Plan
Aug 17	Council	Presentation and final CEAP	

In order to develop a multi-year environmental and sustainability action plan, several public consultation workshops were held on various occasions to receive input from residents, the business community, staff, senior management and local environmental organizations. These workshops were held in April and May of 2009. Throughout each of the four workshops, the agenda covered topics which included: themes for the environmental plan, discussions on goals of each theme and gaining feedback from attendees on the potential outline of the draft plan. Aurora's strengths, weaknesses, opportunities and threats from the 2006 Strategic Plan were mentioned creating ground work for the CEAP to continue and work upon. After these workshops, a Public consultation summary containing suggested objectives and actions was presented to Town staff.

With respect to content of information discussed, the first goal of these public workshops was to create a general understanding of why this Environmental Action Plan was being developed. Discussion of Goal C in Aurora's 2006 Strategic Plan (to promote a healthy environment that fosters social and physical well being) provided background information for the need to develop and implement an Environmental Master Plan. The consultations then went on to discuss the basic outline for the Plan which was to create objectives that the Town intends to achieve with the Plan, generate goals of these objectives to guide actions and implement tasks to achieve each desired objective and goal. An example relating to Air quality was discussed to provide further understanding of how the objectives, goals and tasks were to be designed throughout the Plan. Finally, the public consultation meetings addressed how the Plan would be implemented by introducing the idea of an interdepartmental environmental management team made up of lead staff members who have environmental components to address in their positions.

A number of EMT meetings occurred from February to May of 2010. Initial meetings with this working group addressed the objectives and goals of the Plan as they related to each department. The later meetings involved discussions relating to action items, environmental indicators and furthering the commitment of leads and supports for each action item.

Drafts of the Corporate Environmental Action Plan went to the Aurora Environmental Advisory Committee on three separate occasions. The first time that EAC was introduced to the Plan was on March 1st, in which Version 1.0 was provided. On April 1st and May 6th, EAC received more completed versions of the EAP thoroughly discussing edits and addressing major concerns for consideration.

Appendix B: Listing of Completed, Current and Ongoing Town of Aurora Environmental Initiatives, Activities and Actions

The following Appendix provides a listing of key (i.e. not an exhaustive listing) completed, current and ongoing Town of Aurora environmental initiatives, activities and actions – grouped by elemental themes (air, fire, earth (land), and water).

Air

- *Greening of Fleet* - In 2010 the Town of Aurora will commence with Hybrid options for all tenders for new ½ tonne, full tonne and passenger vehicles.
- Installed traffic circles to reduce stops/starts thereby reducing emissions
- Addition of Smart Car to the fleet, 2008
- Installed 17 Idle Free Zone signs at 6 Town owned facilities

Fire

- *York Region Demand Response Program* - Since 2006 The Town of Aurora was one of the first active municipal participants in Ontario and York Region with the Provincial Demand Response program to conserve energy during summer months when the electricity demand is at its peak.
- *Greening of Aurora Facilities* – Investments have been made in green building technology and retrofits that will save on gas and hydro consumption and reduce carbon emissions. Examples include: Aurora Public Library, Aurora Family Leisure Complex and Aurora Town Hall.
- *Stronach Aurora Recreation Complex* - The design for this Complex has been recognized by Natural Resources Canada ecoEnergy program as a facility that reduces energy consumption and greenhouse gas emissions.
- *Earth Hour* - The Town of Aurora participated in Earth Hour 2008, 2009 and 2010. Otherwise known as the “Hour without Power,” a global energy conservation movement.
- *Count Me In Challenge* - Provincial hydro conservation initiative requesting the curtailment of electricity consumption on August 14, 2009. This initiative also tracks resident, organization and business participation in the Town of Aurora through active web based pledges made prior to August 14, 2009.
- *Power Stream Retro-fit Savings Blitz* - In 2009 PowerStream and the Ontario Power Authority were offering up to \$1000.00 in retro-fits grants to replace existing electrical fixtures with high efficiency fixtures at each location with electricity consumption below 50 kW. The Town of Aurora participated in this program by retrofitting exit lights at municipal facilities with high efficiency LED exit lights.
- *Town of Aurora received 2008 Aurora Chamber of Commerce Business Achievement Awards: Conservation and Environmental Sustainability*

- *Bullfrog Eco-Certified Green Power* - The Town has committed to purchasing green power in 2008 to 2010. In a pilot project along with the Region of York, the Town of Aurora will power its Town Hall with green power purchased through Bullfrog Power. Bullfrog power guarantees re-investment in Eco-Certified Green Power generation within Ontario which ultimately reduces carbon emissions and develops sustainable power generation through investment in type II low-impact hydroelectric projects and type III wind power projects.

Earth (land)

- **Wildlife Park:** The Community Wildlife Park consists of a portion of the East Holland River valley lands and adjacent natural areas located east of Bayview Avenue, between Wellington Street East and St. John's Sideroad, in northeast Aurora. A portion of the lands is under the management of Ducks Unlimited Canada while the balance is lands conveyed to the Town through development agreements. The Community Wildlife Park is a policy directive of the Town's Official Plan Amendment No.30, the Bayview Northeast Area 2B Secondary Plan which identified the need to protect this wetland complex and associated environmental features. It also sought to apply management policies to address setbacks, extensive landscaped buffers, active management of water levels, and management of adjacent forests and open fields primarily in order to increase wildlife habitat and diversity. The Town and various stakeholders (LSRCA, MNR DUC, York Region and the 2C lands Developer's Group) have formed a working group committee in order to complete a Master Plan for the Community Wildlife Park.
- **Tree Cutting By-law**
- **Two Town nurseries grow trees and harvest seedling trees from Town woodlots to maintain native genetics**
- **Planting of trees/shrubs for erosion control along stream banks and to improve water filtration in the streams**
- **The Aurora Community Arboretum** was established in 1996. A Master Plan for the Arboretum was completed in 2005; it provides for a Specimen Tree Collection, education for residents, a Discovery Trail and many other initiatives related to the collection and preservation of trees and shrubs. The Town of Aurora has been a funding partner to the Arboretum's 10 year implementation plan since 2007.
- **Boardwalks** - Installation of boardwalks over environmentally sensitive areas i.e. wetlands/marshes
- **Fertilizer/Herbicides/Pesticides** - Eliminated phosphorus (spring 2008) from fertilizer applications
 - Starting in the early 1990's significantly decreased the use of herbicides/pesticides using improved cultural practices and Integrated Pest Management (IPM) until the Provincial ban in 2008
 - Parks greenhouse operations use biological (beneficial insects) to control non – desirable insects
- **Trails/Woodlots** - Trail systems are constructed using permeable surfaces e.g.: limestone screenings and woodchips
 - Brush/limbs/logs from tree work within our woodlots are left to bio-degrade on the forest floor and to provide habitat for amphibians, invertebrates, birds and animals.
 - Trails through woodlots, grasslands and open spaces are not lit, lowering light pollution levels
 - Aurora Wood Lands Management Plan was updated in 2009 to assist in the management, long term health and sustainability of our forestry resources
- **Plant Material** - Drought tolerant hardy plant material (trees/shrubs/perennials/annuals) are selected whenever possible for planting in landscapes, on boulevards and in green spaces

