



**ACCESSIBILITY
ADVISORY COMMITTEE
MEETING AGENDA**

WEDNESDAY, JUNE 3, 2015

7 P.M.

**LEKSAND ROOM
AURORA TOWN HALL**



**TOWN OF AURORA
ACCESSIBILITY ADVISORY COMMITTEE
MEETING AGENDA**

DATE: Wednesday, June 3, 2015

TIME & LOCATION: 7 p.m., Leksand Room, Aurora Town Hall

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

2. APPROVAL OF THE AGENDA

RECOMMENDED:

THAT the agenda as circulated by Legal and Legislative Services be approved.

3. RECEIPT OF THE MINUTES

Accessibility Advisory Committee Meeting Minutes of May 6, 2015 pg. 1

RECOMMENDED:

THAT the Accessibility Advisory Committee meeting minutes of May 6, 2015, be received for information.

4. DELEGATIONS

5. MATTERS FOR CONSIDERATION

- 1. Memorandum from Accessibility Advisor** pg. 7
Re: Accessibility Considerations for Parks in 2C Development
(Enlarged drawings will be available for review at the meeting.)

RECOMMENDED:

THAT the memorandum regarding Accessibility Considerations for Parks in 2C Developments be received; and

THAT the Accessibility Advisory Committee provide comments regarding accessibility for the attached parks in the 2C development.

- 2. Memorandum from Accessibility Advisor** pg. 14
Re: Accessible Playground Design for Queen's Diamond Jubilee Park
(Enlarged drawings will be available for review at the meeting.)

RECOMMENDED:

THAT the memorandum regarding Accessible Playground Design for Queen's Diamond Jubilee Park be received; and

THAT the Accessibility Advisory Committee provide comments regarding the accessibility for Queen's Diamond Jubilee Park.

6. INFORMATIONAL ITEMS

- 3. Memorandum from Accessibility Advisor** pg. 16
Re: AODA 10th Anniversary Champion Award

RECOMMENDED:

THAT the memorandum regarding AODA 10th Anniversary Champion Award be received for information.

- 4. Memorandum from Accessibility Advisor** pg. 22
Re: Garbage/Recycling for People with Disabilities

RECOMMENDED:

THAT the memorandum regarding Garbage/Recycling for People with Disabilities be received for information.

- 5. Extract from Council Meeting of April 28, 2015** pg. 24
**Re: Accessibility Advisory Committee Meeting Minutes of
April 2, 2015**

RECOMMENDED:

THAT the Extract from Council Meeting of April 28, 2015 regarding the Accessibility Advisory Committee Meeting Minutes of April 2, 2015 be received for information.

7. NEW BUSINESS

8. ADJOURNMENT



**TOWN OF AURORA
ACCESSIBILITY ADVISORY COMMITTEE
MEETING MINUTES**

Date: Wednesday, May 6, 2015

Time and Location: 7 p.m., Leksand Room, Aurora Town Hall

Committee Members: Tyler Barker (Chair), John Lenchak (Vice Chair), Gordon Barnes (arrived 7:29 p.m.), James Hoyes, and Councillor Sandra Humfries

Member(s) Absent: David Newton

Other Attendees: Councillor Tom Mrakas, Chris Catania, Accessibility Advisor, and Linda Bottos, Council/Committee Secretary

The Chair called the meeting to order at 7:04 p.m.

The Chair relinquished the chair to the Vice Chair at 8:14 p.m. during the discussion of Item 2 and resumed the Chair at 8:29 p.m.

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. APPROVAL OF THE AGENDA

**Moved by John Lenchak
Seconded by James Hoyes**

THAT the agenda as circulated by Legal and Legislative Services be approved.

CARRIED

3. RECEIPT OF THE MINUTES

Accessibility Advisory Committee Meeting Minutes of April 1, 2015

**Moved by James Hoyes
Seconded by Councillor Humfries**

THAT the Accessibility Advisory Committee meeting minutes of April 1, 2015, be received for information.

CARRIED

4. DELEGATIONS

The Accessibility Advisory Committee consented, on a two-thirds vote, to allow Ms. Rebecca Beaton to speak to an additional matter following her initial delegation.

