



**ACCESSIBILITY  
ADVISORY COMMITTEE  
MEETING AGENDA**

**WEDNESDAY, OCTOBER 7, 2015**

**7 P.M.**

**LEKSAND ROOM  
AURORA TOWN HALL**



PUBLIC RELEASE  
October 1, 2015



**TOWN OF AURORA  
ACCESSIBILITY ADVISORY COMMITTEE  
MEETING AGENDA**

**DATE:** Wednesday, October 7, 2015

**TIME & LOCATION:** 7 p.m., Leksand Room, Aurora Town Hall

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**1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

**2. APPROVAL OF THE AGENDA**

RECOMMENDED:

THAT the agenda as circulated by Legal and Legislative Services be approved.

**3. RECEIPT OF THE MINUTES**

**Accessibility Advisory Committee Meeting Minutes of July 15, 2015** pg. 1

RECOMMENDED:

THAT the Accessibility Advisory Committee meeting minutes of July 15, 2015, be received for information.

**4. DELEGATIONS**

**5. MATTERS FOR CONSIDERATION**

- 1. Memorandum from Accessibility Advisor** pg. 5  
**Re: Aurora Community Centre Parking Lot Reconstruction**  
(Enlarged drawing will be available for review at the meeting)

RECOMMENDED:

THAT the memorandum regarding Aurora Community Centre Parking Lot Reconstruction be received; and

THAT the Accessibility Advisory Committee provide comments regarding accessibility for the reconstruction of the Aurora Community Centre parking lot.

- 2. Memorandum from Accessibility Advisor** **pg. 7**  
**Re: Capital Accessibility Initiatives for 2016-2022**

RECOMMENDED:

THAT the memorandum regarding Capital Accessibility Initiatives for 2016-2022 be received; and

THAT the Accessibility Advisory Committee provide direction in prioritizing Capital Accessibility Initiatives for 2016-2022.

**6. INFORMATIONAL ITEMS**

- 3. Extract from Council Meeting of September 15, 2015** **pg. 22**  
**Re: Accessibility Advisory Committee Meeting Minutes of July 15, 1015**

RECOMMENDED:

THAT the Extract from Council Meeting of September 15, 2015, regarding the Accessibility Advisory Committee Meeting Minutes of July 15, 2015, be received for information.

**7. NEW BUSINESS**

**8. ADJOURNMENT**



**TOWN OF AURORA  
ACCESSIBILITY ADVISORY COMMITTEE  
MEETING MINUTES**

**Date:** Wednesday, July 15, 2015

**Time and Location:** 7 p.m., Holland Room, Aurora Town Hall

**Committee Members:** Tyler Barker (Chair), Gordon Barnes, James Hoyes, and Councillor Sandra Humfryes

**Member(s) Absent:** John Lenchak (Vice Chair), and David Newton

**Other Attendees:** Councillor Tom Mrakas, Chris Catania, Accessibility Advisor, and Gloria Hardychuk, Council/Committee Secretary

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The Chair called the meeting to order at 7:14 p.m.

**1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

**2. APPROVAL OF AGENDA**

**Moved by James Hoyes  
Seconded by Gordon Barnes**

THAT the agenda as circulated by Legal and Legislative Services be approved.

**CARRIED**

**3. RECEIPT OF THE MINUTES**

**Accessibility Advisory Committee Meeting Minutes of June 3, 2015**

**Moved by James Hoyes  
Seconded by Gordon Barnes**

THAT the Accessibility Advisory Committee meeting minutes of June 3, 2015, be received for information.

**CARRIED**

#### **4. DELEGATIONS**

- (a) **Andrew Walasek and Issac Ransom, Canada Post Corporation**  
**Re: Item 1 – Memorandum from Accessibility Advisor; Re: Accessibility Considerations for the Proposed Placement of Canada Post Community Mailboxes**

Mr. Walasek and Mr. Ransom provided a PowerPoint presentation entitled "Presentation to Aurora", dated July 14, 2015. It was reported that from 2006 to 2014 there has been a significant shift from paper to digital mail and as a result Canada Post is changing the way it delivers mail across the country in an attempt to help secure the postal service for all Canadians.

A cost comparison for delivery to the door versus delivery to a community mailbox was provided. The guiding principles, the conversion process, and a five-point action plan were reviewed. The various accessibility and delivery accommodation features and solutions available upon request were explained.

Mr. Ransom reported that whether on public easements, municipal right-of-ways or on private properties with permission (i.e., Church parking lot, convenience store, strip mall, gas station, etc.) the community mailbox sites would meet the criteria for determining the locations and that the *Accessibility for Ontarians with Disabilities Act* (AODA) standards will be met with respect to the installation sites.

Members expressed concerns regarding snow removal, winter maintenance and security of property, etc., and Mr. Walasek provided details on the conversion process and the customer support available.

**Moved by Gordon Barnes  
Seconded by Councillor Humfries**

THAT the comments of the delegation be received for information.

