

# The Corporation of the Town of Aurora

## By-law Number 6562-23

### **Being a By-law to establish a schedule of fees and charges for municipal services, activities, and the use of property within the Town of Aurora (Fees and Charges By-law).**

**Whereas** subsection 391(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25 as amended, authorizes a municipality to impose fees and charges on persons (a) for services or activities provided or done by or on behalf of it; (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and (c) for the use of its property including property under its control;

**And whereas** on January 31, 2023, the Council of The Corporation of the Town of Aurora (the "Town") enacted By-law Number 6471-23, to establish a schedule of fees and charges for municipal services, activities and the use of property within the Town of Aurora;

**And whereas** on July 11, 2023, the Council of the Town enacted By-law Number 6530-23, to amend By-law Number 6471-23, to update the fees and charges for the Community Services Department, as set in Schedule "D" – Community Services Department;

**And whereas** the Town has conducted an annual corporate-wide review of its fees and charges and deems it necessary to alter the fees and charges for municipal services, activities and the use of property within the Town of Aurora;

**And whereas** the Council of the Town deems it necessary and expedient to enact a by-law setting out the fees and charges for municipal services, activities and the use of the property within the Town of Aurora;

**Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:**

1. By-law Number 6471-23 and By-law Number 6530-23 be and are hereby repealed.
2. The following Schedules attached (collectively referred to as the "Schedules") shall be deemed to form part of this By-law:

Schedule "A" – General Fees and Charges;

Schedule "B" – Planning and Development Services Department;

Schedule "C" – Corporate Services Department;

Schedule "D" – Community Services Department;

Schedule "E" – Operational Services Department;

Schedule "F" – Finance Department;

Schedule "G" – Building Division;

Schedule "H" – Development Planning Division;

Schedule "I" – By-law Services Division;

Schedule "J" – Animal Services Division;

Schedule "K" – Access Aurora Division; and

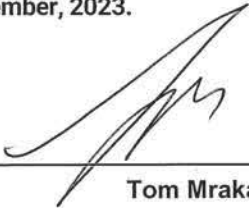
Schedule "L" – Short Term Rentals.

3. Council hereby delegates to the Chief Administrative Officer and any head of a department, or any of their designates, the authority to waive, reduce, or otherwise vary the fee(s) or charge(s) imposed by their department.
4. Any person who obtains any of the Town's services, activities, or use of the Town's property as described in the Schedules shall pay to the Town the applicable fees or charges set out in the Schedules. Unless otherwise provided for in another by-law, such fees or charges are payable upon the person making such application, request, or purchase of the Town's services, activities, or use of the Town's property and shall not be refundable.
5. No request by any person for a service or activity listed in the Schedules shall be acknowledged or performed by the Town unless and until the person requesting the service or activity has paid the fee or charge for the service or activity as set out in the attached schedules, unless noted otherwise.
6. The Town may request a deposit of up to fifty percent (50%) of the applicable fee or charge, payable in advance, if one or more of the following circumstances are applicable:
  - (a) the applicant is a non-resident;
  - (b) the applicant does not carry on business in the Town;
  - (c) the applicant is a first time applicant;
  - (d) the applicant:
    - (i) has previously failed to pay a fee or charge imposed by the Town in a timely manner; or
    - (ii) is currently or has previously been indebted to the Town;
  - (e) the service or activity to be provided by the Town is for a substantial period of time;
  - (f) the service or activity requested by the applicant is not the usual type of service or activity provided by the Town; or
  - (g) the past conduct of the applicant or, if applicable, of the organization he or she represents has been such that the Town on reasonable grounds may anticipate damage resulting.
7. All Town accounts and invoices are due and payable when rendered. Outstanding Town accounts and invoices shall bear interest of one and one quarter percent (1.25%) (being fifteen percent (15%) per annum), calculated from the first day of the month after the account is overdue.
8. The Treasurer shall add the fees and charges imposed pursuant to this By-law to the tax roll for any real property in the Town for which all of the owners are responsible for paying fees and charges under this By-law and collect them in the same manner as municipal taxes.
9. If a court of competent jurisdiction declares any provision, or any part of a provision of this By-law to be invalid, or to be of no force and effect, it is the intention of Council in enacting this By-law, that each and every other provision of

this By-law authorized by law, be applied and enforced in accordance with its terms to the extent possible by law.

- 10. Payment for any fees, charges and any applicable interest shall be accepted in the form of Canadian currency, debit, money order or cheque made payable to The Corporation of the Town of Aurora.
- 11. In the event of a conflict between this By-law and any other By-law, the fees and charges set out in this By-law shall prevail.
- 12. This By-law shall be referred to as the "Fees and Charges By-law".
- 13. This By-law shall come into full force and effect on January 1, 2024.

Enacted by Town of Aurora Council this 28th day of November, 2023.



Tom Mrakas, Mayor



Michael de Rond, Town Clerk