



**ACCESSIBILITY
ADVISORY COMMITTEE
MEETING AGENDA**

WEDNESDAY, MAY 6, 2015

7 P.M.

**LEKSAND ROOM
AURORA TOWN HALL**



**TOWN OF AURORA
ACCESSIBILITY ADVISORY COMMITTEE
MEETING AGENDA**

DATE: Wednesday, May 6, 2015

TIME & LOCATION: 7 p.m., Leksand Room, Aurora Town Hall

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

2. APPROVAL OF THE AGENDA

RECOMMENDED:

THAT the agenda as circulated by Legal and Legislative Services be approved.

3. RECEIPT OF THE MINUTES

Accessibility Advisory Committee Meeting Minutes of April 1, 2015 pg. 1

RECOMMENDED:

THAT the Accessibility Advisory Committee meeting minutes of April 1, 2015, be received for information.

4. DELEGATIONS

(a) **Rebecca Beaton, Resident** pg. 6
**Re: Residential Garbage/Recycle Collection for Disabled and/or
Elderly Residents**

5. MATTERS FOR CONSIDERATION

1. **Memorandum from Accessibility Advisor** pg. 7
Re: Mattamy Phase 2 Neighbourhood Park – Accessibility Considerations
(Enlarged drawings will be available for review at the meeting.)

RECOMMENDED:

THAT the memorandum regarding Mattamy Phase 2 Neighbourhood Park – Accessibility Considerations be received; and

THAT the Accessibility Advisory Committee provide comments regarding accessibility for Mattamy Phase 2 Neighbourhood Park.

6. INFORMATIONAL ITEMS

2. **Memorandum from Accessibility Advisor** pg. 11
Re: Accessible Changes to Ontario Building Code (OBC)

RECOMMENDED:

THAT the memorandum regarding Accessible Changes to Ontario Building Code (OBC) be received for information.

3. **Memorandum from Accessibility Advisor** pg. 15
Re: AODA 10th Anniversary Event

RECOMMENDED:

THAT the memorandum regarding AODA 10th Anniversary Event be received for information.

4. **Memorandum from Accessibility Advisor** pg. 17
Re: National Access Awareness Week – May 31 to June 6, 2015

RECOMMENDED:

THAT the memorandum regarding National Access Awareness Week – May 31 to June 6, 2015, be received for information.

7. NEW BUSINESS

8. ADJOURNMENT



TOWN OF AURORA
ACCESSIBILITY ADVISORY COMMITTEE
MEETING MINUTES

Date: Wednesday, April 1, 2015

Time and Location: 7 p.m., Leksand Room, Aurora Town Hall

Committee Members: Tyler Barker (Chair), John Lenchak (Vice Chair), Gordon Barnes, James Hoyes, and Councillor Sandra Humfries

Member(s) Absent: David Newton

Other Attendees: Stephen M. A. Huycke, Town Clerk, Patty Thoma, Deputy Clerk/Council & Committee Coordinator, Ivy Henriksen, Manager of Customer Service, Chris Catania, Accessibility Advisor, and Gloria Hardyckuk, Council/Committee Secretary

Members introduced themselves and provided brief bios of their accomplishments.

APPOINTMENT OF COMMITTEE CHAIR AND VICE CHAIR

Stephen M. A. Huycke, Town Clerk, opened the floor to nominations for Chair and Vice Chair of the Accessibility Advisory Committee for the first half of the 2014-2018 Term.

Councillor Humfries nominated Tyler Barker as Chair of the Accessibility Advisory Committee. There being no other nominations, Tyler Barker was appointed Chair of the Committee.

Tyler Barker nominated John Lenchak as Vice Chair. There being no other nominations, John Lenchak was appointed Vice Chair of the Committee.

Tyler Barker assumed the Chair at 7:07 p.m.

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. APPROVAL OF THE AGENDA

**Moved by Councillor Humfryes
Seconded by James Hoyes**

THAT the agenda as circulated by Legal and Legislative Services be approved.

CARRIED

3. RECEIPT OF THE MINUTES

None.

4. DELEGATIONS

On a motion of Councillor Humfryes seconded by James Hoyes, the Accessibility Advisory Committee consented to hear Delegation (c) prior to Delegation (b).

