



100 John West Way
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Aurora, Ontario
L4G 6J1
Phone: 905-727-3123
www.aurora.ca

TOWN OF AURORA

EMPLOYMENT OPPORTUNITIES
Division of Human Resources

Part-Time Pre-School Instructor

\$17.85 - \$20.27 per hour

Reporting to the Community Programs Coordinator you will be responsible for the design and delivery of various pre-school programs including program development, creative program delivery and ensuring a safe program environment. You will respond to enquiries from the general public, parents, program participants and staff regarding program content, prerequisite abilities, registration procedures, child needs, special requirements, program materials and other related matters. The incumbent will also research and make recommendations on the acquisition of materials, supplies and equipment as required.

To be considered for this opportunity you must have an experience in design and delivery of pre-school and parent/toddler programs. A formal academic training in Early Childhood Education/Recreation Leadership or related discipline is an asset. The successful incumbent will have excellent interpersonal, organizational, coaching and child supervisory skills. The ideal applicant will also possess creative program design and delivery skills and have the ability to deal courteously and effectively with program participants, the general public and other staff.

Police Vulnerable Sector Check Requirements

Successful applicants to this position will be required to provide a Police Vulnerable Sector Check that is satisfactory to the Town prior to their start date.

If you are interested in joining our dedicated team of municipal professionals, please forward your resume to: Human Resources, Town of Aurora, 100 John West Way, Box 1000, Aurora, Ontario, L4G 6J1 or email to: hr@aurora.ca by **January 24, 2019** quoting reference number **19-07**.

The Town of Aurora is an equal opportunity employer that is committed to recognizing and celebrating the diversity of opinion, talent and expertise that make each person unique. We thank all applicants and advise that only those selected for an interview will be contacted.

Applicants requiring accommodation are asked to contact Human Resources. Applicant information is collected in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will be used to determine qualifications for employment with the Town of Aurora. Questions about this collection of personal information should be directed to the Manager of Human Resources at 905-727-4773.