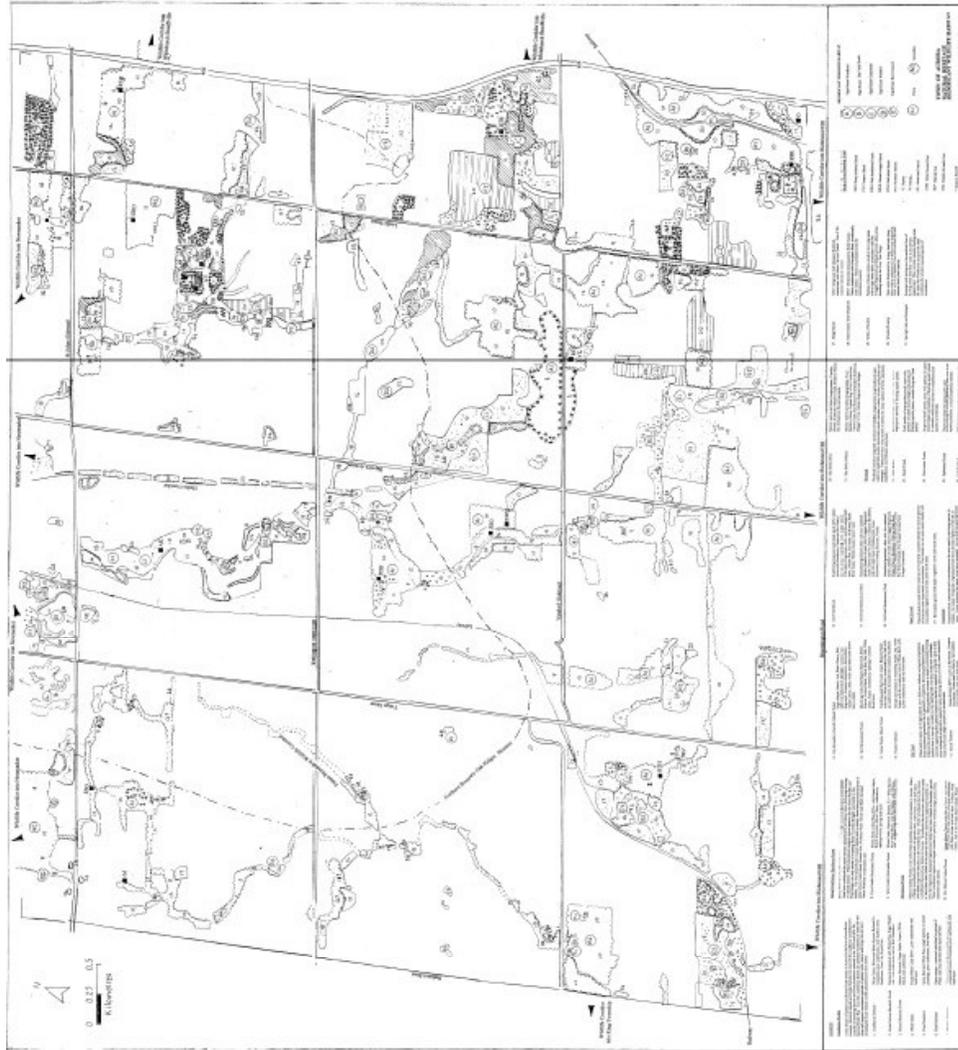
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- Researching sustainable grass species and/or alternatives for boulevard planting through test plots
- Over seeding of sports fields with grasses which are more drought tolerant, disease and play resistant
- *Street Tree Management* - Completion of Street Tree Inventory for all existing street trees to aid in the management, health care and performance of our vast street tree inventory, this important tool assists in tracking pest infestation and other tree health issues, which enables staff to respond with appropriate action in protecting our urban forest. In the future the Street Tree data will be used as the basis to calculate the level of carbon sequestration provided by our urban forest
- *Landscape Standards* - Boulevard Construction/Street Tree Planting details changed for new developments to increase health and longevity of trees on municipal boulevards. This includes streetscaping and examining research related to diversifying tree species and varieties.
- Oak Ridges Moraine Land Trust and York Region Land Securement Committees
- Updating the Town's Official Plan
- *Use of Eco Friendly Building Materials* - Since 2008 the Town of Aurora uses ecologically friendly building materials where possible when doing renovations, repairs and maintenance to Town of Aurora facilities including: re-using materials, recyclable carpet replacement and low VOC paints and adhesives.
- All of the Town's traffic signals along Yonge Street are equipped with transit priority.
- The Town has been working to install bicycle paths and trails where/when possible
- The Town has published a map/plan showing bicycle routes/trails
- *Boulevard Grass Experiment* - Testing various turf grasses to see which has the highest tolerance to road salt on our boulevards
- A Salt Management Plan has been commissioned
- Salt Reduction Plan has documented a decrease in salt use from 200kg/km/lane to 170kg/km/lane.
- Salt is stored indoors and rests on an impermeable floor to reduce contamination to the environment.
- All future half-tonne winter maintenance trucks will be tendered with a hybrid option.
- Identification of a permanent snow-storage area that will be paved to stop direct infiltration to the soil (which could contaminate groundwater).
- Brine tanks have been installed and all Town trucks and (most) contracted trucks are fitted with pre-wetting equipment.
- Streets, sewers, catchbasins, etc. are cleaned on a regular scheduled basis to remove the build-up of sand from winter road maintenance activities. Water used to wash off salting equipment/vehicles is discarded in a sanitary sewer and treated through an oil-grit separator. Some Town owned winter maintenance vehicles have pollution mitigating features
- Five recently purchased 2010 half-tonne trucks have flex-fuel capabilities allowing them to be powered by a percentage of biofuels
- *Mixed Recycling Program at all Town Facilities*- Blue boxes with mixed recycling receptacles are now located at all Town of Aurora facilities including recreation centres, arenas, pools, library and Town Hall
- Recycling (blue box), source separated organics (green bin) and extra yard waste pick-ups are provided to households
- Garbage pickup has been reduced to bi-weekly; blue and green bin pickups are weekly

Water

- A holding tank was installed at Ada Johnson Park to catch the runoff from the splash pad and rainwater; water is used to water trees, new sod and annual plant displays around Town of Aurora
- In 2006 the Town changed over 20% of the hanging baskets to a reservoir based container; this has resulted in less frequent watering, less run off and a decrease in vehicular emissions
- Odd and even watering days to reduce water consumption
- Drinking water quality management system has been developed and implemented
- Stream bank and Erosion Control Projects restore and protect creeks and watercourses, provide vegetation enhancements and buffers
- Continuous investment in water loss prevention
- Snow Disposal Facility is being built to improve impacts to stormwater quality runoff
- A Snow Disposal Facility is being built to manage snow removal within the Town in order to better control contaminated meltwater from entering important groundwater resources.

Appendix C: Map of Aurora Natural Heritage Significant Wildlife Habitat





CORPORATE ENVIRONMENTAL ACTION PLAN (CEAP)

Progress Report
2014



AIR

Five-year goal

Improve air quality by reducing emissions and developing a Climate Change Adaptation Plan.



Actions achieved in 2014

- Operated a Town Hall Employee Bike Share Program for the past three years. Bikes were purchased from a local company BionX International. Two e-bikes are available for staff use to decrease vehicle usage and provide recreational opportunities. **Action 2.1.2**
- Partnered with other municipalities to provide an inter-municipal climate change/adaptation workshop for Town staff. **Action 2.1.4**

FIRE

Five-year goal

Reduce the Town's overall energy consumption through energy efficiency measures and the use of renewable energy sources.



Actions achieved in 2014

- Developed the Corporate Energy Master Plan approved by council. **Action 2.2.2**
- Staff participated in WWF's Earth Hour and National Sweater Day. **Action 2.2.2**
- Installed LED parking lot lights at Aurora Family Leisure Complex (AFLC), Aurora Town Hall and the Stronach Aurora Recreation Complex (SARC). **Action 2.2.4**
- Installed two solar light poles in two small parks with no electrical service. **Action 2.2.4**
- Received Feed In Tariff (FIT) application approval on a 600-kilowatt solar Photo Voltaic (PV) system on the SARC rooftop in collaboration with a solar project developer. **Action 2.2.4**
- Started development of the new Joint Operations Centre aiming for LEED Silver accreditation.
- Commenced a Comprehensive Zoning By-law Review, resulting in an entirely new Zoning By-law. The Green Energy Act will be implemented through the new Zoning By-law. **Action 2.2.5**

EARTH (Land)

Five-year goal

Plan and manage Aurora's ecology by protecting wildlife habitat, promoting alternate modes of transportation and utilizing sustainable land-use planning.



Actions achieved in 2014

- Implemented a signage strategy as part of the Trails Master Plan. The installation of the signs to be completed in 2015, pending Council approval. **Action 2.3.8**
- Initiated a review of the Oak Ridges Moraine Conservation Plan for the purpose of providing comments to the Province of Ontario for their 2015 review. **Action 2.3.9**
- Completed the second draft of the Town's new Zoning By-law which will support/implement intensification in the Downtown and Yonge/Wellington Street Corridors. **Objective E3**
- Approved the Promenade Community Improvement Plan, containing two programs that offer financial incentives for the redevelopment of Brownfield Sites. **Objective E3**
- Developed a green procurement policy. **Action 2.3.16**
- Provided consultation in the development of the York Region Food Charter.
- Completed the Community Wildlife Park Master Plan Feasibility Study. **Action 2.3.2**
- On-going: Vegetation Management and Protection initiatives for new subdivision development areas. **Action 2.3.6**
- Purchased self-watering planters and hanging baskets for the Parks Street Beautification Program. **Action 2.4.1**
- Planted 750 shrubs and trees in association with Neighbourhood Network and local schools on municipal lands in May. **Action 2.3.4**
- Planted more than 500 trees and shrubs in the Wildlife Park as a buffer zone to the housing developments, in conjunction with TD Canada Trust and local volunteers in October. **Action 2.3.4**
- Installed an open air "Teaching Garden" at Aurora Heights Public School in May. **Action 2.3.4**
- Planted more than 350 additional trees within the Town of Aurora Tree Nursery. **Action 2.3.4**
- Completed the Urban Forest Effects (UFORE) study which encourages the stewardship of Aurora's natural resources, through the monitoring of ecological indicators.
- Hosted two Waste Electrical Electronic Equipment (WEEE) collection events in association with a local e-waste recycler, for e-waste generated by both the Town and the community. **Action 2.3.14**
- Annual Litter Clean-up Community Event. **Action 2.3.4**
- Implemented single stream recycling at all large-scale Town of Aurora Facilities. **Action 2.3.14**
- Implemented a paper towel composting program, connected with the green bin program at Aurora Town Hall. **Action 2.3.14**
- Banned styrofoam products on all Town-owned properties. **Action 2.3.14**
- Implemented proper sized containers for recycling and compost containers at Town events. **Action 2.3.15**

WATER

Five-year goal

Reduce corporate water consumption and utilize stormwater management technologies to improve control of stormwater quantity as well as enhance stormwater quality.

