



**TOWN OF AURORA
SPECIAL GENERAL COMMITTEE – 2014 BUDGET
REVIEW MEETING REPORT**

Council Chambers
Aurora Town Hall
Saturday, January 11, 2014
(continued January 13, 20, and 27, February 10 and 24, 2014)

ATTENDANCE

COMMITTEE MEMBERS	Mayor Dawe in the Chair; Councillors Abel, Ballard (arrived 9:57 a.m.), Buck (arrived 9:21 a.m.), Gaertner, Gallo, Humfryes, Pirri, and Thompson
MEMBERS ABSENT	None
OTHER ATTENDEES	Chief Administrative Officer, Director of Customer and Legislative Services/Town Clerk, Director of Building and By-law Services, Director of Corporate and Financial Services/Treasurer, Director of Infrastructure and Environmental Services, Director of Legal Services/Town Solicitor, Director of Parks and Recreation Services, Director of Planning and Development Services, Manager of Financial Planning, and Council/Committee Secretary

The Chair called the meeting to order at 9:17 a.m.

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. APPROVAL OF THE AGENDA

General Committee recommends:

THAT the agenda as circulated by the Customer and Legislative Services Department be approved.

CARRIED

3. DELEGATIONS

- (a) Neil Garbe, Chief Administrative Officer, and Dan Elliott, Director of Corporate and Financial Services/Treasurer**
Re: Item 1 – CFS14-001 – Draft 2014 Business Plan with Operating and Capital Budgets – Overview Report

Mr. Garbe presented a brief overview of the administrative direction, budget approach and objectives, with a focus on building financial sustainability including context, accountability, and achievements in financial sustainability. He noted that a separate report would be presented to Council regarding the consolidated picture of the Town's key performance indicators as the first iteration of a report card to the community.

Mr. Elliott highlighted the overarching budget issues including restatements of the 2013 Budgets, the budget approach for salaries and benefits, the corporate approach for conferences and training, key items driving the 2014 tax increase, budget summary and impacts, summary of debt, and the focus of the budget reviews.

General Committee recommends:

THAT the presentation by Neil Garbe and Dan Elliott be received for information.

CARRIED

4. PUBLIC CONSULTATION – OPEN SESSION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO PROVIDE INPUT REGARDING THE 2014 BUDGET

No members of the public came forward.

5. CONSIDERATION OF ITEMS

1. CFS14-001 – Draft 2014 Business Plan with Operating and Capital Budgets – Overview Report

General Committee recommends:

THAT Item 1 be tabled.

CARRIED

2. BBS14-001 – New Staff Position Request – Licensing and Court Administrator

- and -

3. IES14-002 – New Contract Position Request – Construction Projects Administrator

- and -

4. IES14-003 – New Staff Position Request – Three Seasonal Winter Roads Operators

- and -

5. IES14-004 – New Staff Position Request – Fleet and Facility Assets Supervisor

- and -

6. PR14-001 – Special Events Assistant – Conversion from Part-time to Full-time Position – 2014 Budget

General Committee recommends:

THAT Items 2, 3, 4, 5, and 6 be received **and referred to Tabs 10, 11, and 12 respectively.**

CARRIED

7. 2014 Operating Budget – Summary of Strategic Plan Initiatives

General Committee recommends:

THAT the Summary of Strategic Plan Initiatives be received **and referred to Tab 3.**

CARRIED

General Committee recommends:

THAT the meeting be recessed for fifteen minutes.

CARRIED

The meeting was recessed at 10:29 a.m. and reconvened at 10:50 a.m.

General Committee recommends:

THAT Item 1 be removed from the table.

CARRIED

1. CFS14-001 – Draft 2014 Business Plan with Operating and Capital Budgets – Overview Report

General Committee recommends:

THAT report CFS14-001 and accompanying presentation be received as an overview of the 2014 Business Plan: Operating Budget; and

THAT the detailed draft departmental Operating Budgets be reviewed at Special General Committee meetings scheduled during January and February 2014, beginning on January 11, 2014; and

THAT following the budget deliberation meetings, staff prepare an updated consolidated budget report and presentation for Council reflecting all changes approved by Committee to this Draft Operating Budget.

CARRIED

**14. 2014 Operating Budget – Building and By-law Services
Presentation by Techa van Leeuwen, Director of Building and By-law Services**

Ms. Van Leeuwen presented elements of the Building and By-law Services Operating Budget and Business Plan including the department functions, 2013 strategic achievements, 2014 strategic advancements, and key performance measures. She provided an overview of expenditures and revenues, base pressures and efficiencies/reductions, new items, and forecast pressures.