**CARRIED**

#### **5. MATTERS FOR CONSIDERATION**

**1. Memorandum from Accessibility Advisor**  
**Re: Accessibility Considerations for the Proposed Placement of Canada Post Community Mailboxes**

Staff reviewed the memorandum and provided enlarged drawings of the proposed placement of Canada Post Community Mailboxes.

**Moved by James Hoyes**  
**Seconded by Gordon Barnes**

THAT the memorandum regarding Accessibility Considerations for the Proposed Placement of Canada Post Community Mailboxes be received; and

THAT the following Accessibility Advisory Committee comments be considered by staff:

1. Design of the mailboxes are forward-facing and therefore pose a challenge for persons in a wheel chair;
2. Inspect all existing mailbox sites and address any terrain issues caused due to shifts in the patio stones and slabs;
3. Double mailboxes must have double access;
4. Curb cuts must be level and not slope upward;
5. "End-Of-Life" sites, as identified by Canada Post, must be adequately updated and meet all AODA standards;
6. Responsibilities must be clearly defined regarding snow clearance and removal, service requests, maintenance and repairs, vandalism, customer complaints, as well as any safety concerns surrounding the mailbox area;
7. Door delivery service once-a-week – Canada Post recognizes that in certain circumstances persons may not have daily access to their community mailbox. To accommodate the customer's needs, their mail will be collected from the community mailbox once-a-week by Canada Post and hand delivered to the customer's door. The Committee noted that this is unacceptable and consideration should be given to more frequent door delivery service for certain individuals;
8. Key fob alternative or similar technology should be considered for mobility and limited motor skills issues;
9. Priority mail service and mail requiring signature upon delivery should continue to be delivered to the door;
10. Visual indicators would be beneficial to identify when there is mail in the mailbox eliminating the need to open an empty mailbox;
11. Connectivity from the road across the boulevard to the mailboxes would provide improved and safe access;
12. New AODA Design for Public Spaces Standards (effective January 1, 2016) must be met for all community mailbox sites; and

13. Where no sidewalk exists, identify the responsibility for the installation of a retaining wall or culvert and pathway to the mailbox site.

**CARRIED**

**6. INFORMATIONAL ITEMS**

2. **Extract from Council Meeting of May 26, 2015**  
**Re: Accessibility Advisory Committee Meeting Minutes of May 6, 2015**

**Moved by Gordon Barnes**  
**Seconded by James Hoyes**

THAT the Extract from Council Meeting of May 26, 2015, regarding the Accessibility Advisory Committee Meeting Minutes of May 6, 2015, be received for information.

**CARRIED**

**7. NEW BUSINESS**

The Committee expressed concern with the location of the portable toilet at the 2015 Canada Day Celebrations.

The Committee was provided with a brief description of the Iroquois Park Sports Centre, located at 500 Victoria Street West in the Town of Whitby. The Centre is Canada's largest municipally-owned and operated multi-use sports complex. It was noted that this exceptional facility is completely accessible and well integrated.

The Committee was updated on the progress of the upcoming York Region School Board special event in September 2015 and Councillor Humphries accepted an invitation to attend a future planning meeting on behalf of the Committee. More details and information will be provided when available.

**8. ADJOURNMENT**

**Moved by Gordon Barnes**  
**Seconded by Councillor Humfryes**

THAT the meeting be adjourned at 8:30 p.m.

**CARRIED**

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS ADOPTED BY COUNCIL AT A LATER MEETING.





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<b>MEMORANDUM</b>	<b>Building &amp; By-law Services</b>
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**Date:** October 7, 2015  
**To:** Accessibility Advisory Committee  
**From:** Chris Catania, Accessibility Advisor  
**Re:** Aurora Community Centre Parking Lot Reconstruction

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**RECOMMENDATIONS**

*THAT the memorandum regarding Aurora Community Centre Parking Lot Reconstruction be received; and*