**(a) Stephen M. A. Huycke, Town Clerk
Re: Advisory Committee Member Education & Training**

Stephen M. A. Huycke provided a handout and a PowerPoint presentation entitled "Advisory Committee Orientation 2014-2018", dated April 2015. Members also had before them the "Corporate Policies, Programs and Procedures Policy for Ad Hoc/Advisory Committees and Local Boards", dated December 16, 2014 and the Town's Procedural By-law and the Terms of Reference for the Accessibility Advisory Committee. Mr. Huycke explained the roles and responsibilities of Advisory Committees in best practices for civic engagement. The presentation touched upon the role of Advisory Committees in civic engagement, and the relationship between Advisory Committees and members of the public, Town Staff and Council.

Councillor Sandra Humfryes, on behalf of the members of the Accessibility Advisory Committee, expressed appreciation for the informative presentation.

**Moved by James Hoyes
Seconded by John Lenchak**

THAT the comments of the delegation and written material provided be received for information.

CARRIED

(b) Chris Catania, Accessibility Advisor
Re: Accessibility Advisory Committee Update

Chris Catania presented the "Accessibility Advisory Committee Update", explaining that the Town of Aurora's Accessibility Plan, established in 2003 is part of the legislative requirement under the *Ontarians with disabilities Act, 2001* (ODA), and is a living document that is reviewed and updated on an annual basis. The role and responsibility of the Accessibility Advisory Committee was reviewed and the significance of active participation and involvement by all members was explained.

The importance of identifying barriers to accessibility and prioritizing them with respect to what needs to be addressed to remove the barriers was explained. It was noted that the Committee will play an active role in reviewing site plan documents for new projects in Aurora in order to identify and comment on accessibility issues and concerns. In addition, it was noted that in 2016 the Committee will also have an opportunity to comment on the design elements of outdoor spaces as a standard required by legislation. Members were encouraged to review and be prepared to provide their feedback on the current Accessibility Plan. In closing it was reiterated that as members of the Accessibility Advisory Committee they will be representing the community by acting as their voice with respect to removing barriers to accessibility within the community.

Moved by Councillor Humfries
Seconded by Gordon Barnes

THAT the comments of the delegation and information provided be received for information.

CARRIED

(c) Ashley Murdock, King City Resident
Re: Proposal for an Inclusion Coordinator

Ashley Murdock provided comments and submitted a proposal for the creation of a full time Inclusive Coordinator position for both the Town's aquatics and recreational programming. Members noted that the Town of Aurora should be as inclusive and accessible for all Town programming.

Moved by James Hoyes
Seconded by Councillor Humfries

THAT the comments of the delegation be received for information.

CARRIED

5. MATTERS FOR CONSIDERATION

None.

6. INFORMATIONAL ITEMS

- 1. Memorandum from Accessibility Advisor
Re: Town of Aurora 2015-2012 Accessibility Plan**

**Moved by John Lenchak
Seconded by Gordon Barnes**

THAT the Accessibility Advisory Committee receive the memorandum from Accessibility Advisor; Re: Town of Aurora 2015-2012 Accessibility Plan, dated April 1, 2015 for information.

CARRIED

The Chair relinquished the Chair to the Vice Chair for the purpose of providing New Business.

7. NEW BUSINESS

The Chair invited members to contact him on matters that they feel need to be addressed.

The Chair commented on a situation that recently occurred at Southlake Regional Health Centre, indicating the lack of appropriate equipment (i.e., a ceiling lift) in the x-ray and imaging department. Staff advised that he will provide contact information to Mr. Barker for follow-up purposes.

The Committee suggested that the Accessibility Advisory Committee should have an opportunity to review any plans for the Aurora Armoury facility to identify any barriers that may exist.

The Committee reported that, during the hours of operation of the Aurora Farmers' Market, additional accessible parking spaces are required on the north and east side of the Aurora Armoury facility. The Accessibility Advisor advised that temporary accessible parking spaces during this period may be required and will discuss the issue with the Infrastructure and Environmental Services department.

8. ADJOURNMENT

**Moved by John Lenchak
Seconded by Gordon Barnes**

THAT the meeting be adjourned at 8:47 p.m.

