



**NOTICE OF PUBLIC HEARING
MINOR VARIANCE**

Pursuant to Section 45(5) of *The Planning Act*

FILE NUMBER: MV-2023-01

APPLICANT: SARA KHALILI

PROPERTY: 17 Hawthorne Lane, Aurora, ON L4G3K8
PLAN 597 LOT 19

**RELATED
APPLICATIONS:** n/a

ZONING: R2(2) Detached Second Density Residential

PURPOSE: A Minor Variance Application has been submitted to facilitate a two-storey detached dwelling

**THE FOLLOWING
VARIANCES ARE
REQUIRED:**

- a) Section 7.2 of the Zoning By-law requires a minimum front yard of 9.0 metres.
- b) Section 7.2 of the Zoning By-law requires a minimum interior side yard of 3.0 metres.
- c) Section 7.2 of the Zoning By-law requires a minimum interior side yard of 3.0 metres.
- d) Section 5.61(iii) of the Zoning By-law allows a maximum driveway width of 10.0 metres if the lot frontage is 18.0 metres or greater, with the exception that the maximum driveway at the street line shall not exceed 6.0 metres

- 1) The applicant is proposing a two-storey detached dwelling, which is 8.7 metres to the front property line.
- 2) The applicant is proposing a two-storey detached dwelling, which is 2.3 metres to the interior side property line.
- 3) The applicant is proposing a two-storey detached dwelling, which is 2.2 metres to the interior side property line.
- 4) The applicant is proposing a driveway width of 7.0 metres at the street line.

A Location Map and Site Plan illustrating the request are attached. This Application will be heard by the Committee of Adjustment on the Date and Time shown below.

DATE:	February 9, 2023
TIME:	7:00 p.m.
LOCATION:	Electronic Meeting (Please visit https://www.youtube.com/user/Townofaurora2012 for live stream of the meeting)

NOTE: As a result of COVID-19, Town Hall and other Town facilities have been CLOSED to the public. During this time, Committee of Adjustment meetings will be held electronically and may be viewed via live stream. Please visit the Town's website for further details.

You may express your views about this Application, for consideration by the Committee, in the following ways:

- i) **Participate in the electronic meeting as a live delegate.** Please send a delegation request to the Secretary–Treasurer, Peter Fan, at PFan@aurora.ca **no later than 4:30pm on February 7, 2023.** Once the request has been received, instructions will be provided on how to make your delegation during the electronic meeting.

The Delegation Request form is located on the Town website: <https://webforms.aurora.ca/Delegation-Request>

- ii) **Provide written comments.** Please email your comments to the Secretary – Treasurer, Peter Fan, at PFan@aurora.ca **no later than 12:00pm (noon) on February 9, 2023.** Alternatively, comments may be mailed to Town Hall at the

address below. Please note, mailed comments must be received by the Town prior to the meeting in order to be considered by the Committee.

*Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1*

If you wish to be notified of the Decision with respect to this Application, you must complete the enclosed "Request for Decision" form. The form can also be found at <https://www.aurora.ca/en/business-and-development/resources/development-planning/Committee-of-Adjustment/Request-for-Decision--Fillable.pdf>. This form is to be emailed to PFan@aurora.ca **no later than 4:30pm on February 9, 2023.**

If you receive this notice as an owner of land containing seven or more residential units, please post this notice in a location that is visible to all property residents.

Should you have any questions regarding this application, please contact Peter Fan at PFan@aurora.ca or at **(905) 726-4711**

Personal Information Collection Notice

Your personal information and your comments are collected under the legal authority of the *Planning Act, R.S.O. 1990, Chapter c.P.13, as amended*. Your comments in respect to this Application will become part of the decision making process of the Application as noted on this form. Pursuant to Section 27 of the *Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56, as amended, (the "Act")* public feedback to planning proposals is considered to be a public record and may be disclosed to any individual upon request in accordance with *the Act*. Questions about this collection should be directed to the Town Clerk, Town of Aurora, 100 John West Way, Box 1000, Aurora ON L4G 6J1 905-727-3123.

DATED THIS 26th DAY OF January 2023



Peter Fan
Secretary-Treasurer/Assistant Planner
Committee of Adjustment

ATTACHMENTS

- Attachment 1 – Location Map
- Attachment 2 – Site Plan
- Attachment 3 – Request for Decision

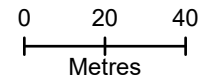
Agenda packages will be available prior to the Hearing at:

<https://www.aurora.ca/agendas>



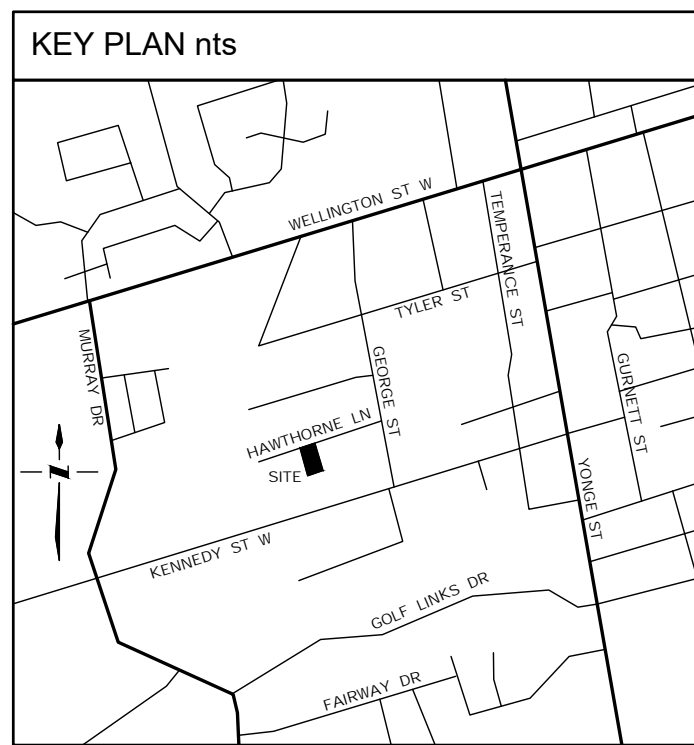
LOCATION MAP
17 HAWTHORNE LANE
FILE: MV-2023-01
TOWN OF AURORA
COMMITTEE OF ADJUSTMENT

 **SUBJECT LANDS**



LEGEND

- 3R MAIN LEVEL ENTRY POINT
- PROPERTY LINE
- EXISTING SPOT ELEVATION
- PROPOSED SPOT ELEVATION
- RAINWATER DOWNSPOUTS
- AIR CONDITIONER
- SOLID HOARDING
- FRAMED HOARDING
- DENOTES CONIFEROUS TREE (WITH TRUNK DIAMETER) TO REMAIN
- DENOTES DECIDUOUS TREE (WITH TRUNK DIAMETER) TO REMAIN
- DENOTES TREE (WITH TRUNK DIAMETER) TO BE REMOVED



BASE INFORMATION
 BASE INFORMATION TAKEN FROM PLAN OF SURVEY BY YOUNG & YOUNG SURVEYING LTD. (O.S.) DATED MAY 28, 2017

LOCATION
 LOT 19 REGISTERED PLAN 597 TOWN OF AURORA, REGIONAL MUNICIPALITY OF YORK

CITY BENCHMARK
 ELEVATIONS ARE GEODETIC AND ARE REFERRED TO THE TOWN OF AURORA BENCHMARK NUMBER 4035, HAVING A PUBLISHED ELEVATION OF 260.28 METRES.