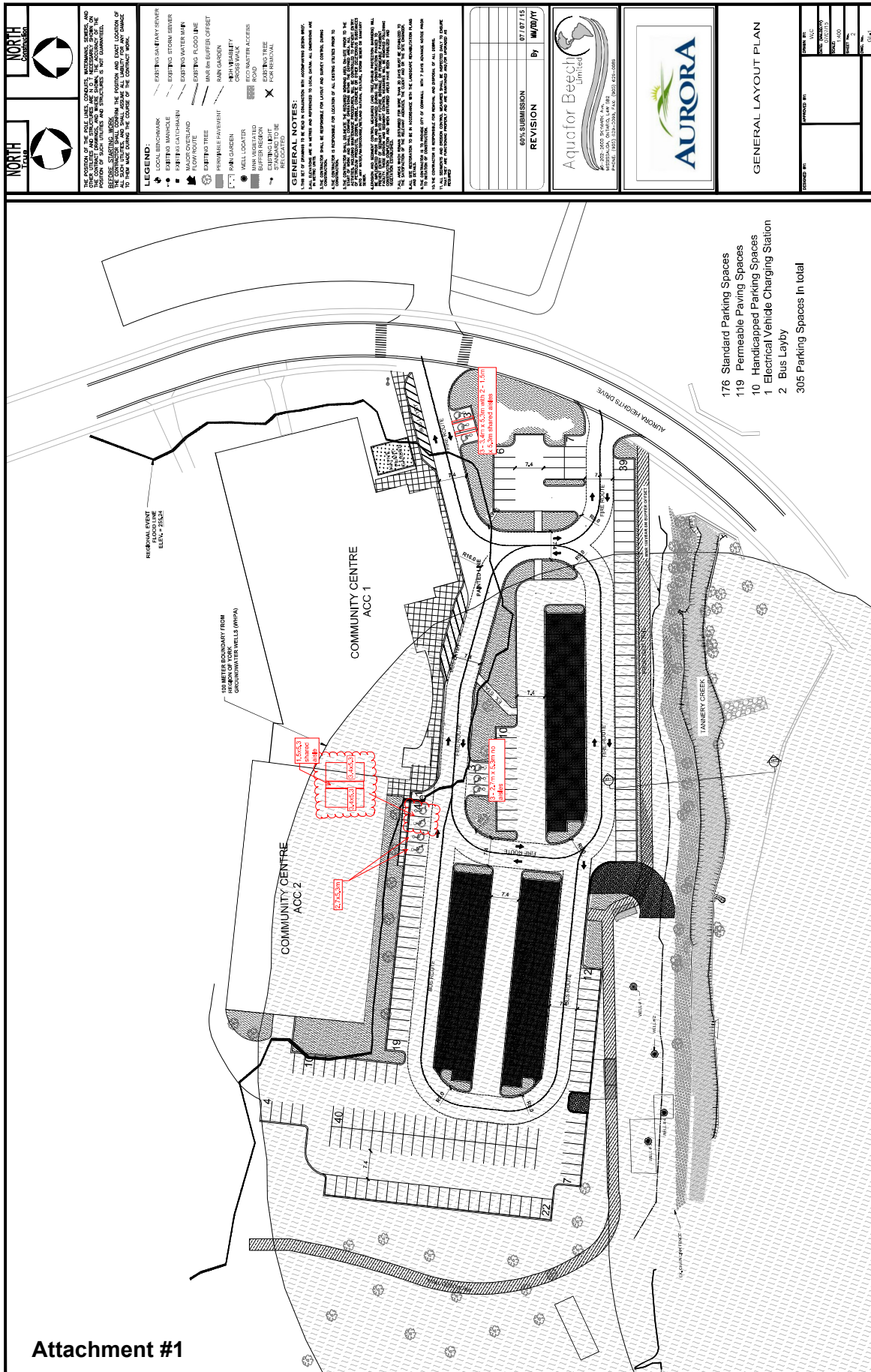
*THAT the Accessibility Advisory Committee provide comments regarding accessibility for the reconstruction of the Aurora Community Centre parking lot.*

**BACKGROUND**

Attached is a site plan of the proposed Aurora Community Centre parking lot. Comments and feedback from the Accessibility Advisory Committee are required to further determine any accessible considerations for the proposed parking lot.

**ATTACHMENTS**

Attachment #1 – Aurora Community Centre Parking Lot



**Attachment #1**



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## **MEMORANDUM**

**Building & By-law Services**

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**Date:** October 7, 2015

**To:** Accessibility Advisory Committee

**From:** Chris Catania, Accessibility Advisor

**Re:** Capital Accessibility Initiatives for 2016-2022

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### **RECOMMENDATIONS**

***THAT the memorandum regarding Capital Accessibility Initiatives for 2016-2022 be received; and***

***THAT the Accessibility Advisory Committee provide direction in prioritizing Capital Accessibility Initiatives for 2016-2022.***

### **BACKGROUND**

Since 2003, The Town of Aurora maintains an Accessibility Plan as part of the legislative requirement under the *Ontarians with Disabilities Act, 2001 (ODA)*. This Plan, which outlines the organization's strategy to prevent and remove barriers, is reviewed and updated on an annual basis.

Staff have compiled a list of all current recommended accessibility initiatives previously approved by the Aurora Accessibility Advisory Committee. Each accessibility initiative has been assigned a "Target Completion Date" for the Committee to review, prioritize and provide additions up to the year 2022. Once established, staff will therefore forecast and budget an appropriate amount of funds for expected completion of these initiatives.

This recommended accessibility item list will be included in the 2016-2022 Accessibility Plan along with completed action items to date.