CARRIED

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS
ADOPTED BY COUNCIL AT A LATER MEETING.

Legal and Legislative Services
905-727-3123
councilsecretariatstaff@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

DELEGATION REQUEST

This Delegation Request form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

4:30 P.M. ON THE BUSINESS DAY PRIOR TO THE REQUESTED MEETING DATE

COUNCIL/COMMITTEE/ADVISORY COMMITTEE DATE: MAY 6, 2015.

SUBJECT: RESIDENTIAL GARBAGE / RECYCLE COLLECTION.

NAME OF SPOKESPERSON: R. BEATON

NAME OF GROUP OR PERSON(S) BEING REPRESENTED (if applicable):

BRIEF SUMMARY OF ISSUE OR PURPOSE OF DELEGATION:

GARBAGE COLLECTION FOR DISABLED &/OR ELDERLY RESIDENTS.

PLEASE COMPLETE THE FOLLOWING:

Have you been in contact with a Town staff or Council member regarding your matter of interest?

Yes

No

IF YES, WITH WHOM

Chris Coteau

DATE

Apr 30/15

I acknowledge that the Procedural By-law permits five (5) minutes for Delegations.

3.8(c)





MEMORANDUM

Building & By-law Services

Date: May 6, 2015
To: Accessibility Advisory Committee
From: Chris Catania, Accessibility Advisor
Re: **Mattamy Phase 2 Neighbourhood Park – Accessibility Considerations**

RECOMMENDATION

THAT the memorandum regarding Mattamy Phase 2 Neighbourhood Park be received; and

THAT the Accessibility Advisory Committee provide comments regarding accessibility for Mattamy Phase 2 Neighbourhood Park.