- (a) Rebecca Beaton, Resident
Re: Residential Garbage/Recycle Collection for Disabled and/or Elderly Residents**

Ms. Beaton referred to a service provided by the City of Toronto and several other municipalities, including Albuquerque, New Mexico, whereby elderly or disabled residents who are unable to carry their waste to the curb, including garbage, recycle bins, and yard waste, may apply for assistance. She noted that the application form, which is completed and signed by a physician, does not stipulate the illness and indicates only that assistance is required. Ms. Beaton suggested that the Town of Aurora make this service available for only those who require assistance in order to allow them to live in their own home as long as possible, including those who may need help on a temporary basis. She requested that, if this service were to be offered, any advertising also remind residents to keep an eye out for and assist their elderly or disabled neighbours.

The Committee expressed support for the concept and agreed to raise the matter under New Business.

Staff noted that the Town of Aurora offers a similar service, whereby residents may request special assistance.

**Moved by Councillor Humfries
Seconded by James Hoyes**

THAT the comments of the delegation be received for information.

CARRIED

Ms. Beaton noted that there are several streets remaining in Town where residents must continue to maintain the ditches fronting their properties, whereas newer subdivisions or rehabilitated streets have sidewalks instead that are maintained by the Town. She stated that some residents are getting older, are having difficulty in maintaining these Town-owned ditches, and should not have to pay for their maintenance. Ms. Beaton requested that the Town hire a summer student to mow the ditches of homeowners who need assistance.

**Moved by James Hoyes
Seconded by John Lenchak**

THAT the comments of the delegation be received for information.

CARRIED

5. MATTERS FOR CONSIDERATION

1. Memorandum from Accessibility Advisor Re: Mattamy Phase 2 Neighbourhood Park – Accessibility Considerations

Staff provided an on-screen presentation of the Neighbourhood Park site and concept plans for the Committee's review. The Committee discussed various elements of the site and provided feedback. Staff agreed to forward the Queen's Diamond Jubilee Park booklet to the Committee for information.

**Moved by Gordon Barnes
Seconded by Councillor Humfryes**

THAT the memorandum regarding Mattamy Phase 2 Neighbourhood Park – Accessibility Considerations be received; and

THAT the following Accessibility Advisory Committee comments regarding accessibility for Mattamy Phase 2 Neighbourhood Park be considered by staff:

1. Include proper curb cutting and delineation in the parking lot (in addition to those used as access aisles for the accessible parking spaces) to provide access for other transportation/mobility devices;
2. Include various sensory elements (e.g., tactile, auditory, visual), such as Braille stations, chess board/table, sound tubes;
3. Include play structures with barrier-free access;
4. Include accessible picnic tables, mats on grass;
5. Include water troughs at splash pad;
6. Include developmental workstations along paths;
7. Include lower basketball nets and multi-use flexibility in basketball area; and
8. Include universal washroom structure with adjacent watering station.

CARRIED

6. INFORMATIONAL ITEMS

**2. Memorandum from Accessibility Advisor
Re: Accessible Changes to Ontario Building Code (OBC)**

Staff advised on changes that have been made to the OBC, which took effect on January 1, 2015, and will be discussed further at the June meeting through a presentation from the Director of Building and By-law Services. In response to questions from the Committee, staff explained various aspects of the OBC in relation to its scope, facility classifications, safety, and accessibility.

**Moved by Councillor Humfries
Seconded by Tyler Barker**

THAT the memorandum regarding Accessible Changes to Ontario Building Code (OBC) be received for information.

CARRIED

**3. Memorandum from Accessibility Advisor
Re: AODA 10th Anniversary Event**

Staff provided a brief overview of events celebrating the introduction of the *Accessibility for Ontarians with Disabilities Act, 2005* (AODA). He noted that the Association of Municipal Clerks and Treasurers of Ontario (AMCTO) is inviting communities to recognize and nominate individuals for the AODA 10th Anniversary Champion Awards and further information would be provided to the Committee at the June meeting.

**Moved by Gordon Barnes
Seconded by John Lenchak**

THAT the memorandum regarding AODA 10th Anniversary Event be received for information.

CARRIED

**4. Memorandum from Accessibility Advisor
Re: National Access Awareness Week – May 31 to June 6, 2015**

Staff advised that the Town of Aurora would be celebrating National Access Awareness Week in alignment with York Region and that webinars were being planned with the Region. Staff indicated that further event information would be forwarded to the Committee and members were invited to submit any ideas or initiatives for the Week to the Accessibility Advisor.

Moved by Councillor Humfryes
Seconded by James Hoyes

THAT the memorandum regarding National Access Awareness Week – May 31 to June 6, 2015, be received for information.

