



General Committee Meeting Agenda

**Tuesday, May 5, 2020
7 p.m.**

Video Conference

Public Release
April 28, 2020



Town of Aurora General Committee Meeting Agenda

Tuesday, May 5, 2020
7 p.m., Video Conference

Note: This meeting will be held electronically as per Section 20.1 of the Town's Procedure By-law No. 6228-19, as amended, due to the COVID-19 State of Emergency.

Mayor Mrakas in the Chair

- 1. Approval of the Agenda**
- 2. Declarations of Pecuniary Interest and General Nature Thereof**
- 3. Community Presentations**
- 4. Delegations**

Note: At this time, the Municipal Offices are closed. This meeting will be live streamed at <https://www.youtube.com/user/Townofaurora2012/videos>. Residents who would like to provide comment on an agenda item are encouraged to visit www.aurora.ca/participation.

- (a) Jim Thomson, Aurora Tigers Junior A Hockey Club
Re: Aurora Tigers Junior A Ice Allocation for Practice Time This Season**

- 5. Consent Agenda**

C1. FIN20-007 – Capital Close Report as of December 31, 2019

(Information Report dated April 14, 2020, included on agenda per Member of Council request)

Recommended:

1. That Report No. FIN20-007 be received for information.

C2. FIN20-008 – Statement of Remuneration and Expenses for Members of Council, Committees and Local Boards

(Information Report dated April 14, 2020, included on agenda per Member of Council request)

Recommended:

1. That Report No. FIN20-008 be received for information.

C3. OPS20-003 – Blue Box Transition to Full Producer Responsibility

(Information Report dated April 14, 2020, included on agenda per Member of Council request)

Recommended:

1. That Report No. OPS20-003 be received for information.

C4. OPS20-005 – Waste Collection Limits

(Information Report dated April 14, 2020, included on agenda per Member of Council request)

Recommended:

1. That Report No. OPS20-005 be received for information.

C5. PDS20-023 – Planning Application Status List

(Information Report dated April 14, 2020, included on agenda per Member of Council request)

Recommended:

1. That Report No. PDS20-023 be received for information.

**C6. PDS20-025 – Heritage Review Process for Building Permit Applications
Related to Listed Properties**

(Information Report dated April 14, 2020, included on agenda per Member of Council request)

Recommended:

1. That Report No. PDS20-025 be received for information.

6. Advisory Committee Meeting Minutes

7. Consideration of Items Requiring Discussion (Regular Agenda)

**R1. PDS20-029 – Capital Project No. 34626 – Sidewalk Construction on
Kitimat Crescent Proposed Capital Budget Increase**

Recommended:

1. That Report No. PDS20-029 be received; and
2. That the total approved budget for Capital Project No. 34626 be increased from \$100,000 to \$192,700, representing an increase of \$92,700 to be funded from the Roads Repair and Replacement Reserve.

R2. OPS20-007 – Off-Leash Dog Park in Highland Park

Recommended:

1. That Report No. OPS20-007 be received; and
2. That Block 166 in Phase 2 of the Highland Gate Development be approved for an Off-Leash Dog Park; and
3. That staff be directed to design and construct the park through the future subdivision agreement; and
4. That staff be directed to further investigate the Dog Waste Diversion programs available, including all capital and operational costs associated

with implementing the systems in park retrofits and new park development, and that a report be presented at a future Council meeting.

R3. CS20-008 – Clean Communities By-law

Recommended:

1. That Report No. CS20-008 be received; and
2. That a Clean Communities By-law be enacted at a future Council meeting to repeal and replace the Clean Yards By-law No. 4754-05.P and Debris By-law No. 4738-05.P.

R4. CS20-007 – Regional Fire Service Study

Recommended:

1. That Report No. CS20-007 be received; and
2. That Council provide direction regarding whether the Town of Aurora supports proceeding with a study of the potential creation of a Regional Fire Service; and
3. That the Town Clerk be directed to circulate the Town's decision to York Region and all York Region municipalities.

8. Notices of Motion

9. New Business

10. Public Service Announcements

11. Closed Session

12. Adjournment



100 John West Way
Aurora, Ontario
L4G 6J1
(905) 727-3123
aurora.ca

Town of Aurora
Delegation Request
Legislative Services

This Delegation Request form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to Legislative Services.

Council or Committee Meeting Date: May 5, 2020	
Subject: AURORA TIGERS JRA ICE ALLOCATION FOR PRACTICE TIME FOR THIS SEASON	
Name of Spokesperson: JIM THOMSON	
Name of Group or Person(s) being Represented (if applicable): AURORA TIGERS JRA / JIM THOMSON	
Brief Summary of Issue or Purpose of Delegation:	
Have you been in contact with a Town staff or Council member regarding your matter of interest? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, with whom? JOHN FIRMAN	Date: APRIL 22/20
<input checked="" type="checkbox"/> I acknowledge that the Procedure By-law permits five (5) minutes for Delegations.	



Town of Aurora
Information Report

No. FIN20-007

Subject: Capital Close Report as of December 31, 2019
Prepared by: Sandy Dhillon, Financial Management Advisor
Department: Finance
Date: April 14, 2020

In accordance with the Procedure By-law, any Member of Council may request that this Information Report be placed on an upcoming General Committee or Council meeting agenda for discussion.

Executive Summary

This report presents Council with the information necessary to monitor the status of Town's active capital projects as well as its recently closed completed projects as of December 31, 2019, including any necessary funding adjustments that have been made.

- Forty previously active capital projects were closed
- One hundred and thirty-eight capital projects remain open at 2019 fiscal year end

Background

On a semi-annual basis, staff bring forward to Council the Town's Capital Project Status & Closures report that provides an overview of the status, including the financial position for each of the Town's active capital projects. In addition, it identifies all complete capital projects requiring closure. Any funding surpluses or shortfalls arising at project closure are addressed at this time. This report is prepared in consultation with the various Town staff who are responsible for managing each of the Town's projects.

This report does not include any projects brought forward by the Aurora Library Board.

Analysis

Forty previously active capital projects were closed

April 14, 2020

Page 2 of 4

Report No. FIN20-007

As of December 31, 2019, the Town had 178 active projects. Under By-law 6212-19, the Treasurer has approved the closure of 40 of these noted projects. Of the 40 capital projects that were closed, thirty-two of these projects collectively had a surplus of \$1,256,122 to be returned to their original sources of funding, as outlined in Attachment #1,

In addition to the closures identified in Attachment #1, the remaining nine capital projects that were closed required a funding increase prior to their closure as outlined in Attachment #2. The total required funding increase for these projects was \$52,060. Further explanations are offered in both Attachment #1 and #2 for each individual project.

One hundred and thirty-eight capital projects remain open at 2019 fiscal year end

At the end of the 2019 fiscal year, a total of one hundred and thirty-eight capital projects remained active. Attachment #3 provides an inventory and progress status update for all of the Town's active projects which will remain open as of December 31, 2019. These projects represent a total approved budget value of \$84,221,859 (excluding the portion of the library square project's budget which has not yet been formally funded) with an unspent balance available as of December 31, 2019 of \$46,838,679.

All closed capital projects as presented in Attachment #1 and #2 have been removed from Attachment #3.

Advisory Committee Review

None

Legal Considerations

On October 22, 2019 Council approved By-law Number 6212-19 which updated and defined the Town of Aurora's delegation policies and procedures that were approved by Council in 2007. This By-law also consolidated and identified specific delegations into a single By-law. Under Schedule "C" of this new By-law, the Treasurer has delegated authority to close any capital project deemed complete including the adjustment to project funding to return or draw from the originating funding sources on behalf of Council and to report to council on an annual basis.

Financial Implications

This report provides details of the 40 projects that were closed by the Town as of December 31, 2019. These project closures required a total of \$1,256,122 (as noted in Attachment #1) to be returned and a total of \$52,060 (as noted in Attachment #2) in funding top-ups to/from original funding sources, representing a consolidated net funding adjustment to reserves of \$1,204,062.

The Town's portfolio of remaining active capital projects contains 138 projects (outlined in Attachment #3), with a total budgeted/funded value of \$84,221,859. To date \$37,383,179 has been spent on these projects, with a remaining approved unspent and funded value of \$46,838,679.

Communications Considerations

The Town of Aurora will use 'Inform' as the level of engagement for this project. There are five different levels of community engagement to consider, with each level providing the community more involvement in the decision making process. These levels are: Inform, Consult, Involve, Collaborate and Empower. Examples of each can be found in the Community Engagement Policy. These options are based on the International Association of Public Participation (IAP2) Spectrum and assist in establishing guidelines for clearly communicating with our public and managing community engagement. In order to inform, the list of open capital projects will be posted to the Town's Budget and Financial Information web page for openness and accountability.

Link to Strategic Plan

Reporting to Council and the public on the status of approved capital projects and associated funding, and regularly managing and closing these projects, demonstrates both the Strategic Plan principles of Leadership in Corporate Management, and accountability and transparency to the community of the local government

Alternative(s) to the Recommendation

1. Direct further alternative options as required

Conclusions

Staff from all departments, continue to work diligently on completing all outstanding active capital projects for which Council has approved and committed funding, and that the community anticipates their completion. This report is intended to update Council on the status of each active approved project, as well as provide notification of the completion and closure of capital projects, including any resultant required funding adjustments.