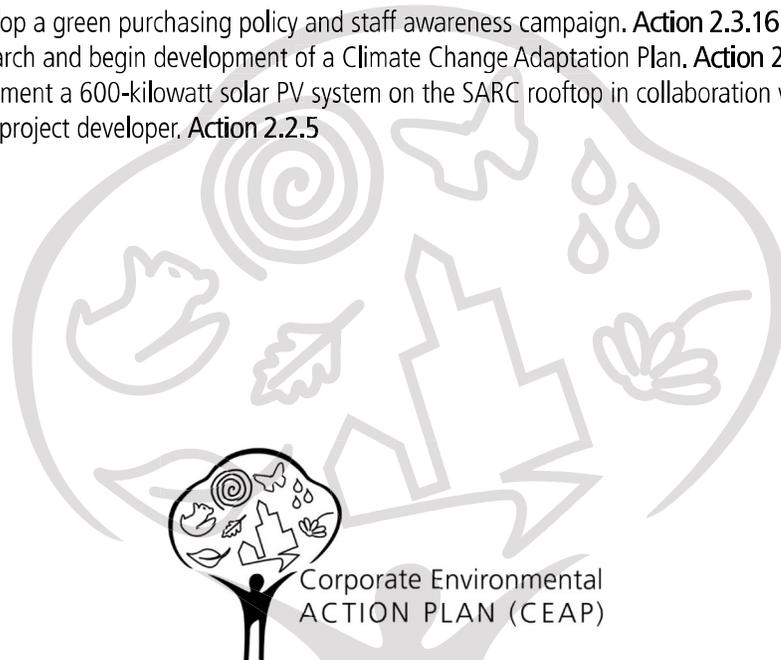


Actions achieved in 2014

- Completed the Town of Aurora Comprehensive Storm Water Management Master Plan (CSWM-MP). **Action 2.4.3** and **Action 2.4.4**
- Completed a creek erosion rehabilitation project from Child Drive to Henderson Avenue.
- Incorporated low impact development design elements in the repaving of Aurora Community Centre parking lot.
- Rehabilitated the creek headwall in Machell Park.
- Participated in a municipal working group which drafted the Official Plan and Zoning By-law Amendment templates to be used in the implementation of Regional Source Water Protection Policies.

UPCOMING CEAP INITIATIVES

- Implement the Corporate Energy Master Plan.
- Increase awareness about energy management and conservation programs.
Action 2.2.2
- Develop a green purchasing policy and staff awareness campaign. **Action 2.3.16**
- Research and begin development of a Climate Change Adaptation Plan. **Action 2.1.4**
- Implement a 600-kilowatt solar PV system on the SARC rooftop in collaboration with a solar project developer. **Action 2.2.5**



FOR MORE INFORMATION PLEASE CONTACT:
Program Manager, Environmental Initiatives, 905-727-3123 ext. 4382 or
download the Corporate Environmental Action Plan at www.aurora.ca/CEAP

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Town of Aurora
Administration Services

MEMORANDUM

DATE: June 2, 2015
TO: Mayor and Members of Council
FROM: Neil Garbe, Chief Administrative Officer
RE: Town of Aurora Strategic Plan (2015) Update

RECOMMENDATIONS

THAT the memorandum regarding Town of Aurora Strategic Plan (2015) Update and Report No. CAO15-005 be received; and

THAT an update to the Town of Aurora Strategic Plan based on the work plan outlined in Report No. CAO15-005 be authorized; and

THAT staff be directed to prepare and issue a Request for Proposals for consulting services to assist with the Strategic Plan update.

BACKGROUND

On April 14, 2015, Council considered Report No. CAO15-005 regarding the Town of Aurora Strategic Plan and approved the following recommendations:

THAT Report No. CAO15-005 be referred back to staff and staff be directed to come forward with a report card on the implementation of the Strategic Plan in its current form prior to consideration of any update.

As requested by Council, staff prepared Report No. CAO15-006 to provide a report card outlining the activities completed in support of the Strategic Plan to date. This Report was received by Council with the expectation that Report No. CAO15-005 would be brought forward at a subsequent General Committee for consideration. The Report outlines a potential process to update the Strategic Plan. However, Council may decide to modify the proposed process to better meet the intent of Council. Staff have requested funding in the 2015 budget to assist with a peer review of the Strategic Plan as well as support for consultation activities. However, if directed by Council, staff are prepared to conduct the review and update internally provided that consultation activities are scoped and less intensive. Staff are seeking Council direction on the preferred process to facilitate the Strategic Plan update.

ATTACHMENTS

Attachment 1 – Report No. CAO15-005

Attachment 1



**TOWN OF AURORA
GENERAL COMMITTEE REPORT**

No. CAO15-005

SUBJECT: *Town of Aurora Strategic Plan (2015) Update*

FROM: *Neil Garbe, Chief Administrative Officer
Marco Ramunno, Director of Planning and Development Services*

DATE: *April 7, 2015*

RECOMMENDATIONS

THAT Report No. CAO15-005 be received; and

THAT an update to the Town of Aurora Strategic Plan based on the work plan outlined in this report be authorized; and

THAT staff be directed to prepare and issue a Request for Proposals for consulting services to assist with the Strategic Plan update.

PURPOSE OF THE REPORT

The purpose of the report is to seek Council authorization on terms of a reference and work plan for the proposed Strategic Plan update.

BACKGROUND

First Strategic Plan Approved in 1994

In 1992, the Town of Aurora established a Strategic Plan Steering Committee with the responsibility of developing the Town's first Strategic Plan. The purpose of the Plan was to "guide Aurora's overall growth and direction". The Plan was approved by By-law 3526-94 and adopted by Council in February 1994. Council also approved a process to update the Strategic Plan in 1998, 2006 and 2011.

On March 29, 2011, Council approved a work plan for the update of the Town's Strategic Plan and directed staff to prepare and issue a request for proposal for professional consulting related to the update of the Plan. Subsequently, a Strategic Plan Steering Committee comprised of members of Council and staff was established to guide the development of the Plan. The Plan was development using a sustainability framework and functions as both the Town's Strategic Plan and Sustainability Plan. The Plan was

April 7, 2015

- 2 -

Report No. CAO15-005

approved by Council on June 26, 2012.

In addition to the Town's Strategic Plan, Council has also approved a number of Action Plans and Master Plans that also provide strategic direction. Examples include the Parks and Recreation Master Plan, the Corporate Environmental Action Plan, the Town Official Plan and the Aurora Promenade Study. Moreover, Council, through the annual budget, provide direction on specific operating and capital expenditures. In support of Council's strategic direction, staff have also developed departmental plans and individual performance plans.

COMMENTS

Plan acts as the Town's primary planning document

The Strategic Plan is intended to act as the Town's primary strategic planning document that will set corporate strategic priorities over the short, medium and long term. It guides Council and staff in the development and provision of services to meet the expectations of Aurora residents. It also provides guidance to Council in making decisions and moving ahead to achieve the kind of community our citizens told us they want Aurora to be in 2031.

Plan sets vision for the Town of Aurora

In addition to providing strategic direction over the term of Council, the Strategic Plan also sets a long term vision for the Town of Aurora. The Strategic Plan update will allow residents and stakeholders the opportunity to validate the vision for the Town and make adjustments as required. This approach is consistent with the "living plan" approach that was envisioned in 2011.

Plan to be linked to corporate and departmental plans and Budget

The Aurora Strategic Plan will continue to provide direction to corporate plans, departmental plans, business plans, budget and individual performance plans. In order to properly execute the direction of the strategic plan, staff will ensure that all other strategic policy is consistent with the direction of the Strategic Plan. Figure 1, below, further illustrates the Strategic Planning Hierarchy:

Figure 1: Strategic Planning Hierarchy



Source: Town of Aurora, 2015

Plan to be managed by Council appointed committee

Staff are proposing that Council appoint a steering committee chaired by the Mayor to provide direction for the project. The proposed committee structure would include four members of Council including Mayor Dawe. This governance model is similar to previous Strategic Plan updates.

