



100 John West Way
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TOWN OF AURORA

EMPLOYMENT OPPORTUNITIES
Division of Human Resources

Part-Time Program Leader(s) (\$15.05 - \$16.61 per hour)

The Town of Aurora is currently seeking enthusiastic, service oriented individuals for the part-time position of Program Leader. Under the guidance of a full time Co-ordinator, the Program Leader will be responsible for supervising various drop-in programs such as Gymnasium activities for all ages and our Youth Centre. Facilitation of children and youth programs, including assisting with program research, planning and instruction will be required as needed. The successful incumbent(s) will ensure instruction is directed inclusive of participants with exceptionalities, ensures a safe environment, and associated parent liaison duties. Under the guidance of the Special Events Co-ordinator, assists at events as required.

To be eligible, completion of Leaders in Training/Counsellor in Training or similar is an asset. Experience working with preschool, children, and youth in a recreational setting is preferred. You have creative program instruction/delivery skills, good interpersonal, organizational and supervisory skills. You must possess a valid Standard First Aid with CPR-C certificate and the availability to work flexible hours including daytime, evenings, weekends and holidays.

Police Vulnerable Sector Check Requirements

Successful applicants to this position will be required to provide a Police Vulnerable Sector Check that is satisfactory to the Town prior to their start date.

If you are interested in joining our dedicated team of municipal professionals, please forward your resume to: Human Resources, Town of Aurora, 100 John West Way, Box 1000, Aurora, Ontario, L4G 6J1 or email to: hr@aurora.ca by **July 5, 2019** quoting reference number **19-42**.

The Town of Aurora is an equal opportunity employer that is committed to recognizing and celebrating the diversity of opinion, talent and expertise that make each person unique. We thank all applicants and advise that only those selected for an interview will be contacted.

Applicants requiring accommodation are asked to contact Human Resources. Applicant information is collected in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will be used to determine qualifications for employment with the Town of Aurora. Questions about this collection of personal information should be directed to the Manager of Human Resources at 905-727-4773.