CARRIED

7. NEW BUSINESS

The Committee suggested that National Access Awareness Week would be an appropriate time to honour the accomplishments of the Special Olympics Ontario-Aurora Bocce Team during a General Committee or Council meeting. Councillor Humfryes noted that the Aurora Rollers participated in the 2015 International Special Olympics Bocce Tournament, which was hosted at the Seneca College King Campus on April 30 to May 3, 2015, and achieved third place out of the twenty teams left in the secondary round robin, from a total of 24 teams that participated.

The Committee inquired about the accessible parking signage at the École secondaire catholique Renaissance, at Bathurst Street and Bloomington Road, where all of the accessibility signs except for one were recently seen to have been covered by bags. Staff advised that municipalities do occasionally have cause to bag signage, and he encouraged Committee members to advise him by e-mail or phone immediately when issues are observed.

Councillor Mrakas inquired whether any information had been processed through the Committee regarding Canada Post community mailboxes and accessibility issues. Staff advised that nothing had been submitted, but information could be shared with the Committee.

The Committee noted that the previous Accessibility Advisory Committee (AAC) provided comments on the Aurora Family Leisure Complex (AFLC) renovation site plans, including the need for power doors and door levers, and observed that the doors of the main public washrooms are not power-operated. Councillor Humfryes advised that this issue would be raised at the next AFLC Liaison Committee meeting. Staff reviewed elements of the previous AAC's feedback and indicated that he would follow up to ensure that all of the accessibility concerns were addressed.

The Committee addressed the request of Delegation (a) regarding residential garbage/recycling collection and discussed various approaches through which the Town may engage residents who face particular challenges. The Committee put forward the following motion:

**New Business Motion No. 1
Moved by Councillor Humfries
Seconded by James Hoyes**

THAT staff be directed to investigate the opportunity for the Town to provide additional services for residents requiring special assistance in the collection of waste from their homes.

CARRIED

The Committee acknowledged that the subject of the delegation's additional comments regarding ditch maintenance was not within the scope of the Accessibility Advisory Committee and staff agreed to contact Ms. Beaton in this regard.

Staff announced that a Queen's Diamond Jubilee Park open house would be held on May 14, 2015, at 7 p.m. in the Holland Room at Town Hall, with the purpose of providing an updated landscape master plan based on public input and comments received at the first public meeting held on January 15, 2014.

The Committee inquired about the process for including items on future Committee agendas and members were invited to forward any suggestions to the Chair and the Accessibility Advisor. Staff noted that the Annual Accessibility Plan would be submitted for the Committee's review in the fall.

8. ADJOURNMENT

**Moved by James Hoyes
Seconded by Gordon Barnes**

THAT the meeting be adjourned at 9:12 p.m.

CARRIED

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS ADOPTED BY COUNCIL AT A LATER MEETING.



MEMORANDUM	Building & By-law Services
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Date: June 3, 2015

To: Accessibility Advisory Committee

From: Chris Catania, Accessibility Advisor

Re: Accessibility Considerations for Parks in 2C Development

RECOMMENDATION

THAT the memorandum regarding Accessibility Considerations for Parks in 2C Developments be received; and

THAT the Accessibility Advisory Committee provide comments regarding accessibility for the attached Parks in the 2C Development.

BACKGROUND

Attached are site plans of the Mattamy Phase 3 Parkette, Metrus Parkette, TACC Phase 2 Neighbourhood Park and Brookfield Parkette in the 2C development. Comments and feedback from the Accessibility Advisory Committee are required to further determine accessible considerations for these parks in the 2C development.

ATTACHMENTS

- Attachment #1 – Mattamy Phase 3 Parkette
- Attachment #2 – Mattamy Phase 3 Parkette Graphics
- Attachment #3 – Metrus Parkette
- Attachment #4 – TACC Phase 2 Neighbourhood Park
- Attachment #5 – Brookfield Parkette

Chris Catania
Accessibility Advisor – Ext 4212







MEMORANDUM

Building & By-law Services

Date: June 3, 2015
To: Accessibility Advisory Committee
From: Chris Catania, Accessibility Advisor
Re: Accessible Playground Design for Queen's Diamond Jubilee Park

RECOMMENDATION

THAT the memorandum regarding Accessible Playground Design for Queen's Diamond Jubilee Park be received; and

THAT the Accessibility Advisory Committee provide comments regarding accessibility for Queen's Diamond Jubilee Park.

BACKGROUND

On February 5, 2014, the Accessibility Advisory Committee provided comments to staff regarding accessibility for the Queen's Diamond Jubilee Park. On May 14, 2014 the Town held a second open house session soliciting public input on refined architectural drawings for the Queens Diamond Jubilee Park.