General Committee recommends:

THAT the presentation by Techa van Leeuwen be received **and referred to Tab 10.**

CARRIED

**11. 2014 Operating Budget – Legal Services
Presentation by Warren Mar, Director of Legal Services/Town Solicitor**

Mr. Mar presented elements of the Legal Services Operating Budget and Business Plan including the department functions, 2013 strategic achievements, 2014 strategic advancements, and key performance indicators. He provided an overview of expenditures and revenues, base pressures and efficiencies/reductions, and forecast pressures.

General Committee recommends:

THAT the presentation by Warren Mar be received **and referred to Tab 7.**

CARRIED

**10. 2014 Operating Budget – Customer and Legislative Services
Presentation by John D. Leach, Director of Customer and Legislative
Services/Town Clerk**

Mr. Leach presented elements of the Customer and Legislative Services Operating Budget and Business Plan including the department functions, 2013 strategic achievements, 2014 strategic advancements, and key performance indicators. He provided an overview of expenditures and revenues, base pressures, new items, and forecast pressures.

General Committee recommends:

THAT the presentation by John D. Leach be received **and referred to Tab 6.**

CARRIED

General Committee recommends:

THAT the meeting be recessed until 1 p.m.

CARRIED

The meeting was recessed at 12:05 p.m. and reconvened at 1:06 p.m.

**13. 2014 Operating Budget – Planning and Development Services
Presentation by Marco Ramunno, Director of Planning and Development
Services**

Mr. Ramunno presented elements of the Planning and Development Services Operating Budget and Business Plan including the department functions, 2013 strategic achievements, 2014 strategic advancements, key performance indicators, and an overview of expenditures and revenues.

General Committee recommends:

THAT the presentation by Marco Ramunno be received **and referred to Tab 9.**

CARRIED

**12. 2014 Operating Budget – Corporate and Financial Services
Presentation by Dan Elliott, Director of Corporate and Financial
Services/Treasurer**

Mr. Elliott presented elements of the Corporate and Financial Services Operating Budget and Business Plan including the department functions, 2013 strategic achievements, 2014 strategic advancements, and key performance indicators. He provided an overview of expenditures and revenues, base pressures, new items, and forecast pressures.

General Committee recommends:

THAT the presentation by Dan Elliott be received **and referred to Tab 8.**

CARRIED

**9. 2014 Operating Budget – CAO/Administration
Presentation by Neil Garbe, Chief Administrative Officer**

Mr. Garbe presented elements of the CAO/Administration Operating Budget and Business Plan including the department functions, 2013 achievements, 2014 strategic advancements, and key performance indicators. He provided an overview of expenditures and revenues, base pressures and efficiencies/reductions, and forecast pressures.

General Committee recommends:

THAT the presentation by Neil Garbe be received **and referred to Tab 5.**

CARRIED

**16. 2014 Operating Budget – Parks and Recreation Services
Presentation by Al Downey, Director of Parks and Recreation Services**

Mr. Downey presented elements of the Parks and Recreation Services Operating Budget and Business Plan including the department functions, 2013 achievements, 2014 strategic advancements, and key performance indicators. He provided an overview of expenditures and revenues, base pressures and efficiencies/reductions, new items, and forecast pressures.

General Committee recommends:

THAT the presentation by Al Downey be received **and referred to Tab 12.**

CARRIED

The meeting was recessed at 2:26 p.m. and reconvened at 2:38 p.m.

**15. 2014 Operating Budget – Infrastructure and Environmental Services
Presentation by Ilmar Simanovskis, Director of Infrastructure and
Environmental Services**

Mr. Simanovskis presented elements of the Infrastructure and Environmental Services Operating Budget and Business Plan including the department functions, 2013 achievements, 2014 planned strategic advancements, and key performance indicators. He provided an overview of expenditures and revenues, base pressures and efficiencies/reductions, new items, and forecast pressures.

General Committee recommends:

THAT the presentation by Ilmar Simanovskis be received **and referred to Tab 11.**

CARRIED

20. 2014 Operating Budget Discussion
Re: 2014 Operating Budget – Infrastructure and Environmental Services

General Committee recommends:

THAT the Request for Complement Change regarding New Staff Position – Fleet and Facility Assets Supervisor be approved.

