



**AURORA FAMILY  
LEISURE COMPLEX  
LIAISON COMMITTEE  
MEETING AGENDA**

**FRIDAY, APRIL 24, 2015**

**2 P.M.**

**PROGRAM ROOM B  
AURORA FAMILY LEISURE COMPLEX**



**TOWN OF AURORA  
AURORA FAMILY LEISURE COMPLEX  
LIAISON COMMITTEE  
MEETING AGENDA**

Friday, April 24, 2015  
2 p.m. to 3:30 p.m.  
AFLC Program Room B

Councillor Sandra Humfryes in the Chair

**1. INTRODUCTIONS**

**2. PURPOSE OF COMMITTEE**

- To assist in tracking and implementation of improvements related to the Aurora Family Leisure Complex (AFLC).

**3. REVIEW OF AFLC OUTSTANDING DEFICIENCY LIST**

- Attachment 1 – Memorandum from Director of Infrastructure & Environmental Services (dated April 14, 2015)  
Re: Aurora Family Leisure Complex (AFLC) Outstanding Deficiency List

**4. DETERMINATION OF TOP PRIORITIES**

**5. NEXT MEETING:** Friday, May 22, 2015, at 2 p.m.

**6. ADJOURNMENT**



100 John West Way,  
Box 1000,  
Aurora, ON L4G 6J1  
Phone: 905-727-3123 ext. 4371  
www.aurora.ca

**Infrastructure and Environmental  
Services**

**MEMORANDUM**

**DATE:** April 14, 2015

**TO:** Mayor Dawe and Members of Council

**FROM:** Ilmar Simanovskis, Director of Infrastructure and Environmental Services

**RE:** **Aurora Family Leisure Complex (AFLC) Outstanding Deficiency List  
Memo 10-15**

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**RECOMMENDATIONS**

***THAT the memorandum regarding Aurora Family Leisure Complex (AFLC) Outstanding Deficiency List be received for information.***

**BACKGROUND**

Over the last few months the project team has been tracking all outstanding issues and working to find resolutions to these problems. Attached is a consolidated list of deficiencies for the AFLC. To date between the consultants, contractors and Town staff, the vast majority of noted issues have been resolved or are in the process of being resolved.

Some noted concerns require further investigation as they are more complex, while others have a variety of solutions and we are working to find the correct path for the Facility and Community. Many of the issues noted have been resolved; 66% of comments from the Operations staff and Facility users have been addressed. The Facility/Recreation Teams, Architect, General Contractor and Engineers are still involved in the project and will be for some time. We will find workable solutions to the outstanding issues and all future operational deficiencies. The Team commitment is to continue to work on all feasible building improvement in due course.

**ATTACHMENT:**

Appendix A – AFLC Outstanding Deficiency List

**Aurora Family Leisure Complex Liaison Committee Meeting Agenda  
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**Attachment A- AFLC**

Item	Status	Action Item
<b><u>General Deficiencies</u></b>		
Missing led lights in the washrooms	Completed	Installed
Ladies <b>GYM CHANGE ROOM</b> add built in towel unit	Completed	Installed
No water pressure, water not hot	Completed	Recirculation pump and valves serviced
Add water fountain for users /Cycle Fit/	Installation by April 30, 2015	To purchased water coolers for as needed locations
Install Ceiling Fans in Exercise class	Waiting for Direction	
Coating is coming off Track	We inspected area: investigated with installer	To Specifications
Could the Track be Banked	N/A	N/A
Program room "C" lights are still not working.	Completed	N/A
Install lines on Track to make Two lanes	N/A	N/A
Benches in main hall near program rooms	Will order 3 more benches for Facility	Work in progress
Need to install permanent lighting on the 2nd floor by administration offices and entrance to the track.	Work In Progress: Ordered Lights	
Open doors to West side of building	Not per the design	Staff to lock the doors
We need a couple of benches along North wall at the entrance to the track	Complete	
We need coat hooks on the South wall at the entrance to the track	Complete	
The back entrances (both interior and exterior) need to be converted to Emergency Exits only	Complete	
Install low hair dryer in Women's Pool Change room	Work in Progress	
Paint wall in the gym	Complete	
Signs for walking/running track need to be Re-installed	Work in Progress	
Coat hooks for all community rooms (A,B& C).	Completed	
Fitness room fix TV and Heater Cover	Completed	
Hair Dryer in Family change room fourth unit	Completed	
Bottle fill station requested	Pending Quotes	New 2015 Project
Monitor Temp in Fitness room Too Hot/ Too cold	HVAC balancing and programming completed	Will require ongoing adjustment as we move through the seasons.
Missing Shower Curtain	Installed	Completed
Change Enter/Exit to Track	Recreation Department has requested to change signage to Track as of 4/13/15	Work in Progress

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<b><u>Heating and Ventilation Complaints</u></b>		
Heating problem in the main floor offices behind reception.	Completed	Still monitor building Automation System
Fitness room and Yoga room too hot	HVAC balancing and programming completed	Will require ongoing adjustment as we move through the seasons.
South exposure in fitness and yoga room too bright and uncomfortable	3 Quotations on Electric Blinds pending	Will be installed before Summer
Cycle fit room too hot	HVAC balancing and programming complete/ lowered HVAC set points: Temp Fix is to install Move n cool A/C unit or Fans	Quote to add new Roof top unit for this space pending
Track too hot	HVAC balancing and programming completed	Still monitor building Automation System
<b><u>Building Layout Complaints</u></b>		
Reduction of showers in female pool change room from 9 to 4	Design required access through building to comply with building code	N/A
Shower water flow too low	Water conservation showers are installed to manage water consumption	Council to approve the removal of water flow restrictors
No shelves in showers to place soap on	Installation by April 30, 2015	Work In Progress
Family change room cubicles are too small	Size based on code requirements and accessibility considerations.	
Hair dryers too high	Architect selected height to accommodate adult users for hair drying.	Installation of one lower drying unit will be installed in Women's Pool change room.
Location of bathing suit spinner not in shower area to allow for drainage	Installation of a bucket	Will monitor
Not enough benches in woman's Fitness change room	Solution is to move Lockers to Hall	Waiting for Direction
Need coat hooks in woman's change room	Completed	N/A
Yoga room and fitness room are too small	Same size as before	Useable area has not changed
Yoga room has too much glass and people are too visible. (no privacy)	Install Frosted glass in for the full panels	Waiting for Direction
Yoga room floor not bouncy enough	This is a proper sprung floor per specifications	Same as the old gym.
Install two more benches along the wall of the female Fitness change room	Solution is to move Lockers to Hall	Waiting for Direction
Install bigger lockers	All lockers have been reused other than the family change room.	N/A
Men's fitness change room too small	Solution is to move Lockers to Hall	Waiting for Direction
Only one bench in the men's fitness change room	Solution is to remove all of the lockers	Waiting for Direction
No coat racks and lockers are too small	Coat hooks installed.	Lockers under investigation
Fitness facility has too much equipment and is too cramped	Under investigation	
Members not permitted to use the north entrance doors	This is because there are no staff at that location and therefore are unable to control access properly.	Approved by Council
Out of 141 issues noted 94 completed within 6 weeks	66% completion of noted issues	On Going