Attachments

Attachment #1 Capital Projects Closed with Funds Returned to Source
Attachment #2 Capital Projects Funding Adjustments and Closure of 9 Projects
Attachment #3 Active Capital Project Listing

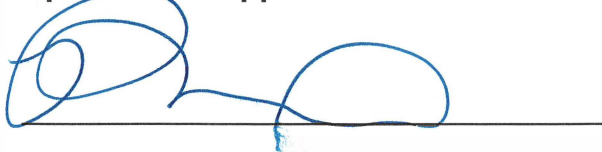
Previous Reports

FS19-018 Capital Close Report as December 31, 2018

Pre-submission Review

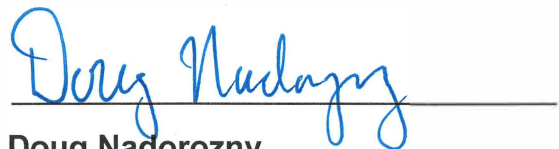
Agenda Management Team review on March 4, 2020

Departmental Approval



**Rachel Wainwright-van-Kessel, CPA, CMA
Director, Finance/Treasurer**

Approved for Agenda



**Doug Nadorozny
Chief Administrative Officer**

Town of Aurora
Capital Projects Closed with Surplus or No Funds Returned to Source
As of December 31, 2019

Attachment #1

General Committee Meeting Agenda
 Tuesday, May 5, 2020

Report Item Ref	Project #	Description	Total Approved Funding	Total Expenditures to December 31, 2019	Current Balance Surplus/ (Deficit)	Year of Original Approval	Close Project Account / Disposition of Balance
CAO							
1.01	12036	Music Strategy (12036)	50,000	-	50,000	2016	Project cancelled and closed. Return \$50,000 to Studies & Other Reserve.
CORPORATE SERVICES							
1.02	14070	Boardroom Audio/Video Equipment (14070)	130,000	-	130,000	2018	Project was conditionally approved in 2018, conditional approval was not lifted as IT Strat Plan was underway. The Town's Boardroom audio/video requirements have now been addressed as part of its IT Strat Plan. This project can now be closed as it has now been replaced by a 2020 capital project in the amount of \$50,000.
Information Technology							
1.03	14062	Business Continuity/IT Disaster Recovery (14062)	25,000	20,907	4,093	2015	Project completed and closed.
1.04	14065	Mobility Solutions (14065)	45,000	30,357	14,643	2015	Project completed and closed.
1.05	14037	Joint Ops LAN Room & DR site (14037)	135,000	122,604	12,396	2017	Project completed and closed.
FINANCE							
1.06	14061	DC Background Study - 2019 (14061)	125,000	76,167	48,833	2018	Project completed and closed. Final project costs came in under approved budget; the cost of consulting services in this regard are difficult to predict a year in advance. Return \$48,833 to Studies & Other Reserve.
OPERATIONAL SERVICES							
1.07	34224	Screening of Surplus Soil and Compost (34224)	35,000	35,000	-	2019	Project completed and closed.
Fleet Management							
1.08	34191	GMC/Savanna (#501) (34191)	45,000	40,031	4,969	2018	Project completed and closed. Return \$4,969 to Fleet R & R Reserve.
1.09	34412	Additional Plow (34412)	236,200	229,096	7,104	2018	Project completed and closed. Return \$7,104 to Growth & New Reserve.
1.10	43059	CCTV Camera (#72-19) (43059)	10,000	8,436	1,564	2019	Project completed and closed. Return \$1,564 to Fleet R & R Reserve.
1.11	34421	Fleet Consultant (34421)	50,000	29,985	20,015	2019	Project completed and closed. Market value of the tender for fleet consultant was lower. Return \$20,015 to Fleet R & R Reserve.
Parks							
1.12	73289	Convert Pathway Lighting to LED (73289)	30,000	30,000	-	2017	Project completed and closed.

Item C1
 Page 5 of 16

*IY- In Year

Town of Aurora
Capital Projects Closed with Surplus or No Funds Returned to Source
As of December 31, 2019

Attachment #1

General Committee Meeting Agenda
 Tuesday, May 5, 2020

Report Item Ref	Project #	Description	Total Approved Funding	Total Expenditures to December 31, 2019	Current Balance Surplus/ (Deficit)	Year of Original Approval	Close Project Account / Disposition of Balance
1.13	73207	Playground Replacement - Wm Kennedy Park (73207)	125,000	32,630	92,370	2018 - IY*	Project completed and closed. Return \$92,370 to Parks R & R Reserve. Market value on tender was very low as supplier had an extra playground from a mistaken double order from another company so was will willing to let it go at cost. We were fortunate that it would fit. Prep of site completed by Town staff, saving considerable funds as well.
1.14	73320	Subdivision Entry Sign - Batson & Yonge (73320)	27,100	13,636	13,464	2019	Project completed and closed. Return \$13,636 to Landscape Reserve.
1.15	43053	Reconnection - Bathurst/Orchard Hts (43053)	70,000	-	70,000	2015	Project closed as a cost effective alternative solution was implemented. Funds required (\$3000) were used from operational Budget. Therefore, \$70,000 returned to Waste Water Services Reserve.
COMMUNITY SERVICES							
1.16	72241	89 Mosley - Condition Assessment Report (72241)	380,092	153,759	226,333	2015	Project completed and closed. Return \$226,333 to Facilities R & R Reserve. Additional grant funds were received to offset project expenses.
1.17	72175	ACC - Improvement of Aurora Community Centre (72175)	420,598	417,315	3,283	2016	Project completed and closed. Return \$3,283 to Facilities R & R Reserve.
1.18	72275	Library - Improvements - Canada 150 Intake II (72275)	195,206	172,457	22,749	2017	Project completed and closed. Return \$22,749 to Facilities R & R Reserve.
1.19	72277	ACC - Improvements - Canada 150 Intake II (72277)	398,100	380,982	17,118	2017	Project complete. Return \$17,118 to Facilities R & R Reserve.
1.20	72282	SARC - Compressor Repair & Computer SW Upgrade (72282)	50,000	40,428	9,572	2018	Project completed and closed. Return \$9,572 to Facilities R & R Reserve.
1.21	72306	Lifeguard Chairs (72306)	18,000	15,524	2,476	2019	Project completed and closed. Return \$2,476 to Facilities R & R Reserve.
Culture							
1.22	74013	Museum Collection Infrastructure (74013)	40,000	39,941	59	2017	Project completed and closed. Return \$59 to Growth & New Reserve.
Facilities							
1.23	72155	ACC - Auditorium (72155)	70,000	49,073	20,927	2017	Project completed and closed. The material finishes were revised and therefore, the entire funds are not required. Return \$20,927 to Facilities R & R Reserve.
1.24	72307	SARC - Pool Pumps (72307)	35,000	-	35,000	2018	Project cancelled as equipment was not required. Return \$35,000 to Facilities R & R Reserve.
1.25	72326	AFLC - Replacement of Overhead Doors and Operators (72326)	15,400	-	15,400	2019	Project cancelled following inspection by Contractor (NEX), new doors are not required. Return \$15,400 to Facilities R & R Reserve.
PLANNING & DEVELOPMENT SERVICES							

Item C1
 Page 6 of 16

*IY- In Year

Town of Aurora
Capital Projects Closed with Surplus or No Funds Returned to Source
As of December 31, 2019

Attachment #1

**General Committee Meeting Agenda
 Tuesday, May 5, 2020**

Report Item Ref	Project #	Description	Total Approved Funding	Total Expenditures to December 31, 2019	Current Balance Surplus/ (Deficit)	Year of Original Approval	Close Project Account / Disposition of Balance
1.26	34619	S/W - Kitimat Cres. (34619)	100,000	3,053	96,947	2018	Project cancelled as per Council's direction. Return funds to source, \$96,947 to Roads & Related DC. However, a new Project # 34626 Sidewalk Construction on Kitimat is established as per Council Kim Motion.
1.27	42808	Corporate Energy Management Plan (42808)	50,000	14,963	35,037	2019	Energy Conservation and Demand Management Plan Update 2019-2023 updated and presented to Council Q2 2019. Project completed and funds can be returned to source, \$35,037 to Studies & Other Reserve.
1.28	24011	Mobile Devices for BBS (24011)	80,000	38,561	41,439	2016	Project completed and closed. Return funds to source, \$8,288 to Growth & New Reserve and \$33,151 to Building Reserve.
1.29	31155	Pavement Condition Assessment - 2019 (31155)	50,500	38,872	11,628	2018 - IY*	Project completed and closed. Return \$11,628 to Roads R&R Reserve
1.30	81004	Update of Zoning Bylaw (81004)	140,000	95,904	44,096	2007-2011	Project completed and closed. Work was completed by the town staff no outside consultant hired as planned resulting in savings. Return surplus funds \$44,096 to R&R Discretionary Reserve.
Water, Wastewater and Sewer System							
1.31	41007	Decommission Sewer - Wells St PS (41007)	300,000	156,646	143,354	2015	Project completed and closed. This was a bid contract project and the contractors bid came in under the allotted budget. Also, it was an itemized contract some of the items were eliminated from the contract which also lowered the amount used from the budgeted \$300,000.00 Return \$143,354 to Waste Water Services Reserve.
1.32	42054	Maintenance of Culverts - Yonge/Batson (42054)	262,500	201,247	61,253	2015	Project completed and closed. Return \$61,253 to Storm Water Services Reserve
TOTAL			\$ 3,743,696	\$ 2,487,574	\$ 1,256,122		

**Item C1
 Page 7 of 16**

*IY- In Year

Town of Aurora
Capital Projects Closed with Funding Top up
As of December 31, 2019