DEFEATED

General Committee recommends:

THAT the Request for Complement Change regarding New Contract Position – Construction Projects Administrator be approved; and

THAT the Request for Complement Change regarding New Staff Positions – Three Seasonal Winter Roads Operators be deferred until a report comes back from staff in April; and

THAT the 2014 Operating Budget – Infrastructure and Environmental Services be approved as ***amended***.

CARRIED

General Committee recommends:

THAT the meeting be recessed until 7 p.m. on Monday, January 13, 2014.

CARRIED

The meeting was recessed at 4:12 p.m.

Council Chambers
Aurora Town Hall
Monday, January 13, 2014

ATTENDANCE

COMMITTEE MEMBERS	Mayor Dawe in the Chair; Councillors Abel, Ballard, Buck, Gaertner, Gallo, Humfryes, Pirri, and Thompson
MEMBERS ABSENT	None
OTHER ATTENDEES	Chief Administrative Officer, Deputy Clerk/Manager of Administration, Director of Corporate and Financial Services/Treasurer, Director of Parks and Recreation Services, Manager of Financial Planning, and Council/Committee Secretary

The meeting reconvened at 7:05 p.m.

General Committee recommends:

THAT the Special General Committee – 2014 Budget Review meeting be reconvened.

CARRIED

2. APPROVAL OF THE AGENDA

General Committee recommends:

THAT the following Additional Item to the agenda be received and referred to the relevant items:

- New Item 21 – Memorandum from the Director of Corporate and Financial Services/Treasurer; Re: Additional Information: Three Items Requested by Committee

CARRIED

5. CONSIDERATION OF ITEMS

**20. 2014 Operating Budget Discussion
Re: 2014 Operating Budget – Parks and Recreation Services**

Mr. Downey provided an update to his presentation of January 11, noting that the base pressure regarding the closure of the AFLC (Aurora Family Leisure Complex), which was identified as an impact of \$262,700 on the budget, should not be included in the Parks and Recreation Services budget as it is a non-recurring cost and should be offset in the rate stabilization reserve fund as recommended by the Treasurer. He further noted that the allocation of part-time salaries in the Seniors' Centre budget had been omitted and \$19,000 would need to be added to the Seniors' Centre fund.

General Committee recommends:

THAT the 2014 Operating Budget – Parks and Recreation Services be approved as **amended**.

CARRIED

**8. 2014 Operating Budget – Council Administration
Presentation by Dan Elliott, Director of Corporate and Financial
Services/Treasurer**

Mr. Elliott presented elements of the Council Administration Operating Budget and Business Plan including the functions which are Office of the Mayor and Council, Community Grants, and Town Advisory Committees, and an overview of expenditures and base pressures for each function.

General Committee recommends:

THAT the 2014 Operating Budget – Council Administration be approved as presented.

CARRIED

General Committee recommends:

THAT the presentation by Dan Elliott be received for information.

CARRIED

**20. 2014 Operating Budget Discussion
Re: 2014 Operating Budget – CAO/Administration**

General Committee recommends:

THAT the memorandum from the Manager of Corporate Communications regarding 2014 Corporate Communications Advertising Budget and Background be received and referred to Tab 5.

CARRIED

General Committee recommends:

THAT the Corporate Communications Division budget portion of the 2014 Operating Budget – CAO/Administration be deferred to the Special General Committee – 2014 Budget Review meeting of January 20, 2014.

CARRIED

General Committee recommends:

THAT the 2014 Operating Budget – CAO/Administration be approved as **amended**.

CARRIED

20. 2014 Operating Budget Discussion
Re: 2014 Operating Budget – Corporate and Financial Services

General Committee recommends:

THAT the 2014 Operating Budget – Corporate and Financial Services be approved as presented.

CARRIED

General Committee recommends:

THAT the meeting be recessed until 9 a.m. on Monday, January 20, 2014.

CARRIED

The meeting was recessed at 10 p.m.