SURVEYOR'S CERTIFICATE

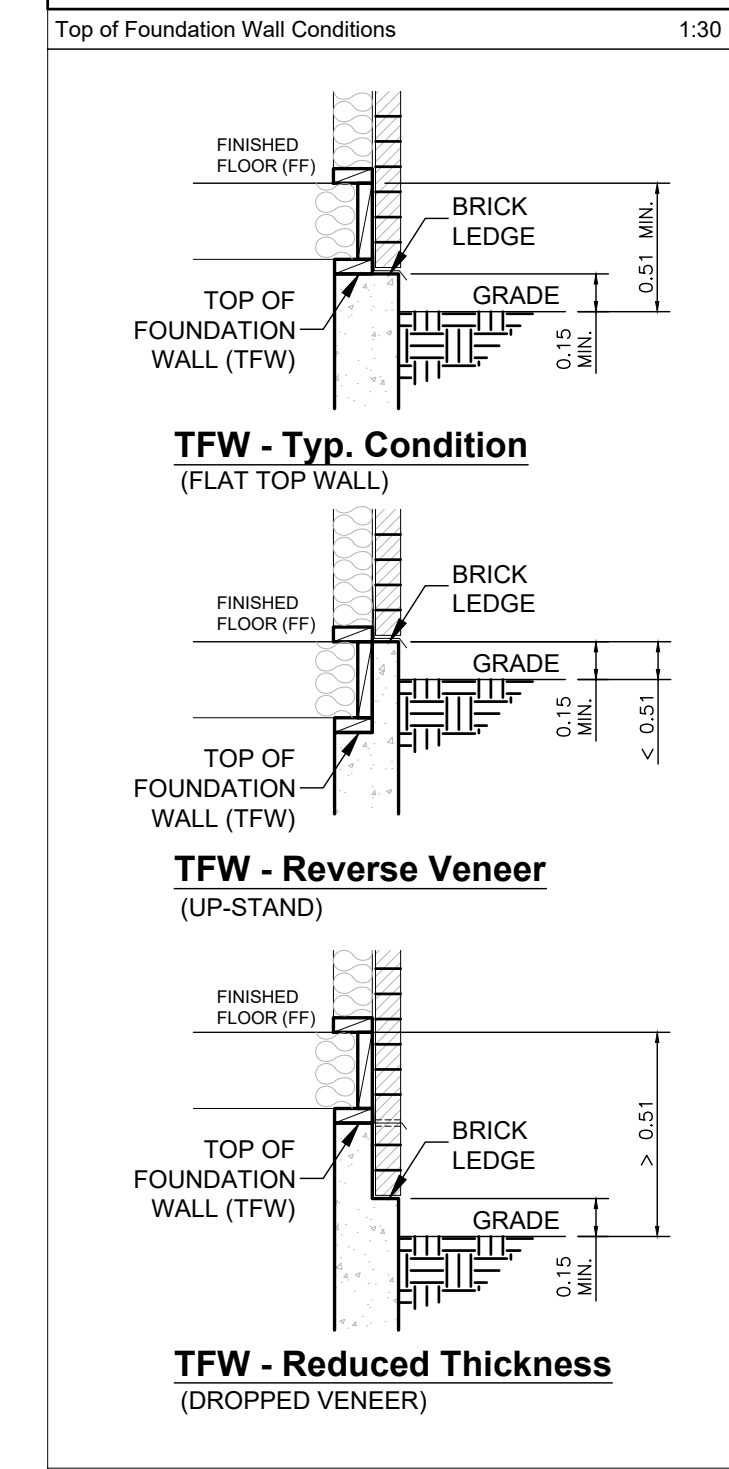
I HAVE REVIEWED THE PLANS FOR THE CONSTRUCTION OF THIS PROPERTY AND HAVE PREPARED THIS PLAN TO INDICATE THE COMPATIBILITY OF THE PROPOSAL TO EXISTING ADJACENT PROPERTIES AND MUNICIPAL SERVICES. IT IS MY BELIEF THAT ADHERENCE TO THE PROPOSED GRADES AS SHOWN WILL PRODUCE ADEQUATE SURFACE DRAINAGE AND PROPER FACILITY OF THE MUNICIPAL SERVICES WITHOUT ANY DETRIMENTAL EFFECT TO THE EXISTING DRAINAGE PATTERNS OF ADJACENT PROPERTIES.

DATE: _____ CHRIS BERESNIEWICZ ONTARIO LAND SURVEYOR

The Undersigned Has Reviewed And Takes Responsibility For This Design, And Has The Qualifications And Meets The Requirements Set Out in the Ontario Building Code To Be A Designer. Qualification Information Required Unless The Design Is Exempt Under Division C-3.2.4.1. Of the 2012 ONTARIO Building Code.

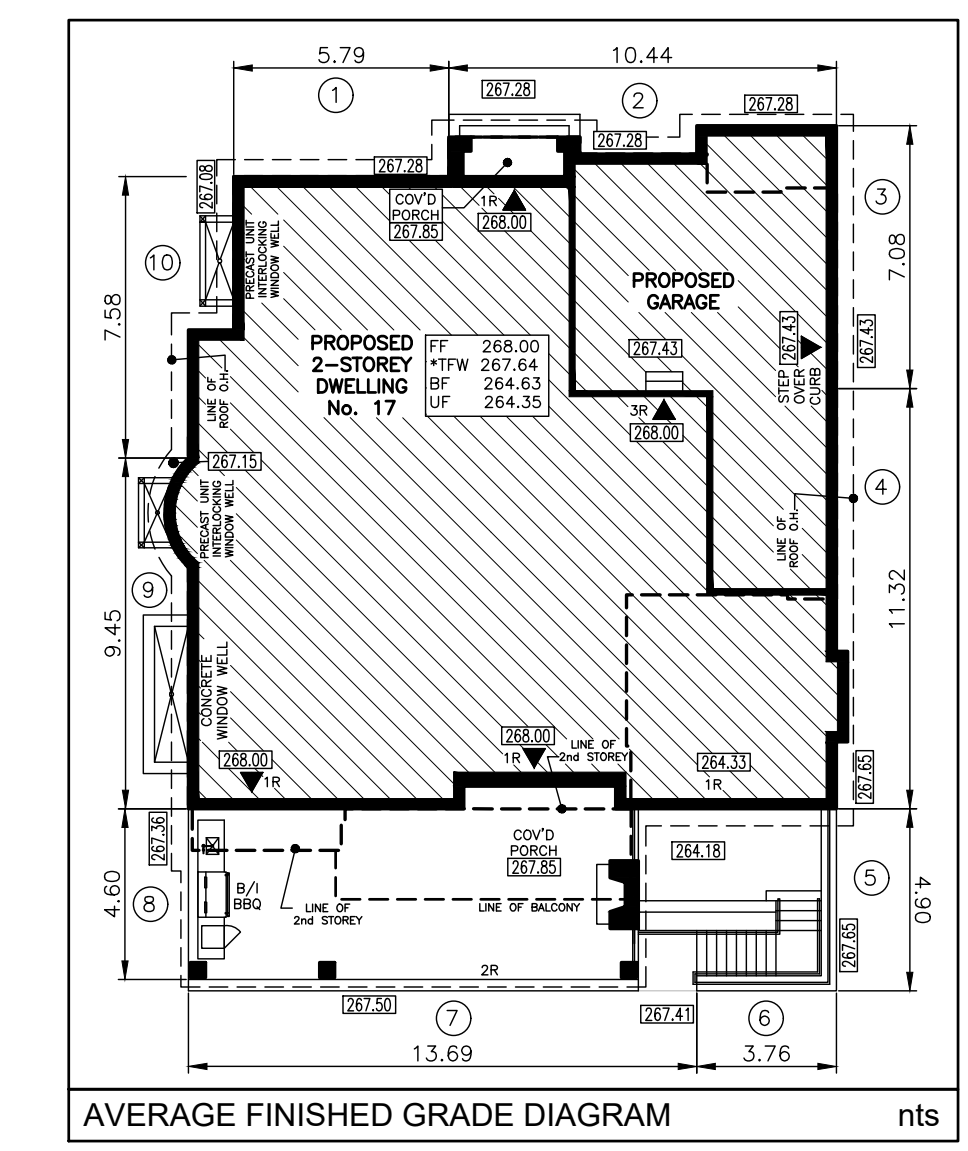
Peter Giordano Signature 25061
 Name BCIN