Update to validate current Strategic Plan

Staff are proposing that the 2015 Strategic Plan update be focused on validating and calibrating the current Strategic Plan. This process will utilize the current Strategic Plan Vision, Principles, Goals and Objectives as the basis for consultation activities. The process will also seek feedback on potential action items to advance the Town towards its 2031 vision. This approach was envisioned as part of the 2011 Strategic Plan process to allow for a consistent long term vision for the community.

Plan to be developed based on public consultation

An effective strategic plan accurately reflects that goals of the community and Council. In order to understand these goals, staff are proposing a public consultation process that considers public feedback to validate the vision, goals, objectives and action items within the Plan. Planned consultation activities include stakeholder interviews, a Council workshop, an online survey and two community open houses. These activities will be promoted in print, online and through the use of social media technologies and other tools to engage the local community.

Plan to build on sustainability theme

The 2011 Strategic Plan update included a sustainability theme as the primary framework for the development of the Plan. The Plan was developed within the context of a triple

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Report No. CAO15-005

bottom line sustainability approach that considers the interconnectedness of: a) the natural environment; b) the economy; and, c) the community. This allows the Strategic Plan to function as the Town's Corporate Sustainability Plan.

Although there are many definitions of sustainability, typically the common theme between them is the implicit need to integrate the competing, but equally important, community, environmental and economic interests. Common sustainability definitions include:

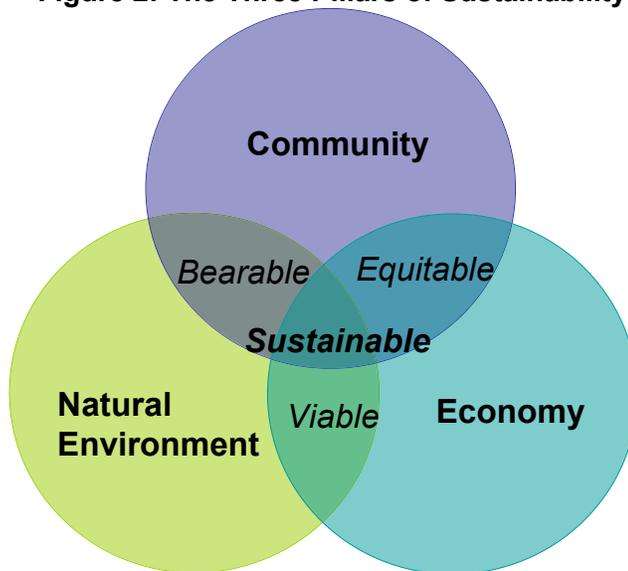
Development that meets the needs of the present without compromising the ability of future generations to meet their own needs.

Improving the quality of human life while living within the carrying capacity of supporting eco-systems.

Living better, not living without.

Figure 2, below, further illustrates the concept of sustainability. Sustainability requires that decision makers consider the possible impacts of a course of action on the community, the natural environment and the economy (i.e. the three pillars of sustainability). A truly sustainable action positively impacts all three sustainability pillars.

Figure 2: The Three Pillars of Sustainability



The 2015 Strategic Plan update will attempt to further emphasize the sustainability theme as a framework for future decision making.

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Emerging issues and trends to influence the development of the Plan

Trends serve to influence the services required by our residents and stakeholders in the future. In understanding global and local trends, Council can respond effectively to community needs with high-quality programs and services. Staff propose that the following preliminary list of key trends (Table 1) be used to inform the update of the Plan:

Table 1: Summary of Key Trends

Community	Environmental	Growth & Infrastructure	Economic	Good Government
Human Health - 21st Century epidemics	Enhanced Natural Heritage	City Building, Intensification	Responding to a changing Economy	Accessibility & Customer Service
Rapid Population Growth	Climate Change - Adaptation, Mitigation, Resiliency	Reinventing Community Design	Aging of the Labour Force	Accountability - Fiscal and Social
Aging Population	Energy Use, Efficiency, Production, Renewables	Reducing the Demand for Infrastructure	Service Oriented Jobs Outpacing traditional goods producing jobs	Value for dollar
Increased Diversity	Green Buildings, Building Resilience	Infrastructure Efficiency & Resiliency	Immigration will account for 100% net labour force growth	Increased concern about political integrity
Increasing Low Income Population	New Approach to Water Management	Increased Transit Service & Use	Green Industry	Communication revolution
More Non-Traditional Families	Oak Ridges Moraine Preservation	Green Infrastructure	Knowledge-based economy	Instant access to information & response
Less Affordable Housing		Timing and Affordability of Infrastructure	Increased demand for high skilled labour	Providing services to match resident needs
Connection between Human Health & the Built Environment			Escalating Fuel/Transportation Costs	Fiscal responsibility
Youth Unemployment			Jobs creation to match labour force	
			Globalization	

Proposed goals, objectives and anticipated outcomes

The primary goal of the Town of Aurora Strategic Plan update process is to validate the 2011 Strategic Plan and make the appropriate adjustments to reflect the strategic direction of Council and the community. In order to achieve this goal, a series of objectives have been developed to guide the creation of the Plan. Key objectives include:

1. *To clearly articulate corporate priorities;*
2. *To promoting a triple bottom line approach to decision making;*

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3. *To better leverage future opportunities;*
4. *To mitigate potential risk through proactive planning;*
5. *To better understand community needs and expectations;*
6. *To improve communication with staff and the public;*
7. *To better coordinate work between corporate departments; and,*
8. *To define responsibilities and accountabilities.*

The program is also anticipated to generate a number of outcomes through implementation. The following provides a high level summary of the anticipated results:

- Develop a strong understanding of the key considerations facing Aurora ratepayers over the next four years.
- Better understand the longer term strategic issues affecting Aurora rate payers over the next 20 years.
- Develop a set of clear and concise actions to help guide future Council decisions and staff implementation.
- Enhance inter-municipal cooperation and communication.
- Continue to integrate the concept of sustainability into the strategic planning and decision making process.
- The preparation of an updated Strategic Plan for Council consideration in the 4th Quarter of 2015.

Work plan and Timelines

Staff are proposing a work plan that targets the development of a draft Strategic Plan in November 2015. The project team will consult with Members of Council, staff and key stakeholders to develop the key themes of the Plan. Staff have also requested funds in the 2015 Budget to retain an external consultant to assist with consultation activities. The following work plan is proposed:

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Table 2: 2015 Strategic Plan Update Work Plan

Q1	Q2	Q3	Q4
<ul style="list-style-type: none"> • Complete a terms of reference and work plan for Council consideration • Budget approval for requested capital funding 	<ul style="list-style-type: none"> • Appoint a Strategic Plan Steering Committee consisting of four members of Council to guide the development of the Strategic Plan document • Prepare and issue Request for Proposals for consulting services related to project • Complete background research, environmental scan and analysis of key trends • Consult with Council, staff and key stakeholders to the key themes of the plan 	<ul style="list-style-type: none"> • Prepare consultation materials • Launch online Survey • Schedule two public consultation sessions • Prepare “What we heard” document outlining feedback received • Present “What we heard” document and proposed revisions to the Plan to Council for approval 	<ul style="list-style-type: none"> • Present revised/updated Strategic Plan • Present Plan to Council for final approval.

Next Steps

Staff are proposing that Council approve the above described work plan and have requested funds in the 2015 Budget to implement the proposed work plan. Upon work plan and budget approval, staff are recommending that Council appoint a Strategic Plan Steering Committee and plan to issue an RFP for professional consulting services related to the project. Consulting services will be limited in scope and focussed on support for consultation activities.

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Report No. CAO15-005

ALTERNATIVE(S) TO THE RECOMENDATIONS

1. Council may choose to not authorize the update of the Town of Aurora Strategic Plan.

FINANCIAL IMPLICATIONS

Staff are proposing the hiring of an external consultant to assist with the project. The funds required to retain the consultant have been included in the 2015 Budget.

CONCLUSIONS

Council has periodically directed staff to coordinate an update of the Town's Strategic Plan. The last strategic planning process was completed in 2011 with an update planned for 2015. The Strategic Plan is intended to act as the Town's primary strategic planning document that will set corporate strategic priorities over the short, medium and long term. The Plan will also guide Council and staff in the development and provision of services to meet the expectations of residents.

ATTACHMENTS

None

PRE-SUBMISSION REVIEW

Executive Leadership Team – March 12, 2015

***Prepared by: Anthony Ierullo, Manager of Long Range and Strategic Planning -
Ext. 4742***


Marco Ramunno
**Director of Planning & Development
Services**


Neil Garbe
Chief Administrative Officer



100 John West Way
Box 1000
Aurora, Ontario
L4G 6J1
Phone: 905-726-4755
Email: mrammuno@aurora.ca
www.aurora.ca

Town of Aurora
Planning & Development Services

MEMORANDUM

DATE: June 9, 2015

TO: Mayor and Members of Council

FROM: Marco Ramunno, Director of Planning & Development Services

RE: **Additional Public Planning Meeting Dates for September and October, 2015**

RECOMMENDATION:

THAT the memorandum regarding Additional Public Planning Meeting Dates for September and October, 2015 be received; and

THAT two (2) additional Public Planning meetings be scheduled for Monday, September 21, 2015 and Wednesday, October 14, 2015, to deal with future planning applications.