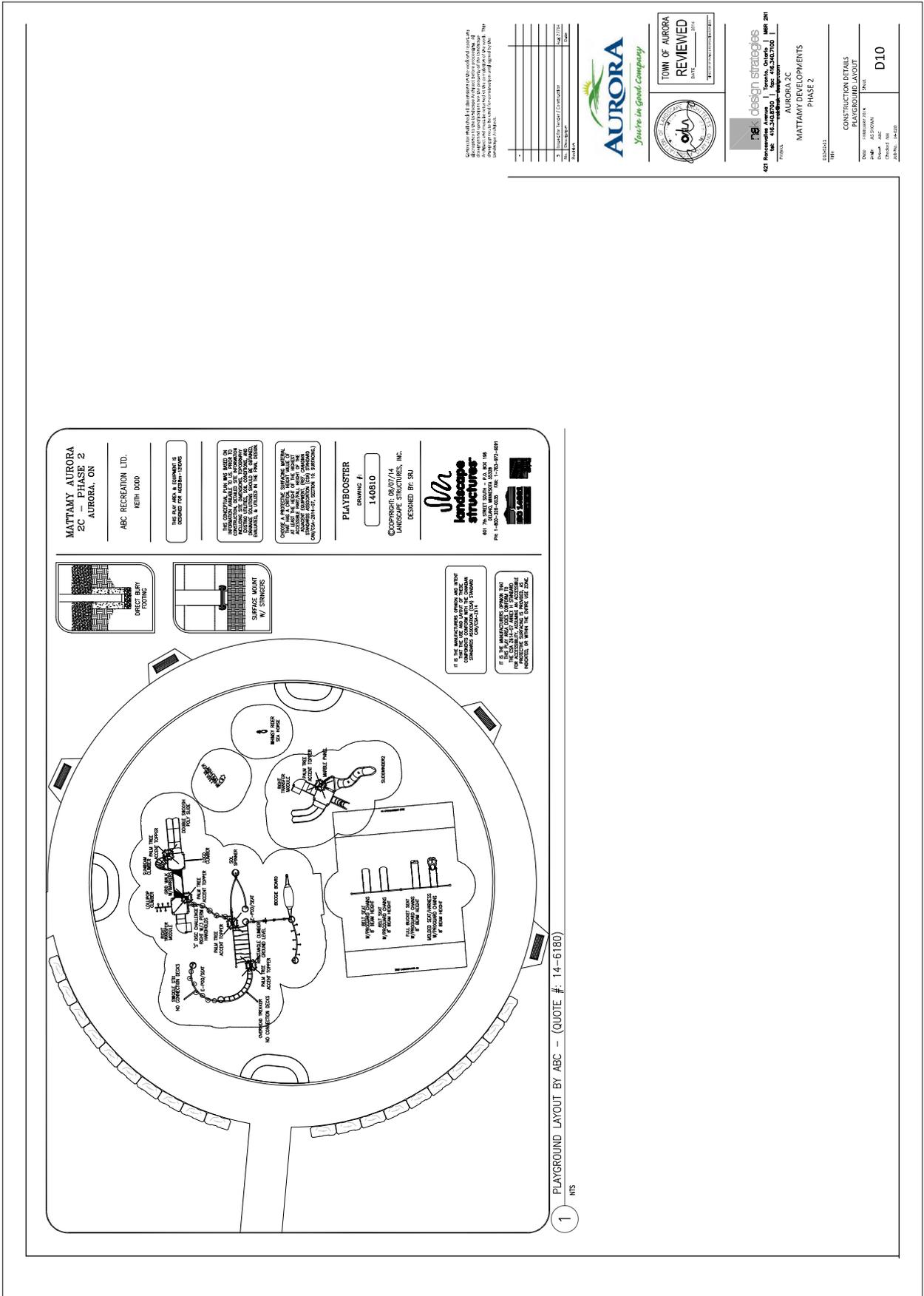
BACKGROUND

Attached is a site plan of the Mattamy Phase 2 Neighbourhood Park in the 2C development. Comments and feedback from the Accessibility Advisory Committee are required to further determine accessible considerations for the neighbourhood park.

ATTACHMENTS

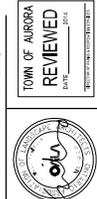
Attachment #1 – Mattamy Phase 2 Neighbourhood Park Site Plan
Attachment #2 – Playground Layout
Attachment #3 – Playground Equipment

Attachment #2



Generator and full distribution with and without...
 The design is based on the current standards...
 The design is based on the current standards...
 The design is based on the current standards...

NO.	REVISION	DATE
1	Issue for Review	11/14/14
2	Issue for Review	11/14/14
3	Issue for Review	11/14/14
4	Issue for Review	11/14/14
5	Issue for Review	11/14/14
6	Issue for Review	11/14/14
7	Issue for Review	11/14/14
8	Issue for Review	11/14/14
9	Issue for Review	11/14/14
10	Issue for Review	11/14/14



design strategies
 441 Main Street, Suite 200
 Aurora, CO 80014
 Phone: 303.733.7700 | Fax: 303.733.7700
 Email: info@designstrategies.com

MATTAMY DEVELOPMENTS
 PHASE 2

CONSTRUCTION DETAILS
 PLAYGROUND LAYOUT
 SHEET
 D10

MATTAMY AURORA
 PHASE 2
 AURORA, CO

ABC RECREATION LTD.
 KETH GOOD

THE PLAY AREA & EQUIPMENT IS
 DESIGNED FOR ACCESSIBILITY

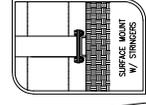
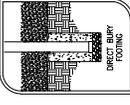
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 PHONE: 303.733.7700

PLAYBOOSTER
 DRAWING #: 140810
 COORDINATOR: 08/27/14
 LANDSCAPE STRUCTURES, INC.
 DESIGNED BY: SBU



441 MAIN STREET, SUITE 200
 AURORA, CO 80014
 PHONE: 303.733.7700



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 FEATURE, THE ANTI-TIP FEATURE
 MUST BE INSTALLED AS SHOWN
 ON THE DRAWING.

IF THE MANUFACTURER'S MANUAL AND THE
 DRAWING REQUIRE THE USE OF
 EQUIPMENT WITH AN ANTI-TIP
 FEATURE, THE ANTI-TIP FEATURE
 MUST BE INSTALLED AS SHOWN
 ON THE DRAWING.

