The Chair called the meeting to order at 4:01 p.m.

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

   There were no declarations of pecuniary interest under the Municipal Conflict of Interest Act.

2. APPROVAL OF THE AGENDA

   Moved by Gordon Barnes
   Seconded by Jo-anne Spitzer

   THAT the agenda as circulated by Legal and Legislative Services be approved.  
   CARRIED

3. RECEIPT OF THE MINUTES

   Accessibility Advisory Committee Meeting Minutes of March 2, 2016

   Moved by James Hoyes
   Seconded by Gordon Barnes
4. DELEGATIONS

(a) Derek Bunn and Diane Ward
   Re: Accessibility Change/Washroom Trailer

   Mr. Bunn and Ms. Ward discussed their proposal to build, operate, and maintain a fully accessible mobile washroom trailer. The Committee showed support for the trailer and offered feedback.

   Moved by Gordon Barnes
   Seconded by John Lenchak

   THAT the delegation of Derek Bunn and Diane Ward be received for information.
   CARRIED

5. MATTERS FOR CONSIDERATION

2. Memorandum from Planner
   Re: Application for Site Plan Approval (Submission #2), Leswell Investments Ltd., 1452 Wellington Street East, Part of Lots 3 and 4, Plan 525, File No.: SP-2015-04

   Staff gave an overview of the proposed site plan and accessibility components. The Committee expressed concerns regarding the location of the accessible parking spaces, placement of curb cuts, size of the elevator lobby, type of doors used to access the elevator lobby, and snow removal and storage in the parking lot.

   Moved by Gordon Barnes
   Seconded by James Hoyes

   THAT the memorandum regarding Application for Site Plan Approval (Submission #2), Leswell Investments Ltd., 1452 Wellington Street East, Part of Lots 3 and 4, Plan 525, File No.: SP-2015-04, be received; and

   THAT the following Accessibility Advisory Committee comments be considered by staff:
• Suggestion to move the two accessible parking spaces across from Block A to the south west corner of the parking lot, fronting on to Wellington Street East;

• Suggestion to move the two accessible parking spaces located across from the one-storey portion of Block B to the parallel spaces south of the lobby entrance in front of the two-storey section of Block B;

• Suggestion to move curb cuts to accommodate the proposed accessible parking spaces;

• Suggestion to include enough space in the elevator lobby to permit easy access and mobility for multiple mobility device users;

• Suggestion to include power sliding doors into the elevator lobby; and

• Suggestion to propose an alternative snow storage site.

CARRIED

6. INFORMATIONAL ITEMS

4. Extract from Council Meeting of February 23, 2016
   Re: Accessibility Advisory Committee Meeting Minutes of February 3, 2016

   Moved by Gordon Barnes
   Seconded by John Lenchak

   THAT the Extract from Council Meeting of February 23, 2016, regarding the Accessibility Advisory Committee meeting minutes of February 3, 2016, be received for information.

CARRIED

7. NEW BUSINESS

The Committee inquired about whether there is any follow-up to suggestions made by the Committee in regards to applications for site plan approval. Staff explained the application process.

The Committee inquired about the status of the Aurora Family Leisure Complex. Staff advised that rear door fob access is available for those who request it, and that staff is working toward making the building more accessible.

The Committee noted that National Access Awareness week is June 5 to June 11, 2016, and expressed interest in the possibility of organizing an event.
The Committee inquired about the status of the concerns raised by delegate David Heard at the last Committee meeting. Staff provided an update.

8. ADJOURNMENT

Moved by John Lenchak
Seconded by Jo-anne Spitzer

THAT the meeting be adjourned at 5:28 p.m.

CARRIED

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS ADOPTED BY COUNCIL AT A LATER MEETING.