### **ATTACHMENTS**

Appendix A – Completed Accessibility Items

Appendix B – Recommended Accessibility Items for 2016-2022

**APPENDIX A**

<b>COMPLETED ACCESSIBILITY ITEMS</b>						
<b>Item #</b> -Year Added	<b>Type of Barrier to Accessibility</b>	<b>Solution</b>	<b>Associated Costs</b>	<b>Department Responsible</b>	<b>Year Completed</b>	
<b>01-2010</b>	<b>Physical</b> Lack of accessibility ramps for Town Events	Purchased portable wheelchair ramps to be used at Town Events/functions as needed	\$100 One (1) ramp purchased from Aurora Seniors Centre wood shop for low-cost solution	Customer & Legislative Services, Infrastructure & Environmental Services	2010	
<b>02-2010</b>	<b>Communication</b> Lack of signage to advise availability of listening devices in Council Chambers	Purchased proper signage to advertise devices available in Council Chambers	N/A	Customer & Legislative Services, Infrastructure & Environmental Services	2010	
<b>03-2010</b>	<b>Communication</b> Lack of signage for TTY availability at Town Hall location	Purchased of proper signage to advertise devices available	N/A	Customer & Legislative Services, Infrastructure & Environmental Services	2010	
<b>04-2010</b>	<b>Physical</b> Lack of accessible exterior entrance at Pine Tree Potters Guild at Library location (basement level)	Accessible ground (basement) level access to exterior door on south entrance (requires no-step entrance)	Completed via Facilities/Parks Budgets Re-graded area and added asphalt path of travel	Infrastructure & Environmental Services	2010	
<b>05-2010</b>	<b>Attitudinal</b> Lack of accessibility knowledge and available information for local businesses	Built relationship with Chamber of Commerce to educate local businesses about AODA and inclusion of customers with disabilities	N/A PowerPoint presentation on file with Accessible Customer Service booklet	Customer & Legislative Services, Accessibility Advisory Committee	2011	

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<b>COMPLETED ACCESSIBILITY ITEMS</b>						
<b>Item #-Year Added</b>	<b>Type of Barrier to Accessibility</b>	<b>Solution</b>	<b>Associated Costs</b>	<b>Department Responsible</b>	<b>Year Completed</b>	
<b>06-2010</b>	<b>Physical</b> Poor access to Parks Office - large steep staircase for public to use to reach Parks staff on 2 <sup>nd</sup> level at Scanlon location	Installed door buzzer at bottom of stairs for patrons to ring for staff, and convex mirror to be placed at the top of stairs to enhance security for staff and to better determine if patrons need assistance	\$200 Doorbell and convex mirror installed Improved signage installed	Customer & Legislative Services, Infrastructure & Environmental Services, Parks & Recreation Services	2011	
<b>07-2010</b>	<b>Physical</b> Lack of automatic door opener at main (south) entrance of Town Hall	Installed automatic door opener at main (south) entrance	\$2,500 parts and labour	Infrastructure & Environmental Services	2011	
<b>08-2010</b>	<b>Attitudinal</b> Lack of awareness of disability sensitivity among Town user groups who rent Town facilities	Developed "Got Access" A Guide for an Accessible Aurora. It provides customer service awareness material geared towards user groups	\$5,000 Design & Print	Building & By-law Services, Administration	2014	
<b>10-2010</b>	<b>Communication</b> Lack of accessible formats available for observing election debates	Provided electronic note-taker service for accessibility to deaf or hard of hearing residents attending debates (upon request)	\$160 per two-hour meeting, plus mileage	Customer & Legislative Services	2010	
<b>12-2010</b>	<b>Communication</b> Lack of closed captioning for Movie Nights presented at Aurora Town Library	Town Youth program staff offer closed captioned movies on specific nights (upon request)	N/A closed captioning available with movie; would need to be programmed or activated on play system at location	Customer & Legislative Services, Parks & Recreation Services	2011	

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<b>COMPLETED ACCESSIBILITY ITEMS</b>					
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<b>13-2010</b>	<b>Communication</b> Poor acoustics/ sound system in Council Chambers	Retrofitted current acoustics and PA/microphone system	Facilities rectified situation as of April 2011. Costs associated with Infrastructure & Environmental Services	Customer & Legislative Services, Infrastructure & Environmental Services and Administration	2011
<b>14-2010</b>	<b>Physical</b> Wheelchair ramp in Council Chambers is too narrow and not big enough for power wheelchairs or scooters; does not have hand rails on both sides; does not meet current building code	Reconfigured public seating area by removing small section of moveable chairs at back row (by bi-fold doors) and designated a section for patrons with wheelchairs or scooters	\$500 Minimal cost for stencil/markings of carpet tiles to designate area clearly marked carpeted area with universal accessibility symbol to designate wheelchair section along back row	Customer & Legislative Services, Infrastructure & Environmental Services	2011
<b>15-2010</b>	<b>Physical</b> Lack of appropriate elevator at AFLC  Some patrons refuse to use current lift because of its old technology and confined space (lift technology, very confined space, with moving walls, operated by a key/button system, is a lift <u>not</u> an elevator)	Retrofit for replacement of lift with a regular elevator that does not require a "key" operator	Capital project \$125,000 approved by Council; item transferred to Infrastructure and Environmental Services (IES) as Facilities Capital Project item completion of the Community Use For Youth space at the AFLC	AAC, Building & By-law Services, Infrastructure & Environmental Services, Parks & Recreation Services	2015
<b>16-2010</b>	<b>Physical</b> Lack of direct path of travel from fitness centre to pool at AFLC	Redesign corridors/change rooms in conjunction with renovation of AFLC	Parks & Recreation funded item as part of Community Space for Youth AFLC renovation	AAC, Building & By-law Services, Infrastructure & Environmental Services, Parks & Recreation Services	2015