Attachment #2

**General Committee Meeting Agenda
 Tuesday, May 5, 2020**

Report Item Ref	Project #	Project Description	Total Approved Funding	Total Expenditures as of December 31, 2019	Remaining Available Budget Surplus/ (Deficit)	Proposed Budget Adjustment	Revised Remaining Available Budget	Explanation
COMMUNITY SERVICES								
2.01	72406	SARC - Ice Plants (72406)	62,850	63,956	(1,106)	1,106	\$0	Project completed & closed. Tender came in higher than anticipated cost. Therefore fund deficit of \$1,106 taken from Facilities R & R reserve.
2.02	72298	ACC - Snow Melt Pit Boiler (72298)	20,000	25,594	(5,594)	5,594	\$0	Project completed and closed. Fund Deficit of \$5,594 is due to change order to cover the additional unforeseen work in the pit once exposed. Deficit covered from Facilities R & R Reserve.
Recreations								
2.03	72407	ACC - ACC #1 - Sound System Upgrade (72407)	87,400	88,919	(1,519)	1,519	\$0	Project Completed. Fund deficit of \$1,519 transferred from Facilities R & R Reserve. The difference is due to a change order issued for additional steel hanger support for speakers.
OPERATIONAL SERVICES								
2.04	71108	GMC Sierra Crew Cab #224 (71108)	65,800	66,429	(629)	629	\$0	Project completed and closed. Fund deficit of \$629 from Fleet R & R Reserve.
2.05	31097	Traffic Line Painer (#70-19) (31097)	10,000	10,028	(28)	28	\$0	Project completed and closed. Fund deficit of \$28 from Fleet R & R Reserve.
2.06	73231	Tennis Court Resurface - David English Park (73231)	20,000	35,107	(15,107)	15,107	\$0	Project completed and closed. As per CAFC, fund \$15,107 from Parks Operating account. General maintenance expense was charged to capital project instead of operating expenses.
Parks								
2.07	73241	Walkway/Basketball Repaving - Wm Kennedy Park (73241)	25,000	29,257	(4,257)	4,257	\$0	Project completed and closed. Fund deficit of \$4,257 is due to change in footprint of playground to accommodate the layout, this increased the requirement of asphalt. Fund deficit is transferred from Parks R & R Reserve.
CORPORATE SERVICES								
Information Technology								
2.08	14063	IT Strategic Plan (14063)	69,900	93,719	(23,819)	23,819	\$0	Project completed and closed. Project expenses incurred were more than originally anticipated. Fund deficit of \$21,437.1 is transferred from General Govt DC Reserve and \$2,381.9 from Studies and Other Reserve.
Total						\$ 52,060		

**Item C1
 Page 8 of 16**

**Town of Aurora
Active Capital Project Listing**

Attachment # 3

As of December 31, 2019

Report Item Ref	Project Number	Project Description	Total Approved Funding	Expenditures to December 31, 2019	Current Balance Surplus/ (Deficit)	Year of Approval / # of Projects	Expected Date of Completion	Notes on Project Status
CAO								
3.01	12026	Organization Structural Review (12026)	100,000	61,862	38,138	2015	2021	Ongoing Development Of Management Team In Current Structure. Business Planning And Kpi Development Scheduled For 2020.
3.02	12037	Town of Aurora Website (12037)	70,000	26,313	43,687	2018	2020	New Site Launched In January. Ongoing Improvements Throughout 2020.
3.03	12041	89 Mosley St (12041)	5,359,900	5,393,717	(33,817)	2017	2020	Project complete. Few outstanding invoices to be received.
3.04	12032	Residents Survey (12032)	30,000	-	30,000	2019	2020	Schedule To Commence In 2020
CORPORATE SERVICES								
Access Aurora								
3.05	12002	Accessibility Plan Implementation(12002)	1,090,320	678,284	412,037	2016	Q4 2020	Multi-year funding allocated for implementation of Accessibility Plan. 2020 projects to be completed include Tim Jones Pathway Lighting (Lambert Wilson), 3 X Audible Pedestrian Signals, Facility Accessibility Design Standards Consultation, Pool pod. Remaining funds are allocated for Town Hall counters once the Town Hall refresh begins via Community Services. Going forward funding for accessibility features will be included in specific projects, eg. Road reconstruction, park design, etc.
3.06	12016	Customer Care Implementation Plan (12016)	453,100	297,332	155,768	2010/2012	Q4 2021	Multi year funding in support of the Strategic Plan to implement Customer Service Strategy. Includes development of Customer Experience Plan aligned with Excellence Canada and new Corporate Mission, Vision, Values.
3.07	12025	Customer Relationship Management (CRM) (12025)	186,000	138,014	47,986	2013	Q4 2020	Active And Ongoing - Related To IT Strategy Plan, optimization and escalation complete, next phase includes integration
By Law Services								
3.08	24012	Bylaw Permit Parking Program (24012)	75,000	-	75,000	2016	Q2 2020	Currently working with vendor on configuration and staff training.
3.09	24016	Animal Control Start Up (24016)	100,000	76,930	23,070	2018	Q1 2020	Vehicle currently being fit up with cages for infection control.
3.10	24015	Radios for By-Law Officers (24015)	85,000	43,815	41,185	2017	Q2 2020	Complete, waiting for final invoice
Human Resources								
3.11	13018	Human Resources Information/Payroll System (13018)	250,000	0	250,000	2018	Q4 2020	Active and ongoing. Working with vendor. Payroll and basic HRIS to be implemented by end of Q2 2020, however additional modules purchased will be implemented prior to Q4 2020.
3.12	13014	Employee Engagement Survey (13014)	80,000	61,719	18,281	2018	Q4 2020	Employee engagement activities underway. Money may be used for the 2020 engagement survey (project #13015) expected to occur Q3 with Action Planning in Q4.
Information Technology								
3.13	14047	Computer & Related Infrastructure Evergreening (14047)	1,138,633	258,571	880,062	2017	Q4 2022	Active And Ongoing. 2020 deployment delayed due to supply delivery delays
3.14	14068	Wireless Upgrades and Enhancements (14068)	73,000	19,489	53,511	2017		Active and ongoing

*IY - In Year
**C- Conditionally Approved

**Town of Aurora
Active Capital Project Listing**

As of December 31, 2019

Report Item Ref	Project Number	Project Description	Total Approved Funding	Expenditures to December 31, 2019	Current Balance Surplus/ (Deficit)	Year of Approval / # of Projects	Expected Date of Completion	Notes on Project Status
3.15	14069	Emergency Cooling (14069)	25,000	8,020	16,980	2018	Q4 2020	Complete. Drawing and design identified additional funding would be required. Facilities incorporated emergency cooling systems through other projects
Legal Services								
3.16	13020	Appraisal of Town Buildings (13020)	55,000	28,469	26,531	2019	Q2 2020	Awaiting final appraisal report for the Armoury
Legislative Services								
3.17	13008	Meeting Management Software (13008)	105,000	53,215	51,785	2013	Q4 2020	Expecting to have a new vendor/system in place by the end of 2020
3.18	14058	Project Management Software (14058)	50,000	25,000	25,000	2019	Q2 2020	Smartsheet is the PM soft that has been purchased. 25 licences have been obtained. The implementation and customization is underway.
3.19	13025	Electoral System Review (13025)	60,000	39,400	20,600	2019	Q2 2020	Final report to Council in the Spring
Strategic Initiatives								
3.20	13011	Emergency Response Plan Update & Continuation of Operations Plan (13011)	55,000	16399.31	38,601	2017	Q1 2021	Project being reviewed and planning commencing in April 2020. Revisit status mid April 2020
FINANCE								
3.21	14012	Financial System Upgrade (14012)	1,000,000	105,869	894,131	2016	Q4 2022	The Town is about to engage a consultant who will assist it in the determination of its new financial system requirements within the context of its desired Procurement to Payment end state financial framework.
3.22	14060	Financial System Optimization (14060)	110,000	96,912	13,088	2013	Q2 2020	The Town expects to commence the final phase of this project being the implementation of further financial software reporting enhancements to streamline the Town's provincial reporting requirements in the first half of 2020.
3.23	43038	Water Meter Replacement Program (43038)	2,783,896	2,074,836	709,060	2012	Ongoing	This project has additional funds approved in 2020 and proposed additional funding requests for subsequent years. The project will be ongoing into the future for planned replacement of water meters as they meet their useful life.
OPERATIONAL SERVICES								
3.24	21006	Firehall - 4-5 (21006)	3,906,229	392,357	3,513,872		Q3 2021	Revised budget is now \$13,567,727 as per Report No. OPS19-026 (extract attached). Funding from reserves is not approved yet.
3.25	72285	JOC - Additional Work (72285)	2,185,200	1,344,232	840,968	2018	Q4 2020	Ongoing to be completed Q4 2020
3.26	41009	3 Phase Electrical Power (41009)	120,000	57,469	62,531	2015	Q4 2020	Work is currently being completed in phases
3.27	41011	Sanitary Sewer CCTV Inspection (41011)	300,000	364,081	(64,081)	2017	2027	10 Year Inspection program currently in year two
3.28	31151	Street Lights (31151)	50,000	16,090	33,910	2016	Q2 2020	Currently under review and if no future work required it will be closed in 2020.
3.29	34713	Street Light Pole Identification (34713)	40,000	-	40,000	2019	Q4 2020	Signs have been sourced and ordered ,installation will be ongoing through 2020

