



100 John West Way
Aurora, Ontario
L4G 6J1
(905) 727-3123
aurora.ca

Town of Aurora

Employment Opportunity

Corporate Services

Division of Human Resources

Coordinator, Fitness

Contract, Full-Time (6 Months)

\$78,779.73 to \$98,474.79 annually

Reporting to the Recreation Supervisor, Aquatics and Fitness, you will be responsible for responsible for the provision of on-site supervision at the Fitness Centre and offsite fitness programs, fitness appraisal and exercise counselling, program design and demonstration for Club members; the design and delivery and promotion of the fitness center and its services; equipment maintenance; delivery of quality customer service, and for associated liaison, staff supervision, budget preparation and special events co-ordination duties, as required.

You have post-secondary education in Physical Education, Kinesiology, Fitness and Lifestyle Management or related discipline as well as a minimum of two (2) to three (3) years of fitness experience, preferably in a municipal environment. Must possess current Certified Exercise Physiologist (CEP) or Certified Personal Trainers (CPT) designation. Standard First Aid - C.P.R. Level C and Automated External Defibrillator (AED) First Responder certifications; Group Exercise Certification (i.e., from Can-Fit-Pro/Ontario Fitness Council/American Council on Exercise or equivalent). You have strong computer skills including experience with Microsoft Word, Excel, Outlook, Publisher, ActiveNet as well as excellent interpersonal, organizational, instructional, and supervisory skills. You have the ability to deal courteously and effectively with all levels of staff, program participants, the general public and external agencies. You must be available to work flexible hours, including evenings, weekends and/or shifts as may be required for program delivery. A Class G Drivers' License in good standing and reliable vehicle to use on corporate business is also required.

Successful applicants to this position will be required to provide a **Vulnerable Sector Screening Check** that is satisfactory to the Town prior to their start date at the applicant's own cost. Additionally, all Town of Aurora employees are required to disclose their vaccination status and be fully vaccinated as a condition of hire in accordance with the Town's Mandatory COVID-19 Vaccination Policy

If you are interested in joining our dedicated team of municipal professionals, please forward your resume to: Human Resources, Town of Aurora, 100 John West Way, Box 1000, Aurora, Ontario, L4G 6J1 or email to: hr@aurora.ca by **September 23, 2022** quoting the job title and reference number **22-98**.

The Town of Aurora is an equal opportunity employer. We are committed to inclusive, barrier-free recruitment and selection processes and work environments. If you are contacted for a job opportunity, please advise the Human Resources Division of any accommodations needed to ensure you have access to a fair and equitable process. Any information received relating to accommodation will be addressed confidentially. We thank all applicants and advise that only those selected for an interview will be contacted.

Applicant information is collected in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will be used to determine qualifications for employment with the Town of Aurora. Questions about this collection of personal information should be directed to the Human Resources Division at 905-727-3123.

Posting Date: September 7, 2022