Registration Information Required Unless The Design Is Exempt Under Division C-3.2.4.1. Of the 2012 ONTARIO Building Code. DAVID W. SMALL DESIGNS INC. 29999
 Firm Name BCIN



Wall No.	Wall Average Grade	Wall Length (m)	Product
1	267.18	5.79	1546.97
2	267.28	10.44	2790.40
3	267.36	7.08	1892.91
4	267.54	11.32	3028.55
5	267.65	4.90	1311.49
6	267.58	3.76	1006.10
7	267.50	13.69	3662.08
8	267.50	4.60	1230.50
9	267.26	9.45	2525.61
10	267.12	7.58	2024.77
TOTAL	267.97	78.61	21019.37

AVERAGE FINISHED GRADE = TOTAL PRODUCT divided by TOTAL WALL LENGTH = 267.39

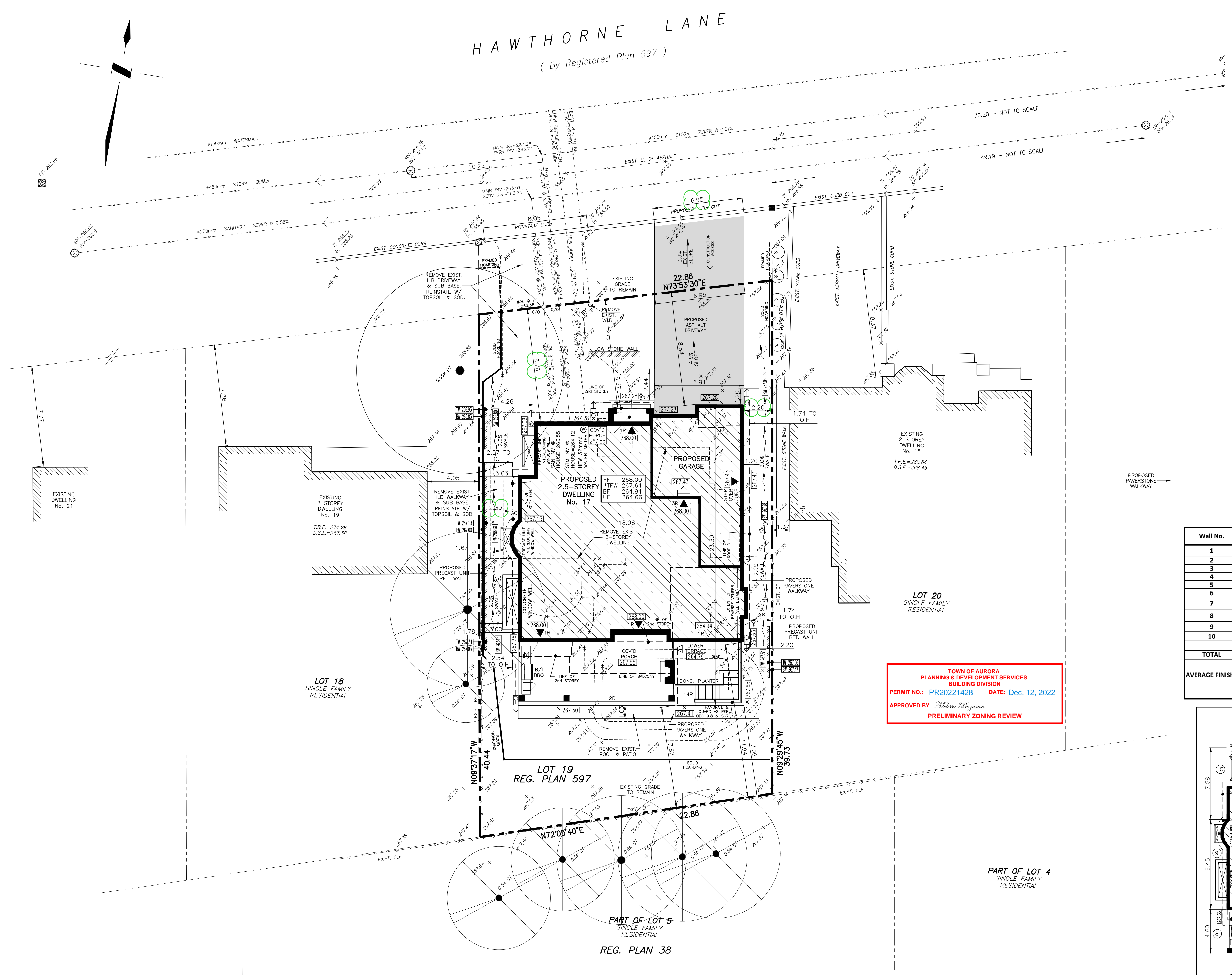


SITE DATA

LOT AREA	908.77 sm (0.091 ha)
ZONING	R2 (2)
AVERAGE FINISHED GRADE	267.39 m
PROPOSED COVERAGE	309.55 sm (34.06%)
(COVERAGE INCLUDES HOUSE, GARAGE, & 2nd STOREY OVERHANGS)	
MAX. ALLOWED COVERAGE	318.07 sm (35.00%)

FLOOR AREA	
GROUND FLOOR (EXCL. 85.3sf OF STAIRS)	2395.7 sf (222.57 sm)
SECOND FLOOR (EXCL. 85.3sf OF STAIRS)	2763.3 sf (256.72 sm)
TOTAL AREA	5159.0 sf (479.29 sm)
FINISHED BASEMENT AREA	2341.8 sf (217.56 sm)

TOWN OF AURORA
 PLANNING & DEVELOPMENT SERVICES
 BUILDING DIVISION
 PERMIT NO.: PR20221428 DATE: Dec. 12, 2022
 APPROVED BY: Maria Bogdan
 PRELIMINARY ZONING REVIEW



DO NOT SCALE DRAWINGS

NOTE:

- Contractor to check all dimensions, specifications, etc. on site and shall be responsible for reporting any discrepancy to the engineer and/or designer.
- These plans are to remain the property of the designer and must be returned upon request. These plans must not be used in any other location without the written approval of the designer.
- All works to be in accordance with the ONTARIO BUILDING CODE.