COMMENTS:

I am requesting that the Town Clerk schedule two additional Public Planning Meeting dates for Monday, September 21, 2015 and Wednesday, October 14, 2015 to deal with future planning applications.

As Council is aware, the current September and October Public Planning Meeting dates have been secured for the additional public meetings required for the Highland Gate Golf Course Applications.



TOWN OF AURORA
COUNCIL REPORT

No. PR15-019

SUBJECT: *Tree Permit Application for 2 Woodsend Crescent*

FROM: *Allan D. Downey, Director of Parks and Recreation Services*

DATE: *June 23, 2015*

RECOMMENDATIONS

THAT Report No. PR15-019 be received; and

THAT a permit be issued to the property owner for the removal of forty-eight (48) trees from a property located at 2 Woodsend Crescent.

PURPOSE OF THE REPORT

To process a Tree Removal Permit in accordance with By-law Number 4474-03.D.

BACKGROUND

On May 14, 2015 the owner of the property located at 2 Woodsend Crescent obtained conditional approval of Minor Variance Application MV-2015-05A-B under the provisions of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, to permit the demolition of the existing dwelling and construction of a new 834 m² single detached dwelling unit subject to the Owner's fulfillment of certain conditions.

The subject property is within the Oak Ridges Moraine Conservation Plan area and, as such, any development on the lands is subject to an application and approval by the Committee of Adjustment.

One of the conditions of Minor Variance approval requires that the owner comply with By-law Number 4474-03.D Tree Permit By-law.

The proposed construction on the subject property will require the removal of forty eight (48) trees greater than 20 cm in diameter to facilitate the building of a new home and its supporting infrastructure.

An additional sixteen (16) trees greater than 20 cm in diameter may be disturbed or injured as a result of the project

June 23, 2015

- 2 -

Report No. PR15-019

The current Tree Permit By-law permits the removal of four (4) trees over twenty centimetres in diameter, measured at 1.4 meters above ground level in any 12-month period, without obtaining a tree removal permit.

The forty-eight (48) trees proposed for removal and sixteen (16) trees at risk of injury are all larger than 20 centimetres in diameter and as such are subject to the issuance of a Tree Injury and Removal Permit.

The property owner has completed the application for a Tree Removal Permit and remitted the applicable payment in accordance with the By-law. In addition, the owner has submitted a comprehensive Vegetation Maintenance Management Plan and a Landscape Restoration/Replanting Plan which will be included as schedules to a Development Agreement with the Town.

In addition the Owner has complied with the Towns draft Vegetation Compensation Policy where by all proposed trees to be removed have been assigned financial values based on market value of replacement trees equal to the loss of the combined total of the overall trunk diameter of trees removed.

As per the draft Vegetation Compensation Policy the owner will agree to replace all lost vegetation on the property in sufficient quantities to match the total dollar value assigned to the trees proposed for removal.

The Development Agreement will also outline requirements for items such as installation of tree preservation protective fencing during construction, provision of securities and site inspections/monitoring during and post construction by a Certified Arborist or Registered Professional Forester.

COMMENTS

As per the Tree Permit By-law, signage has been posted on the subject property serving notice that a tree permit to remove trees from the property has been sought. Signage also includes information concerning this evenings meeting should any one wish to attend or address Council in this regard.

LINK TO STRATEGIC PLAN

The removal of trees at 48 trees at 2 Woodsend Crescent to facilitate new home construction supports the Strategic Plan goal of Supporting Environmental Stewardship and Sustainability for all through its accomplishment in satisfying requirements in the following key objectives within this goal statement:

June 23, 2015

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Report No. PR15-019

Encouraging the stewardship of Aurora's natural resources: Assess the merits of measuring the Town's natural capital assets.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. Council could deny the application for a tree removal permit; however, this will adversely impact the property owners proposed new home construction for which Minor Variance permission has been conditionally granted.
2. Other Options as required.

FINANCIAL IMPLICATIONS

Tree removal permit fees have been paid in the amount of \$715.00.

CONCLUSIONS

That a permit be issued to the property owner for the removal of forty-eight (48) trees from a property located at 2 Woodsend Crescent.

PREVIOUS REPORTS

None.

ATTACHMENTS

Attachment #1 – Site Plan for 2 Woodsend Crescent Aurora

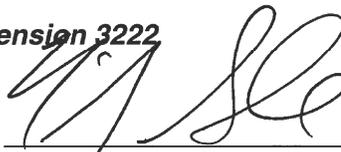
PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting, Wednesday, June 17, 2015.

Prepared by: Jim Tree, Parks Manager - Extension 3222



Allan D. Downey
Director of Parks and Recreation Services



Neil Garbe
Chief Administrative Officer



2 Woodsend Cres., Aurora, ON.

TREE PERMIT SITE PLAN



100 John West Way
Box 1000
Aurora, Ontario
L4G 6J1
Phone: 905-727-3123, ext. 4758
Email: wmar@aurora.ca
www.aurora.ca

Town of Aurora
Legal & Legislative Services

COUNCIL MEMORANDUM

DATE: June 23, 2015
TO: Mayor and Members of Council
FROM: Warren Mar, Director of Legal & Legislative Services/Town Solicitor
RE: Municipal Legislation Review and Bill 8 Information

RECOMMENDATIONS

THAT the memorandum "Municipal Legislation Review and Bill 8 Information" be received for information.

PURPOSE

The purpose of this memorandum is to provide an update on legislative consultations currently being undertaken by the Ministry of Municipal Affairs and Housing (the "MMAH"), as well as to update Council on the implementation of the new Bill 8 requirements.

COMMENTS

As part of the Premier of Ontario's mandate letters, the Minister of the MMAH was directed to review municipal governance issues – specifically, to review the operation and effectiveness of the *Municipal Elections Act, 1996* (the "MEA"). Additionally, the MMAH has also informed municipalities that the regular review of the *Municipal Act, 2001* (the "MA") and the *City of Toronto Act, 2006* will be conducted this year (which review is legislatively required to occur every five years), together with a review of the *Municipal Conflict of Interest Act* (the "MCIA").

MEA Review

The review of the MEA is focusing on the option for ranked ballots, new campaign finance and third party advertising rules, overall enforcement, improving accessibility, and the length of the municipal election campaign.

June 23, 2015

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Municipal Legislation Review
and Bill 8 Information

The MMAH is encouraging input from the public regarding the MEA, and is also encouraging municipal councils to make submissions and provide input on these matters. The deadline for making submissions is July 27, 2015.

While individual Council members can provide their own input directly to the MMAH, staff will be presenting a report at the July 14, 2015, Council meeting to provide further information about the MEA consultation, as well as to obtain approval to make a Town submission regarding the MEA. The report will include a submission letter to the MMAH outlining a number of key issues and recommendations that the MMAH will be requested to address in any changes to the MEA.

More information about the MEA review, as well as a public consultation discussion guide, can be found online at: www.ontario.ca/municipalelections.

MA and MCIA Review

The review of the MA and MCIA is focusing on three very broad themes: accountability and transparency; financial sustainability and the use of existing financial tools; and responsive and flexible service delivery. General comments about other areas of the MA and MCIA may also be considered as part of the review.

The deadline for making submissions was originally August 7, 2015, but has been extended to October 31, 2015, as the MMAH understands that most councils meet less frequently during the summer.

While individual Council members can provide their own input directly to the MMAH, staff will be presenting a report at the September 8, 2015, General Committee meeting to provide further information about the MA and MCIA consultation. The report will include a draft submission letter to the MMAH outlining a number of key issues and recommendations that the MMAH will be requested to address in any changes to the MA and MCIA.

Given the broad nature of the consultation, Council will be given time to provide individual feedback on the draft submission letter. Any comments received from Councillors will then be collected and assembled into the final submission letter, to be considered at the October 6, 2015, General Committee meeting.

More information about the MA and MCIA review, as well as a public consultation discussion guide, can be found online at: www.ontario.ca/provincialmunicipalreview.

Bill 8 Information and Implementation

The operative provisions of Bill 8 (the *Public Sector and MPP Accountability and Transparency Act, 2014*) which affect municipalities are scheduled to come into force on January 1, 2016. Among other provisions, the effect of Bill 8 will give the Ontario Ombudsman oversight authority over every municipality in Ontario, with limited oversight where a municipality appoints its own Ombudsman (or shares its appointment with other municipalities).