Attached is the latest design concept for Queen's Diamond Jubilee Park (formerly Civic Square Park). Additional comments and feedback from the Accessibility Advisory Committee are required to address any further concerns.

ATTACHMENTS

Attachment #1 – Queen's Diamond Jubilee Park

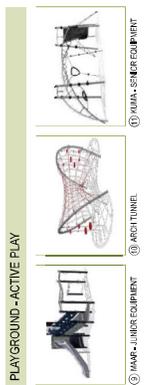
Chris Catania
Accessibility Advisor – Ext 4212

**INCLUSIVE PLAY QUEENS JUBILEE PARK
 LANDSCAPE CONCEPT PLAN**
 MAY 2, 2014

SCALE 1:300



0 5 10 15 20m





MEMORANDUM

Building & By-law Services

Date: June 3, 2015
To: Accessibility Advisory Committee
From: Chris Catania, Accessibility Advisor
Re: AODA 10th Anniversary Champion Award

RECOMMENDATION

THAT the memorandum regarding AODA 10th Anniversary Champion Award be received for information.

BACKGROUND

On June 13, 2015 the Accessibility for Ontarians with Disabilities Act (AODA) celebrates 10 years as legislation. The Act was enacted in continuance of the Ontarians with Disabilities Act (ODA), 2001. The purpose of this Act is to improve opportunities for persons with disabilities and to provide for their involvement in the identification, removal and prevention of barriers to their full participation in the life of the province. AMCTO, with the support of the Government of Ontario, is recognizing individuals who demonstrate leadership in accessibility and disability issues through the new AODA 10th Anniversary Champion Award.

To qualify, nominees must meet the following eligibility requirements:

- Must have demonstrated leadership in promoting awareness of accessibility in their community, either through paid or volunteer work
- Must be an individual (organizations are not eligible)
- Must be nominated by two members of their community
- Must currently be a resident of Ontario

When selecting the AODA 10th Anniversary Champion Award recipient, in addition to determining that the nominees have met the eligibility requirements, the Awards Review Committee will assess the following factors:

- The individual's demonstrated leadership, passion and commitment in the

- promotion of accessibility and inclusivity in his/her community.
- The individual's contribution to breaking down barriers to accessibility by working collaboratively with other community members.
- The individual's creativity, innovation and resourcefulness in finding ways to break down barriers to accessibility in his/her local community on a volunteer basis.
- The individual's contribution to the increased participation and inclusion of people with disabilities in the community (i.e. accessible events, increased accessibility of local community services).
- The impact of the individual's initiative(s) on people with disabilities in the community.

Nominations can be downloaded through [the English version nomination form](#), or [the French version nomination form](#).

An electronic copy of the completed nomination form, accompanied by any additional background information (5 page limit) concerning the individual's community involvement must be received by the AMCTO Awards Evaluation Committee no later than 4:00 p.m. on June 30, 2015 at accessibility@amcto.com. Submissions will then go to a Selection Committee to be evaluated. Award recipients will then be notified and asked for information for public recognition. A customized award will be given based on the merit of the submission.

ATTACHMENTS

Attachment 1 – AODA 10th Anniversary Champion Award Nomination Form

Chris Catania
Accessibility Advisor – Ext 4212



AODA 10th Anniversary Champion Award

Nomination Form

Name of Nominee:			
Signature of nominee:			
<input type="checkbox"/> Mr.		<input type="checkbox"/> Mrs.	
<input type="checkbox"/> Ms.		<input type="checkbox"/> Dr.	
<input type="checkbox"/> Other (please specify)			
First Name		Last Name	
Position/Title			
Address			
Street No.	No. Suffix	Street Name	Unit/suite
City		Municipality	Postal Code
Telephone Type		Telephone Number	Extension
<input type="checkbox"/> Home	<input type="checkbox"/> Work	<input type="checkbox"/> Mobile	

Name of Nominator:			
Signature of Nominator:			
<input type="checkbox"/> Mr.		<input type="checkbox"/> Mrs.	
<input type="checkbox"/> Ms.		<input type="checkbox"/> Dr.	
<input type="checkbox"/> Other (please specify)			
First Name		Last Name	
Name of Organization		Position/Title	
Address			
Street No.	No. Suffix	Street Name	Unit/suite
City		Municipality	Postal Code
Telephone Type		Telephone Number	Extension
<input type="checkbox"/> Home	<input type="checkbox"/> Work	<input type="checkbox"/> Mobile	

Nomination Supported by:			
Signature of supporter:			
<input type="checkbox"/> Mr.		<input type="checkbox"/> Mrs.	
<input type="checkbox"/> Ms.		<input type="checkbox"/> Dr.	
<input type="checkbox"/> Other (please specify)			
First Name		Last Name	
Name of Organization		Position/Title	
Address			
Street No.	No. Suffix	Street Name	Unit/suite
City		Municipality	Postal Code
Telephone Type		Telephone Number	Extension
<input type="checkbox"/> Home	<input type="checkbox"/> Work	<input type="checkbox"/> Mobile	

Please read all the descriptions below first and **ONLY** answer those that are applicable. Please provide examples that demonstrate outcomes.