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<b>COMPLETED ACCESSIBILITY ITEMS</b>						
<b>Item #-Year Added</b>	<b>Type of Barrier to Accessibility</b>	<b>Solution</b>	<b>Associated Costs</b>	<b>Department Responsible</b>	<b>Year Completed</b>	
<b>17-2010</b>	<b>Communication &amp; Physical</b> Lack of signage at 3 <sup>rd</sup> floor Town Hall washrooms directing patrons to location of accessible washrooms (on 1 <sup>st</sup> and 2 <sup>nd</sup> floors)	Purchased and installed appropriate signage	\$250 Temporary signs & sign holders	Infrastructure & Environmental Services	2011	
<b>19-2010</b>	<b>Attitudinal &amp; Communication</b> Lack of knowledge among Corporate Town employees regarding location of available accessibility resources within municipal buildings and Town-operated programs	Developed "Got Access" Accessibility Resource Guide for Town staff and patrons	\$5,000 Design & Print	Building & By-law Services, Administration	2014	
<b>20-2010</b>	<b>Communication</b> Lack of awareness of availability of accessibility support for all Town Events and/or functions (upon request)	Advertised and incorporated as part of event material where people can direct inquiries or ask for assistance for accessibility	Costs vary depending on type of request received i.e. services in kind or operating supplies	Customer & Legislative Services, Administration	2012	
<b>21-2010</b>	<b>Communication</b> Lack of community outreach to increase accessibility awareness	Outreach plan created by AAC and Accessibility Advisor Held annual events, information fairs, etc.	N/A	Customer & Legislative Services, Accessibility Advisory Committee, Administration	2011	
<b>22-2010</b>	<b>Attitudinal</b> Lack of accessibility awareness among Taxicab operators	Awareness training for Taxicab operators	\$600/Training	Customer & Legislative Services, Accessibility Advisory Committee, Building & By-law Services	2012	

**APPENDIX A**

**COMPLETED ACCESSIBILITY ITEMS**

Item #-Year Added	Type of Barrier to Accessibility	Solution	Associated Costs	Department Responsible	Year Completed
<b>23-2010</b>	<b>Communication &amp; Physical</b> Lack of adequate signage at AFLC indicating accessible entrance location	Improved signage	\$50/sign Signage installed	Infrastructure & Environmental Services	2011
<b>24-2010</b>	<b>Communication</b> Visual difficulties of Town-written material from Finance	Improved font size and set-up of tax and water bills	N/A Costs associated with set-up and mail out	Financial Services, Customer & Legislative Services	2012
<b>26-2010</b>	<b>Physical</b> No clear accessible viewing area at AFLC rink for patrons to view skating events	Space redesigned, barrier free access Chairs removed if applicable	Parks & Recreation funded item as part of Community Space for Youth AFLC renovation	AAC, Building & By-law Services, Infrastructure & Environmental Services, Parks & Recreation Services	2015
<b>27-2010</b>	<b>Communication</b> No formal Affordable and Accessible Housing Policy in Official Plan	Included Affordable and Accessible Housing Policy in Official Plan	N/A	Planning & Development Services	2010
<b>01-2011</b>	<b>Physical &amp; Communication</b> Lack of Audible Pedestrian Signal (APS) for busy intersection at Orchard Heights and Yonge St	Installed APS at recommended intersection in collaboration with York Region	\$50,000 Retrofit cost due to condition of intersection and current poles	Customer & Legislative Services, Infrastructure & Environmental Services, Region of York Transportation Department	2012



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<b>COMPLETED ACCESSIBILITY ITEMS</b>						
<b>Item #-Year Added</b>	<b>Type of Barrier to Accessibility</b>	<b>Solution</b>	<b>Associated Costs</b>	<b>Department Responsible</b>	<b>Year Completed</b>	
<b>02-2011</b>	<b>Physical &amp; Attitudinal</b> Snowplows dumping snow within resident driveways – creating barriers for residents with disabilities to enter/exit their paths of travel	Windrow removal program for residents with disabilities that identify removal is an issue  Driver sensitivity training provided. Included training for IES staff and sub-contractors used for plowing. Corporate Accessibility Training removing & preventing barriers	Driver sensitivity training conducted in-house with minimal cost for materials	Customer & Legislative Services, Infrastructure & Environmental Services	2011	
<b>03-2011</b>	<b>Physical &amp; Systemic</b> Lack of disability support at Town Special Events as required	Additional staff made available when Accessibility Advisor is unable to attend (unrealistic to have one/same person attend all Events)  Staff submitted accessibility request when support required for Town Events	Cost – N/A  Staff allowed to 'flex' time and adjust 8:30-4:30 work week when Events are pre-planned	All Departments	2011	
<b>06-2011</b>	<b>Physical</b> Lack of safe access from bus stop across road from SARC drive-way entrance	Location of bus stop moved to facilitate safe crossing at traffic intersection Wellington/Leslie Streets	N/A	Customer & Legislative Services, Infrastructure & Environmental Services, Region of York Transportation Department	2012	
<b>07-2011</b>	<b>Physical</b> Lack of access to the Cenotaph for people with mobility issues	Included ramp access to Cenotaph along path/stairway.  Design features include Design of Public Space standards	\$20,000	Building & By-law Services, Parks & Recreation Services	2014	