June 23, 2015

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Municipal Legislation Review
and Bill 8 Information

As part of the implementation of Bill 8, staff will be presenting further information and recommendations in late summer for Council consideration, to prepare Council for the upcoming legislative changes.

*Prepared by: Warren Mar, Town Solicitor/Director of Legal & Legislative Services,
extension 4758*



MEMORANDUM

DATE: June 23, 2015

TO: Members of Council

FROM: Mayor Geoffrey Dawe

RE: Correspondence from The Honourable Ted McMeekin, Minister of Municipal Affairs and Housing – Review of Municipal Legislation

RECOMMENDATION

THAT Council:

- Receive the correspondence for information
- Endorse the recommendations
- Provide direction

From: Minister Ted McMeekin [<mailto:minister.mah@ontario.ca>]
Sent: June 5, 2015 12:01 PM
To: Dawe, Geoff
Subject: Letter from Minister McMeekin

**Ministry of
Municipal Affairs
and Housing**

**Ministère des
Affaires municipales
et du Logement**

Office of the Minister

Bureau du ministre

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel. 416-585-7000
Fax 416-585-6470
www.ontario.ca/MAH

777, rue Bay, 17e étage
Toronto ON M5G 2E5
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Télééc. 416-585-6470
www.ontario.ca/MAH



MIN2015-66671

Your Worship
Mayor Geoffrey Dawe
Town of Aurora
Box 1000 100 John West Way
Aurora ON L4G 6J1

Dear Mayor Dawe,

I am pleased to announce that the Government of Ontario, led by the Ministry of Municipal Affairs and Housing, will be reviewing four pieces of municipal legislation – the Municipal Act, the City of Toronto Act, the Municipal Conflict of Interest Act, and the Municipal Elections Act. I am writing to inform you of our plans for consultation because we understand the importance of engaging with municipalities during these reviews.

As you may know, in 2004 to 2006, the government undertook reviews of the Municipal Act and the City of Toronto Act in close consultation with the municipal sector. These reviews led to significant amendments to the Municipal Act and provided the City of Toronto with its own legislation. Since the amendments to the Municipal Act and the City of Toronto Act came into effect in early 2007, all municipalities have access to broad powers to pass by-laws within their jurisdiction.

The purpose of the reviews is to help ensure municipalities have the powers and flexibility they need to effectively and creatively serve their communities. We want to ensure our local governments remain strong, financially-sustainable and accountable.

This process will integrate the reviews of the Municipal Act, City of Toronto Act, and Municipal Conflict of Interest Act to examine key, cross-cutting issues of interest to the government, municipalities, and Ontarians. The government is proposing key themes and questions to help identify priority areas and opportunities for exploring change during consultation.

As part of the Municipal Elections Act review we want to make sure that the rules governing how municipal leaders are elected are clear and simple, and reflect how modern campaigns and elections should be run. The review will also explore how we could give municipalities the option of using ranked ballots in their elections as an alternative to the current system.

Your municipality may be interested in each of these acts broadly, or in one or more specific subjects. We are interested in hearing from you and your council colleagues about which areas of the acts are working, and where improvements to the legislation can be made as we continue to build strong, vibrant communities across Ontario.

I welcome your municipality's comments through written submissions or resolutions which may be sent by e-mail to municipalreview@ontario.ca or by regular mail to:

Municipal Legislation Review
Ministry of Municipal Affairs and Housing
Local Government Policy Branch
777 Bay Street, 13th Floor, Toronto, ON M5G 2E5

Please note that your submission may be summarized and shared with the public as part of the consultation process.

We are requesting your comments on the Municipal Elections Act review within the 60 day consultation window. We are expediting this review to ensure that any changes to the legislation, if passed, will be completed and in place so that municipalities that wish to consider ranked ballot elections have sufficient time to prepare before the 2018 election.

I recognize councils may meet less frequently as summer begins and that you may wish to submit your comments on the reviews by resolution. For that reason, we will receive municipalities' comments on the Municipal Act, City of Toronto Act and Municipal Conflict of Interest Act review until October 31, 2015.

In addition, the Ministry of Municipal Affairs and Housing will be collecting comments on the legislation through online discussion guides. The discussion guides provide additional detail about the legislation under review, and provide opportunities to comment directly on one or more topics of interest.

The discussion guide for the integrated review of the Municipal Act, City of Toronto Act, and Municipal Conflict of Interest Act can be accessed at ontario.ca/provinciamunicipalreview. The discussion guide for the separate review of the Municipal Elections Act is at ontario.ca/municipalelections.

I encourage you and your council colleagues to make your residents, staff, and stakeholders aware of the resources available online and the opportunities to comment as part of these reviews.

Over the summer, the Ministry of Municipal Affairs and Housing will be working to collect, organize, and begin analysis on what we heard from Ontarians and our municipal sector partners.

We look forward to receiving your comments.

Please accept my best wishes.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Ted McMeekin". The signature is stylized with large, sweeping loops and a prominent initial "T".

Ted McMeekin
Minister

c: Gary McNamara
President
Association of Municipalities of Ontario



**MOTION FOR WHICH NOTICE HAS
BEEN GIVEN (May 19, 2015)**

Councillor Tom Mrakas

Date: May 26, 2015

To: Mayor and Members of Council

From: Councillor Mrakas

Re: Community Recognition Review Ad Hoc Committee

WHEREAS volunteers are the driving force of community and without the support of volunteers facilitating the many events, sporting activities and community functions Aurora has become known for, our quality of life would not be the same; and

WHEREAS recognizing the value and contributions volunteers make in the Town of Aurora is of primary importance to the municipality; and

WHEREAS the Town recognizes the contribution of volunteers to the community through an annual event held each year; and

WHEREAS significant annual events should be reviewed from time to time to ensure that the event is the best and most effective it can be; and

WHEREAS the annual Community Recognition Event has not been reviewed for a number of years.

NOW THEREFORE BE IT HEREBY RESOLVED THAT a "Community Recognition Review Ad Hoc Committee" be established; and

BE IT FURTHER RESOLVED THAT the mandate of the Community Recognition Review Ad Hoc Committee be to review and make recommendations to Council on all aspects of the current Community Recognition event including:

1. the criteria and process by which various community recognition awards are currently bestowed; and
2. in the context of other similar community events, ensuring that the Aurora Community Recognition Event demonstrates how important and special our volunteers are and how deserving they are of recognition; and

BE IT FURTHER RESOLVED THAT the Community Recognition Review Ad Hoc Committee be comprised of two (2) Members of Council and five (5) citizen members; and

May 26, 2015

- 2 -

Motion for Which Notice Has Been Given
Community Recognition
Review Ad Hoc Committee

BE IT FURTHER RESOLVED THAT in appointing citizen members of the Community Recognition Review Ad Hoc Committee, Council will give preference to applicants who have experience in the volunteer sector and/or community recognition awards; and

BE IT FURTHER RESOLVED THAT staff be directed to advertise, in accordance with the provisions of the "Policy for Ad Hoc/Advisory Committees and Local Boards", for applications from members of the public for appointment to the Community Recognition Review Ad Hoc Committee; and

BE IT FURTHER RESOLVED THAT the Chief Administrative Officer be directed to appoint one or more appropriate staff liaisons to support the work of the Community Recognition Review Ad Hoc Committee; and

BE IT FURTHER RESOLVED THAT the Community Recognition Review Ad Hoc Committee be required to report back to Council with recommendations for approval in time for preparation of the 2016 Community Recognition Awards.



**MOTION FOR WHICH NOTICE HAS
BEEN GIVEN (May 19, 2015)**

Councillor John Abel

Date: May 26, 2015
To: Mayor and Members of Council
From: Councillor Abel
Re: Library Square Ad Hoc Committee

WHEREAS the Town of Aurora has declared the old Library and the old Fire Hall, both on Victoria Street, as surplus properties; and

WHEREAS during the last term of Council, the Town engaged the community as to what uses the Library Square might have to better enhance the community at large.

NOW THEREFORE BE IT HEREBY RESOLVED THAT that a "Library Square Ad Hoc Committee", to provide Council with advice on a potential vision and design for Library Square, be established; and

BE IT FURTHER RESOLVED THAT the Library Square Ad Hoc Committee be comprised of the Mayor, three (3) Councillors, and up to four (4) citizen members; and

BE IT FURTHER RESOLVED THAT in appointing citizen members to the Library Square Ad Hoc Committee, Council will give preference to applicants who have experience in planning, architecture, and community gathering design; and

BE IT FURTHER RESOLVED THAT staff be directed to advertise, in accordance with the provisions of the "Policy for Ad Hoc/Advisory Committees and Local Boards", for applications from members of the public for appointment to the Library Square Ad Hoc Committee; and

BE IT FURTHER RESOLVED THAT the Chief Administrative Officer be directed to appoint one or more appropriate staff liaisons to support the work of the Library Square Ad Hoc Committee.