Council Chambers
Aurora Town Hall
Monday, January 20, 2014

ATTENDANCE

COMMITTEE MEMBERS Mayor Dawe in the Chair; Councillors Abel, Ballard, Buck (arrived 10:15 a.m.), Gaertner, Gallo (arrived 9:10 a.m.), Humfries (arrived 9:30 a.m.), and Thompson

MEMBERS ABSENT Councillor Pirri

OTHER ATTENDEES Chief Administrative Officer, Director of Customer and Legislative Services/Town Clerk, Director of Building and By-law Services, Director of Corporate and Financial Services/Treasurer, Director of Infrastructure and Environmental Services, Director of Legal Services/Town Solicitor, Director of Planning and Development Services, Manager of Financial Planning, Manager of Corporate Communications, and Council/Committee Secretary

The meeting reconvened at 9:09 a.m.

General Committee recommends:

THAT the Special General Committee – 2014 Budget Review meeting be reconvened.

CARRIED

5. CONSIDERATION OF ITEMS

**20. 2014 Operating Budget Discussion
Corporate Communications Division Portion of the 2014 Operating
Budget – CAO/Administration**

General Committee recommends:

THAT the presentation by Michael Kemp be received for information.

CARRIED

General Committee recommends:

THAT the Corporate Communications Division budget portion of the 2014 Operating Budget – CAO/Administration be approved as presented.

CARRIED

**20. 2014 Operating Budget Discussion
Re: 2014 Operating Budget – Building and By-law Services**

Mayor Dawe relinquished the Chair to Deputy Mayor Abel at 10:41 a.m. and left the meeting.

General Committee recommends:

THAT the meeting be recessed.

CARRIED

The meeting was recessed at 10:47 a.m. and reconvened at 11:02 a.m.

General Committee recommends:

THAT the meeting be reconvened.

CARRIED

General Committee recommends:

THAT the Request for Complement Change regarding New Staff Position – Licensing & Court Administrator be approved; and

THAT the 2014 Operating Budget – Building and By-law Services be approved as presented.

CARRIED

**20. 2014 Operating Budget Discussion
Re: 2014 Operating Budget – Planning and Development Services**

General Committee recommends:

THAT the 2014 Operating Budget – Planning and Development Services be approved as presented.

CARRIED

**20. 2014 Operating Budget Discussion
Re: 2014 Operating Budget – Customer and Legislative Services**

General Committee recommends:

THAT the meeting be recessed until 1 p.m.

CARRIED

The meeting was recessed at 12:03 p.m. and reconvened at 1:11 p.m.

Mayor Dawe returned to the meeting and resumed the Chair at 1:11 p.m.

General Committee recommends:

THAT the meeting be reconvened.

CARRIED

General Committee recommends:

THAT the funding amount for Corporate Postage be increased by \$15,700 to \$80,700; and

THAT the funding amount increase of approximately 40% for Corporate Insurance be approved subject to a report from staff regarding the projected insurance rate; and

THAT the 2014 Operating Budget – Customer and Legislative Services be approved as ***amended***.

CARRIED

**20. 2014 Operating Budget Discussion
Re: 2014 Operating Budget – Legal Services**

General Committee recommends:

THAT the 2014 Operating Budget – Legal Services be approved as presented.

CARRIED

**22. 2014 Operating Budget – Water, Wastewater and Stormwater Systems
Presentation by Ilmar Simanovskis, Director of Infrastructure and
Environmental Services**

(Added Item)

Mr. Simanovskis presented elements of the Water, Wastewater and Stormwater Systems Operating Budget and Business Plan including legislative and regulatory requirements, full cost recovery, systems overview, 2014 objectives, gross cost summary, operating budget history and forecast, regional rate forecast, wholesale water supply, budget overview, 2014 program costs, cost/revenue summary, and the 2014 rates and components.

General Committee recommends:

THAT the presentation by Ilmar Simanovskis be received ***and referred to Tab 16***.

CARRIED

**23. 2014 Operating Budget – Water, Wastewater and Stormwater Systems
2014 Business Plan and Budget**

(Added Item)

Councillor Gallo left the meeting at 2:44 p.m.

General Committee recommends:

THAT the 2014 Operating Budget – Water, Wastewater and Stormwater Systems be received for information.