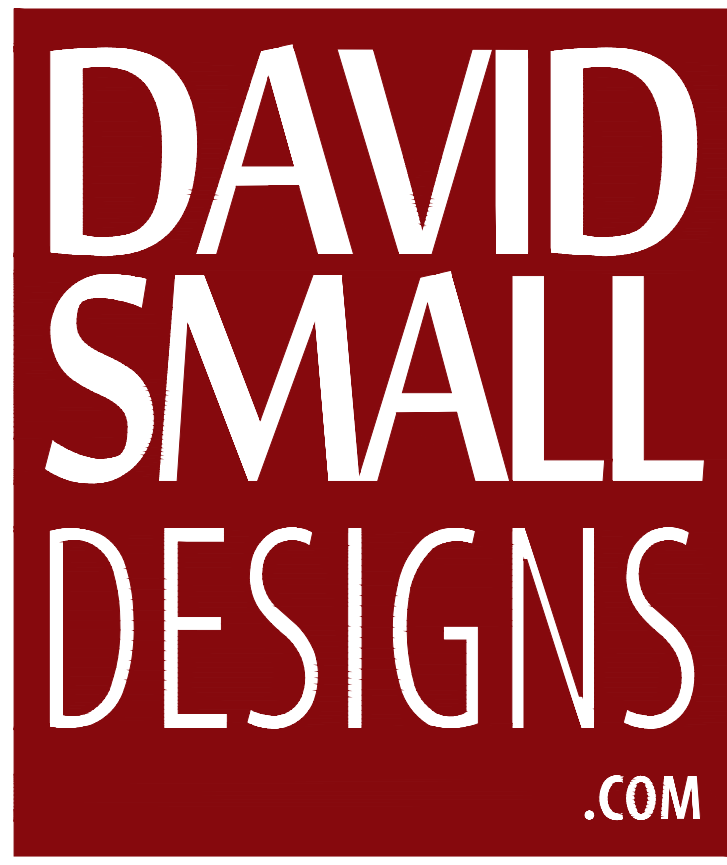
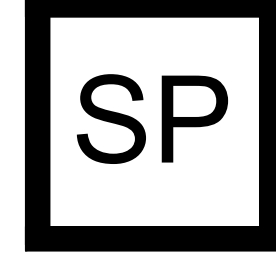
no.	date	revision / comment
6	DEC 06/22	AS PER CLIENT REVISIONS
5	SEPT 17/18	WATER SERVICE INCREASED PER CLIENT
4	JUN 14/18	AS PER INT. DESIGN COORDINATION
3	MAY 04/18	AS PER CLIENT REQUEST
2	OCT 26/17	LOT GRADING COORD.
1	AUG 15/17	ISSUED FOR APPROVALS

project: Custom Residence
17 Hawthorne Lane

LOT 19
 REGISTERED PLAN 597
 TOWN OF AURORA,
 REGIONAL MUNICIPALITY OF YORK

drawing: **Site Plan**

scale: 1:150
 date: AUG 2017
 dwn by: DO/HM
 proj. no.: 22-2020



DRAWING LEGEND

1.0 MATERIALS

- 1 BRICK VENEER
- 2 SMOOTH FACE STONE W/ 6" RAISED EDGE
- 3 CUT STONE
- 4 PREFIN. METAL PANEL
- 5 PIGMENTED EPOXY STUCCO

2.0 ROOFING & GUTTERS

- 1 40 YEAR ASPHALT SHINGLES
- 2 COPPER ROOFING
- 3 2-PLY TORCHED ON RUBBER MEMBRANE ROOF SLOPED TO 2% TO OUTSIDE EDGE ON 1/2" PLYWOOD ROOF SHEATHING ON ROOF TRUSSES
- 4 SINGLE-PLY "DURADEK" MEMBRANE INSTALLED AS PER MANUFACTURER'S SPEC. INTENDED AS DUAL WALKING SURFACE SLOPE MIN. 2%
- 5 PREFIN. ALUM. GUTTER ON 6" PREFINISHED ALUMINUM FASCIA

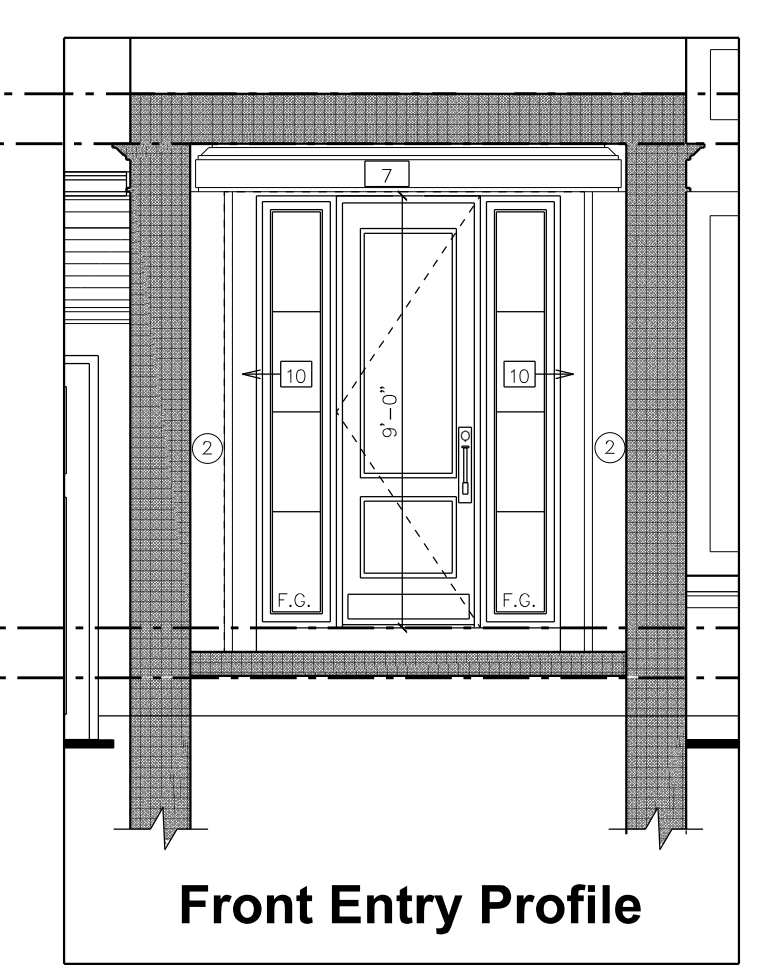
3.0 TRIM, CORNICE, MOULDING, & GUTTER NOTES