1 PLAYGROUND LAYOUT BY ABC - (QUOTE # 14-6180)



MATTAMY AURORA 2C
140810

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MEMORANDUM

Building & By-law Services

Date: May 6, 2015
To: Accessibility Advisory Committee
From: Chris Catania, Accessibility Advisor
Re: Accessible Changes to Ontario Building Code (OBC)

RECOMMENDATION

THAT the memorandum regarding Accessible Changes to Ontario Building Code (OBC) be received for information.

BACKGROUND

Ontario's Building Code establishes the minimum standards for the construction of the buildings in which all Ontarians live, work and play. By providing clear and consistent standards, Ontario's Building Code helps keep Ontarians safe, facilitates the work of builders and developers, and supports key government priorities. One of those key priorities is an accessible Ontario.

Barrier-free design requirements have been part of Ontario's Building Code since 1975. As part of achieving Ontario's goal of an accessible Ontario by 2025, Ontario is working to create a Building Code that demonstrates leadership in barrier-free design and is responsive to the needs and concerns of all its stakeholders.

On December 27, 2013, Ontario Regulation 368/13 was filed to amend the new 2012 Building Code, O.Reg. 332/12. The effective date of the amendment took affect January 1, 2015.

The amended requirements will substantially enhance accessibility in newly constructed buildings and existing buildings that are to be extensively renovated. They maintain Ontario's leadership role in requirements for barrier-free design.

In 2005, the government committed to the development of five accessibility standards under the Accessibility for Ontarians with Disabilities Act. These amendments to the Building Code work together with the Design of Public Spaces standard, introduced in 2012, to finalize the government's commitment to an accessibility standard for the built environment.

Five accessibility standards are already in regulation under the Accessibility for Ontarians with Disabilities Act: Customer Service, Information and Communications, Employment, Transportation, and Design of Public Spaces.

Requirements apply to most new construction and extensive renovations. Existing buildings, where no work is planned, are not affected by these new requirements. Houses, including semi-detached houses, townhouses, and duplexes, are not affected by most accessibility requirements, with the exception of smoke alarm requirements.

Barrier-Free Path of Travel

Ontario's Building Code requires a barrier-free path of travel throughout most occupancies and building types. The Building Code also sets a number of requirements related to common access and circulation throughout buildings. These include requirements related to building entrances, minimum doorway and corridor widths, ramp dimensions, passing and rest spaces, and turning spaces.

New amendments update these requirements in a number of ways. Key changes include:

- Requirements for power door operators to be provided at the entrance door and entry vestibule of most buildings.

- Requirements for power door operators at the door to amenity rooms – such as party rooms or movie rooms for building residents – in multi-unit residential buildings.

- Updated door width, hallway passing space and curb ramp dimensions.

- New requirements for tactile walking surface indicators at the top of stairs and at platform edges, which help alert pedestrians with low vision that they are entering an area of potential hazard.

Access to All Storeys Within A Building - Elevators

Providing elevator access to all floors in a building allows visitors and occupants to travel throughout the building with ease, regardless of ability. A key change introduced with these amendments will make that a reality for many buildings across the province. Most new buildings will be required to provide barrier-free access between all floors, including assembly buildings (such as theatres, community centres, and places of worship), care buildings (such as long-term care homes), and commercial/retail buildings (such as supermarkets and shops). The same requirement will apply to residential and office buildings over three storeys in height or over 600 square metres in building area. This approach provides flexibility for small infill buildings, consistent with Ontario's goal of urban intensification and mainstreet redevelopment.

Some exemptions will apply. For example, some small group homes with under 10 occupants are already exempt from elevator requirements. This exemption will continue. In addition, restaurants will not be required to provide access to upper floors if the same amenities are provided on all floors – for example, if a bar or restaurant has a second or third storey with additional seating, access would not be required.

Finally, floors without elevator access have previously been exempt from full accessibility requirements. With these new amendments, those floors will have to be designed with basic accessibility features. Examples of these basic accessibility features are lever door handles, barrier-free doorways and ambulatory washroom stalls equipped with parallel grab bars and suitable for individuals with limited balance or who use assistive devices such as a cane or walker.

