



100 John West Way
Aurora, Ontario
L4G 6J1
(905) 727-3123
aurora.ca

Town of Aurora

Employment Opportunities

Corporate Services

Division of Human Resources

Senior Planner, Development

Permanent, Full-Time

\$98,914.49 to \$123,646.70 annually

Reporting to the Manager of Development Planning, the Senior Planner is responsible for a full range of complex planning applications and planning functions related to the jurisdiction and responsibilities of the Development Planning Division, including the review and analysis of Development Planning Applications, in addition to researching and preparing reports, comments, letters and other correspondence. The Senior Planner will respond to requests for planning information regarding development standards, status of applications, and interpretation of land use documents and policies. This role will oversee the work of the Secretary/Treasurer to the Committee of Adjustment/Planning Technician.

To be considered for this position, you must have a university degree in Urban Planning, Environmental Studies, or a related discipline with at least (5) years of progressive experience in a municipal planning/consulting environment and experience conducting urban design reviews for development applications and policy studies and possess a good understanding of heritage related matters. You are a member or have eligibility for membership with the Ontario Professional Planners Institute and Canadian Institute of Planners along with a thorough knowledge of the Ontario Planning Act regulations and procedures, the Provincial Policy Statement, Ontario Land Tribunal processes, Condominium Act and other related legislation. You must have excellent analytical, organizational, investigative, research/report writing and problem-solving skills and the ability to deal courteously and effectively with developers, consultants, contractors, and the general public. Working knowledge of City View and/or other property database applications, CAD, GIS and proficiency with MS Office applications is required. You will have the ability to attend meetings outside of regular business hours, as required and must hold a valid Class "G" driver's license and a reliable vehicle to use on Town business.

Successful applicants to this position will be required to provide a **Police Criminal Record Check** that is satisfactory to the Town prior to their start date at the applicants own cost. Additionally, all Town of Aurora employees are required to disclose their vaccination status and be fully vaccinated as a condition of hire in accordance with the Town's Mandatory COVID-19 Vaccination Policy.

If you are interested in joining our dedicated team of municipal professionals, please forward your resume to: Human Resources, Town of Aurora, 100 John West Way, Box 1000, Aurora, Ontario, L4G 6J1 or email to: hr@aurora.ca by **June 28, 2022** quoting the job title and reference number **22-63**.

The Town of Aurora is an equal opportunity employer. We are committed to inclusive, barrier-free recruitment and selection processes and work environments. If you are contacted for a job opportunity, please advise the Human Resources Division of any accommodations needed to ensure you have access to a fair and equitable process. Any information received relating to accommodation will be addressed confidentially. We thank all applicants and advise that only those selected for an interview will be contacted.

Applicant information is collected in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will be used to determine qualifications for employment with the Town of Aurora. Questions about this collection of personal information should be directed to the Human Resources Division at 905-727-3123.

Posting date: June 7, 2022