- 6 8" CUT STONE CORNICE TRIM PROFILE
- 7 12" CUT STONE CORNICE TRIM PROFILE
- 7a 12" EXTRA MDF CORNICE TRIM PROFILE
- 8 10" STEPPED ALUMINUM FASCIA W/ 4" TOP-EDGE REVEAL
- 10 8" CUT STONE SURROUND c/w 2" REVEAL
- 11 8" CUT STONE UNTEL c/w 4" CROWN PROFILE
- 12 12" CUT STONE UNTEL c/w 4" CROWN PROFILE
- 13 8" SMOOTH STUCCO SILL PROFILE
- 14 1" CUT STONE SILL PROFILE
- 14a 4" PRECAST CONCRETE SILL c/w 2" PROJECTION

4.0 RAILING, POST

- 15 12"x12" EXTERIA MDF WRAPPED POST w/ 1x, w/ TRIM AS SHOWN
- 16 FRAMELESS TEMPERED GLASS PANELS & SUPPORT POSTS MIN. 42" ABOVE FIN. DECKING-CONTRACTOR TO PROVIDE SHOP DRAWING TO INSPECTOR PRIOR TO INSTALLATION TO ENSURE THEY MEET ALL ASPECTS OF O.B.C. 9.8 & 9.8-13 OF THE SUPPLEMENTARY CODE

COPPER ROOFING TO BE MINIMUM 0.45mm THICK TO COMPLY ONT. REG. 332/12 SUBSECTION 9.26.13.1.



Front (North) Elevation



Right-Side (West) Elevation

UNPROTECTED OPENING CALCULATIONS

LIMITING DISTANCE	2.37m
WALL AREA	1367.4 sf (127.0sm)
OPENING AREA ALLOWED	119.5 sf (8.7 sm)
OPENING AREA PROPOSED	118.6 sf (8.7 sm)

PLEASE NOTE: THE FIGURE FOR % OPENINGS ALLOWED HAS BEEN INTERPOLATED BASED ON O.B.C. TABLE 8.10.14.4 AND GLAZED AREAS WERE USED TO CALCULATE PROPOSED OPENINGS AS ALLOWED BY 8.10.14.4.

NOTE: ALL WOOD FRAMED WINDOW OPENINGS THAT EXCEED 48" WIDE ARE TO HAVE 2/2"x4" PLATES @ BOTTOM OF OPENING (TYP.) U.N.G.

'SDS' = SIMPSON STRONG-TIE STRONG-DRIVE HEAVY-DUTY CONNECT FOR SCREWS. REFER TO MANUF. SPECS. FOR EXACT DETAILS (SEE D1 FOR SCREW PATTERNS)

ALL CODE REFERENCES REFER TO O.B.C., 2012 DIVISION 'B'

SEE VARIOUS DETAILS ON SHEET D1

WALL AREA = 534.1 sm
WINDOW AREA = 124.2 sm
RATIO = 23.25%
WINDOW = U1.4
SKYLIGHT EFFICIENCY = U2.8

ENERGY EFFICIENCY COMPLIANCE STANDARD SB-12 3.1.1. TABLE 3.1.1.2.A (IP) PKG. "A1"

THE UNDERSIGNED HAS REVIEWED AND TAKES RESPONSIBILITY FOR THIS DESIGN, AND HAS THE QUALIFICATIONS AND MEETS THE REQUIREMENTS SET OUT IN THE ONTARIO BUILDING CODE TO BE A DESIGNER.
QUALIFICATION INFORMATION REQUIRED UNLESS THE DESIGN IS EXEMPT UNDER DIVISION C - 3.2.5.1. OF THE 2012 ONTARIO BUILDING CODE.

Peter Glordano 25061
NAME SIGNATURE BCIN
REGISTRATION INFORMATION REQUIRED UNLESS THE DESIGN IS EXEMPT UNDER DIVISION C - 3.2.4.1. OF THE 2012 ONTARIO BUILDING CODE.
DAVID W. SMALL DESIGNS INC. 29999
FIRM NAME BCIN

NOTE: ADJUSTMENTS OR CHANGES MADE TO THE FLOOR LAYOUT, ROOF TRUSS LAYOUT, BEAMS, LINTELS & POINT LOADS OR REQUIRED LOAD BEARING WALLS MUST BE IDENTIFIED PRIOR TO CONSTRUCTION AND DAVID W. SMALL DESIGNS INC. AND PROJECT ENGINEER MUST BE NOTIFIED FOR FURTHER REVIEW AND APPROVAL.

NOTE: STRUCTURAL ENGINEER TO BE NOTIFIED PRIOR TO POURING OF CONCRETE TO INSPECT RE-BAR SET-UP DURING CONSTRUCTION - ENGINEER WILL NOT CERTIFY WALLS OR FOOTING/SLABS UNLESS PRIOR INSPECTION IS CONDUCTED - IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO NOTIFY THE PROJECT ENGINEER AND MAKE ALL ARRANGEMENTS.

DO NOT SCALE DRAWINGS

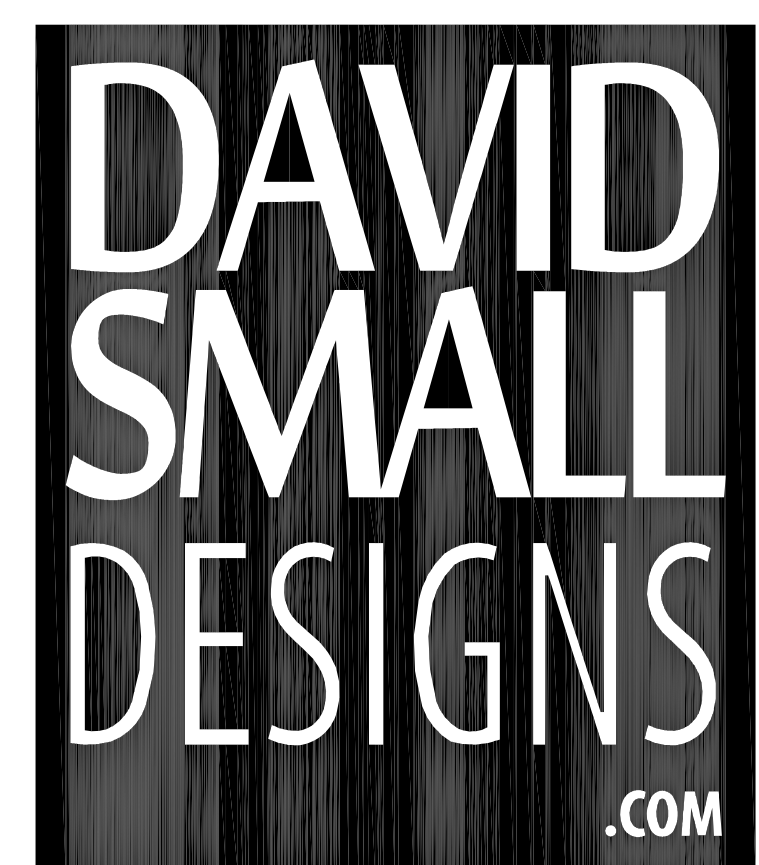
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 - All works to be in accordance with the ONTARIO BUILDING CODE.

