



Town of Aurora  
Community Advisory Committee  
Meeting Minutes

<b>Date:</b>	Thursday, May 2, 2019
<b>Time and Location:</b>	7 p.m., Holland Room, Aurora Town Hall
<b>Committee Members:</b>	Barry Bridgeford, Councillor Rachel Gilliland, Chris Gordon, Balpreet Grewal, Denis Heng, Councillor Harold Kim, Chris MacEachern, Janet Mitchell and Sera Weiss
<b>Members Absent:</b>	Jennifer Sault
<b>Other Attendees:</b>	Stephanie Mackenzie-Smith, Manager of Corporate Communications, Michael Bat, Traffic Analyst, Michael de Rond, Town Clerk

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The Town Clerk called the meeting to order at 7 p.m.

The delegation from the Town Clerk took place before the Chair and Vice-Chair were selected.

### **Appointment of Committee Chair and Vice Chair**

**Moved by Councillor Gilliland**

**Seconded by Chris Gordon**

That Sera Weiss be appointed as Chair of the Community Advisory Committee

**Carried**

**Moved by Councillor Kim**

**Seconded by Councillor Gilliland**

That Denis Heng be appointed Vice-Chair of the Community Advisory Committee

**Carried**

Sera Weiss assumed the Chair at 7:20 p.m.

Introductions were made around the table.

## **1. Approval of the Agenda**

**Moved by Councillor Gilliland  
Seconded by Councillor Kim**

That the agenda as circulated by Legislative Services be approved.

**Carried**

## **2. Declarations of Pecuniary Interest and General Nature Thereof**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

## **3. Receipt of the Minutes**

None

## **4. Delegations**

### **(a) Michael de Rond, Town Clerk**

#### **Re: Advisory Committee Member Education and Training**

Mr. de Rond presented an overview of the roles and responsibilities of an advisory committee, committee members, the chair, and staff. He noted the importance of an advisory committee as a tool for civic engagement and highlighted various aspects of procedure, including the Town's Procedure By-law and the new Code of Conduct for Local Boards.

## **5. Matters for Consideration**

### **1. CAC19-001 – Community Engagement Policy Report**

Staff provided a brief overview of the report. The Committee and staff discussed about the evolution of the Policy including measuring the quality of the community engagement, community participation levels, various social

media tools to receive feedback and the community engagement framework.

**Moved by Denis Heng**  
**Seconded by Balpreet Grewal**

1. That Report No. CAC19-001 be received; and
2. That the Community Advisory Committee provide staff with comments on attached Community Engagement Policy to be incorporated into a report to General Committee.

**Carried**

**2. PDS19-043 – Kitimat Crescent and Aurora Heights Public School  
Alternative Solutions**

Staff provided a brief overview of the report and the history of the matter. The Committee and staff discussed about how the area is currently navigated by the community, the feedback received from the school board and parents of students attending the school, and alternative options to access the school including a kiss-n-ride and utilizing the nearby path or trail. It was suggested that further discussions regarding the matter be facilitated with the school board and parents of students attending the school. The Committee stressed the importance of an ultimate solution that improves the current situation and is beneficial to all parties.

**Moved by Councillor Gilliland**  
**Seconded by Councillor Kim**

1. That Report No. PDS19-043 be received; and
2. That the Committee provide comments and input on the following recommendations to be incorporated into a report for General Committee:
  - a) That pedestrian connection between Aurora Heights Public School and Aurora Community Centre not be implemented; and
  - b) That layby parking on the east side of Tecumseh Drive along the frontage of Aurora Heights Public School not be implemented; and

- c) That removing the existing parking restrictions on the east side of Tecumseh Drive along the frontage of Aurora Heights Public School not be implemented; and
- d) That Parking By-law No. 4574-04.T be amended to prohibit parking at any time on the south and east sides of Kitimat Crescent from a point nine metres south of the beginning of curb return to a point nine metres east of the end of curb return adjacent to house # 25.

**Carried**

### **3. PDS19-044 – Stop Control Removal at Corbett Cres and Cossar Dr**

Staff provided a brief overview of the report. The Committee inquired about the history of the matter and the possibility of relocating the community mailbox or inclusion of a second stop sign. The Committee inquired about how similar situations regarding stop control removals were handled in the past, and suggested that a communication program to facilitate change management in the area could be developed.

**Moved by Janet Mitchell**

**Seconded by Barry Bridgeford**

- 1. That Report No. PDS19-044 be received; and
- 2. That the Committee provide comments and input on the following recommendations to be incorporated into a report to General Committee:
  - a) That potential for removal of the stop sign and stop line on Corbett Crescent at Cossar Drive be considered; and
  - b) That the existing crosswalk lines on Corbett Crescent at Cossar Drive be maintained and install additional warning signage

**Carried**

### **6. Informational Items**

None

## **7. Adjournment**

**Moved by Councillor Gilliland  
Seconded by Janet Mitchell**

That the meeting be adjourned at 8:27 p.m.

**Carried**