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Planning and Building Services

MEMORANDUM

DATE: September 5, 2017

TO: Mayor and Members of Council

FROM: Marco Ramunno, Director of Planning and Building Services

Re: **Additional Information to Item R8-PBS17-066
September 5, 2017 General Committee Meeting
Award of Contract for Library Square Site Plan**

Recommendation

That the memorandum regarding the award of contract for the Library Square site plan be received for Information.

Background

Staff are providing additional information related to the winning bidder for RFP No. 2017-96-PBS regarding the preparation of a site plan for Library Square. This information comes at the request of members of Council and provides additional information on the profile and experience of the bidder. All of the highlighted information was submitted as part of the bid package.

Team Profile

The winning bidder, The Planning Partnership, are a multi-disciplinary firm comprised of landscape architects, urban designers, urban planners and communication professionals. The firm is based in Toronto and has both local and international work experience.

In the last five years The Planning Partnership's work has been recognized with over 20 awards and citation's, both from peers and professional organizations including the Canadian Institute of Planners, the Congress for New Urbanism, the American Association of Landscape Architects, the Canadian Association of Landscape Architects and the Ontario Association of Architects. In addition, the firm has garnered awards from a number of municipalities and government agencies.

The Planning Partnership has brought together a team of sub-consultants with whom they have long and successful history of collaboration. This team includes:

WORK SCHEDULE CHART

2017

Part 1: Ongoing Visioning Phase

	September				October					November			
	3	10	17	24	1	8	15	22	29	5	12	19	26
Project Kick-Off Meeting													
Review Background Information, Policies and Reports													
Site Analysis													
Identify Relevant Best Practices													
Visioning Exercise													
Development of Design Principles													
Programming Analysis													
Conceptual Design Options													
Engagement of Community, Stakeholders, Council and Staff													
Design Development													
Presentation to Council and Staff													
Deliverables													
Stakeholder & Council Consultation Plan (1 digital copy)													*
Visioning Matrix (1 digital copy)													*
Conceptual Visioning Report (1 digital copy)													*
Design Development Report (1 digital copy)													*

Part 2: Site Plan Phase

Draft Report and Draft Site Plan													
Presentation of Report and Site Plan to Staff													
Implementation Strategy													
Final Report and Final Site Plan													
Presentation of Final Report and Site Plan to Council													
Deliverables													
Draft Report and Draft Site Plan (10 hard copies, 1 digital copy)													*
Final Site Plan (10 hard copies, 1 digital copy) including:													*
Context Plan													
Tree Preservation and Removals Plan													
Reference Plan													
Layout Plan													
Grading and Drainage Plan													
Site Servicing Plan													
Soils Plan													
Planting Plan													
Sections													
Hardscape, Softscape and Furnishing Details													
Architectural Elevations in Colour Format													
Preliminary Architectural Drawings including electrical and floor plans													
Final Report													*