**APPENDIX A**

**COMPLETED ACCESSIBILITY ITEMS**

Item #-Year Added	Type of Barrier to Accessibility	Solution	Associated Costs	Department Responsible	Year Completed
01-2012	<b>Physical &amp; Communication</b> Lack of Amplification System in the Town Hall Committee Rooms (i.e. Leksand/Holland Rooms)	Hearing Induction Loop System installed in Holland/Leksand Rooms for Public Meetings	\$5,000	Customer & Legislative Services, Infrastructure & Environmental Services	2012
02-2012	<b>Physical</b> Lack of Access into the Lap Pool of SARC	Installed permanent hydraulic lift onto the Lap Pool	\$6,000	Customer & Legislative Services, Infrastructure & Environmental Services	2012
03-2012	<b>Physical</b> Lack of Access through the back door of the Council Chambers	Installed Automatic Door and Distress paddles	\$2,500	Customer & Legislative Services, Infrastructure & Environmental Services	2012
04-2012	<b>Physical</b> Lack of Access into the Accessible Washrooms of the Family Changeroom in the SARC	Installed Automatic Door and Distress paddles	\$12,000	Customer & Legislative Services, Infrastructure & Environmental Services	2012
06-2012	<b>Physical &amp; Communication</b> Lack of Amplification System in the West Mackenzie Room of the Aurora Seniors Centre	Hearing Induction Loop System installed in West Mackenzie Room for Public Meetings & Events	\$3,500	Customer & Legislative Services, Infrastructure & Environmental Services	2012
07-2012	<b>Physical &amp; Communication</b> Lack of Audible Pedestrian Signal & Curb Cuts (APS) for Yonge & Wellington, and Yonge & St. John's Sdr	Installed APS at recommended intersections in collaboration with York Region	\$50,000 Retrofit cost due to condition of intersection and current poles	Customer & Legislative Services, Infrastructure & Environmental Services, Region of York Transportation Department	2012

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<b>COMPLETED ACCESSIBILITY ITEMS</b>						
<b>Item #-Year Added</b>	<b>Type of Barrier to Accessibility</b>	<b>Solution</b>	<b>Associated Costs</b>	<b>Department Responsible</b>	<b>Year Completed</b>	
<b>08-2012</b>	<b>Communication &amp; Physical</b> Lack of appropriate accessible signage and way-finding system directing patrons to the appropriate located within SARC & AFLC	Accessible way-finding signage required to meet accessible needs for patrons specifically using public areas of recreational facilities	\$5,000	Customer & Legislative Services, Infrastructure & Environmental Services, Parks & Recreation Services	2012	
<b>09-2012</b>	<b>Physical &amp; Attitudinal</b> Lack of seating in Bus Shelters	Installed accessible seating in all Bus Shelters	Region of York, and YRT funded project	Customer & Legislative Services, Infrastructure & Environmental Services, Region of York Transportation Department	2012	
<b>10-2012</b>	<b>Physical</b> Intersection of Conover & Riveridge Blvd traffic circle has sidewalk heaving causing lip between road and sidewalk	Replacement and re-pouring of curbing/sidewalk around the traffic circle of the intersection	\$13,000	Customer & Legislative Services, Infrastructure & Environmental Services	2013	
<b>12-2012</b>	<b>Physical</b> Lack of Picnic Tables in Parks accessible to various mobility aids	Incorporated Capital replacement of tables with accessible picnic tables in strategic high traffic areas	Parks Capital Replacement on a yearly basis, changing out tables coming out of service	Customer & Legislative Services, Parks & Recreation Services	2013	
<b>14-2012</b>	<b>Physical</b> Lack of Change tables in Aquatic Centre changerooms	Investigated requirements of SARC & AFLC to determine, space, placement and quantity. Family Changeroom has accessible stalls/rooms with accessible benches for proper transfers	N/A	Customer & Legislative Services, Infrastructure & Environmental Services, Parks & Recreation Services	2013	

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<b>COMPLETED ACCESSIBILITY ITEMS</b>						
<b>Item #-Year Added</b>	<b>Type of Barrier to Accessibility</b>	<b>Solution</b>	<b>Associated Costs</b>	<b>Department Responsible</b>	<b>Year Completed</b>	
<b>15-2012</b>	<b>Communication</b> Lack of TTY at municipal buildings	Additional TTY installed on Town Hall first floor payphone and Aurora Public Library lobby payphone	\$300/phone	Customer & Legislative Services	2012	
<b>16-2012</b>	<b>Physical</b> Lack of Parking on the street with Accessibility Parking Permit (Overnight, No stopping zones, etc)	Reviewed existing By-law. Determined that it would provide inequalities and is winter liability for clearing of roads	N/A	Customer & Legislative Services, Building & By-law Services	2013	
<b>17-2012</b>	<b>Communication</b> Lack of accessibility on website for people with dyslexia, learning & visual impairments	The Town is proceeding to launch a new website (WCAG Level A) platform with increasing accessible features. Interim solution installed "BrowseAloud" accessible website software.	Website platform funded by Administration. Accessible software, \$2,500/year	Customer & Legislative Services, Corporate & Financial Services, Administration	2012	
<b>18-2012</b>	<b>Physical</b> Cable trip hazard for all patrons entering front gates of Special Events i.e. Ribfest	Purchased cable protector ramps allowing barrier free access	\$2,500	Customer & Legislative Services	2012	
<b>20-2012</b>	<b>Communication</b> Lack of accessible formats available for observing election debates	Provided upon request electronic note-taker service, interpreters for accessibility to deaf or hard of hearing residents attending debates	Cost \$250 per two-hour meeting/service, plus mileage cost to service provider	Legal & Legislative Services, Building & By-law Services	2014	
<b>21-2012</b>	<b>Physical</b> Lack of access along sidewalks/walkways that display Election Signs	Provided education to Candidates proper sign placement in accordance with sign By-Law. By-Law Staff enforced, removed, relocated that impeded physical access	N/A	Legal & Legislative Services, Building & By-law Services	2014	