13	DEC 06/22	REVISED PER CLIENT REQUEST
12	FEB 23/21	REVISED PER CLIENT REQUEST
11	MAR 01/19	REVISED PER CLIENT REQUEST
10	DEC 11/18	REVISED AS PER SOL REPORT
9	SEP 20/18	AS PER CLIENT REQUEST- 3RD FLR READING NOOK
8	JUN 22/18	AS PER CLIENT REQUEST
7	JUN 12/18	REVISED PER INT. DESGN. COORDINATION
6	MAY 30/18	AS PER CLIENT REQUEST
5	MAY 04/18	REVISED PER CLIENTS REQUEST
4	OCT 29/17	AS PER CLIENT REQUEST
3	SEP 20/17	AS PER CLIENT REQUEST
2	SEP 09/17	AS PER CLIENT REQUEST
1	AUG 16/17	ISSUED TO OWNER FOR BDC PERMIT APPLIC'N

project:
Custom Residence
17 Hawthorne Lane
LOT 19
REGISTERED PLAN 597
TOWN OF AURORA
REGIONAL MUNICIPALITY OF YORK

drawing:
Front & Right-Side Elevations

scale: 1/4"=1'-0"
date: AUG 2017
dw by: NM
proj. no.: 22-2020



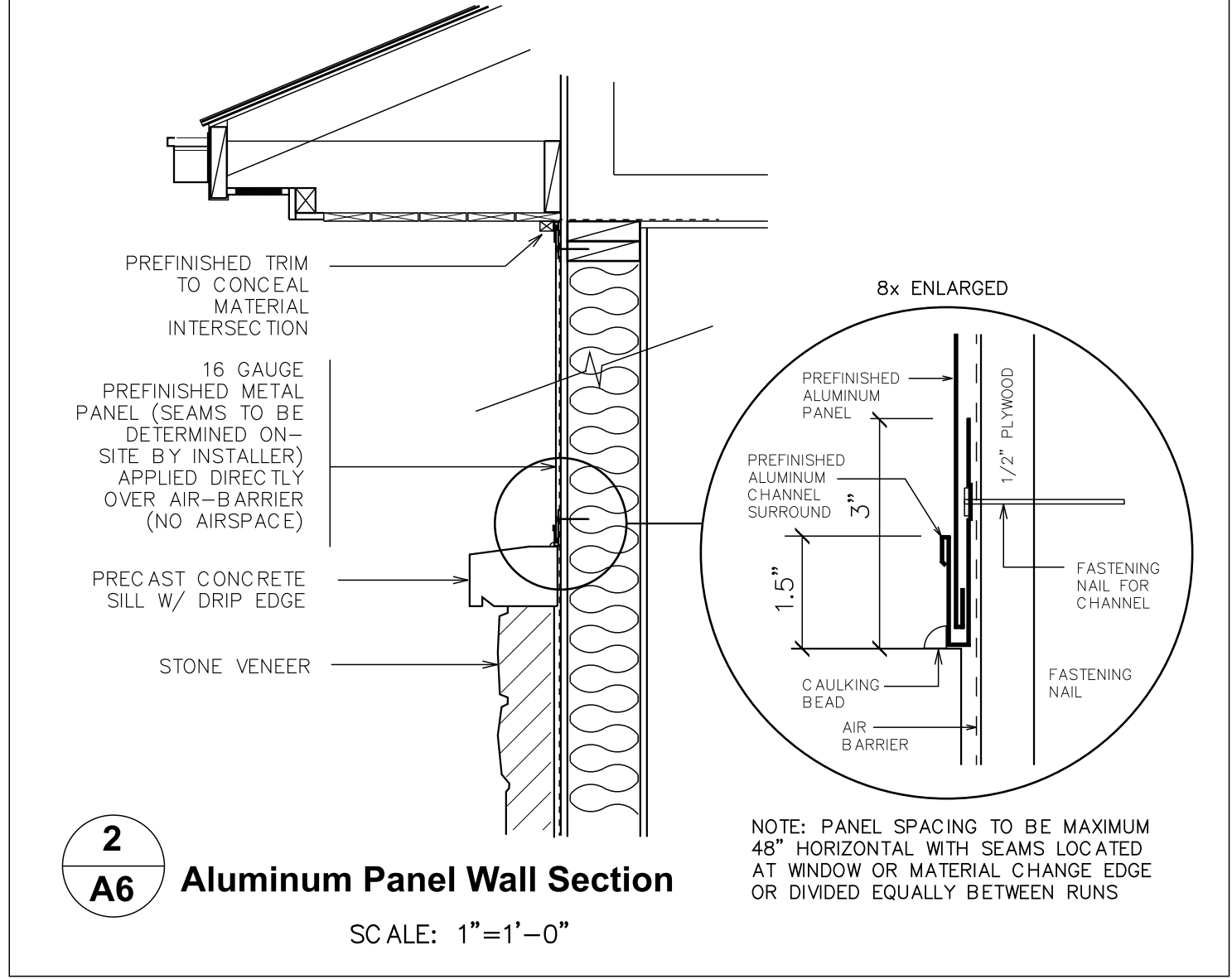
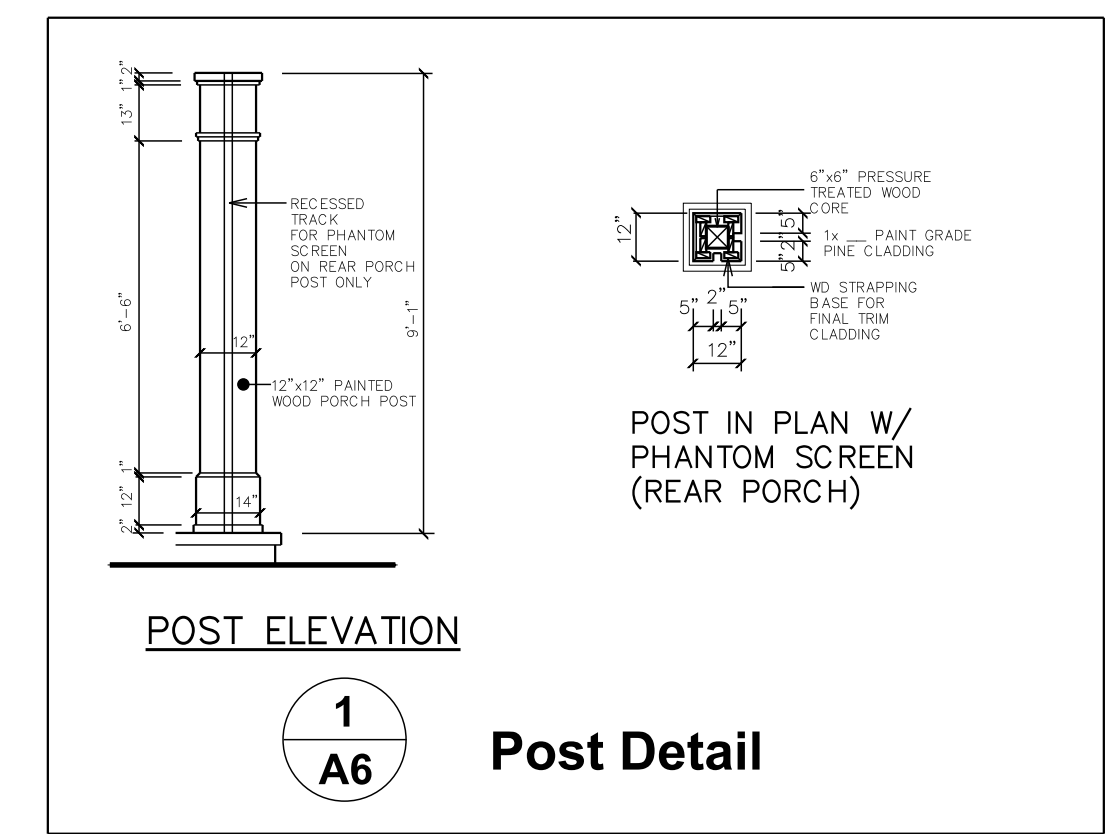


