



**Accessibility
Advisory Committee
Meeting Agenda**

**Wednesday, April 4, 2018
4 p.m.**

**Holland Room
Aurora Town Hall**

Public Release
March 29, 2018



**Town of Aurora
Accessibility Advisory Committee
Meeting Agenda**

Date: Wednesday, April 4, 2018

Time and Location: 4 p.m., Holland Room, Aurora Town Hall

1. Approval of the Agenda

Recommended:

That the agenda as circulated by Legislative Services be approved.

2. Declarations of Pecuniary Interest and General Nature Thereof

3. Receipt of the Minutes

Accessibility Advisory Committee Meeting Minutes of March 7, 2018

Recommended:

That the Accessibility Advisory Committee meeting minutes of March 7, 2018, be received for information.

4. Delegations

5. Matters for Consideration

6. Informational Items

**1. Verbal Update from Acting Accessibility Advisor
Re: Introduction of New Accessibility Advisor**

Recommended:

1. That the verbal update regarding the Introduction of New Accessibility Advisor, be received for information.

**2. Verbal Update from Acting Accessibility Advisor
Re: National Access Awareness Week Project Plan**

Recommended:

1. That the verbal update regarding National Access Awareness Week Project Plan be received for information.

**3. Extract from Council Meeting of February 27, 2018
Re: Accessibility Advisory Committee Meeting Minutes of January 10, 2018**

Recommended:

1. That the Extract from Council Meeting of February 27, 2018, regarding the Accessibility Advisory Committee meeting minutes of January 10, 2018, be received for information.

**4. Extract from Council Meeting of March 27, 2018
Re: Summary of Committee Recommendations Report No. 2018-03**

Recommended:

1. That the Extract from Council Meeting of March 27, 2018, regarding the Summary of Committee Recommendations Report No. 2018-03, be received for information.

7. New Business

8. Adjournment



**Town of Aurora
Accessibility Advisory Committee
Meeting Minutes**

Date:	Wednesday, March 7, 2018
Time and Location:	4 p.m., Holland Room, Aurora Town Hall
Committee Members:	Tyler Barker (Chair), Gordon Barnes, James Hoyes, and Councillor John Abel
Member(s) Absent:	John Lenchak (Vice Chair) and Jo-anne Spitzer
Other Attendees:	Anthony Ierullo, Manager, Long Range and Strategic Planning, Ivy Henriksen, Acting Accessibility Advisor, Nicole Trudeau, Council/Committee Secretary

The Chair called the meeting to order at 4:12 p.m.

1. Approval of the Agenda

**Moved by Councillor Abel
Seconded by Gordon Barnes**

That the agenda as circulated by Legislative Services, with the following addition, be approved:

- Item 3 – Memorandum from Planner, Re: Application for Site Plan, 2nd Submission, Metropolitan Square Inc., 180, 190 and 220 Wellington Street East, File Number: SP-2016-10

Carried

2. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of*

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Interest Act.

3. Receipt of the Minutes

Accessibility Advisory Committee Meeting Minutes of February 7, 2018

Moved by Gordon Barnes

Seconded by James Hoyes

That the Accessibility Advisory Committee meeting minutes of February 7, 2018, be received for information.

Carried

4. Delegations

None

5. Matters for Consideration

1. Memorandum from Planner

Re: Site Plan Application, 5th Submission, Markangel Real Estate Assets Inc., 55 Eric T. Smith Way, Lot 6 and Part of Block 11, Registered Plan 65M-4324, File No. SP-2016-06

Staff provided an overview of the site plan application, including comments submitted by the applicant in response to previous comments made by the Committee.

The Committee reviewed the site plan and drawings and discussed the comments submitted by the applicant together with accessibility standards to be considered as part of the site plan application.

The Committee expressed gratitude and acknowledged the applicant for addressing and responding to previous comments made by Committee.

Moved by Gordon Barnes

Seconded by Councillor Abel

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Wednesday, March 7, 2018

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1. That the memorandum regarding Site Plan Application, 5th Submission, Markangel Real Estate Assets Inc., 55 Eric. T. Smith Way, Lot 6 and Part of Block 11, Registered Plan 65M-4324, File No. SP-2016-06, be received; and
2. That the following Accessibility Advisory Committee comments regarding the Site Plan Application, 5th Submission be considered by staff:
 - (a) That the Committee has no further comments on this Site Plan Application.

Carried

2. Memorandum from Planner

Re: 89 Mosley Street, Aurora Armoury Renovation

Mr. Jim Burkitt provided an overview of the restoration and renovation of the Aurora Armoury, including the architectural elements and specifications of the overall floor plan.

The Committee reviewed the overall floor plan, entrance and washroom plan, and discussed accessibility standards to be considered as part of the renovation.

Moved by Gordon Barnes

Seconded by James Hoyes

1. That the memorandum **and presentation of Jim Burkitt, Gow Hastings Architects**, regarding the 89 Mosley Street, Aurora Armoury Renovation, be received; and
2. That the following Accessibility Advisory Committee comments regarding the Aurora Armoury Renovation be considered by staff:
 - (a) Request to exceed the minimum number of accessible parking spaces;
 - (b) Request for the regrading of the outdoor hard surface to allow for access and barrier-free entrances and connectivity to the common areas of the park;
 - (c) Request for a barrier-free path of travel extending from the entrance vestibule to other common or public use areas, including accessible turning spaces, doorway and corridor widths, and power door operators;

- (d) Request for an accessible reception area, including counter height and signage;
- (e) Request for power door operators to be provided at entrances to the men's and women's washrooms;
- (f) Request for automatic sliding doors with motion sensors, where possible; and
- (g) Request that digital infrastructure for current and future uses be considered, including projection drops.