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**APPENDIX A**

<b>COMPLETED ACCESSIBILITY ITEMS</b>						
<b>Item #-Year Added</b>	<b>Type of Barrier to Accessibility</b>	<b>Solution</b>	<b>Associated Costs</b>	<b>Department Responsible</b>	<b>Year Completed</b>	
<b>01-2013</b>	<b>Physical</b> Intersection of Yonge & Henderson Street YRT Bus Platform has sidewalk heaving causing lip between road and sidewalk	Replacement and re-pouring of curbing/sidewalk around the bus stop of the intersection	\$20,000	Building & By-law Services, Infrastructure & Environmental Services, Region of York Transportation	2014	
<b>02-2013</b>	<b>Physical</b> Lack of Access to rear of AFLC Arena and Aquatic Changerooms	Replacement of rear entrances with sensed automatic doors	\$25,000	Building & By-law Services, Infrastructure & Environmental Services,	2015	
<b>03-2013</b>	<b>Physical</b> Lack of adapted weight training equipment in Club Aurora Fitness Centre	Capital expenditure of adapted universal weight training station	\$15,000	Building & By-law Services, Parks & Recreation Services,	2015	
<b>06-2013</b>	<b>Physical</b> Lack of Access throughout ACC Arenas and Corridors	Installation of paddle/sensored automatic doors & openers eliminated barriers to those with mobility disabilities	\$25,000	Building & By-law Services, Infrastructure & Environmental Services,	2015	
<b>07-2013</b>	<b>Physical</b> Intersection of Conover & Borealis Ave traffic circle has sidewalk heaving causing lip between road and sidewalk	Replacement and re-pouring of curbing/sidewalk around the traffic circle of the intersection	\$15,000	Building & By-law Services, Infrastructure & Environmental Services	2014	
<b>08-2013</b>	<b>Communication</b> Lack of Visual/Audio Emergency System Detectors in Town Hall meeting rooms for the public	Installation of Horn/Strobe Alarms in Leksand, Holland, Tannery Rooms and Council Chambers	\$500/device plus installation	Building & By-law Services, Infrastructure & Environmental Services	2014	

**APPENDIX B**

<b>RECOMMENDED ACCESSIBILITY ITEMS FOR 2015-2021</b>						
<b>Item #</b> -Year Added	<b>Type of Barrier to Accessibility</b>	<b>Proposed Solution</b>	<b>Associated Costs</b>	<b>Department Responsible</b>	<b>Status of Project Item</b>	<b>Target Year Completion</b>
<b>11-2010</b>	<b>Communication</b> Lack of closed captioning option for Council meetings aired on Rogers Cable TV	Closed captioning to be requested with Rogers Cable TV	\$15,000/year set up by Rogers Cable TV	Legal & Legislative Services, Administration	No enforcement under CRTIC that captioning is required for community programming. Rogers not required to provide. Costs fall on Town	<b>2014</b>
<b>18-2010</b>	<b>Communication &amp; Physical</b> Lack of appropriate signage and way-finding system directing patrons to the appropriate Departments and/or areas located within Town Hall	Hire consultant to investigate potential solutions for a visual way-finding system for Town Hall	\$20,000	Building & By-law Services, Infrastructure & Environmental Services, Building & By-law Services	Visual way-finding system should be delayed until org. review and space analysis complete  Possible interim solution would be to have GIS staff develop Town Hall map with legend to be available at all entrances and Dept. counters	<b>2017</b>
<b>25-2010</b>	<b>Physical</b> Counters at Town Hall do not include lower counter cuts for people using mobility devices	Install accessible Reception counters at all Town Hall Departments	42,000 \$7,000/each	AAC, Infrastructure & Environmental Services, Building & By-law Services	As of January 1, 2016 all service counters, queuing lines, and waiting areas must be accessible as per IASR Design of Public Space Standards	<b>2017</b>