*IY - In Year
**C- Conditionally Approved

**Town of Aurora
Active Capital Project Listing**

As of December 31, 2019

Report Item Ref	Project Number	Project Description	Total Approved Funding	Expenditures to December 31, 2019	Current Balance Surplus/ (Deficit)	Year of Approval / # of Projects	Expected Date of Completion	Notes on Project Status
Fleet Management								
3.30	34187	3 Tonne Truck (34187)	90,000	-	90,000	2018	Q4 2020	Required additional funding request in 2020 to be approved
Parks								
3.31	73134	Parks/Trails Signage Strategy Study & Implementation (73134)	695,700	453,359	242,341	2011/2012	Ongoing	Next Phase Of Project - Park Signage
3.32	73085	Arboretum Development (73085)	930,918	816,878	114,040	2008-2013	Ongoing	Completed and in the amount of \$1,000,000
3.33	73107	Former Kwik Kopy Trail Connection (73107)	815,000	182,468	632,532	2009	Q4 2020	Tender W/Procurement
3.34	73119	Street Tree Planting Contract (73119)	739,892	579,817	160,076	2010	Q4 2020	Developer Ready For Planting Spring 2020
3.35	73160	Emerald Ash Borer Management Program (73160)	1,329,850	1,378,525	(48,675)	2013	Ongoing	Final York Region Funding Report To Council In Q3
3.36	73177	Pedestrian Underpasses (73177)	1,036,218	793,825	242,393	2012	Q4 2020	Region To Complete In 2020
3.37	73260	2C West Ecological Integrity Monitoring (73260)	212,400	96,738	115,662	2014	ongoing	10 Year Project Till 2024
3.38	73147	Trail Construction as per Trail Master Plan (73147)	150,000	57,043	92,957	2015	Q4 2020	Need To Complete Trail Work In Spring Delayed Due To Winter
3.39	73169	Wildlife Park - Phase 3/4 (73169)	3,119,500	764,821	2,354,679	2015	ongoing	Phase 3 Works 2020/Phase 4 2021
3.40	73242	Improvements to Fleury Park Washroom Facility (73242)	350,000	5,156	344,844	2016	Q4 2020	Tender W/Procurement
3.41	73286	Stewart Burnett Park Playground and Parking Facility (73286)	1,500,000	1,581,624	(81,624)	2017	Q2 2020	Substantial completion in spring 2020. Deficit is due to the site conditions and omissions by design consultant
3.42	73292	Picnic Tables/Garbage Receptacles (73292)	30,000	11,802	18,198	2017	Q2 2020	Product On Order And Being Manufactured
3.43	73198	Field Renovation - Norm Weller Park (73198)	350,000	111,608	238,392	2018	2019-11-01	Drainage Done/Report To Council Insufficient Budget For Lighting Q2
3.44	73174	Trail - Atkinson Park (73174)	85,000	-	85,000	2018	Q4 2020	Design Been With York Region Since Q1 2019, Awaiting Review Status
3.45	73247	Trail Construction (Coutts/Pandolfo) (73247)	100,000	-	100,000	2018	20-21	Coordinating Wks With Regional Land
3.46	73299	Non-Programmed Park in 2C (73299)	1,500,000	-	1,500,000	2018	Q4 2020	Report To Council March 2020
3.47	73287	Hallmark Lands - Baseball Diamonds (73287)	3,000,000	98,938	2,901,062	2018	On Hold	As per council direction, project scope is under review by staff
3.48	73214	Playground Replacement - Tamarac Park (73214)	97,750	56,852	40,898	2018 - IY*	Q4 2020	Project delay due to design issues
3.49	43039	Backflow Prevention Program (43039)	50,000	45,542	4,458	2012	Q4 2020	BFPP has been implemented some minor expenses to be incurred with public notification materials
3.50	72281	AFLC - Skate Park (72281)	675,000	28,239	646,761	2018	Q4 2020	Tender W/Procurement
3.51	73315	Sheppard's Bush Parking Lot Resurface (73315)	250,000	-	250,000	2019	Q3 2020	Awaiting Development Engineering report
3.52	73240	Walkway/Basketball Repaving - Tamarac Park (73240)	30,000	-	30,000	2019	Q4 2020	Project work to begin this year

*IY - In Year
**C- Conditionally Approved

**Town of Aurora
Active Capital Project Listing**

As of December 31, 2019

Report Item Ref	Project Number	Project Description	Total Approved Funding	Expenditures to December 31, 2019	Current Balance Surplus/ (Deficit)	Year of Approval / # of Projects	Expected Date of Completion	Notes on Project Status
3.53	73296	Trails - BG Group Trail Connection (73296)	150,000	13,112	136,888	2019	Q4 2020	Design work completed and ready for tender
3.54	73268	Wildlife Park - North Dam Rehabilitation (73268)	877,120	877,417	(297)	2015	Q4 2020	Outstanding maintenance warranty holdback of 5% which is due the contractor end of December 2020
3.55	73319	Canine Commons Upgrades (73319)	35,000	7,792	27,208	2019	Q3 2020	Lighting component to be completed Feb
COMMUNITY SERVICES								
3.56	74015	Cultural Services Master Plan (74015)	160,000	135,492	24,508	2017	2021	\$20k earmarked in 2020 capital budget for Cultural Master Plan refresh, primarily for meeting and marketing expenses
Culture								
3.57	73324	Pet Cemetery Restoration (73324)	15,000	15,288	(288)	2019	2023	Open Project
Facilities								
3.58	72146	215 Industrial Pkwy. Exterior Works (72146)	145,000	6,666	138,334	2012	Q4 2020	Exterior Retaining Wall Work Planned In 2020
3.59	72201	Work Station Refresh, Carpet, etc. (72201)	570,000	314,717	255,283	2015	Multi- year project	In Progress And On Track
3.60	72204	Cameras - HDIP (72204)	450,000	61,399	388,601	2015	Multi- year project	This project is for the security and risk audit. Audit now complete and will be presented to ELT in Q1 2020.
3.61	72226	AFLC - Arena Dehumidifiers (72226)	135,000	10,710	124,290	2015	Multi- year project	Planning work in progress
3.62	72283	SARC - Replacement of Pylon Sign Message Board (72283)	50,000	-	50,000	2018	Q4 2020	In Progress, bundling project with other signage projects in 2020.
3.63	72113	New Recreation Facility (72113)	2,400,000	71,907	2,328,093	2018	2022	Aquatic Feasibility Study approaching completion. New Facility Pending land acquisition
3.64	72310	22 Church St - Exterior Sign (72310)	50,000	-	50,000	2018	As per Library Square Schedule	Scope included with Library Square Project
3.65	72225	AFLC - LED Lighting Arena, Pool Squash Courts (72225)	450,500	151,967	298,533	2018	Q3 2020	Project completed however, to remain open to close off invoicing. Project bids received well under budget and therefore, surplus funds remain. Return \$305,326 to Facilities R & R Reserve.
3.66	81019	Library Square (81019)	2,340,135	2,204,632	135,503	2017	2022	Tender to be issued March 2020. Additional budget as per report FS19-042 not included as funding to be confirmed.
3.67	72169	Town Hall - LAN Room HVAC (72169)	90,000	78,852	11,148	2019	Q1 2020	Installation of equipment complete- commissioning being scheduled
3.68	72213	ASC- LED Lighting (72213)	50,000	-	50,000	2019	Q1 - Q2 2020	IRFQ issued February 3, 2020 for Consulting Services. Project underway.
3.69	72218	22 Church St - LED Lighting Retrofit (72218)	50,000	-	50,000	2019	As per Library Square Schedule	Scope included with Library Square Project
3.70	72274	AFLC - Squash Courts Floor Replacement (72274)	100,000	2,184	97,816	2019	Q2 2020	Scope of work under development to refinish floors and walls.
3.71	72323	SARC - Repair of Concrete Walkways (72323)	20,000	-	20,000	2019	Q3 2020	Not Started