**MOTION FOR WHICH NOTICE HAS
BEEN GIVEN (May 19, 2015)**

Councillor Sandra Humfries

Date: May 26, 2015

To: Mayor and Members of Council

From: Councillor Humfries

Re: Pedestrian and Vehicle Traffic Concerns – Earl Stewart Drive, Pedersen Drive, St. John’s Sideroad East, and Bayview Avenue

WHEREAS at the Public Planning meeting of February 25, 2015, Report No. PL15-010 was presented to propose a zoning by-law amendment for approval of a Motor Vehicle Sales Establishment; and

WHEREAS pedestrian and vehicle traffic concerns were reported by several residential owners in the area bounded by Earl Stewart Drive, Pedersen Drive, St. John’s Sideroad East, and Bayview Avenue; and

WHEREAS residents noted both vehicle and pedestrian accidents at these particular intersections.

NOW THEREFORE BE IT HEREBY RESOLVED THAT staff be directed to work with York Region to perform appropriate traffic studies in the area bounded by Earl Stewart Drive, Pedersen Drive, St. John’s Sideroad East, and Bayview Avenue, and to report back to Council on the results of those studies including any recommendations for additional safety measures that may be required.



**MOTION FOR WHICH NOTICE HAS
BEEN GIVEN (June 9, 2015)**

Councillor Paul Pirri

Date: June 23, 2015
To: Mayor and Members of Council
From: Councillor Pirri
Re: Low Impact Development Reserve Fund

WHEREAS the *Places to Grow Act*, York Region Official Plan, and the Town of Aurora Official Plan documents all put an emphasis on intensification; and

WHEREAS intensification will put a greater emphasis on municipal infrastructure, including storm water, by increasing impermeable water surfaces; and

WHEREAS low impact developments have been proven to increase water infiltration; and

WHEREAS not planning for increased demand could have detrimental effects such as increased risk of floods.

NOW THEREFORE BE IT HEREBY RESOLVED THAT staff be directed to draft a report to Council outlining proposed additional fees for redevelopments which increase lot coverage for the purpose of implementing a low impact development reserve fund.



**MOTION FOR WHICH NOTICE HAS
BEEN GIVEN (June 16, 2015)**

Councillor Sandra Humfryes

Date: June 23, 2015
To: Mayor and Members of Council
From: Councillor Humfryes
Re: Accessibility Advisory Committee

WHEREAS the Accessibility Advisory Committee (“AAC”) is comprised of three (3) citizen Members who are people with disabilities and two (2) citizen members who are citizen volunteers, parents of a child with a disability, or professionals from the stakeholder community; and

WHEREAS in the past the AAC has had difficulty in achieving quorum for its meetings; and

WHEREAS a resident of Aurora, who is a person with a disability, has expressed to Councillor Humfryes an interest in being appointed as a citizen member of the AAC; and

WHEREAS the *Accessibility for Ontarians with Disabilities Act* (2005) (“AODA”) requires that a majority of the members of the AAC be people with disabilities.

NOW THEREFORE BE IT HEREBY RESOLVED THAT, notwithstanding the provisions of the Policy for Ad Hoc/Advisory Committees and Local Boards, the resident of Aurora, who is a person with a disability, that has expressed to Councillor Humfryes an interest in being appointed as a citizen member of the AAC, be permitted to submit an application for appointment to the Town Clerk; and

BE IT FURTHER RESOLVED THAT the Town Clerk be directed to place any such application received on a future General Committee Closed Session meeting agenda for consideration of Council, including any necessary amendments to the AAC’s Terms of Reference to ensure compliance with the AODA.



**MOTION FOR WHICH NOTICE HAS
BEEN GIVEN (June 16, 2015)**

Councillor Harold Kim

Date: June 23, 2015
To: Mayor and Members of Council
From: Councillor Kim
Re: Unnamed Walkways

WHEREAS the Town of Aurora has many paved and unpaved walkways and paths that connect developments, parks, retail plazas, and streets; and

WHEREAS many Aurorans use these walkways to get to their destination (e.g., the path between Yonge Street and Old Yonge Street near 15783 Yonge Street, and the path between Zokol Drive and Bayview Avenue); and

WHEREAS these walkways have no name in order for residents to describe when offering direction; and

WHEREAS the Town can always use extra sources of revenue.

NOW THEREFORE BE IT HEREBY RESOLVED THAT staff be directed to identify all of the unnamed walkways in Aurora, investigate the potential to sell or auction off naming rights to these unnamed walkways and use the revenue generated from them toward various community benefits, and report back to Council.



**MOTION FOR WHICH NOTICE HAS
BEEN GIVEN (June 16, 2015)**

Councillor Sandra Humfries

Date: June 23, 2015

To: Mayor and Members of Council

From: Councillor Humfries

**Re: Accessibility Advisory Committee – Telephone or Video Conference
Participation**

WHEREAS the preamble of the *Ontarians with Disabilities Act, 2001*, recognizes that Ontarians with disabilities experience barriers to participating in the mainstream of Ontario society; and

WHEREAS The Town of Aurora supports removing barriers for persons with disabilities; and

WHEREAS the Accessibility Advisory Committee (“AAC”) includes citizen Members who are people with disabilities; and

WHEREAS in the past the AAC has had difficulty in achieving quorum for its meetings, especially during winter months; and

WHEREAS the *Municipal Act, 2001* does not permit electronic meeting participation in municipal boards and committees; and

WHEREAS these *Municipal Act, 2001* rules create a barrier to participation for members of the AAC who are people with disabilities.

NOW THEREFORE BE IT HEREBY RESOLVED THAT Aurora Council supports the following resolution adopted by the Town of Newmarket Council on September 19, 2014:

“THAT the Ontario Government consider the appropriate legislative amendments to the *Municipal Act, 2001* to permit telephone or video conference participation by appointed members of municipal accessibility advisory committees required by the *Accessibility for Ontarians with Disabilities Act, 2005*;

AND THAT this resolution be circulated to the Hon. Kathleen Wynne, Premier of Ontario; Hon. Brad Duguid, Minister of Economic Development, Employment and Infrastructure; Hon. Ted McMeekin, Minister of Municipal Affairs and Housing; Mr. Chris Ballard, MPP; municipalities in York Region, Durham Region, Halton Region, City of Toronto and the Association of Municipalities of Ontario”; and

June 23, 2015

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Notice of Motion
AAC – Telephone or Video
Conference Participation

BE IT FURTHER RESOLVED THAT staff be directed to send a copy of this resolution to Honourable Kathleen Wynne, Premier of Ontario; Honourable Brad Duguid, Minister of Economic Development, Employment and Infrastructure; Honourable Ted McMeekin, Minister of Municipal Affairs and Housing; Mr. Chris Ballard, MPP; municipalities in York Region, Durham Region, Halton Region, City of Toronto and the Association of Municipalities of Ontario.



**Town of Aurora
Office of the Mayor**

MEMORANDUM

DATE: June 9, 2015
TO: Members of Council
FROM: Mayor Geoffrey Dawe
RE: York Regional Council Highlights ~ Special Council ~ May 28, 2015 ~

RECOMMENDATION

THAT Council:

- Receive the correspondence for information
- Endorse the recommendations
- Provide direction

Council Highlights

For Immediate Release

The Regional Municipality of York | york.ca



Tuesday, June 2, 2015

York Regional Council special meeting – May 28, 2015

Town of Georgina's first mayor, Dr. George Burrows, remembered

Members of York Regional Council held a moment of silence in the memory of former Town of Georgina Mayor Dr. George Burrows, who passed away on Saturday, May 23.

Dr. Burrows was the Town of Georgina's first Mayor, and served three terms as Mayor and a member of Regional Council from 1970 to 1978. In 2006, he was awarded Canada's Family Physician of the Year, which acknowledged his dedication and commitment to his family practice.

York Region Chairman and CEO Wayne Emmerson called Mayor Burrows a man who believed in making his community a better place to live and said his contributions to the Town of Georgina will live on.

The Regional Municipality of York recommends improvements to Provincial plans as part of the 2015 coordinated review

York Regional Council endorsed 37 staff recommendations as The Regional Municipality of York's formal response to Ontario's Coordinated Review of the *Growth Plan for the Greater Golden Horseshoe (Growth Plan)*, the *Greenbelt Plan* and the *Oak Ridges Moraine Conservation Plan (ORMCP)*. The comments were in response to the Province's Environmental Bill of Rights (EBR) posting No. 012-3256.

In general, York Region commended the Province for its commitment to growth management, agricultural vitality and environmental protection in the Greater Golden Horseshoe through the *Greenbelt Plan*, *ORMCP* and *Growth Plan*.