CARRIED

24. IES14-007 – Water, Wastewater and Stormwater Budget

(Added Item)

General Committee recommends:

THAT report IES14-007 be received; and

THAT Council approve the 2014 Water, Wastewater, and Stormwater budgets with a combined net recoverable expenditure of \$16,767,050; and

THAT a one-time operating expense of \$474,000 be added to 2014 to complete Tender IES2013-72 – Remedial Works to Reduce Inflow and Infiltration in the Wastewater Collection System within the Town of Aurora, to be funded from reserves created from the 2013 surplus distribution; and

THAT Council approve the 2014 retail water rate of \$1.8015 per cubic meter and the retail wastewater rate of \$1.5287 per cubic meter of water; and

THAT Council approve the 2014 flat rate stormwater charge of \$4.78 per unit per month for residential and condominium properties and \$62.96 per unit per month for metered non-residential commercial/industrial and multi-residential properties; and

THAT the new approved rates become effective for all billings issued by the Town on or after May 1, 2014, and be retroactive for all consumption newly billed on such billings; and

THAT Council approve the 2014 bulk water purchase rate of \$3.3301 per cubic meter dispensed effective May 1, 2014; and

THAT Council adopt the necessary by-law to implement the above rate changes recommendations effective May 1, 2014.

CARRIED

General Committee recommends:

THAT the meeting be recessed.

CARRIED

The meeting was recessed at 2:51 p.m. and reconvened at 3:10 p.m.

General Committee recommends:

THAT the meeting be reconvened.

CARRIED

**17. 2014 Operating Budget – Corporate Revenues and Expenses
Presentation by Dan Elliott, Director of Corporate and Financial
Services/Treasurer**

Mr. Elliott presented elements of the Corporate Revenues and Expenses Operating Budget and Business Plan which contains items that are corporate-wide in nature and are difficult to associate with a specific department. He provided an overview of expenses and revenues, including line item detail and variances.

General Committee recommends:

THAT the presentation by Dan Elliott be received ***and referred to Tab 13.***

CARRIED

20. 2014 Operating Budget Discussion
Re: 2014 Operating Budget – Corporate Revenues and Expenses

General Committee recommends:

THAT the reliance on the interest from the Hydro Reserve Fund be reduced by \$100,000; and

THAT the 2014 Operating Budget – Corporate Revenues and Expenses be approved as ***amended***.

CARRIED

18. CFS14-004 – Budget Strategy for Supplementary Taxes for 2C Lands

Councillors Ballard and Gaertner left the meeting at 4:06 p.m.

General Committee recommends:

THAT report CFS14-004 be received; and

THAT the budget strategy for supplementary taxes for the period to 2020 as outlined in this report be adopted.

CARRIED

General Committee recommends:

THAT the meeting be recessed until 7 p.m. on Monday, January 27, 2014.

CARRIED

The meeting was recessed at 4:18 p.m.

Council Chambers
Aurora Town Hall
Monday, January 27, 2014

ATTENDANCE

COMMITTEE MEMBERS	Mayor Dawe in the Chair; Councillors Ballard, Gaertner, Gallo, Humfryes, and Thompson
MEMBERS ABSENT	Councillors Abel, Buck, and Pirri
OTHER ATTENDEES	Chief Administrative Officer, Deputy Clerk/Manager of Administration, Director of Corporate and Financial Services/Treasurer, Manager of Financial Planning, and Council/Committee Secretary

The meeting reconvened at 7 p.m.

General Committee recommends:

THAT the Special General Committee – 2014 Budget Review meeting be reconvened.

CARRIED

2. APPROVAL OF THE AGENDA

General Committee recommends:

THAT the following Additional Items be added to the agenda:

- Item 25 – 2014 Operating Budget – Aurora Public Library Board Presentation by Jill Foster, Chief Executive Officer, Aurora Public Library, and Discussion
- Item 26 – 2014 Operating Budget – Aurora Cultural Centre 2014 Operating Grant, Presentation by Frank Pulumbarit, President, Board of Directors, and Laura Schembri, Executive Director, Aurora Cultural Centre, and Discussion, and revised 2014 Operating Budget Summary
- Item 27 – 2014 Operating Budget – Aurora Historical Society 2014 Operating Grant, Presentation by Suzanne Reiner, President, Board of Directors, Aurora Historical Society, and Discussion
- Item 28 – 2014 Operating Budget – Fire and Emergency Services

CARRIED

4. PUBLIC CONSULTATION – OPEN SESSION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO PROVIDE INPUT REGARDING THE 2014 BUDGET

Ms. Svetoslava Topouzova, resident, presented her suggestion that the Town reconsider its room booking process for non-profit groups who are contributing to the Town, proposing that room booking fees be waived for those groups that qualify on a certain and defined basis. She advised that she had recently started a European Club in Aurora and would appreciate support from the Town regarding room booking fees while establishing the Club. She further suggested the creation of a formal municipal

register for clubs and non-profit groups in Aurora to include their goals and purposes, members, and contribution to the Town, to be presented to Council on an annual basis. Mayor Dawe indicated that Ms. Topouzova's suggestions would be referred to the Director of Parks and Recreation Services.