*IY - In Year
**C- Conditionally Approved

**Town of Aurora
Active Capital Project Listing**

As of December 31, 2019

Report Item Ref	Project Number	Project Description	Total Approved Funding	Expenditures to December 31, 2019	Current Balance Surplus/ (Deficit)	Year of Approval / # of Projects	Expected Date of Completion	Notes on Project Status
3.72	72340	ACC - Reseal Exterior Windows (72340)	13,500	-	13,500	2019	Q3 2020	Not Started
3.73	72342	ACC - Replace Thermoplastic Membrane Roofing (72342)	165,600	5,185	160,415	2019	Q2 2021	All bids came in over budget. Additional budget will be requested in 2020. The expenditures were related to the development of specifications.
3.74	72389	22 Church St - Repair Wood Flooring (72389)	25,000	-	25,000	2019	As per Library Square Schedule	Scope included with Library Square Project
3.75	72393	ASC - Replacement of Roofing Sections (72393)	32,160	6,675	25,485	2019	Q2 2021	All bids came in over budget. Additional budget will be requested in 2020. The expenditures were related to the development of specifications.
3.76	72404	Town Hall - Replacement of Exterior Entrance Doors (72404)	16,500	-	16,500	2019	Q3 2020	Not Started
3.77	72405	Town Hall - Replacement of Roof Sections and Skylight Sealant (72405)	250,000	6,284	243,716	2019	Q3-Q4 2020	Some funds required in the spring/ summer to review the scope of work
3.78	72421	Library - Replacement of Perimeter Sealant of Windows (72421)	26,000	-	26,000	2019	Q3 2020	Not Started
3.79	72442	ACC - New Roll Up Doors (3) (72442)	60,000	-	60,000	2019	Q4 2020	Following inspection by Contractor (NEX), only 2 new doors are required.
3.80	72448	Town Hall - Interior Conversion to LED (72448)	95,000	-	95,000	2019	Q1 - Q2 2020	IRFQ issued February 3, 2020 for Consulting Services. Project underway.
3.81	72449	SARC - Interior LED Retrofit (72449)	30,000	-	30,000	2019	Q1 - Q2 2020	IRFQ issued February 3, 2020 for Consulting Services. Project underway.
3.82	72443	AFLC - Pylon Sign (72443)	60,000	-	60,000	2019	Q2-Q4 2020	Development of specifications underway. Project will be packaged together with other signage projects
3.83	72444	Yonge St Electronic Sign Replacement (72444)	80,000	-	80,000	2019	Q2-Q4 2020	Project was yellow lighted by Council however, will be included with the development of specifications and packaged with other signage projects.
3.84	72410	Conditional - SARC - Gymnasium (72410)	9,400,000	-	9,400,000	2019	2022	Pending land acquisition
3.85	72206	Back Up Generation for Evacuation Centre (72206)	50,000	-	50,000	2019	TBD	On hold until direction received from York Region Emergency Management
3.86	72437	Refrigeration Plan Safety Audits (72437)	30,000	-	30,000	2019	Q4 2020	In progress, preliminary report expected by Q2.
3.87	43057	Installation of Backflow Prevention meters in Town Facilities (43057)	125,000	-	125,000	2019	Q4 2020	Project not started but deemed to be completed in 2020
Recreation								
3.88	74007	Fitness Equipment Replacement (74007)	278,600	208,087	70,513	2012	2024	Open Project Until 2024
3.89	72438	SARC - Pool - Supply, Install and Replace Bleachers (72438)	43,000	-	43,000	2019	Q2 2020	Completion End Of April 2020
3.90	74021	SARC - Comprehensive Sound/Audio/Public Address System (74021)	45,200	-	45,200	2019	Q4 2020	On Hold - under review.
3.91	74022	AFLC - Supply, Install and Replace Change Room Lockers (74022)	108,680	-	108,680	2019	Q1 2020	Completion Q2.
3.92	73318	User Fee Pricing Strategy (73318)	60,000	-	60,000	2019	Q3 2020	Tentative Completion Date Q3.
Business Support								

*IY - In Year
**C- Conditionally Approved

**Town of Aurora
Active Capital Project Listing**

As of December 31, 2019

Report Item Ref	Project Number	Project Description	Total Approved Funding	Expenditures to December 31, 2019	Current Balance Surplus/ (Deficit)	Year of Approval / # of Projects	Expected Date of Completion	Notes on Project Status
3.93	73317	Outdoor Field Development Strategy (73317)	55,000	44,069	10,931	2019	Q1 2020	Final documents being submitted in Q1.
PLANNING & DEVELOPMENT SERVICES								
Building Division								
3.94	24014	Digital Plan Review and E-Permit Applications (24014)	120,000		120,000	2018	2020	Vendor selected. Finalizing purchasing process
Development Planning Division								
3.95	81001	Official Plan Review/Conformity to Places to Grow (81001)	300,000	-	300,000	2016	2023	Review in the early stages
3.96	81022	Economic Development Strategic Plan (81022)	100,000	65,526	34,474	2018	2019	Strategic Plan completed and endorsed by Council in 2019
3.97	81016	Aurora Promenade Streetscape Design & Implementation (81016)	570,000	-	570,000	2019	2020	Operations implementing improvements
3.98	81024	Conditional - Community Improvement Plan Review (81024)	50,000	-	50,000	2019 - C**	2020	CIP under review
3.99	81023	Architectural Design Guidelines for Stable Neighbourhoods (81023)	75,000	55,505	19,495	2019	Q4 2020	Guidelines Drafted And Under Review. Reporting To Gc In The 3Rd Quarter Of 2020
Development Planning Division								
4.00	31056	Bloomington, Yonge to Bayview Sidewalk/Bike Illumination (31056)	883,569	608,876	274,693	2010/2011	Q2 2020	York Region Reconstruction Project. Invoice pending from Region.
4.01	34610	S/W, Multi-Use Trail & Illumination - Leslie St from Wellington St to Don Hillock (34610)	192,810	9,974	182,836	2014	Q4 2020	Region Reconstruction Project
4.02	34635	S/W, Multi-Use Trail & Illumination - St John's Sdrd - Bayview Ave to Leslie St. (34635)	1,444,000	1,116,351	327,649	2014	Q4 2020	Region Reconstruction Project
4.03	31108	Recon - Algonquin Cres & Haida Dr (31108)	2,085,939	1,531,162	554,777	2015	Q3 2020	Minor Deficiency to be addressed in the Spring
4.04	31109	Recon - Kennedy St W & Temperance St (31109)	2,988,300	2,826,174	162,126	2016	Q3 2020	Deficiencies Repair
4.05	31113	Recon - Murray Dr (section) and Pinehurst Crt (31113)	2,352,291	-	2,352,291	2016	2021	In-house engineering design completed. Consultant retained (Aquafor Beech Ltd) to design culvert replacement/upgrade. Project to be tendered upon completion of culvert design.
4.06	34611	S/W Repair - Henderson/Tamarac/Poplar (34611)	435,000	5,953	429,047	2016	2021	To be designed in 2020
4.07	34629	S/W - Mary St - Industrial Pkwy S - Wellington St W (34629)	787,420	783,793	3,627	2016	Q3 2020	Minor Deficiency to be addressed in the Spring
4.08	34527	Yonge/Wellington Intersection Improvement (34527)	75,000		75,000	2017	Q3 2021	RFP preparation

*IY - In Year
**C- Conditionally Approved

Attachment # 3

**Town of Aurora
Active Capital Project Listing**

As of December 31, 2019

Report Item Ref	Project Number	Project Description	Total Approved Funding	Expenditures to December 31, 2019	Current Balance Surplus/ (Deficit)	Year of Approval / # of Projects	Expected Date of Completion	Notes on Project Status
4.09	31118	Recon - Browning Crt, Johnson Rd, Holman Cres, Baldwin Rd. (31118)	276,411	172,329	104,082	2018	Q4 2022	Project to be tendered in Q1, 2020
4.10	31119	Recon - Adair Dr. Bailey Cres., Davidson Rd (31119)	217,879	86,413	131,466	2018	Q4 2022	Project to be tendered in Q1, 2020
4.11	31126	Full Depth Asphalt - Harriman Rd M&O - Harmon Ave., Orchard Hts., Whispering Pine Tr (31126)	1,014,110	575,682	438,428	2018	Q3 2020	End of Maintenance inspection to be done in the Spring
4.12	31134	M&O - Victoria (Wellington - Harrison), Yonge St (Golf Links to Orchard Hts.) (31134)	1,356,335	869,935	486,400	2018	Q3 2020	End of Maintenance inspection to be done in the Spring, Victoria Street not included due to the Library Square Site
4.13	31140	M&O - Archerhill Crt., Jarvis Ave., Gilbert Dr., Westview Dr., McClellan Way (31140)	716,592	465,319	251,273	2018	Q3 2020	End of Maintenance inspection to be done in the Spring
4.14	34637	S/W - Leslie St - 600m N of Wellington - N Town Limit (34637)	100,000	-	100,000	2018	Q4 2020	Region Reconstruction Project
4.15	34518	Pedestrian Crossings as per 2014 DC Study (34518)	144,100	-	144,100	2018	Q2 2021	Level 2 Type C Pedestrian Crossover on Henderson Drive at Tamarac Trail / Lee Gate - Design completed, to be included as part of the Henderson Drive project (31124)
4.16	34519	Traffic Calming as per 2014 DC Study (34519)	122,550	24,742	97,808	2018	Multi-Phase project. Stage 1 Complete	Stage 2 to be brought forward in 2021 Capital budget. In satge 1, speed cushion installed on Pedersen Drive (between Kirkvally Crescent and Gateway Drive) and the existing speed humps were replaced on Golf Links Drive with speed cushions. No other approved locations
4.17	34529	Master Transportation Study Update - 2018 (34529)	100,000	100,045	(45)	2018	Q1 2020	Draft report completed, presentation to Council scheduled for February 18, 2020.
4.18	31116	M&O - Dunning Ave., Edward St, Golf Links (31116)	3,649,010	2,861,629	787,381	2018 - IY*	Q4 2020	1 Year maintenance
4.19	42809	Municipal Energy Plan (42809)	94,500	65,881	28,619	2018	Q4 2021	Phase 1 complete, on track.
4.20	31177	Recon - Vandorf Sdrd - Monkman Crt - Carisbrooke (31177)	1,000,000	-	1,000,000	2019	Q4 2021	Design Tender awarded, Construction 2021
4.21	31178	Recon - Poplar Cres (31178)	150,000	18,145	131,855	2019	Q4 2021	Design in progress, Construction 2021
4.22	34707	Lighting Upgrade - Wellington, Berczy - West of John West Way (34707)	369,251	34,123	335,128	2019	Q2 2020	Construction in progress
4.23	81021	Engineering Design Criteria Manual Update (81021)	68,600	-	68,600	2019	Q4 2020	Currently working with consultant (RJ Burnside & Associates Ltd) to update Design Criteria Manual
4.24	34533	Traffic Calming Measures in School Zones (34533)	20,000	2,951	17,049	2019	Q4 2020	Flexible signs installed at various schools, Staff Report will be prepared to evaluate the effectiveness
4.25	31179	Conditional - Hillary House Parking Lot (31179)	135,300	-	135,300	2019 - C**		Project conditional on grant by Hillary House
4.26	31133	Photometric Analysis and Lighting Gap (31133)	100,000	-	100,000	2019	Q4 2020	Tender in progress
4.27	31175	Parking Lot Rehabilitation Study (31175)	200,000	-	200,000	2019	Q4 2021	RFP to be issued in Q1, 2020