In its letter of submission, York Region highlighted key areas repeatedly raised during consultations as requiring attention through this 10-year review. The Region requested the Province to:

- Take a holistic approach to achieving growth management and environmental protection objectives and ensure consistency across Ministerial mandates
- Consider a process to allow municipalities to access strategically located employment lands to make efficient use of existing and planned infrastructure to accommodate long-term growth (post 2041)
- Develop a credible process to confirm or correct boundaries delineated within the *Greenbelt Plan* and *Oak Ridges Moraine Conservation Plan*
- Provide municipalities with additional tools to achieve affordable housing targets, such as inclusionary zoning

York Region's detailed response incorporated a total of 37 recommendations to the Province within five topic areas. Following are the topics and the main ideas addressed by specific recommendations.

- Consultation Process
 - Provide no less than a six month period for review of any proposed amendments to the plans

- Supporting Environmental and Agricultural Principles
 - Stay the course to achieve objectives of the *Growth Plan*, *Greenbelt Plan* and *ORMCP*
 - Recognize the importance of significant woodlands and urban forest canopy cover
 - Enhance the plans' ability to promote agricultural viability and a strong rural economy
 - Address the urban-agricultural interface to protect the viability of agricultural operations
 - Strengthen support for building communities resilient to climate change
- Accommodating Long-Term Growth
 - Enable municipalities to access strategically located employment lands to deliver long-term employment growth
 - Reserve non-designated lands (the 'Whitebelt') to accommodate long-term growth, if necessary
 - Ensure that planning for new communities and intensification is carried out in a coordinated and consistent manner across the Greater Toronto and Hamilton Area (GTHA), especially with regard to infrastructure
 - Ensure continued support to build critical public transit infrastructure and achieve objectives of the Growth Plan by dedicating a regular source of funding to municipalities
 - Establish minimum affordable housing targets, as directed in the Growth Plan, and provide municipalities with additional provincial tools such as inclusionary zoning, that would enable municipalities to require affordable housing units be included in new developments
 - Ensure land budget and forecast methodologies are consistent across the GTHA
- Plan Area and Designation Boundaries
 - Establish a provincially-led process to review *Greenbelt Plan* and *ORMCP* boundaries
 - Prevent pockets of protected ('orphaned') land in the countryside when confirming Oak Ridges Moraine boundaries
 - Expand the Greenbelt north in Simcoe County to help prevent inconsistent (or 'leap-frog') development from continuing to fragment agricultural and environmental systems
- Plan Implementation and Monitoring
 - Update Provincial plans to ensure consistency with source water protection approach specified by the *Clean Water Act*
 - Gradually phase-out (or 'sunset') transition policies for unapproved applications in the *Greenbelt Plan* and *ORMCP*

York Region's submission represents the views of York Regional Council while taking into consideration the inputs from all area municipalities and stakeholders regarding Regional areas of interest. Since 2013, York Region has been working with planning staff of area municipalities to gather input on the *Greenbelt Plan* and *ORMCP* to formulate comments and inputs.

Regional staff submitted York Regional Council's recommendations to the Ministry of Municipal Affairs and Housing. Following the Province's review of submissions, there will be additional opportunities for further consultation.

Next meeting of York Regional Council

The next meeting of York Regional Council will take place Thursday, June 25 at 9:30 a.m. in the York Region Administrative Centre Council Chambers, located at 17250 Yonge Street in the Town of Newmarket.

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Media Contact: Tim Paleczny, Corporate Communications, The Regional Municipality of York
905-830-4444 or 1-877-464-9675, ext. 71238 Cell: 905-251-6413
tim.paleczny@york.ca

THE CORPORATION OF THE TOWN OF AURORA

By-law Number 5734-15

**BEING A BY-LAW to acquire
lands for municipal purposes
(100 Vandorf Sideroad).**

WHEREAS section 5(3) of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended (the "Act") states that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9 of the Act, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS The Corporation of the Town of Aurora (the "Town") deems it necessary and expedient to acquire for municipal purposes the lands described on Schedule "A" attached hereto and forming part of this By-law (the "Lands");

AND WHEREAS the Town entered into an Offer to Sell respecting the Town's purchase of the Lands (the "Offer"), which Offer is conditional on the enactment of the applicable by-law to acquire the Lands;

AND WHEREAS the Council of the Town enacted By-law Number 4255-01.A on May 8, 2001, being a By-law to provide procedures with respect to the sale and purchase of municipal land, which provisions with respect to the purchase of the Lands has been adhered to;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA ENACTS AS FOLLOWS:

1. THAT the Lands be and are hereby acquired for municipal purposes.
2. THAT the purchase of the Lands for municipal purposes be and are hereby approved in accordance with the recommendations set out in Closed Session Report No. PR15-007 as adopted by Council on March 10, 2015.
3. THAT this By-law shall come into full force and effect on the date of final passage hereof.

READ A FIRST AND SECOND TIME THIS 23rd DAY OF JUNE, 2015.

READ A THIRD TIME AND FINALLY PASSED THIS 23rd DAY OF JUNE, 2015.

GEOFFREY DAWE, MAYOR

*Approved as to Form
By Legal Services*
Signature Wanda Ma
Date June 16, 2015

STEPHEN M.A. HUYCKE, TOWN CLERK

By-law Number 5734-15

Page 2 of 2

SCHEDULE "A"

All and singular those certain parcels or tracts of land and premises situate, lying and being in the Town of Aurora, in the Regional Municipality of York and being composed of:

(a) the North Part of the lands legally described as Parcel 1-1, Section M2012; Lot 1, Plan M2012, except Parts 5, 8, & 34, Plan 65R-6284, Town of Aurora, Regional Municipality of York (part of PIN 03644-0030 (LT)); and

(b) Parcel 2-3, Section M2012; Part Lots 2 & 20, Plan M2012, designated as Parts 27, 28, 29, 30 & 31, Plan 65R-6284; S/T LT212382E (all of PIN 03644-0034 (LT));

having a combined total area of approximately 13.74 acres.

THE CORPORATION OF THE TOWN OF AURORA

By-law Number 5742-15

**BEING A BY-LAW to exempt
Blocks 101, 103, 105, 110 and
114 on Plan 65M-4423 from
Part-Lot Control (Mattamy
(Aurora) Limited).**

WHEREAS subsection 50(7) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended (the "Act"), provides that the council of a local municipality may by by-law provide that the part-lot control provisions in subsection 50(5) of the Act, does not apply to the land that is within a registered plan of subdivision as is designated in the by-law;

AND WHEREAS the Council of The Corporation of the Town of Aurora deems it necessary and expedient to enact a by-law to exempt Blocks 101, 103, 105, 110 and 114 on Plan 65M-4423 from those provisions of the Act dealing with part-lot control;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA ENACTS AS FOLLOWS:

1. THAT subsection 50(5) of the Act shall not apply to the following lands, all situated in the Town of Aurora, Regional Municipality of York:
 - (a) Blocks 101 and 103, Plan 65M-4423, designated as Parts 1 to 13 inclusive, 65R-35601;
 - (b) Block 114, Plan 65M-4423, designated as Parts 1 to 18 inclusive, 65R-35602; and
 - (c) Blocks 110 and 105, Plan 65M-4423, designated as Parts 1 to 13 inclusive, 65R-35603.
2. THAT a copy of this By-law shall be registered in the appropriate Land Registry Office on title to the lands set out herein.
3. THAT this By-law shall come into full force and effect upon final passage hereof, shall remain in force and effect for a period of two (2) years from the date of its passing, and shall expire on the 23rd day of June, 2017.

READ A FIRST AND SECOND TIME THIS 23rd DAY OF JUNE, 2015.

READ A THIRD TIME AND FINALLY PASSED THIS 23rd DAY OF JUNE, 2015.

GEOFFREY DAWE, MAYOR

*Approved as to Form
By Legal Services*
Signature: Walter Ma
Date: June 16, 2015

STEPHEN M.A. HUYCKE, TOWN CLERK

THE CORPORATION OF THE TOWN OF AURORA

By-law Number 5743-15

**BEING A BY-LAW to Confirm Actions by Council
Resulting From Council Meeting on June 23, 2015**

**THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA HEREBY
ENACTS AS FOLLOWS:**

1. THAT the actions by Council at its Council meeting held on June 23, 2015 in respect of each motion, resolution and other action passed and taken by the Council at the said meeting is, except where prior approval of the Ontario Municipal Board is required, hereby adopted ratified and confirmed.
2. THAT the Mayor and the proper officers of the Town are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the corporate seal to all such documents.

READ A FIRST AND SECOND TIME THIS 23RD DAY OF JUNE, 2015.

READ A THIRD TIME AND FINALLY PASSED THIS 23RD DAY OF JUNE, 2015.

GEOFFREY DAWE, MAYOR

STEPHEN M. A. HUYCKE, TOWN CLERK