Carried as amended

3. Memorandum from Planner

**Re: Site Plan Application, 2nd Submission, Metropolitan Square Inc.,
180, 190 and 220 Wellington Street East, File No. SP-2016-10**

Staff provided an overview of the site plan application, including comments submitted by the applicant in response to previous comments made by the Committee.

The Committee discussed the site plan application and comments submitted by the applicant, together with accessibility standards to be considered as part of the site plan application. However, due to the timing of the site plan application submission, the Committee did not have an opportunity to review the drawings.

Moved by James Hoyes

Seconded by Gordon Barnes

1. That the memorandum regarding Site Plan Application, 2nd Submission, Metropolitan Square Inc., 180, 190 and 220 Wellington Street East, Part of Lot 106, Registered Plan 246, Lot 81, Con. 1, EYS, File No. SP-2016-10, be received; and
2. That the following Accessibility Advisory Committee comments regarding the Site Plan Application, 2nd Submission, be considered by staff:

- (a) That the Committee did not have an opportunity to review the nineteen (19) sets of drawings, due to the timing of the site plan application submission; and
- (b) That the Committee looks forward to receiving a third submission.

Carried

4. Round Table Discussion

Re: Leash-Free Dog Park (Canine Commons)

The Committee and staff discussed the renovations made to the Leash-Free Dog Park (Canine Commons) including the parking lot, entrance gate and fence, along with the Machell Park field entrance for comparison.

As the Committee was not given an opportunity to provide comments on the renovations, the Committee requested to be circulated on conceptual drawings for buildings and public spaces that the Town purchases, constructs, or significantly renovates, including the Leash-Free Dog Park (Canine Commons) to address accessibility standards.

Moved by Councillor Abel

Seconded by Gordon Barnes

- 1. That the discussion and comments regarding Leash-Free Dog Park (Canine Commons) be received and referred to staff for consideration and action as appropriate.

Carried

6. Informational Items

5. Verbal Update from Acting Accessibility Advisor

Re: National Access Awareness Week (NAAW) 2018

Staff provided an update on the activities for National Access Awareness Week 2018 including an Information Fair, Accessibility Advisory Committee Public Open House, and historical display at Town Hall with the Aurora Museum & Archives, along with piggyback options with The Regional Municipality of York.

**Moved by Gordon Barnes
Seconded by Councillor Abel**

1. That the verbal update from Acting Accessibility Advisor regarding National Access Awareness Week (NAAW) 2018 be received for information.

Carried

**6. Extract from Council Meeting of January 30, 2018
Re: Accessibility Advisory Committee Meeting Minutes of December 6, 2017**

**Moved by Gordon Barnes
Seconded by James Hoyes**

1. That the Extract from Council Meeting of January 30, 2018, regarding the Accessibility Advisory Committee meeting minutes of December 6, 2017, be received for information.

Carried

7. New Business

The Chair provided an update on the status of a new, fully-accessible washroom at Upper Canada Mall, noting that the long-term solution is to have the washroom completed with a change table and ceiling lift. He advised that the short-term solution is to use a hooyer lift until the new, fully-accessible washroom is complete.

The Committee discussed the Town's contribution towards the purchase of the accessible washroom trailer, and expressed interest in learning more about its availability for future use.

8. Adjournment

**Moved by Councillor Abel
Seconded by Gordon Barnes**

That the meeting be adjourned at 5:48 p.m.

Carried

Committee recommendations are not binding on the Town unless adopted by Council.



**Extract from
Council Meeting of
Tuesday, February 27, 2018**

5. Consent Agenda

**Moved by Councillor Humfryes
Seconded by Councillor Thom**

C1. General Committee Meeting Report of February 20, 2018

(R16) Accessibility Advisory Committee Meeting Minutes of January 10, 2018

1. That the Accessibility Advisory Committee meeting minutes of January 10, 2018, be received for information.

Carried



Extract from
Council Meeting of
Tuesday, March 27, 2018

6. Consideration of Items Requiring Discussion (Regular Agenda)

R5. Summary of Committee Recommendations Report No. 2018-03
(Formerly Item C1(R9))

Moved by Councillor Gaertner
Seconded by Councillor Thom

1. That Summary of Committee Recommendations Report No. 2018-03 be received; and
2. That the Committee recommendations of the February 1, 2018 Environmental Advisory Committee meeting, be approved; and
3. That the Committee recommendations of the January 10, 2018 Accessibility Advisory Committee meeting be referred to staff for further information.

Carried

Recommendations from Accessibility Advisory Committee Meeting Minutes of January 10, 2018

1. Memorandum from Accessibility Advisor

Re: Town of Aurora 2018-2024 Accessibility Plan

- (a) That the 2018-2024 Accessibility Plan be approved; and
- (b) That the Accessibility Award be reinstated as a category of the Town's Community Recognition Awards, in addition to the Inclusivity Award, and awarded to an individual, group or business that has contributed to the elimination of barriers for people with disabilities in Aurora; and
- (c) That the Terms of Reference for the Accessibility Advisory Committee be reviewed to increase the number of members; and
- (d) That staff develop a recruitment, public outreach and education strategy for the Accessibility Advisory Committee within three (3) months.