



Code of Conduct for CBO & Inspectors

The Town of Aurora has established this Code in accordance with the Building Code Act and maintains standards and principles outlined in this code.

Standards of Conduct

Building Officials in exercising their power and performing their duties shall at all times:

- Promote public safety and safety of buildings with reference to public health, fire protection, structural sufficiency, barrier-free accessibility, energy conservation and environmental integrity.
- Apply the Building Code Act, Building Code and all applicable legislation uniformly and impartially without influence from anyone.
- Act only within the category or categories of qualifications obtained under the Building Code Act.
- Commit to a continuous education program to keep apprised of developments in the building regulatory framework, building practices and designs.
- Conduct themselves in a professional manner with honesty and integrity.
- Manage confidential and sensitive information in accordance with the Municipal Freedom of Information and Protection of Privacy Act.
- Report any conflict of interests that may arise in which private interests or personal consideration may affect their judgement in carrying out their role and responsibilities.

Guidelines for Responding to Allegations of Breaches of the Code

The Building Code Act prescribes that the conduct of the CBO and the Inspectors will be measured against this code. Any allegations of a breach of conduct will be kept confidential.

The CBO will review any allegations of a breach in the Code of Conduct by an inspector. If justified, the CBO will conduct an investigation and recommend disciplinary action, if any, to be taken against the inspector who fails to comply with this code.

Where allegations are made against the CBO, the Chief Administrative Officer shall review and if justified, investigate any allegations and recommend to Council appropriate action.

Disciplinary Action

Disciplinary action arising from violations of this Code of Conduct is the responsibility of the Corporation of the Town of Aurora and will be based on the severity of the violation in accordance with employment laws and standards.