Rear (South) Elevation

DRAWING LEGEND

- 1.0 MATERIALS
 - 1 BRICK VENEER
 - 2 SMOOTH FACE STONE W/ 6" RAISED EDGE
 - 3 CUT STONE
 - 4 PREFIN. METAL PANEL
 - 5 PIGMENTED EPOXY STUCCO
- 2.0 ROOFING & GUTTERS
 - 1 40 YEAR ASPHALT SHINGLES
 - 2 COPPER ROOFING
 - 3 2-PLY TORCHED ON RUBBER MEMBRANE ROOF SLOPED TO 2% TO OUTSIDE EDGE ON 1/2" PLYWOOD ROOF SHEATHING ON ROOF TRUSSES
 - 4 SINGLE-PLY "TORADEK" MEMBRANE INSTALLED AS PER MANUFACTURER'S SPECS. INTENDED AS FINAL WALKING SURFACE. SLOPE MIN. 2%
 - 5 PREFIN. ALUM. GUTTER ON 6" PREFINISHED ALUMINUM FASCIA
- 3.0 TRIM, CORNICE, MOULDING, & GUTTER NOTES
 - 6 8" CUT STONE CORNICE TRIM PROFILE
 - 7 12" CUT STONE CORNICE TRIM PROFILE
 - 7a 12" EXTRA WDF CORNICE TRIM PROFILE
 - 8 10" STEPPED ALUMINUM FASCIA W/4" TOP-EDGE REVEAL
 - 10 8" CUT STONE SURROUND c/w 2" REVEAL
 - 11 8" CUT STONE UNTEL c/w 4" CROWN PROFILE
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 - 13 8" SMOOTH STUCCO SILL PROFILE
 - 14 11" CUT STONE SILL PROFILE
 - 14a 4" PRECAST CONCRETE SILL c/w 2" PROJECTION
- 4.0 RAILING, POST
 - 15 12"x12" EXTRA WDF WRAPPED POST W/ 1/2" 40" TRIM AS SHOWN
 - 16 FRAMELESS TEMPERED GLASS PANELS & SUPPORT POSTS MIN. 42" ABOVE FIN. DECKING-CONTRACTOR TO PROVIDE SHOP DRAWINGS TO INSPECTOR PRIOR TO INSTALLATION TO ENSURE THEY MEET ALL ASPECTS OF OBC, S.S. & S9-13 OF THE SUPPLEMENTARY GUIDE

COPPER ROOFING TO BE MINIMUM 0.46mm THICK TO COMPLY O.N.T. REG. 332/12 SUBSECTION 9.26.13.1.



NOTE: ADJUSTMENTS OR CHANGES MADE TO THE FLOOR LAYOUT ROOF TRUSS LAYOUT, BEAMS, LINTELS & POINT LOADS OR REQUIRED LOAD BEARING WALLS MUST BE IDENTIFIED PRIOR TO CONSTRUCTION AND DAVID W. SMALL DESIGNS INC. AND PROJECT ENGINEER MUST BE NOTIFIED FOR FURTHER REVIEW AND APPROVAL.

NOTE: STRUCTURAL ENGINEER TO BE NOTIFIED PRIOR TO POURING OF CONCRETE TO INSPECT RE-BAR SET-UP DURING CONSTRUCTION - ENGINEER WILL NOT CERTIFY WALLS OR FOOTING/SLABS UNLESS PRIOR INSPECTION IS CONDUCTED - IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO NOTIFY THE PROJECT ENGINEER AND MAKE ALL ARRANGEMENTS.

DO NOT SCALE DRAWINGS

- NOTE:
 - 1) Contractor to check all dimensions, specifications, ect. on site and shall be responsible for reporting any discrepancy to the engineer and/or designer.
 - 2) These plans are to remain the property of the designer and must be returned upon request. These plans must not be used in any other location without the written approval of the designer.
 - 3) All works to be in accordance with the ONTARIO BUILDING CODE.

13	DEC 06/22	REVISED PER CLIENT REQUEST
11	FEB 23/21	REVISED PER CLIENT REQUEST
10	MAR 01/19	REVISED PER CLIENT REQUEST
9	DEC 11/18	REVISED AS PER SOIL REPORT
8	JUL 26/18	REVISED PER INT. DESIGN, COORDINATION
7	JUN 22/18	AS PER CLIENT REQUEST
6	JUN 12/18	REVISED PER INT. DESIGN, COORDINATION
5	MAY 04/18	REVISED PER CLIENTS REQUEST
4	OCT 25/17	AS PER CLIENT REQUEST
3	SEP 20/17	AS PER CLIENT REQUEST
2	SEP 09/17	AS PER CLIENT REQUEST
1	AUG 15/17	ISSUED TO OWNER FOR BDG PERMIT APPLIC'N
no.	date	revision / comment

project:
Custom Residence
17 Hawthorne Lane
LOT 19
REGISTERED PLAN 597
TOWN OF AURORA
REGIONAL MUNICIPALITY OF YORK

