



100 John West Way  
Box 1000  
Aurora, Ontario  
L4G 6J1  
Phone: 905-727-3123  
[www.aurora.ca](http://www.aurora.ca)

TOWN OF AURORA

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## EMPLOYMENT OPPORTUNITIES

Division of Human Resources

# Senior Planner, Development Permanent, Full-Time \$83,470 to \$102,440 annually

Reporting to the Manager of Development Planning, the Senior Planner is responsible for a full range of complex planning applications and planning functions related to the jurisdiction and responsibilities of the Development Planning Division, including the review and analysis of Development Planning Applications, Consent and Variance Planning Application comments, in addition to researching and preparing reports, letters and other correspondence. The Senior Planner will respond to requests for planning information regarding development standards, status of applications, and interpretation of land use documents. This role will oversee the work of the Secretary Treasurer-Committee of Adjustment/Assistant Planner.

To be considered for this position, you must have a degree in Urban Planning, Environmental Studies or a related discipline with at least (5) years of progressive experience in a municipal planning/consulting environment; 2 years of supervisory experience will be considered an asset. You are a member or have eligibility for membership with the Ontario Professional Planners Institute and Canadian Institute of Planners along with a thorough knowledge of the Ontario Planning Act regulations and procedures, the Provincial Policy Statement, Ontario Municipal Board processes, Condominium Act and other related legislation. You must have excellent analytical, organizational, investigative, research/report writing and problem solving skills and the ability to deal courteously and effectively with developers, consultants, contractors and the general public. Working knowledge of City View and/or other property database applications, CAD, GIS and proficiency MS Office applications is required. You will have the ability to attend meetings outside of regular business hours, as required and must hold a valid Class "G" driver's license and a reliable vehicle to use on Town business.

### Police Criminal Record Check

Successful applicants to this position will be required to provide a Police Criminal Record Check that is satisfactory to the Town prior to their start date.

If you are interested in joining our dedicated team of municipal professionals, please forward your resume to: Human Resources, Town of Aurora, 100 John West Way, Box 1000, Aurora, Ontario, L4G 6J1 or email to: [hr@aurora.ca](mailto:hr@aurora.ca) by end of day on **June 13, 2019** quoting reference number **19-41**.

The Town of Aurora is an equal opportunity employer that is committed to recognizing and celebrating the diversity of opinion, talent and expertise that make each person unique. We thank all applicants and advise that only those selected for an interview will be contacted.

Applicants requiring accommodation are asked to contact Human Resources. Applicant information is collected in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will be used to determine qualifications for employment with the Town of Aurora. Questions about this collection of personal information should be directed to the Manager of Human Resources at 905-727-3123.