*IY - In Year
**C- Conditionally Approved

**Town of Aurora
Active Capital Project Listing**

As of December 31, 2019

Report Item Ref	Project Number	Project Description	Total Approved Funding	Expenditures to December 31, 2019	Current Balance Surplus/ (Deficit)	Year of Approval / # of Projects	Expected Date of Completion	Notes on Project Status
4.28	34626	Sidewalk Construction on Kitimat (34626)	100,000	-	100,000	2019	Q3 2020	Request for Tender has been posted by Procurement. Bid is currently open. Bid closes on March 4, 2020
Water, Wastewater and Sewer System								
4.29	41004	Wastewater Hydraulic Model (41004)	100,000	103,698	(3,698)	2015	Q2 2020	Staff training for wastewater model to be completed.
4.30	42057	Town Wide Stream Erosion Master Plan (42057)	117,790	106,719	11,071	2015	Q1 2020	Waiting on final invoicing
4.31	43048	St John's Sdrd - Leslie to 2C (43048)	1,661,000	1,289,699	371,301	2015	Q2 2020	Construction completed, under warranty and Maintenance
4.32	43040	Water Hydraulic Model (43040)	100,000	75,106	24,894	2015	Q2 2020	Staff training for wastewater model to be completed.
4.33	42059	Storm Sewer Reserve Fund and Rates Study (42059)	150,000	47,692	102,308	2016	Q2 2021	Phase II of study started in Q1, 2020
4.34	42062	Flood Study for Tannery Creek (42062)	75,000	75,415	(415)	2017	Q1 2020	Waiting on final invoicing
4.35	42064	Storm Sewer Outlet Cleanup (42064)	350,000	99,031	250,969	2017	Q3 2020	Project to be tendered in Q1, 2020
4.36	42066	Damaged Storm Pipe off Henderson Dr (42066)	2,610,000	46,538	2,563,462	2017	Q3 2021	Design in progress, Construction 2021
4.37	42067	Storm Outfall Erosion at Mill St (42067)	184,600	124,939	59,661	2018	Q3 2020	Currently under 1 yr. Warranty
4.38	42072	Vandorf Sdrd Culvert and Ditch Repair (42072)	219,000	169,771	49,229	2018	Q3 2020	1 Yr. maintenance
Total			84,221,859	37,383,179	46,838,679			

*IY - In Year
**C- Conditionally Approved



Town of Aurora
Information Report

No. FIN20-008

Subject: Statement of Remuneration and Expenses for Members of Council, Committees and Local Boards

Prepared by: Tracy Evans, Financial Management Advisor

Department: Finance

Date: April 14, 2020

In accordance with the Procedure By-law, any Member of Council may request that this Information Report be placed on an upcoming General Committee or Council meeting agenda for discussion.

Executive Summary

This report is to fulfil the statutory reporting and disclosure requirements of Section 284(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25 as amended, (the Act) in respect of the 2019 compensation and expenses paid to members of Council and its Committees and Local Boards.

- All remuneration and expenses paid were properly approved and budgeted.
- Any remuneration paid to the Town of Aurora's Regional Councillor (Mayor) has been excluded from this report.

Background

Under the Act, the Treasurer of each municipality must submit annually to Council an itemized statement of the remuneration and expenses paid to each member of Council in respect of his/her services as a member of Council. The report should also include all remuneration and expenses paid to any appointed member of a Committee of Council or a Local Board in respect of his/her services as a member of the Committee or Board. For Aurora, this would include all persons of appointed committees, and the Aurora Public Library Board.

April 14, 2020

Page 2 of 4

Report No. FIN20-008

Analysis

All remuneration and expenses paid were properly approved and budgeted.

Attachments #1 through #3 make the statutory disclosures for compensation and expenses of 2019.

The statutory disclosure requires only “a statement on remuneration and expenses paid to” the respective members. There is no prescribed or regulated format for such disclosure statement. These vary from municipality to municipality. The format used in this report is similar to those used in the last several years.

In many instances the Town of Aurora pays expenses of this nature directly by Town cheque or Town credit card on behalf of the member. Items such as airlines, hotels and conference registrations are often, although not always, paid this way. Some of these noted expenses are also incurred directly by the members personally who are then subsequently reimbursed. To ensure that all similar expenses are disclosed for each member, Attachment #2 outlines the payments made to reimburse members separate from the payments made directly by the Town on their behalf. All the payments made to reimburse members and on behalf of members has been carried into Attachment #1 for compliance with the Act.

Remuneration, travel allowance, conference/seminar expense and any other expense reimbursements are paid to the Mayor and Councillors in accordance with By-law No. 5564-13 and Administrative Procedure No. 57. Additionally the budgets for such were included in the 2019 Operating Budget which was approved with the passing of confirmatory By-law #5937-16 on December 13, 2016. The Committee of Adjustment members are paid a stipend per meeting attended in accordance with their Terms of Reference approved by Council each term.

Any remuneration paid to the Town of Aurora’s Regional Councillor (Mayor) has been excluded from this report

Any remuneration paid to the Town of Aurora’s Regional Councillor (Mayor) on behalf the Regional Municipality of York under the terms of a Joint Service Agreement is not included in the amounts of Attachment #1, as these will be reported on separately by the Regional Municipality of York as the statute applies.

April 14, 2020

Page 3 of 4

Report No. FIN20-008

Advisory Committee Review

None

Legal Considerations

This is a statutory disclosure report for information purposes only.

Financial Implications

All 2019 Council, Committee and Board members' remuneration and expenses have been incurred in accordance with Town bylaws and policies and have herein been reported as required under Section 284 (1) of the Act.

Communications Considerations

The Town of Aurora will use 'Inform' as the level of engagement for this project. There are five different levels of community engagement to consider, with each level providing the community more involvement in the decision making process. These levels are: Inform, Consult, Involve, Collaborate and Empower. Examples of each can be found in the Community Engagement Policy. These options are based on the International Association of Public Participation (IAP2) Spectrum and assist in establishing guidelines for clearly communicating with our public and managing community engagement. In order to inform, this report will be posted to the Members of Council page on the Town's website. Prior year reports also remain available.

Link to Strategic Plan

Reporting on the compensation and expenses of members of Council, committees and local boards meets statutory reporting requirements aimed at ensuring and supporting the Town's Strategic Plan principles of transparency and accountability of government.

Alternative(s) to the Recommendation

None. Information report only.

April 14, 2020

Page 4 of 4

Report No. FIN20-008

Conclusions

All 2019 Council, Committee and Board members' remuneration and expenses have been incurred in accordance with Town bylaws and policies and have herein been reported as required under Section 284 (1) of the Municipal Act. This report will be posted to the Town's website along with previous reports.

Attachments

Attachment #1 – Statement of Remuneration and Expenses paid to Members of Council
Attachment #2 – Disclosure of Expenditures of Members of Council
Attachment #3 – Remuneration and Expenses paid to Appointed Members of Committees and Boards.


Previous Reports

This is an annual report. Reports for 2011 through to 2018 are currently available on the Members of Council page of the Town's [website](#).

Pre-submission Review

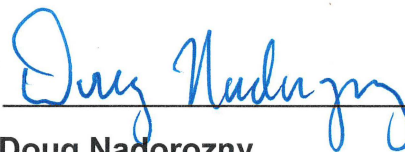
Agenda Management Team review on March 4, 2020

Departmental Approval



Rachel Wainwright-van Kessel, CPA, CMA
Director of Finance/Treasurer

Approved for Agenda



Doug Nadorozny
Chief Administrative Officer

Town of Aurora

Attachment #1

Statement of Remuneration and Expenses
Paid to Elected Members in 2019

Members of Council	Renumeration	Benefits	Vehicle / Travel	Expenses Reimbursed*	Total
Tom Mrakas**	\$99,316	\$20,936	\$9,074	\$1,153	\$130,479
Harold Kim	36,532	-	1,904	5,043	43,479
Wendy Gaertner	36,532	-	1,904	218	38,654
John Gallo	36,532	845	1,904	2,057	41,338
Rachel Gilliland	36,532	-	1,904	5,762	44,198
Sandra Humfryes	36,532	-	1,904	2,304	40,740
Michael Thompson	36,532	800	1,904	5,222	44,458
	<u>\$ 318,508</u>	<u>\$ 22,581</u>	<u>\$ 20,498</u>	<u>\$ 21,759</u>	<u>\$ 383,346</u>

* See Attachment 2 for more detail

** Excludes any remuneration paid to the Regional Councillor (Mayor) by the Town of Aurora on behalf of York Region under the Terms of a Joint Services Agreement. Such amounts are reported separately by York Region.

All remuneration and expenses were properly documented, approved and authorized by by-laws, and were within allocated budgets. Prepared for Council pursuant to Section 284(1) of the Municipal Act, 2001.



