



## **TOWN OF AURORA**

### **REQUEST TO REMOVE A LISTED PROPERTY FROM THE AURORA REGISTER OF PROPERTIES OF CULTURAL HERITAGE VALUE OR INTEREST APPLICATION FORM**

**PLANNING AND BUILDING SERVICES**  
**Development Planning Division**  
**Heritage Planning Section**  
Phone: 905-727-3123 ext. 4226  
Fax: 905-726-4736  
Email: [planning@aurora.ca](mailto:planning@aurora.ca)



**REQUEST TO REMOVE A LISTED PROPERTY FROM  
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FOR OFFICE USE ONLY	
Application Received by	
Heritage Status	Date Received
Application Approved    Yes <input type="checkbox"/> No <input type="checkbox"/>	
Date of Approval	
Approval Authority	

Municipal Address		
Registered Plan Number (if applicable)		
Owner	Name	
	Address	
	Postal Code	Phone Number
	E-mail	
Agent (if applicable)	Name	
	Address	
	Postal Code	Phone Number
	E-mail	
Other Related Applications (Building/Planning)		Application Number
Brief Description of Proposed Work (Attach any drawings, specifications, samples or photographs to outline proposed work)		
I, _____ (please print) request that the property noted in this Application be removed from the Aurora Register of Properties of Cultural Heritage Value or Interest and acknowledge that this Application will be brought forward to the Heritage Advisory Committee to make recommendation to Council.		
Signature	Date	

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### **OVERVIEW**

Section 27 of the *Ontario Heritage Act* requires Municipalities to maintain a Municipal Register which includes key information on all properties designated under the *Ontario Heritage Act*. The Register also includes non-designated properties of Cultural Heritage Value or Interest called “Listed” properties. This list is formulated with the assistance of the Aurora Heritage Advisory Committee. All properties included on the Register are endorsed by Town Council.

The principal implication for properties listed on the Register is that Aurora Town Council must be notified in writing of the intention to demolish or remove any building or structure on the property. Section 27(3) of the *Ontario Heritage Act* states,

(3) If property included in the Register under subsection (1.2) has not been designated under section 29, the Owner of the property shall not demolish or remove a building or structure on the property or permit the demolition or removal of the building or structure unless the Owner gives the council of the municipality at least 60 days’ notice in writing of the owner’s intention to demolish or remove the building or structure or to permit the demolition or removal of the building or structure. 2006, c. 11, Sched. B, s. 11 (2).

### **PROCESS**

Please complete the Form located on page 2 of this Application Form. Heritage Planning will bring the request forward to the Heritage Advisory Committee for consideration. All recommendations made by the Heritage Advisory Committee will be considered by Council. Applicants may attend the Heritage Advisory Committee meeting as a delegate to speak on their behalf as it relates to their submission. Delegates must submit a delegation form to the Town Clerk. More information regarding delegation forms are available on the Town’s website.

### **SUBMISSION DEADLINE**

The schedule for submission deadlines can be accessed from the Town’s website, under Planning and Building Services, under Heritage Planning, or by calling 905-727-3123 ext. 4226, or by e-mail at [planning@aurora.ca](mailto:planning@aurora.ca).



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**AFFIDAVIT**

I/We	of the Municipality of
In the Region of	
solemnly declare that all the statements contained in this Application Form are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of <i>The Canada Evidence Act</i> .	
SWORN before me at the(City/Town)	of(Municipality)
in the (Region, if Applicable)	of
This	day of , 20
Owner/Agent or Applicant	
Commissioner for Taking Affidavits, etc.	



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**AUTHORIZATION OF OWNER**

I/We,	
Hereby authorize (Name of Agent or person authorized to sign this Application Form)	
to act as our Agent to sign this Application Form, to appear on my/our behalf at any hearing(s) in respect of the Application and to provide any information or material required by the Town in connection with this Application Form and I/We hereby authorize the Town to collect such information from my/our client.	
Address	
Legal Description	
Signature(s) of Owner(s)	
Name of corporation	
Name	Title
Dated this        day of        , 20	
Signing Officer Signature and Corporation seals, if applicable	
Per Name of corporation	
Name	Title
I/We have the authority to bind the corporation	



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**PUBLIC RECORD NOTICE AND RELEASE**

**Public Record Notice:** Pursuant to the section 1.0.1 of the *Planning Act*, R.S.O. 1990, c. P.13, all information and material required in support of your Application Form will be made available to the public.

I understand and agree that my personal information, as well as any other information and material including, but not limited to, drawings, studies, plans, affidavits, etc., provided on this Application Form and/or required as part of this Application Form, will be used to create a record that is available to the general public and I do hereby authorize and consent to the release, disclosure, copying and distribution of any such information and/or material to any person or public body.

I also understand and agree that The Corporation of the Town of Aurora (*the "Town"*) is not responsible for protecting and/or enforcing copyrights or any other intellectual property rights that might attach to any information or material provided or submitted as part of this Application Form.

By signing below, I agree to the foregoing and I also agree to release, waive and forever discharge the Town from all actions, claims, demands, losses, costs, damages, suits, proceedings or liabilities whatsoever related to: (a) the collection, handling and release of any information provided on this form and/or required as part of this Application Form; and (b) any copyright or intellectual property rights that might attach to any information or material submitted as part of this Application Form and made available to the public by the Town pursuant to section 1.0.1 of the *Planning Act*.

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Signature of Owner

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Date