Visitable Suites in Apartment Buildings

New amendments increase from 10 per cent to 15 per cent the minimum number of suites within a multi-unit residential building that must be designed with basic accessibility features. These accessible features have also been updated, and will provide a barrier-free path of travel and doorway into a bedroom, full bathroom, kitchen and living room. These suites must be distributed throughout the building and must represent the types and sizes of suites otherwise available in the building.

Visual Fire Safety Devices

Approximately 10 per cent of Canadians report having a significant hearing problem. Visual fire alarms and smoke alarms equipped with a visual component are an important part of enhancing the safety and security of all Ontarians. New amendments expand the range of areas where visual fire alarms will be required, including in public corridors of all residential buildings, in all multi-unit residential suites, and in all barrier-free and universal washrooms.

Smoke alarms are required by the Building Code to be provided on every floor and in every sleeping room of residential buildings, including all houses. As of January 1, 2015, all smoke alarms will be required to include a visual component conforming to National Fire Protection Association standards.

Washrooms

The Building Code requires barrier-free washrooms to be provided in public areas of most buildings. These washrooms must be situated on a barrier-free path of travel and are subject to a number of requirements addressing turning space, doorway widths, grab bars, counter heights and signage, among others. The Building Code also sets requirements related to barrier-free showers and bathtubs.

New amendments update these requirements in a number of ways. Key changes include:

- Requirements for power door operators at the entrance door to all barrier-free and universal washrooms.

- Amended mounting height and location requirements for washroom accessories such as towel dispensers and hand dryers.

- New fold-down grab bar design options to allow for transfer space on both sides of the water closet.

Requiring an L-shaped grab bar in all cases and removing the option to provide a diagonal grab bar.

Increased minimum clear floor area in barrier-free washroom stalls required to allow for turning space

At least one universal toilet room would also be required in all buildings, and, for multi-storey buildings, at least one for every three floors. Space for an adult change table will have to be provided in all universal toilet rooms except in buildings under 300 square metres in building area.

Access to Pools and Spas

Pools and spas provide important recreational and exercise opportunities for many Ontarians of all ages and abilities. New amendments require barrier-free access to and around all public pools and some public spas, via ramps, transfer walls or pool lifts.

Accessible and Adaptable Seating Spaces

New amendments update requirements for accessible seating spaces provided in public assembly buildings, enabling people with disabilities to equitably and independently access educational and worship opportunities. In addition, new requirements address adaptable seating spaces suitable for a side transfer from a wheelchair, as well as storage spaces for wheelchairs and other mobility assistive devices. Accessible and adaptable seating spaces will be required to be distributed throughout the viewing area. Requirements for adjacent companion seating for accessible seating spaces will enable people of all abilities to enjoy these opportunities together in an integrated fashion.

Renovations

Renovation projects provide opportunities for enhanced accessibility in existing buildings. Currently, however, accessibility requirements in Ontario's Building Code only apply to extensive renovations undertaken in suites over 300 square metres in building area and located on an accessible floor level – i.e., on the main floor of a building or on a floor with elevator access. New amendments set out basic accessibility features that must be included in extensive renovations undertaken in smaller suites or suites located on a floor level that is not fully accessible. Examples of these basic accessibility features are lever door handles, barrier-free doorways and ambulatory washroom stalls equipped with parallel grab bars and suitable for individuals with limited balance or who use assistive devices such as a cane or walker.

Extensive renovations in larger suites and on an accessible floor level will continue to be subject to all accessibility requirements set out in the Building Code.



MEMORANDUM

Building & By-law Services

Date: May 6, 2015
To: Accessibility Advisory Committee
From: Chris Catania, Accessibility Advisor
Re: AODA 10th Anniversary Event

RECOMMENDATION

THAT the memorandum regarding AODA 10th Anniversary Event be received for information.

BACKGROUND

June 13, 2015 marks the 10th anniversary of the introduction of the Accessibility for Ontarians with Disabilities Act, 2005 (AODA). In recognition and acknowledgement of this anniversary, the Association of Municipal Clerks and Treasurers of Ontario (AMCTO), with the support of the Government of Ontario, will host a nine-day celebration of events across the province.

One of the events is planned for York Region. All those involved with accessibility in their community are encouraged to attend. The event is free, however, pre-registration must occur.