Rachel Wainwright van-Kessel, CPA, CMA
Director, Finance
March 24, 2020

Town of Aurora

Disclosure of Expenditures of Members of Council

Attachment #2

For the period January 1 to December 31, 2019

	Training/ Seminars/ Conferences *	Out of Town mileage/ tolls/ parking	FCM Board Meetings (Member)	Special Events	Meals/ Hospitality (excl. alcohol)	Other Expenses	Total
Expenditure Budgets: (full year)							
Unallocated Pooled Budget		\$29,000		\$6,000		-	\$35,000
Reimbursed to Member:							
Tom Mrakas	295	-	-	-	-	-	295
Wendy Gaertner	-	-	-	-	50	-	50
Sandra Humfryes	-	-	-	-	-	-	-
Harold Kim	1,432	-	-	-	-	-	1,432
John Gallo	-	-	-	-	-	-	-
Rachel Gilliland	1,164	-	-	-	-	-	1,164
Michael Thompson	1,731	-	-	-	-	-	1,731
Paid by Town on Behalf of Member:							
Tom Mrakas	-	-	-	531	264	63	858
Wendy Gaertner	-	-	-	168	-	-	168
Sandra Humfryes	1,678	-	-	626	-	-	2,304
Harold Kim	3,431	-	-	180	-	-	3,611
John Gallo	1,627	-	-	431	-	-	2,057
Rachel Gilliland	3,858	-	-	740	-	-	4,598
Michael Thompson	3,320.35	-	-	171	-	-	3,491
Total Expenses:							
Tom Mrakas	295	-	-	531	264	63	1,153
Wendy Gaertner	-	-	-	168	50	-	218
Sandra Humfryes	1,678	-	-	626	-	-	2,304
Harold Kim	4,863	-	-	180	-	-	5,043
John Gallo	1,627	-	-	431	-	-	2,057
Rachel Gilliland	5,022	-	-	740	-	-	5,762
Michael Thompson	5,051	-	-	171	-	-	5,222
Total All	18,535	-	-	2,845	314	63	21,758

* includes related travel, accommodation, and included meals

Note: This report is not intended to reconcile to line account totals, as staff and administrative items have been excluded for purposes of this report.

Training/ Seminars/ Conferences Attended	
Tom Mrakas	FCM Conference, AMO Conference
Wendy Gaertner	-
Sandra Humfryes	FCM Conference
Harold Kim	FCM Conference, AMO Conference
John Gallo	FCM Conference
Rachel Gilliland	FCM Conference, AMO Conference
Michael Thompson	FCM Conference, AMO Conference

**Town of Aurora
Summary of Remuneration and Expenses Paid in 2019
Appointed Members of Committees and Boards**

Members with payments made:

	RENUMERATION	OTHER EXPENSES REIMBURSED	TOTAL
Committee of Adjustment/Property Standards Committee			
Tom Plamondon - Chair	\$ 1,485	\$ -	\$ 1,485
Clarence Lui - Vice Chair	1,320	-	\$ 1,320
Grace Marsh	115		\$ 115
Roy J. Harrington	110		\$ 110
Hank Gosar	110		\$ 110
David Mhango	110		\$ 110
Michele Boyer	1,200	-	\$ 1,200
Steven D'Angeli	1,080	-	\$ 1,080
Daniel Lajeunesse	1,200		\$ 1,200
	<u>\$ 6,730</u>	<u>\$ -</u>	<u>\$ 6,730</u>

Members with no payments made:

Heritage Advisory Committee

Councillor Sandra Humfryes
John Green (AHS Representative)
Neil Asselin - Chair
Matthew Kinsella
Jeff Lanthier
Hoda Soliman
Bob McRoberts - Vice Chair
Staff Liaison – Carlson Tsang

Aurora Public Library Board

Tom Connor - Chair
Adam Mobbs - Vice Chair
Councillor Sandra Humfryes
Councillor Harold Kim
John Clement
Marie Rankel
Ken Turriff
Staff Liaison – Bruce Gorman

Mayor's Golf Classic Funds Committee

Nancy Harrison - Chair
Koula Koliviras - Vice Chair
Barb Allan
Wendy Browne
Rosalyn Gonsalves
Heidi Schellhorn
Beverley Wood
Staff Liaisons - Michael de Rond, Jason Gaertner

Accessibility Advisory Committee

Councillor Rachel Gilliland
Matthew Abas
Max Le Moine
John Lenchak - Chair
Hailey Reiss - Vice Chair
Jo-anne Spitzer
Staff Liaison – Mat Zawada
Gordon Barnes - (Resigned Nov/19)

Community Recognition Review Advisory Committee

Mayor Tom Mrakas
Erin Cerenzia - Chair
Diane Buchanan
Paul Martin
Elaine Martini
Brian North - Vice Chair
Jo-anne Spitzer
Staff – Shelley Ware

Community Advisory Committee

Sara Weiss - Chair
Denis Heng - Vice Chair
Barry Bridgeford
Chris Gordon
Balpreet Grewal
Chris MacEachern
Janet Mitchell
Jennifer Sault
Laura Thanasse
Staff Liaison - Techa van Leeuwen

Governance Review Ad Hoc Committee

Steve Hinder
Bill Hogg
Terry Jones
Tim Jones - Vice Chair
Jeff Thom
Staff Liaison - Michael de Rond
Anita Moore - Chair (Resigned Jul/19)

Aurora Appeal Tribunal

Michele Boyer
Steven D'Angeli
Daniel Lajeunesse
Clarence Lui
Tom Plamondon

Members with no payments made:

Finance Advisory Committee

Councillor Michael Thompson - Chair

Councillor John Gallo

Mayor Tom Mrakas

Staff Liaisons – Doug Nadorozny, Rachel Wainwright-van Kessel

All remuneration and expenses were properly documented, approved and authorized by by-laws, and were within allocated budgets. Prepared for Council pursuant to Section 284(1) of the Municipal Act, 2001.



Rachel Wainwright van-Kessel, CPA, CMA
Director, Finance
March 24, 2020



Town of Aurora
Information Report

No. OPS20-003

Subject: Blue Box Transition to Full Producer Responsibility
Prepared by: Allan D. Downey, Director of Operations
Department: Operational Services
Date: April 14, 2020

In accordance with the Procedure By-law, any Member of Council may request that this Information Report be placed on an upcoming General Committee or Council meeting agenda for discussion.

Executive Summary

The purpose of this report is to provide Council with an update on the Blue Box program and its expected transition to full producer responsibility.

The provincial government has provided a phased timeline for the producers to become responsible for the Blue Box program, with some municipalities transitioning their program as soon as January 1, 2023, and all municipalities transitioning by December 31, 2025.

- On June 27, 2002, the provincial government enacted the *Waste Diversion Act, 2002 (WDA)* to promote the reduction, reuse and recycling of waste and to provide for the development, implementation and operation of waste diversion programs
- On June 6, 2013, the proposed Bill 91, *Waste Reduction Act* was to establish a new regime for the reduction, reuse and recycling of waste and to repeal the *Waste Diversion Act, 2002*.
- On November 26, 2015, the provincial government introduced Bill 151: *Waste-Free Ontario Act*.
- The *Resource Recovery and Circular Economy Act, 2016 (RRCEA)* makes producers fully responsible, both financially and operationally, for the management of designated waste material, ultimately shifting the previous waste management framework.
- On November 29, 2018, the provincial government released their “Made-in-Ontario Environment Plan” with a section dedicated to reducing litter and waste.
- On June 8, 2019, the Minister of Environment, Conservation and Parks appointed Mr. David Lindsay as a Special Advisor on Recycling and Plastic Waste. The

Minister's mandate letter to Mr. Lindsay directed him to mediate stakeholder consultations between municipal governments, producers and stakeholders and provide advice on the transition of the Blue Box program to full producer responsibility.

- On August 15, 2019, the Minister of the Environment, Conservation and Parks issued direction letters to the Authority and Stewardship Ontario to begin to transition the management of Ontario's Blue Box program to producers of plastic and other packaging.
- Stewardship Ontario is required to submit a Blue Box program wind up plan to the Resource Productivity and Recovery Authority (RPRA) by June 30, 2020. It is expected that RPRA will approve the plan by December 31, 2020, if it is consistent with the Minister's direction on transition.
- Staff will be reporting to Council in May, recommending a preferred transition year.

Background

On June 27, 2002, the provincial government enacted the *Waste Diversion Act, 2002 (WDA)* to promote the reduction, reuse and recycling of waste and to provide for the development, implementation and operation of waste diversion programs¹.

Under this legislation, Waste Diversion Ontario (WDO) was established with the responsibility of developing, implementing and operating waste diversion programs for designated materials under the Act, and to monitor the effectiveness of these programs. Companies and organizations with a commercial connection to a designated material known as "stewards", were required to self-organize and establish an Industry Funding Organization (IFO). The IFO is responsible for developing and operating a waste diversion program for the designated material and establish funding for the delivery of the program through implementing fees charged to the stewards.

At the direction of the Ministry, under the *WDA*, Waste Diversion Ontario was required to develop waste diversion programs for the following:

- Blue Box material;
- Used tires;
- Use oil;
- Waste Electrical and Electronic Equipment (WEEE); and
- Municipal Hazardous or Special Waste (MHSW).

¹ *Waste Diversion Act, 2002*. S.O. 2002, c. 6, s. 1.

April 14, 2020

Page 3 of 9

Report No. OPS20-003

Introduced by the provincial government on June 6, 2013, the proposed Bill 91, *Waste Reduction Act* was to establish a new regime for the reduction, reuse and recycling of waste and to repeal the *Waste Diversion Act, 2002*.