5. **CONSIDERATION OF ITEMS**

25. **2014 Operating Budget – Aurora Public Library Board Presentation by Jill Foster, Chief Executive Officer, Aurora Public Library, and Discussion**

(Added Item)

Mr. Matt Maddocks, Chair of the Board of Directors, thanked Council for the opportunity to present the Library's 2014 Operating Budget and acknowledged that several members of the Board and staff were also present. He advised that the Library Budget was approved by the Board at their November 20, 2013 meeting and requested Council's consideration and continued support.

Ms. Foster presented elements of the 2014 Library Operating Budget including the Library's mission, community value, 2013 Library usage, key achievements in 2013, the 2014 business plan, the budget development process and framework, and 2014 budget highlights, pressures, and assessment growth.

General Committee recommends:

THAT the presentation by Matt Maddocks and Jill Foster be received; and

THAT the 2014 Operating Budget – Aurora Public Library Board be approved as presented.

CARRIED

26. **2014 Operating Budget – Aurora Cultural Centre 2014 Operating Grant Presentation by Frank Pulumbarit, President, Board of Directors, and Laura Schembri, Executive Director, Aurora Cultural Centre, and Discussion**

(Added Item)

Mr. Pulumbarit presented elements of the Aurora Cultural Centre Operating Budget and plans for 2014 as well as their goals to 2015, achievements of 2013, and key performance indicators. Ms. Schembri presented highlights of the Centre's programming and an overview of their status as an IGNITE community partner, an outreach initiative on behalf of the Toronto 2015 Pan/Parapan American Games. Mr. Pulumbarit thanked Council for their continued support.

General Committee recommends:

THAT the presentation by Frank Pulumbarit and Laura Schembri be received; and

THAT the 2014 Operating Grant to the Aurora Cultural Centre be **approved in the amount of \$377,000** and referred to final approval of the entire 2014 Operating Budget by Council.

CARRIED

The meeting was recessed at 8:40 p.m. and reconvened at 8:46 p.m.

27. 2014 Operating Budget – Aurora Historical Society 2014 Operating Grant Presentation by Suzanne Reiner, President, Board of Directors, Aurora Historical Society, and Discussion

(Added Item)

Ms. Reiner presented an overview of their 2013 achievements and recognized the dedication of their staff, Board, members, and volunteers. She highlighted the ways in which the Aurora Historical Society has contributed to the community, and reviewed the 2014 performance measures metrics and elements of the 2014 Operating Budget. Ms. Reiner thanked Council for its continued support.

General Committee recommends:

THAT the presentation by Suzanne Reiner be received **as revised**, and

THAT the 2014 Operating Grant to the Aurora Historical Society be **approved in the amount of \$70,000** and referred to final approval of the entire 2014 Operating Budget by Council; **and**

THAT the additional amount of \$20,000 be referred to staff to identify the funding source.

CARRIED

28. 2014 Operating Budget – Fire and Emergency Services

(Added Item)

Councillor Humfryes declared a pecuniary interest in this item, as a family member is employed by Central York Fire Services, and neither participated in the discussion nor voted on this item.

Councillor Humfryes left the meeting at 9:40 p.m.

General Committee recommends:

THAT the 2014 Operating Budget – Fire and Emergency Services be received and approved.

CARRIED

Councillor Humfryes returned to the meeting at 9:46 p.m.

General Committee recommends:

THAT the Special General Committee – 2014 Budget Review meetings scheduled for February 3 and February 24, 2014 be cancelled; and

THAT the final report of the 2014 Operating Budget be submitted for final Council approval on February 25, 2014.

CARRIED

General Committee recommends:

THAT the meeting be recessed until 7 p.m. on Monday, February 10, 2014.

CARRIED

The meeting was recessed at 9:53 p.m.

Council Chambers
Aurora Town Hall
Monday, February 10, 2014

ATTENDANCE

COMMITTEE MEMBERS	Mayor Dawe in the Chair; Councillors Abel, Ballard, Buck, Gaertner, Gallo, Humfries, Pirri, and Thompson
MEMBERS ABSENT	None
OTHER ATTENDEES	Chief Administrative Officer, Deputy Clerk/Manager of Administration, Director of Corporate and Financial Services/Treasurer, Director of Legal and Legislative Services/Town Solicitor, Manager of Financial Planning, and Council/Committee Secretary

The meeting reconvened at 7:05 p.m.

