

100 John West Way Aurora, Ontario L4G 6J1 (905) 727-3123 aurora.ca

Town of Aurora **How to Register for Drop-In Activities** Community Services

1. Visit <u>e-PLAY</u>, and click on the **Register Online** button.

e-PLAY - Online Recreation Registration System

*e***-PLAY**

Registered Programs - Pre-registration is required for registered programs. Register online at e-PLAY or pay in-person at one of our recreation facilities (A.F.L.C. or S.A.R.C.).

Drop-Ins & Memberships - To learn about admission to drop-in activities and memberships, please visit our Pass Validation webpage.

Our e-PLAY online registration system allows you to register online for the following programs and activities.

- Recreation and Aquatics Programs
- Drop-In Activities for those holding a Fitness Membership

This website has been updated to make the registration process easier to follow and more user friendly.

- Click on the "Register Online" button to be directed to our e-PLAY system where you can register online for your favourite programs and activities.
- · Please see below "How to" sections for full instructions on how to use our e-PLAY system.
- If you require assistance, please email our Customer Service staff

Register Online

Hover your mouse over the **Programs** tab and click on the applicable drop-in program type. Note: you may need to scroll to find the type you are looking for.



3. Find the week you would like to register for, and click the Enroll Now button.



4. You will be redirected to a summary page, showing all of the sessions programmed for the week. Click on the **Enroll Now** button.



5. Using your email address and password, **Sign In** to your e-PLAY account.

AU	ROR	•				Sig	n In Create an Account
Home	Programs	Facility Information	Program Calendar	Memberships	Gift Cards		🃜 My Cart
Home >	Sign in						
		S	iign in				
		En	nail address (Required) Inter your Email address	6			
		Pa	ssword (Required)				
		Fo	rgot your password ?				
		Do	n't have an account? Jo	Sign in			

6. Select the participant you are registering from the drop-down menu.

AURC	DRA				Welc	come, Mickey	My Account N	ly Wish List Sign Out
Home Prog	jrams	Facility Information	Program Calendar	Memberships	Gift Cards			📮 My Cart
Home > Progra	ims search	> Flexreg program d	etail > Enroll program	form				
Enroll (AFLC)	in D) - F€	rop In - A eb 17 to 2	Adult Pick 23	kleball		Fee sun Subtotal Taxes	nmary	\$0.00 \$0.00
Required fields are marked *								
Who are you enrolling? ^ Total \$0.00						\$0.00		
Parti	Participant * Select participant Add to cart				τ			
Days and	d sessi	Mickey Mouse Ariel Mermaid Does not meet age	qualification.		Ì	Register a	notner participa	nt
Enrollme	ent Deta	Minnie Mouse Does not meet age						
		Sebastian Crab			-			
			Add New Family Mem	ber				

7. Select the session(s) you would like to enroll in by clicking the small checkmark to the left of the date, then scroll all the way to the bottom to answer the required questions, before clicking on **Add to cart**.

Enroll in Drop In - Adult Pickleball (AFLC) - Feb 17 to 23

No more than 10 characters

Required fields are marked *		
Who are you enrolling? 🔨		
Participant * Mickey Mouse	•	
Sessions you are enrolling 🔨		
Feb 17 Sat - 10:00 am - Adult Pickleball 1		
Feb 17 Sat - 11:30 am - Adult Pickleball €		
Enrollment Details 🔨	Taxes	\$0.00
* Who is the participant's emergency contact? Please list their first and a phone number that they can be reached at.	I last name as well as Total	\$4.25
Minnie Mouse * Pre-registered players must arrive early and check in with Customer the start time of the drop-in. If pre-registered players do not check in by drop-in, their spot in the program will be forfeited to drop-in admissions be provided. Please add your initials to indicate you understand and ag requirement.	Service Staff before y the start time of the s and no refund will gree to this	Add to cart
No more than 10 characters		
* To cancel a drop-in booking, pre-registered players must email rleisu the drop-in start time. Refunds for cancelled drop-ins will be returned to account as a credit for use in future drop-ins. Please add your initials to	re@aurora.ca prior to o player's ePLAY o indicate you	

8. Double check that your selection was correct, agree to the waiver, and then click the **Check out** button.

Shopping Cart

Mickey Mouse MM Them \$435 in	Order Summary		
Mickey Mouse Min Filem, 54.25 m	total.	Subtotal	\$4.25
Drop In - Adult Pickleball (AFLC) - Feb 17 to	\$4.25 🗸	Due Now	\$4.25
23 - 31906		Enter coupon code	Apply
FLEXREG			
1 class(es) added on Feb 17, 2024	8 1	Check out	
Waiver			

Required fields are marked *

Please read the following waivers and agreements carefully. They include releases of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all text presented to you as part of the checkout process.



9. Enter your credit card information (which you can choose to store on file if you'd like), then click the **Pay** button to complete the transaction.

Check Out

	Order Summary	
Payment Information	Subtotal	\$4.25
Payment Method		\$4.25
Required fields are marked *	Due Now	ψ4.20
ACT* Town of Aurora or Active Network will show up on your credit card statement for this payment.	Gift Card	Apply
We accept the following card types:	Pay	
VISA 🚭		
Name on card *		
Card number*		
Evolution date *		
Month • / Year •		
CVV/CVC · ?		
Store this card for future use		

10. You will be redirected to a confirmation page, where you can choose to save a copy of your receipt if you'd like.

Confirmation

Your receipt #1103322.001 has been completed!

Receipt Sur	nmary	
ММ	Drop In - Adult Pickleball (AFLC) - Feb 17 to 23 - 31906	\$4.25
Mickey Mouse	1 class(es) added on Feb 17, 2024	
		Subtotal \$4.25

Check Out Error

If you need to update/confirm your billing address, you will see this message receive an error message after clicking pay: "A billing address has been retrieved from your profile. Please click Update Billing Address to review the address (if required, edit the address) and then click Save." You should only need to follow these steps the first time you are registering.

Check Out



1. If you see this message, scroll down to the bottom of the page, and click on the **Update billing address** button.

Billing Address			
Mickey Mouse	-		
Mailing Name	No mailing name		
Address	1400 Wellington St E, Aurora, ON, CA, L4G 4C4		
	🖋 Update billing address		
Required fields are marked *			
Create a new payer 🗸			

2. Make any changes that are required, and then click the **Save** button, before clicking on the **Pay** button once again.

Billing Address				
Required fields are marked *				
Name *	Mickey Mouse			
Street Address *	1400 Wellington St E			
Country *	Canada 🗸			
State/Province *	Ontario -			
City *	Aurora			
Zip/Post Code *	L4G 4C4			
	Cancel Save			