April 29, 2015 – 10 a.m. to 3 p.m.
Avenue Banquet Hall
1600 Steeles Avenue West
City of Vaughan (Concord)

ATTACHMENT

Attachment 1 – AODA 10th Anniversary Event Agenda

Attachment 1



Supported by the Government of Ontario

Presents:

AODA 10TH Anniversary Celebration

When: April 29

Where: Concord

Avenue Banquet Hall

1600 Steeles Ave W, Concord, ON, L4K 3B9

Agenda

- 10:00 Welcome
 - Message from the Honourable Minister Brad Duguid
 - Introductions
 - Lynda Staples, Project Manager, Municipal Accessibility
- 10:15 Opening Keynote –
 - Mark Wafer
- 10:45 Community AODA success stories – Open Mike
- 12:00 Lunch and Birthday Surprise
- 1:15 Brief ADO presentation –
 - Alf Spencer, Director, Outreach and Strategic Initiatives
- 1:30 Afternoon Keynote –
 - Geoff MacKay
- 2:45 Introducing the Champion Award Series, Summary/Wrap-up
 - Lynda Staples, Project Manager, Municipal Accessibility



MEMORANDUM

Building & By-law Services

Date: May 6, 2015
To: Accessibility Advisory Committee
From: Chris Catania, Accessibility Advisor
Re: National Access Awareness Week – May 31 to June 6, 2015

RECOMMENDATION

THAT the memorandum regarding National Access Awareness Week – May 31 to June 6, 2015 be received for information.

BACKGROUND

National Access Awareness Week was first established in 1988 after Rick Hansen's 40,000km Man in Motion World Tour to promote better community access for people with disabilities. National Access Awareness Week celebrates achievements made by and for people with disabilities and promotes access for people with all disabilities who encounter barriers that prevent full participation in daily activities.

Celebrations this year are especially noteworthy as 2015 marks the tenth anniversary of the *Accessibility for Ontarians with Disabilities Act, 2005*. For 10 years, public, private and non-profit organizations across Ontario have been working together to improve the everyday lives of people with disabilities.

The Town of Aurora will recognize the week of May 31, 2015 – June 6, 2015 as National Access Awareness Week. The Town of Aurora along with the Region of York and Town of Newmarket are collaborating to celebrate access.

ATTACHMENTS

Attachment 1 – National Access Awareness Week 2015 Memo to Regional Council

Attachment 1



Community and Health Services
Office of the Commissioner

Memorandum

TO: Members of Council
FROM: Adelina Urbanski
Commissioner of Community and Health Services
DATE: March 26, 2015
RE: **National Access Awareness Week - May 31 to June 6, 2015**

Since 2005, Council has affirmed its commitment to creating an accessible York Region by recognizing National Access Awareness Week with the community. York Region plans National Access Awareness Week activities in partnership with the Municipal Staff Reference Group which includes accessibility professionals from York Region, York Regional Police, local municipalities, hospitals and school boards.

I am writing to formally request that York Regional Council endorse May 31 to June 6, 2015, as National Access Awareness Week in The Regional Municipality of York. If approved, it is also requested that the Regional Clerk forward this letter to the Councils and Accessibility Advisory Committees of local municipalities for their information and consideration.

National Access Awareness Week was established in 1988 in response to a request from Rick Hansen following his Man in Motion World Tour. Its aim is to bring together, in a spirit of partnership, people with disabilities, organizations who serve them, business, labour and governments to affect meaningful changes in the daily living of people with disabilities.

Celebrations this year are especially noteworthy as 2015 marks the tenth anniversary of the *Accessibility for Ontarians with Disabilities Act, 2005*. For 10 years, public, private and non-profit organizations across Ontario have been working together to improve the everyday lives of people with disabilities.

March 26, 2015
National Access Awareness Week-
May 31 to June 6, 2015

2

York Region reflects these ideals in its strategic direction to foster inclusive and accessible communities. National Access Awareness Week offers an opportunity to celebrate the work that is being done across the Region to make programs and services more accessible for everyone.

Adelina Urbanski
Commissioner of Community and Health Services

LD/LG/ph

Copy to: Denis Kelly, Regional Clerk
York Region Municipal Staff Reference Group