Achievement Description

- A. Describe how the nominee has demonstrated leadership, passion and commitment in the promotion of accessibility and inclusivity in his or her community. (200 - 225 words)

- B. Describe how the nominee contributed to breaking down barriers to accessibility by working collaboratively with other community members. (200 - 225 words)

- C. Describe the nominee's creativity, innovation and resourcefulness in finding ways to break down barriers to accessibility in his/her local community on a volunteer basis. (200 – 225 words)

- D. Describe the nominee's contribution to the increased participation and inclusion of people with disabilities in the community (e.g., accessible events, increased accessibility of local community services). (200 – 225 words)

- E. Explain how the nominee's contributions have influenced a positive change in the disability community, whether through AODA legislation, work with private businesses or supporting family and friends. Describe the impact of the individual's initiative(s) on people with disabilities in the community. (200 - 225 words)



MEMORANDUM	Building & By-law Services
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Date: June 3, 2015
To: Accessibility Advisory Committee
From: Chris Catania, Accessibility Advisor
Re: Garbage/Recycling for People with Disabilities

RECOMMENDATION

THAT the memorandum regarding Garbage/Recycling for People with Disabilities be received for information.

BACKGROUND

If an Aurora resident is unable to set out blue boxes and/or garbage collection to the curb due to a disability, the current process in place is to provide Infrastructure & Environmental Services staff with a physician's note. Once documentation is received, the Town's waste/recycling contractor, GFL adds the applicable resident and address to their exemption list for door side service.

Town staff are currently looking into a more formal process similar to the City of Markham's medical exemption form in order to assist those in need of assistance.

ATTACHMENTS

Attachment 1 – Assisted Recycling Collection Service Application

Chris Catania
Accessibility Advisor – Ext 4212

Return to:
Town of Markham
101 Town Centre Blvd
Markham, ON L3R 9W3
Attn: Contact Centre – Assisted Recycling Collection Service
Email: wastemgt@markham.ca
Inquiries: 905.415.7535
Fax: 905.479.7767



ASSISTED RECYCLING COLLECTION SERVICE APPLICATION

This form is to be completed by the Markham resident(s) residing at the address stated below and the residents' physician and mailed to the above address.

1. RESIDENT INFORMATION (please print)

Name(s):

Address:

Postal Code: - Telephone No.: (.....)

Nature of illness: Permanent: Yes No

Temporary: From To

For how long will the assisted collection be required?

I/we acknowledge and certify that:

- (a) My/our medical condition is such that I/we am/are unable to carry recycling material to the curb for collection.
 - (b) No other person resides at the above address who is capable to place out the material.
 - (c) No other person (a friend, a relative or a contractor) is available to place out the material.
 - (d) I/we will notify Waste & Environmental Management Dept, if any of the above conditions change.
 - (e) I/we understand that the designated collection point(s) can only be approved by the Senior Manager or designate and must be complied with.
- (Note, if this application is approved, it will be subject to an annual review and the service may be terminated if the above conditions no longer apply.)*

Signature(s) of Resident: Date

2. PHYSICIAN'S CERTIFICATION: (please print)

Physician's Name:

Address:

Postal Code: - Telephone No.: (.....)

This is to certify that due to medical reasons the above named resident(s) is not physically able to carry their recycling material to the curb by themselves.

Physician's Signature: Date



**EXTRACT FROM
COUNCIL MEETING OF
TUESDAY, APRIL 28, 2015**

9. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

- 1. General Committee Meeting Report of April 21, 2015**
- (13) Accessibility Advisory Committee Meeting Minutes of April 1, 2015**

**Main motion as amended
Moved by Councillor Abel
Seconded by Councillor Thom**

THAT the Accessibility Advisory Committee meeting minutes of April 1, 2015 be received for information; *and*

THAT staff be directed to bring a report to Council regarding the possibility of creating an Inclusion Coordinator position for aquatics and recreation services.

CARRIED AS AMENDED