



Town of Aurora
Heritage Advisory Committee
Meeting Minutes

Date:	Tuesday, March 5, 2019
Time and Location:	7 p.m., Holland Room, Aurora Town Hall
Committee Members:	Neil Asselin, John Green, Matthew Kinsella, Jeff Lanthier, Hoda Soliman, Councillor Sandra Humfryes, Mayor Tom Mrakas (ex-officio)
Members Absent:	Bob McRoberts
Other Attendees:	Councillor Wendy Gaertner, Councillor Rachel Gilliland, Councillor Michael Thompson, Robin McDougall, Director of Community Services, Adam Robb, Planner, and Linda Bottos, Council/Committee Coordinator

Appointment of Committee Chair and Vice Chair

It was agreed that Councillor Humfryes act as Chair for the meeting, and that the Chair and Vice Chair of the Committee would be discussed and appointed at the next meeting on April 1, 2019.

The Chair called the meeting to order at 7:03 p.m.

Introductions were made around the table.

1. Approval of the Agenda

Moved by Neil Asselin

Seconded by Jeff Lanthier

That the agenda as circulated by Legislative Services be approved.

Carried

2. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

3. Receipt of the Minutes

None

4. Delegations

(a) Michael de Rond, Town Clerk

Re: Advisory Committee Member Education and Training

Mr. de Rond presented an overview of the roles and responsibilities of an advisory committee, committee members, the chair, and staff. He noted the importance of an advisory committee as a tool for civic engagement and highlighted various aspects of procedure, including the Town's Procedure By-law and the new Code of Conduct for Local Boards.

Moved by Neil Asselin

Seconded by John Green

That the comments of the delegation be received for information.

Carried

(b) Adam Robb, Planner

Re: Heritage Advisory Committee Update

Mr. Robb presented an update including the Committee's role in preserving the Town's heritage resources, matters under the *Ontario Heritage Act, 1990*, other research and advisory duties, and ongoing heritage projects in Town.

Moved by John Green

Seconded by Neil Asselin

That the comments of the delegation be received for information.

Carried

5. Matters for Consideration

1. HAC19-001 – Request to Remove a Property from the Aurora Register of Properties of Cultural Heritage Value or Interest, 97 Wellington Street East

Staff introduced the consultant, Mr. Chris Pretotto of Cspace Architecture, who presented a brief overview of the intent of the delisting request including the demolition of the existing structure and construction of a new, two-storey office building, designed sympathetically to the adjacent properties.

The Committee consented on a two-thirds vote to allow a member of the public to speak to the item.

Mr. David Heard provided some historical background connected to previous owners of the property and requested that the Committee consider ways to incorporate elements of the existing structure, including the stained glass transom, into the proposed new building.

The Committee expressed concerns regarding the Cultural Heritage Assessment attached to the staff report and suggested that the Town perform its own assessment. The Committee further suggested that there might be an opportunity to incorporate the existing building into the proposed design. Staff noted that the recommendation includes salvaging the stained glass window and woodwork from the main interior staircase.

Motion to refer

Moved by Neil Asselin

Seconded by Matthew Kinsella

1. That Report No. HAC19-001 – Request to Remove a Property from the Aurora Register of Properties of Cultural Heritage Value or Interest, 97 Wellington Street East, be referred back to staff for further assessment of the property by the Heritage Evaluation Working Group and a report back to the Committee at the April 1, 2019 meeting.

**Motion to refer
Carried**

2. HAC19-002 – Heritage Permit Application, 70-72 Centre Street East, File: NE-HCD-HPA-19-02

Staff provided a brief overview of the report and background, noting that the architectural features would be retained and the proposal is in keeping with the Northeast Old Aurora Heritage Conservation District Plan.

The Committee inquired about various aspects of the proposed restoration and materials, and expressed general support for the staff recommendations.

Moved by John Green

Seconded by Jeff Lanthier

1. That Report No. HAC19-002 be received; and
2. That the comments from the Heritage Advisory Committee regarding the following recommendations be incorporated into a report to General Committee:
 - (a) That Heritage Permit Application NE-HCD-HPA-19-02 be approved to permit the restoration of the subject property and removal of the frame garage as shown on the submitted plans; and
 - (b) That the property owner photodocument any original construction revealed during the proposed restoration of the property; and
 - (c) That the property owner continue to seek guidance from Town staff and the Heritage Conservation District Plan on the final selection of detail elements visible from the street.

Carried

3. HAC19-003 – Request to Remove a Property from the Aurora Register of Properties of Cultural Heritage Value or Interest, 1625-1675 St. John's Sideroad

Staff provided a brief overview of the report and background, noting that a Heritage Evaluation Working Group scoresheet had not been completed and the heritage impact assessment determined that the property does not meet the criteria for designation.

The Committee discussed and inquired about various aspects of the property including any options to designate the wood lot as a cultural landscape, salvage the fieldstones and barn foundation, and pay homage to its pastoral and equestrian history through the future design of buildings, fencing and landscaping on the property.

Motion to refer

Moved by Matthew Kinsella

Seconded by Neil Asselin

1. That Report No. HAC19-003 – Request to Remove a Property from the Aurora Register of Properties of Cultural Heritage Value or Interest, 1625-1675 St. John's Sideroad, be referred back to staff for further assessment of the property by the Heritage Evaluation Working Group and a report back to the Committee at the April 1, 2019 meeting.

Motion to refer

Carried

4. HAC19-004 – Heritage Permit Application, 22 Church Street, File: HPA-19-03

The Committee consented to consider Item 4 prior to consideration of Item 1.

Staff introduced members of the project team for the Library Square and Church Street School House Addition project, including: David Leinster of The Planning Partnership; Roland Colthoff and Thomas Nemeskeri of RAW Design Inc.; and Philip Evans of ERA Architects Inc., who provided an overview of the proposed Church Street School addition as part of the Library Square redevelopment, and answered questions.

Moved by Neil Asselin

Seconded by John Green

That the consultants' presentation be received for information.

Carried

The Committee inquired about various aspects of the proposed addition and expressed concerns and suggestions regarding the roofline height and style, external patina and massing of the building veil, building depth and stability, water table, visual impact of all four sides, shadowing, and design of addition more sympathetic to the existing building. The consultants acknowledged the comments of the Committee and noted they will be taken into consideration.

Moved by Neil Asselin

Seconded by Matthew Kinsella

1. That Report No. HAC19-004 be received; and
2. That the comments from the Heritage Advisory Committee regarding the following recommendations be incorporated into a report to General Committee:
 - (a) That Heritage Permit Application HPA-19-03 be approved to permit the addition to the subject property as shown on the submitted plans; and
 - (b) That the property owner photodocument any original construction revealed during the proposed addition to the property; and
 - (c) That Planning staff continue to liaise with the Ontario Heritage Trust and ensure the addition remains sympathetic of the heritage resource through all phases of the development.

Carried

6. Informational Items

None

7. New Business

Staff advised that the process of establishing a Design Review Panel (DRP) is underway, noting that DRP meetings will also be held bi-monthly, alternating with the Heritage Advisory Committee meetings.

8. Adjournment

Moved by John Green

Seconded by Neil Asselin

That the meeting be adjourned at 9:16 p.m.

Carried

Committee recommendations are not binding on the Town unless adopted by Council.