**APPENDIX B**

<b>RECOMMENDED ACCESSIBILITY ITEMS FOR 2015-2021</b>						
<b>Item #-Year Added</b>	<b>Type of Barrier to Accessibility</b>	<b>Proposed Solution</b>	<b>Associated Costs</b>	<b>Department Responsible</b>	<b>Status of Project Item</b>	<b>Target Year Completion</b>
<b>04-2011</b>	<b>Attitudinal &amp; Communication</b> Lack of accessibility knowledge among user groups	Establish accessible information on policies, permits, conditions & regulations	N/A	Building & By-law Services, Parks & Recreation Services	N/A	<b>2014</b>
<b>05-2011</b>	<b>Physical</b> Lack of accessibility in Council Chambers	Re-design and construct barrier-free Council Chambers	Cost estimated at \$250/square foot	Building & By-law Services, Infrastructure & Environmental Services, Building & By-law Services	Building & By-law Services to retain architect to determine design and feasibility relating to the Ontario Building Code (OBC)	<b>2016</b>
<b>05-2012</b>	<b>Attitudinal &amp; Communication</b> Accessibility Considerations on Reports to Council	Include subsection on all reports highlighting any accessible considerations that may identify, remove, and prevent barriers	N/A	Legal & Legislative Services	Establish an accessibility lens for all staff regarding town business that are decided by Council/Staff	<b>2014</b>
<b>11-2012</b>	<b>Communication &amp; Physical</b> Council Chambers projector screen split use required for Electronic Notetaking	Create a function where the two Council Chambers projector screens can operate independently	\$3,000	Legal & Legislative Services, Infrastructure & Environmental Services, Corporate & Financial Services, Building & By-law Services	Projector Screen can be used for electronic note taking, powerpoint, and various media. Split from screen used for Council Agendas	<b>2014</b>

**APPENDIX B**

**RECOMMENDED ACCESSIBILITY ITEMS FOR 2015-2021**

<b>Item #-Year Added</b>	<b>Type of Barrier to Accessibility</b>	<b>Proposed Solution</b>	<b>Associated Costs</b>	<b>Department Responsible</b>	<b>Status of Project Item</b>	<b>Target Year Completion</b>
<b>13-2012</b>	<b>Physical</b> Lack of accessible Park Paths and Accessible Playground equipment	Feasibility assessment required to determine location, traffic of trails. Any new parks/trails to meet the IAS Design of Public Spaces Standard for accessibility	\$50,000 Funds used in Capital for new /retrofit as per the Parks & Recreation Master Plan	Building & By-law Services, Parks & Recreation Services	TBD	<b>2015</b>
<b>19-2012</b>	<b>Physical &amp; Vision</b> Lack of accessible lighting in Town parks that host/run events	Determine high traffic areas and conduct needs assessment of accessible lighting or lack thereof	\$50,000/park Lambert Willison & Machel Park in association with Parks Department	Building & By-law Services, Parks & Recreation Services	Safety issue for patrons entering/exiting park facilities & events due to lack of lighting	<b>2016</b>
<b>04-2013</b>	<b>Communication &amp; Physical</b> Lack of Audible Pedestrian Signal (APS) for busy intersection at Aurora Heights and Yonge St	Installation of APS at recommended intersection in collaboration with York Region	\$50,000 retrofit cost due to condition of intersection and current poles	Building & By-law Services, Infrastructure & Environmental Services, Region of York Transportation	Capital replacement costs \$50,000 per intersection per year prioritizing need of traffic intersection	<b>2015</b>
<b>05-2013</b>	<b>Communication</b> Lack of fixed Audio/Visual Systems in Committee Boardrooms	Installation of fixed Audio/Visual System in Leksand, Holland, and Tannery Rooms with capability for Hearing Assist, CART, etc.	\$100,000	Building & By-law Services, Infrastructure & Environmental Services, Corporate & Financial Services	Accessibility Advisor to investigate further need for one or all boardrooms with accessible conferencing capabilities	<b>2016</b>

September 2015



**APPENDIX B**

<b>RECOMMENDED ACCESSIBILITY ITEMS FOR 2015-2021</b>						
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09-2013	<i>Physical</i> Lack of accessible Paved Park Paths in Lambert Willson Park/Arboretum for connectivity with Nokiidaa Trail	Any new remedial parks/trails to meet the IAS Design of Public Spaces Standard for accessibility	\$100,000 or \$40/meter	Building & By-law Services, Parks & Recreation Services,	TBD	2016





**EXTRACT FROM  
COUNCIL MEETING OF  
TUESDAY, SEPTEMBER 15, 2015**

**7. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION**

Items 1 (with the exception of sub-items 6, 7, 8, and 9), 2, 3, 4, and 6 were identified as items not requiring separate discussion.

**Moved by Councillor Humfryes  
Seconded by Councillor Pirri**

THAT the following recommendations with respect to the matters listed as “Items Not Requiring Separate Discussion” be adopted as submitted to Council and staff be authorized to take all necessary action required to give effect to same:

**1. General Committee Meeting Report of September 8, 2015**

THAT the General Committee meeting report of September 8, 2015, be received and the following recommendations carried by the Committee be approved:

**18. Accessibility Advisory Committee Meeting Minutes of July 15, 2015**

THAT the Accessibility Advisory Committee meeting minutes of July 15, 2015, be received for information.

**CARRIED**