Rear & Left-Side Elevations

scale: 1/4"=1'-0"
date: AUG 2017
dwn by: NM
proj. no.: 22-2020

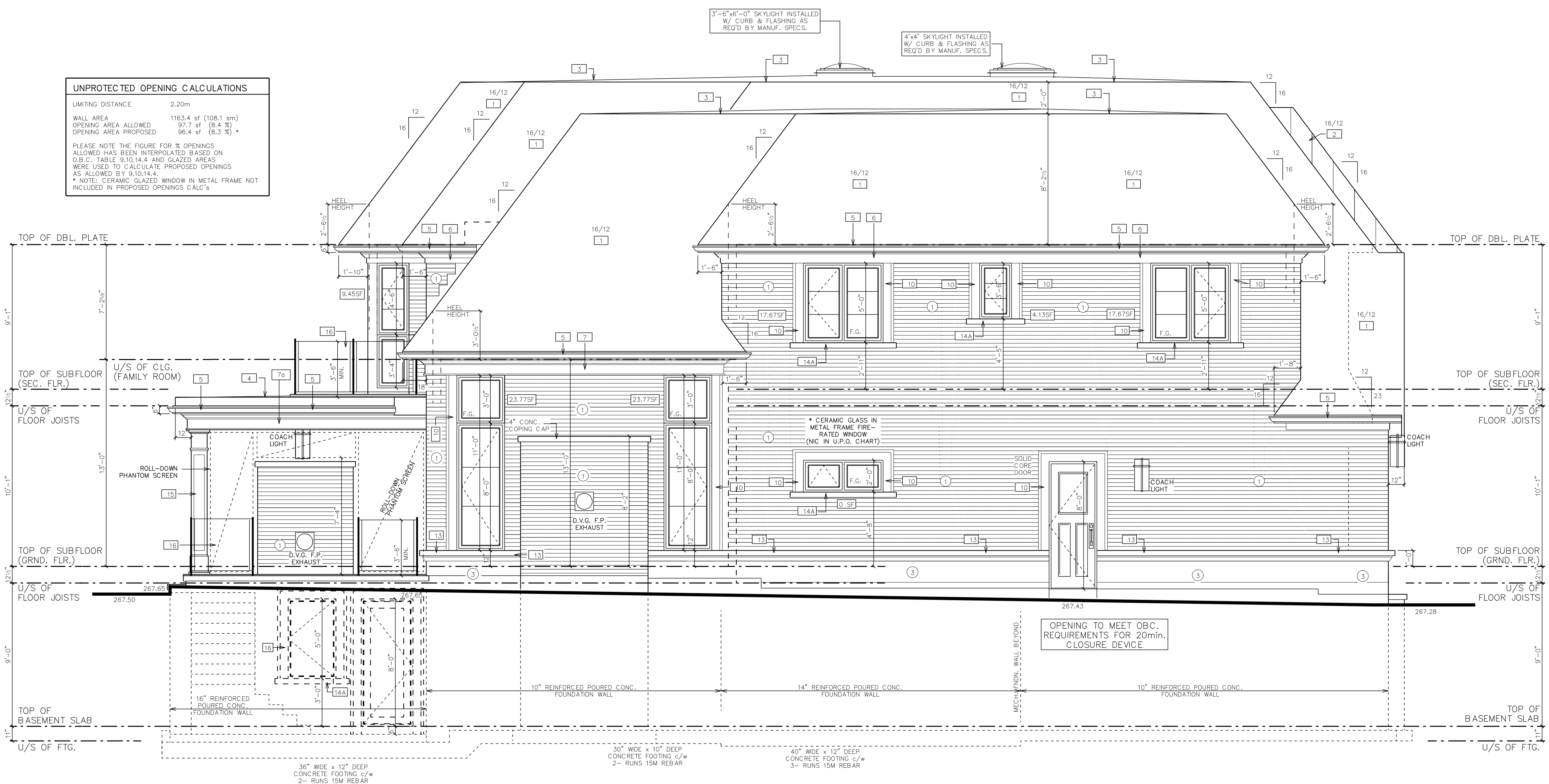
A6

DAVID SMALL DESIGNS.COM

UNPROTECTED OPENING CALCULATIONS

LIMITING DISTANCE	2.20m
WALL AREA	1163.4 sf (108.1 sm)
OPENING AREA ALLOWED	97.7 sf (9.04 sm)
OPENING AREA PROPOSED	96.4 sf (8.93 sm)

PLEASE NOTE THE FIGURE FOR % OPENINGS ALLOWED HAS BEEN INTERPOLATED BASED ON O.B.C. TABLE 9.10.14.4 AND GLAZED AREAS WERE USED TO CALCULATE PROPOSED OPENINGS AS ALLOWED BY 9.10.14.4
* NOTE: CERAMIC GLAZED WINDOW IN METAL FRAME NOT INCLUDED IN PROPOSED OPENINGS CALC'S



Left-Side (East) Elevation

ENERGY EFFICIENCY COMPLIANCE STANDARD SB-12 3.1.1, TABLE 3.1.1.2.A (IP) PKG. "A1"

THE UNDERSIGNED HAS REVIEWED AND TAKES RESPONSIBILITY FOR THIS DESIGN, AND HAS THE QUALIFICATIONS AND MEETS THE REQUIREMENTS SET OUT IN THE ONTARIO BUILDING CODE TO BE A DESIGNER.
QUALIFICATION INFORMATION REQUIRED UNLESS THE DESIGN IS EXEMPT UNDER DIVISION C - 3.2.4.1. OF THE 2012 ONTARIO BUILDING CODE.
Peter Gloriano 25061 BCIN
NAME SIGNATURE
REGISTRATION INFORMATION REQUIRED UNLESS THE DESIGN IS EXEMPT UNDER DIVISION C - 3.2.4.1. OF THE 2012 ONTARIO BUILDING CODE.
DAVID W. SMALL DESIGNS INC. 29999 BCIN
FIRM NAME



TOWN OF AURORA COMMITTEE OF ADJUSTMENT REQUEST FOR DECISION

Meeting Date: _____ Agenda Item Number: _____

Application Name: _____

File Number(s): _____

IMPORTANT NOTICE

You must complete this form and submit it to the Secretary-Treasurer to ensure your name and address are accurately noted for future notification.

This meeting is your opportunity to voice any opinions or comments you may have regarding an Application for approval of a Minor Variance/Permission or Consent. Under the *Planning Act*, for a Minor Variance and Permission, Section 45(10) states that the Secretary-Treasurer shall send one copy of the decision, to each person or public body who appeared in person or by counsel at the hearing AND who filed with the Secretary-Treasurer a written request for Notice of the Decision. For Consent, Section 53(17) states that if the Committee gives or refuses to give provisional Consent, the Committee shall ensure written Notice of the Decision is given to each person or public body that made a written request to be notified of decision or conditions.

NOTE: Due to COVID-19, all Request for Decisions shall be emailed to Peter Fan, Secretary-Treasurer, at pfan@aurora.ca.

Please print clearly and provide information requested below.

Name: _____
(MR./MRS./MS) (First) (Last)

Address: _____

Municipality: _____ Postal Code: _____
(Must Be Provided)

Telephone: Residence _____ E-Mail: _____
Business _____ E-Mail: _____

Notice of Decision and/or future consideration of this Committee of Adjustment Application will be provided by E-Mail.

NOTE: Notice of this meeting was given by mail to all owners within 120 metres (400 feet) of the subject lands

Personal information on this form is collected under the legal authority of the *municipal act*, R.S.O.1990, and C.M.45, as amended. This information will be used for the purposes of sending correspondence relating to matters before council. The information is collected and maintained for the purpose of creating a record that is available to the general public pursuant to section 27 of the *municipal freedom of information and protection of privacy act*, R.S.O. 1990, C.M.56, as amended. Questions about this collection should be directed to the town clerk, town of aurora, 100 john west way, box 1000, aurora, Ontario, l4g 6j1, telephone: 905-727-4771