General Committee recommends:

THAT the Special General Committee – 2014 Budget Review meeting be reconvened.

CARRIED

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. APPROVAL OF THE AGENDA

General Committee recommends:

THAT the following Additional Items be added to the agenda:

- Delegation (b) Dan Elliott, Director of Corporate & Financial Services/Treasurer; Re: 2014 Budget – Status Update
- Delegation (c) Warren Mar, Director of Legal & Legislative Services/Town Solicitor; Re: Additional Information to 2014 Operating Budget – Customer and Legislative Services (Tab 6); Re: Item 29 – LLS14-001 – Insurance Premiums for the Town – Background Information, Options, and Analysis
- Delegation (d) Robin McCleave, Vice President, Insurance & Risk Management, Public Sector Division, BFL CANADA Risk and Insurance Services Inc.; Re: Additional Information to 2014 Operating Budget – Customer and Legislative Services (Tab 6); Re: Item 29 – LLS14-001 – Insurance Premiums for the Town – Background Information, Options, and Analysis
- Item 29 – LLS14-001 – Insurance Premiums for the Town – Background Information, Options, and Analysis

- Item 30 – CFS14-008 – 2014 Budget: Funding Options for Aurora Historical Society Increase, and One Housekeeping Matter
- Item 31 – Consideration of Motions to Move 2014 Budget to Council for Adoption

CARRIED

3. DELEGATIONS

**(b) Dan Elliott, Director of Corporate & Financial Services/Treasurer
Re: 2014 Budget – Status Update
(Added Item)**

Mr. Elliott provided a brief summary on the status of the 2014 Operating Budget, noting that no public input from the community had been received via email. He presented a 2013 residential tax rate comparison to other municipalities of York Region and summarized the status of the area municipal budgets for 2014, including the municipal burden of the average 2013 residential tax rates and water costs. Mr. Elliott highlighted several elements of the 2014 Operating Budget and presented the 2014 Aurora tax change and tax pressure summary.

General Committee recommends:

THAT the comments of the delegate be received for information.

CARRIED

**(c) Warren Mar, Director of Legal & Legislative Services/Town Solicitor
Re: Additional Information to 2014 Operating Budget – Customer and
Legislative Services (Tab 6); Re: Item 29 – LLS14-001 – Insurance
Premiums for the Town – Background Information, Options, and Analysis
(Added Item)**

Mr. Mar reviewed elements of report LLS14-001 – Insurance Premiums for the Town – Background Information, Options, and Analysis and addressed questions from Council.

**29. LLS14-001 – Insurance Premiums for the Town – Background
Information, Options, and Analysis**

(Added Item)

General Committee recommends:

THAT the comments of the delegate be received; and

THAT report LLS14-001 be received; and

THAT Council authorize the renewal of the Town's insurance coverage with BFL CANADA Risk and Insurance Services Inc. and maintain the existing \$10,000 deductible limits for the insurance policy in 2014; and

THAT Council approve the payment of the applicable insurance premium for 2014, and that the Mayor and Town Clerk be authorized to execute any necessary agreements or documentation required to give effect to the same; and

THAT Council approve a 2014 budget increase of \$82,100 to cover the increase for insurance premium expenses, to be allocated as follows: \$75,100 to the tax levy and \$7,000 to the water rate program.

CARRIED

- (d) **Robin McCleave, Vice President, Insurance & Risk Management, Public Sector Division, BFL CANADA Risk and Insurance Services Inc.**
Re: Additional Information to 2014 Operating Budget – Customer and Legislative Services (Tab 6); Re: Item 29 – LLS14-001 – Insurance Premiums for the Town – Background Information, Options, and Analysis
(Added Item)

Ms. McCleave thanked Council for the opportunity to present and provided an overview of municipal insurance including the current marketplace, joint and several liability, recent municipal liability cases, the impact on municipal insurers and the Town of Aurora, how liability premiums are assessed, and BFL's promise to continue assisting staff in their efforts with regard to risk management.

General Committee recommends:

THAT the comments of the delegate be received for information.

