



## **TOWN OF AURORA ACCESSIBILITY ADVISORY COMMITTEE MEETING MINUTES**

**Date:** Wednesday, April 1, 2015

**Time and Location:** 7 p.m., Leksand Room, Aurora Town Hall

**Committee Members:** Tyler Barker (Chair), John Lenchak (Vice Chair), Gordon Barnes, James Hoyes, and Councillor Sandra Humfryes

**Member(s) Absent:** David Newton

**Other Attendees:** Stephen M. A. Huycke, Town Clerk, Patty Thoma, Deputy Clerk/Council & Committee Coordinator, Ivy Henriksen, Manager of Customer Service, Chris Catania, Accessibility Advisor, and Gloria Hardyчук, Council/Committee Secretary

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Members introduced themselves and provided brief bios of their accomplishments.

### **APPOINTMENT OF COMMITTEE CHAIR AND VICE CHAIR**

Stephen M. A. Huycke, Town Clerk, opened the floor to nominations for Chair and Vice Chair of the Accessibility Advisory Committee for the first half of the 2014-2018 Term.

Councillor Humfryes nominated Tyler Barker as Chair of the Accessibility Advisory Committee. There being no other nominations, Tyler Barker was appointed Chair of the Committee.

Tyler Barker nominated John Lenchak as Vice Chair. There being no other nominations, John Lenchak was appointed Vice Chair of the Committee.

Tyler Barker assumed the Chair at 7:07 p.m.

### **1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

## 2. APPROVAL OF THE AGENDA

**Moved by Councillor Humfryes**  
**Seconded by James Hoyes**

THAT the agenda as circulated by Legal and Legislative Services be approved.

**CARRIED**

## 3. RECEIPT OF THE MINUTES

None.

## 4. DELEGATIONS

On a motion of Councillor Humfryes seconded by James Hoyes, the Accessibility Advisory Committee consented to hear Delegation (c) prior to Delegation (b).

**(a) Stephen M. A. Huycke, Town Clerk**  
**Re: Advisory Committee Member Education & Training**

Stephen M. A. Huycke provided a handout and a PowerPoint presentation entitled "Advisory Committee Orientation 2014-2018", dated April 2015. Members also had before them the "Corporate Policies, Programs and Procedures Policy for Ad Hoc/Advisory Committees and Local Boards", dated December 16, 2014 and the Town's Procedural By-law and the Terms of Reference for the Accessibility Advisory Committee. Mr. Huycke explained the roles and responsibilities of Advisory Committees in best practices for civic engagement. The presentation touched upon the role of Advisory Committees in civic engagement, and the relationship between Advisory Committees and members of the public, Town Staff and Council.

Councillor Sandra Humfryes, on behalf of the members of the Accessibility Advisory Committee, expressed appreciation for the informative presentation.

**Moved by James Hoyes**  
**Seconded by John Lenchak**

THAT the comments of the delegation and written material provided be received for information.

**CARRIED**

**(b) Chris Catania, Accessibility Advisor**  
**Re: Accessibility Advisory Committee Update**

Chris Catania presented the "Accessibility Advisory Committee Update", explaining that the Town of Aurora's Accessibility Plan, established in 2003 is part of the legislative requirement under the *Ontarians with disabilities Act, 2001* (ODA), and is a living document that is reviewed and updated on an annual basis. The role and responsibility of the Accessibility Advisory Committee was reviewed and the significance of active participation and involvement by all members was explained.

The importance of identifying barriers to accessibility and prioritizing them with respect to what needs to be addressed to remove the barriers was explained. It was noted that the Committee will play an active role in reviewing site plan documents for new projects in Aurora in order to identify and comment on accessibility issues and concerns. In addition, it was noted that in 2016 the Committee will also have an opportunity to comment on the design elements of outdoor spaces as a standard required by legislation. Members were encouraged to review and be prepared to provide their feedback on the current Accessibility Plan. In closing it was reiterated that as members of the Accessibility Advisory Committee they will be representing the community by acting as their voice with respect to removing barriers to accessibility within the community.

**Moved by Councillor Humfryes**  
**Seconded by Gordon Barnes**

THAT the comments of the delegation and information provided be received for information.

**CARRIED**

**(c) Ashley Murdock, King City Resident**  
**Re: Proposal for an Inclusion Coordinator**

Ashley Murdock provided comments and submitted a proposal for the creation of a full time Inclusive Coordinator position for both the Town's aquatics and recreational programming. Members noted that the Town of Aurora should be as inclusive and accessible for all Town programming.

**Moved by James Hoyes**  
**Seconded by Councillor Humfryes**

THAT the comments of the delegation be received for information.

**CARRIED**

## 5. MATTERS FOR CONSIDERATION

None.

## 6. INFORMATIONAL ITEMS

### 1. Memorandum from Accessibility Advisor Re: Town of Aurora 2015-2012 Accessibility Plan

**Moved by John Lenchak**  
**Seconded by Gordon Barnes**

THAT the Accessibility Advisory Committee receive the memorandum from Accessibility Advisor; Re: Town of Aurora 2015-2012 Accessibility Plan, dated April 1, 2015 for information.

**CARRIED**

The Chair relinquished the Chair to the Vice Chair for the purpose of providing New Business.

## 7. NEW BUSINESS

The Chair invited members to contact him on matters that they feel need to be addressed.

The Chair commented on a situation that recently occurred at Southlake Regional Health Centre, indicating the lack of appropriate equipment (i.e., a ceiling lift) in the x-ray and imaging department. Staff advised that he will provide contact information to Mr. Barker for follow-up purposes.

The Committee suggested that the Accessibility Advisory Committee should have an opportunity to review any plans for the Aurora Armoury facility to identify any barriers that may exist.

The Committee reported that, during the hours of operation of the Aurora Farmers' Market, additional accessible parking spaces are required on the north and east side of the Aurora Armoury facility. The Accessibility Advisor advised that temporary accessible parking spaces during this period may be required and will discuss the issue with the Infrastructure and Environmental Services department.

**8. ADJOURNMENT**

**Moved by John Lenchak**  
**Seconded by Gordon Barnes**

THAT the meeting be adjourned at 8:47 p.m.

**CARRIED**

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS  
ADOPTED BY COUNCIL AT A LATER MEETING.