



Town of Aurora
Budget Committee
2018 Operating Budget Review
Meeting Report

Council Chambers, Aurora Town Hall
Saturday, November 18, 2017

Attendance

Council Members Mayor Dawe in the Chair; Councillors Abel (arrived at 9:10 a.m.), Gaertner, Humfryes, Kim (arrived at 9:08 a.m.), Mrakas, Pirri, Thom, and Thompson

Members Absent None

Other Attendees Doug Nadorozny, Chief Administrative Officer, Dan Elliott, Director of Financial Services, Al Downey, Director of Parks, Recreation and Cultural Services, Marco Ramunno, Director of Planning and Building Services, Stephanie Mackenzie-Smith, Manager of Corporate Communications, Jason Gaertner, Manager of Financial Planning, Michael de Rond, Town Clerk, and Ishita Soneji, Council/Committee Secretary

The Chair called the meeting to order at 9:03 a.m.

Budget Committee consented to recess the meeting at 11:11 a.m. and reconvened the meeting at 11:17 a.m.

Budget Committee consented to recess the meeting at 12:18 p.m. and reconvened the meeting at 1:20 p.m.

1. Approval of the Agenda

Budget Committee approved the agenda as circulated by Legislative Services.

2. Declaration of Pecuniary Interest and General Nature Thereof

None

3. Delegations

None

4. Public Consultation – Open Session – Opportunity of members of the Public to Provide Input Regarding the 2018 Budget

Mr. Dan Elliott, Director of Financial Services gave an overview of the 2018 Citizen Budget survey final results.

5. Consideration of Items

1. 2018 Operating Budget – Departmental Business Plans Presentations by Department

(a) Office of the CAO and Council Administration

Dan Elliott, Director of Financial Services – Treasurer

Stephanie Mackenzie-Smith, Manager of Corporate Communications

Mr. Elliott provided an overview of the 2018 business plan and objectives for the office of CAO and Council Administration operating budget.

Ms. Mackenzie-Smith presented an overview of the Corporate Communication department's functions, 2017 successes, challenges, and 2018 objectives, and a brief recap of the departmental 2018 Business Plan and Budget.

Budget Committee recommends:

1. That the presentations by Dan Elliott, Director of Financial Services, and Stephanie Mackenzie-Smith, Manager of Corporate Communications, be received; and
2. That the 2018 Operating Budget for the Office of the CAO as presented be tentatively approved; and
3. That the 2018 Operating Budget for Council Administration as presented be tentatively approved **with the following exception:**

(a) That the conference budget amount be increased by \$14,900 from the amount of \$12,100 to \$27,000.

Carried as amended

(b) Infrastructure and Environmental Services

Al Downey, Director of Parks, Recreation and Cultural Services

Marco Ramunno, Director of Planning and Building Services

Mr. Downey and Mr. Ramunno presented an overview of the department's functions, 2017 successes, challenges, and 2018 objectives, and a brief recap of the departmental 2018 Business Plan and Budget.

Budget Committee recommends:

1. That the presentations by Al Downey, Director of Parks, Recreation and Cultural Services, and Marco Ramunno, Director of Planning and Building Services, be received; and
2. That the 2018 Operating Budget for the Infrastructure and Environmental Services department as presented be tentatively approved.

Carried

(c) Parks, Recreation and Cultural Services

Al Downey, Director of Parks, Recreation and Cultural Services

Mr. Downey presented an overview of the respective department's functions, 2017 successes, challenges, and 2018 objectives, and a brief recap of the departmental 2018 Business Plan and Budget.

Budget Committee recommends:

1. That the presentation by Al Downey, Director of Parks, Recreation and Cultural Services, be received; and
2. That the 2018 Operating Budget for the Parks, Recreation and Cultural Services department as presented be tentatively approved.

Carried

(d) Planning and Building Services

Marco Ramunno, Director of Planning and Building Services

Mr. Ramunno presented an overview of the respective department's functions, 2017 successes, challenges, and 2018 objectives, and a brief recap of the departmental 2018 Business Plan and Budget.

Budget Committee recommends:

1. That the presentation by Marco Ramunno, Director of Planning and Building Services, be received; and
2. That the 2018 Operating Budget for the Planning and Building Services department as presented be tentatively approved.

Carried

(e) Corporate Services

Techa van Leeuwen, Director of Corporate Services

Ms. Van Leeuwen presented an overview of the respective department's functions, 2017 successes, challenges, and 2018 objectives, and brief overview of the departmental 2018 Business Plan and Budget. It was noted prior to the presentation that the animal control budget was reduced by \$15,000.

Budget Committee recommends:

1. That the presentation by Techa van Leeuwen, Director of Corporate Services, be received; and
2. That the 2018 Operating Budget for the Corporate Services department as presented be tentatively approved.

Carried

(f) Financial Services

Dan Elliott, Director of Financial Services – Treasurer

Mr. Elliott presented an overview of the respective department's functions, 2017 successes, challenges, 2018 objectives, and a brief recap of the departmental 2018 Business Plan and Budget.

Budget Committee recommends:

1. That the presentation by Dan Elliott, Director of Financial Services – Treasurer, be received; and
2. That the 2018 Operating Budget for the Financial Services department as presented be tentatively approved.

Carried

(g) Corporate Revenues and Expenses

Dan Elliott, Director of Financial Services – Treasurer

Mr. Elliott provided an overview of aspects of the Corporate Revenues and Expenses business plan and budget.

Budget Committee recommends:

1. That the presentation by Dan Elliott, Director of Financial Services – Treasurer, be received; and
2. That the 2018 Operating Budget for the Corporate Revenues and Expenses as presented be tentatively approved **with the following exception:**

(a) That the Council contingency amount be reduced by \$15,000, from the amount of \$35,000 to \$20,000.

Carried as amended

2. 2018 Operating Budget – General Discussion

Mr. Elliott provided an overview of the 2018 Budget option decision unit summaries. There were no motions passed.

6. Adjournment

The meeting was adjourned at 3:53 p.m.

Geoffrey Dawe, Mayor

Michael de Rond, Town Clerk

The report of the Budget Committee – 2018 Operating Budget Review meeting of November 18, 2017, is subject to receipt by Council on December 12, 2017.