CARRIED

5. CONSIDERATION OF ITEMS

- 30. CFS14-008 – 2014 Budget: Funding Options for Aurora Historical Society Increase, and One Housekeeping Matter**
(Added Item)

General Committee recommends:

THAT, if the \$20,000 budget increase is granted to the Aurora Historical Society, \$10,000 be funded through the Council Contingency Fund.

CARRIED

General Committee recommends:

THAT report CFS14-008 be received; and

THAT Budget Committee approve the conversion of the Part-time Special Events Assistant to full-time status.

CARRIED

- 31. Consideration of Motions to Move 2014 Budget to Council for Adoption**
(Added Item)

General Committee recommends:

THAT this item be deferred to a Special General Committee – 2014 Budget Review meeting to be reinstated on February 24, 2014.

CARRIED

General Committee recommends:

THAT the Procedural By-law be waived in order that Council may provide direction to staff.

CARRIED (two-thirds vote)

General Committee recommends:

THAT staff be directed to provide a further report regarding questions raised respecting corporate insurance and risk management.

CARRIED

General Committee recommends:

THAT the meeting be recessed until 7 p.m. on Monday, February 24, 2014.

CARRIED

The meeting was recessed at 10:05 p.m.

Council Chambers
Aurora Town Hall
Monday, February 24, 2014

ATTENDANCE

COMMITTEE MEMBERS	Mayor Dawe in the Chair; Councillors Abel, Ballard (arrived 8:05 p.m.), Buck, Humfries, Pirri, and Thompson
MEMBERS ABSENT	Councillors Gaertner and Gallo
OTHER ATTENDEES	Director of Parks and Recreation Services (Acting Chief Administrative Officer), Deputy Clerk/Manager of Administration, Director of Corporate and Financial Services/Treasurer, Director of Legal and Legislative Services/Town Solicitor, Manager of Financial Planning, and Council/Committee Secretary

The meeting reconvened at 7:03 p.m.

General Committee recommends:

THAT the Special General Committee – 2014 Budget Review meeting be reconvened.

CARRIED

2. APPROVAL OF THE AGENDA

General Committee recommends:

THAT the following Additional Items be added to the agenda:

- Delegation (e) Christopher Watts, Resident
Re: Community Grants
- Item 32 – CFS14-009 – Final Budget Matters – 2014 Operating Budget
- Item 33 – Consideration of Motions to Move 2014 Budget to Council for Adoption
- Item 34 – LLS14-005 – Risk Management

CARRIED

3. DELEGATIONS

**(e) Christopher Watts, Resident
Re: Community Grants
(Added Item)**

Mr. Watts expressed concerns regarding the \$50,000 grant to the Aurora Historical Society and the need for discussion regarding the sustainability of the organization. He noted that he was seeking confirmation from the Town whether a change of use permit had been filed and approved for the site to be properly utilized and whether fire codes were being met. Mr. Watts suggested that the Canadian Conservation Institute

be approached to conduct a facilities assessment of Hillary House before funds were granted.

General Committee recommends:

THAT the comments of the delegate be received for information.

CARRIED

5. CONSIDERATION OF ITEMS

32. CFS14-009 – Final Budget Matters – 2014 Operating Budget
(Added Item)

General Committee recommends:

THAT report CFS14-009 be received; and

THAT the Budget adjustments recommended in Table 2 be adopted by Budget Committee.

CARRIED

33. Consideration of Motions to Move 2014 Budget to Council for Adoption
(Added Item)

General Committee recommends:

THAT the draft 2014 Operating Budget with approved changes be referred back to staff for preparation of a final Budget report and presentation to Council; and

THAT the draft Water, Wastewater and Stormwater Systems 2014 Budget be referred back to staff for preparation of a final Budget report and presentation to Council.

CARRIED

34. LLS14-005 – Risk Management
(Added Item)

General Committee recommends:

THAT report LLS14-005 be referred to the Audit Committee.

CARRIED

6. ADJOURNMENT

General Committee recommends:

THAT the meeting be adjourned at 8:11 p.m.

CARRIED

GEOFFREY DAWE, MAYOR

CINDY MAHER, DEPUTY CLERK

THE REPORT OF THE GENERAL COMMITTEE MEETING OF JANUARY 11 (CONTINUED JAN. 13, 20, 27, FEB. 10, AND 24), 2014 WAS RECEIVED BY COUNCIL ON MARCH 18, 2014 WITH THE EXCEPTION THAT THE RECOMMENDATIONS REGARDING ITEM 24 BE APPROVED AS PRESENTED.