The purpose of the Act was to promote the reduction, reuse and recycling of waste derived from products as well as make producers responsible for waste derived from their products². The proposed Act was not enacted but set the groundwork for the *Waste-Free Ontario Act, 2016*.

On November 26, 2015, the provincial government introduced Bill 151: *Waste-Free Ontario Act*.

The intent of this Act was to change the existing waste diversion framework and support a circular economy with the goal of increasing waste reduction and resource recovery. On June 9, 2016, the *Waste-Free Ontario Act, 2016 (WFOA)* received Royal Assent and, on November 30, 2016, the Lieutenant Governor proclaimed the *WFOA* which includes the *Waste Diversion Transition Act, 2016 (WDTA)* and the *Resource Recovery and Circular Economy Act, 2016 (RRCEA)*. Upon proclamation, the *WDA* was repealed and *Waste Diversion Ontario* was dissolved.

Under the *WDA*, waste diversion programs and regulations in Ontario were previously governed under this regulation. The *WDTA* and *RRCEA* replaces and enhances the waste diversion framework established under the former *WDA*.

The *RRCEA* makes producers fully responsible, both financially and operationally, for the management of designated waste material, ultimately shifting the previous waste management framework.

The *RRCEA* enhances the former *WDA* and the *WDTA* by imposing full responsibility onto producers. Under the *RRCEA* producers are required to:

- Assume complete responsibility, financial and operational, for the collection, transfer and processing of designated wastes;
- Seek new packaging approaches to reduce waste generation; and
- Educate the public and involve stakeholders in the process.

Under the new framework, producers may choose service providers to ensure they are able to meet established targets and other performance obligations for the recovery of their designated materials. Producers may negotiate with municipalities to execute the

² Bill 91, *Waste Reduction Act, 2013*.

April 14, 2020

Page 4 of 9

Report No. OPS20-003

service provision role. Collection of designated materials by producers is expected to occur in a manner consistent with current municipal service delivery levels and standards.

Moreover, the proposed legislation would give producers the flexibility to determine how best to meet these regulatory obligations. The *RRCEA* also established the Resource Productivity and Recovery Authority (RPRA - the Authority) which replaced Waste Diversion Ontario. The Authority is responsible for overseeing the transition of current programs to extended producer responsibility (EPR) as well as administer and enforce EPR matters established under the *RRCEA*.

On November 29, 2018, the provincial government released their “Made-in-Ontario Environment Plan” with a section dedicated to reducing litter and waste.

The Plan supports the movement of Ontario’s waste diversion programs to a full producer responsibility model. Action items identified include³:

- Reduce plastic waste;
- Reduce litter in neighbourhoods and parks;
- Increase opportunities for Ontarians to participate in waste reduction efforts;
- Make producers responsible for the waste generated from their products and packaging;
- Explore opportunities to recover the value of resources in waste;
- Provide clear rules for compostable products and packaging; and
- Support competitive and sustainable end-markets for Ontario’s waste.

On March 6, 2019, the “Reducing Litter and Waste in Our Communities Discussion Paper” was released with the objective of seeking feedback from the public on how the Province proposes to implement waste commitments identified in the Made-in-Ontario Environment Plan. Feedback will be used to inform future waste management policy.

On June 8, 2019, the Minister of Environment, Conservation and Parks appointed Mr. David Lindsay as a Special Advisor on Recycling and Plastic Waste. The Minister’s mandate letter to Mr. Lindsay directed him to mediate stakeholder consultations between municipal governments, producers and stakeholders and provide advice on the transition of the Blue Box program to full producer responsibility.

³ Government of Ontario, “A Made-in-Ontario Environment Plan”, 2019, <https://www.ontario.ca/page/made-in-ontario-environment-plan>

April 14, 2020

Page 5 of 9

Report No. OPS20-003

Work on the report was guided by the following public policy objectives⁴:

- Standardization across the province of what can be recycled in offices, parks, public spaces and homes;
- Improve diversion rates and increase what materials can be recycled;
- Reduce litter and waste in communities and parks;
- Improve Ontario's Blue Box program by requiring producers to pay for the recycling of the products they produce, through achieving producer responsibility; and
- Maintain or improve frequency of Blue Box collection.

On July 20, 2019, Mr. Lindsay submitted his report and recommendations to the Minister with the final report released on August 6, 2019. The report will help inform the Ministry's next steps on improving the Blue Box program through cost reduction, increased waste diversion, and a reduction in plastic waste and litter

On August 15, 2019, the Minister of the Environment, Conservation and Parks issued direction letters to the Authority and Stewardship Ontario to begin to transition the management of Ontario's Blue Box program to producers of plastic and other packaging.

The letters outline timelines to begin the transition of materials collected under the current Blue Box program to individual producer responsibility under the *Resource Recovery and Circular Economy Act, 2016*.

Stewardship Ontario is required to submit a Blue Box program wind up plan to the Resource Productivity and Recovery Authority (RPR) by June 30, 2020. It is expected that RPR will approve the plan by December 31, 2020, if it is consistent with the Minister's direction on transition.

During this time, the Ontario government will develop and consult on regulations to support the new responsibility framework for the Blue Box program, and there will be significant consultation with municipalities and their representatives to gather the necessary information to assist in the development of the wind-up plan.

Based on recommendations from Special Advisor David Lindsay's report, the Blue Box program will transition to full producer responsibility in phases over a three-year period.

⁴ Stewardship Ontario, "Mandate Letter for Blue Box Mediator", 2019, <https://stewardshipontario.ca/wp-content/uploads/2019/06/Mandate-Letter-for-Blue-Box-Mediator.pdf>

April 14, 2020

Page 6 of 9

Report No. OPS20-003

The first group of municipalities or First Nations will transfer responsibility of their programs to producers starting January 1, 2023. A total of up to one-third of the Provincial program will transition annually. By December 31, 2025, producers will be fully responsible for providing Blue Box services across the province.

At this time, there are no details regarding which municipalities will transfer their responsibilities or when they will transition. Staff anticipate that further information will be provided in the wind-up plan submitted by Stewardship Ontario by June 30, 2020.

As municipalities transfer responsibility and control of their Blue Box program to producers, it is expected that the full costs of the program will be paid for by the producers once transition occurs. Since transition will be phased-in over three years, only one-third of the Provincial program will be transitioning each year. For municipalities waiting for their transition date, the cost of recycling services will continue to be shared between municipalities and producers.

The Ministry will be consulting with stakeholders through Working Groups during this process as they work on the development of new Blue Box regulations under the *RRCEA*. The Ministry is proposing to establish three Working Groups which will include a producer group, municipal group and circular economy group. The Ministry will also work with First Nations and Indigenous communities to receive their input during this process. Information and feedback gathered from these Working Groups will be used to inform the Ministry's initial policy development. During the regulation's development, the Ministry will consider the following key areas:

1. Definition and scope of the designated materials;
2. Collection and accessibility requirements (e.g. service levels, standards, collection sources, etc.);
3. Management requirements that producers must meet (e.g. targets, requirements, etc.);
4. Transition approach (i.e. criteria used to select municipalities for transitioning);
5. Defining the responsible producer;
6. Registering, reporting and record-keeping requirements; and
7. Audit requirements.

April 14, 2020

Page 7 of 9

Report No. OPS20-003

A policy paper describing the proposed regulation is expected to be published by the Ministry in spring 2020 for review and comment by stakeholders.

Staff will be reporting to Council in May, recommending a preferred transition year.

To prepare for transition to EPR, an important step for municipalities will be to indicate their preferred transition year (i.e. 2023, 2024, or 2025). There are many considerations and risks that must be factored into the timing decision such as service standards, costs, benefits and risk. It is important to note that timing may be decided upon by the producers. Implementing Blue Box responsibility transition over one-third of the province each year. Staff will be reporting to Council on this in May 2020.

Advisory Committee Review

Not applicable.

Legal Considerations

None.

Financial Implications

There are no direct financial implications as a result of this report; however, changes to the responsibilities of delivering recycling services will have an impact on future operating and capital budgets for solid waste collection services. At this time, the full impacts of the noted transition remain unclear; however, the primary objective of this proposal is to move from 50% to 100% of Blue Box program costs to producers. Some savings may be possible upon completion of the transition; it is difficult to assess the full financial implications of transition until further details become known.

Communications Considerations

Based on the IAP2 (International Association of Public Participation) Spectrum and the Town of Aurora Community Engagement Framework, the Town of Aurora will utilize the following level of engagement: Inform. The Town will inform the community by posting this report on the Town's website and informing residents of any changes to recycling services through the Town's Notice Board, social media, digital signs and website.

Link to Strategic Plan

The Blue Box Transition supports the Strategic Plan goal of Supporting an Exceptional Quality of Life for All through its accomplishment in satisfying requirements in the following key objective within this goal statement: Invest in sustainable infrastructure. Maintain and expand infrastructure to support forecasted population growth through technology, waste management, roads, emergency services and accessibility.

Alternative(s) to the Recommendation

This report is being provided to Council for information purposes.

Conclusions

Staff have been participating in webinars and meetings hosted by the Ministry and other municipal associations as well as attending meetings with York Region and local municipalities where Blue Box transition was discussed. Staff will continue to participate in consultations related to the transition of the Blue Box program to full producer responsibility and update Council as more details become known.

Attachments

Attachment #1 – Special Advisor’s Mandate Letter, June 7, 2019

Attachment #2 – Minister’s direction letter to Stewardship Ontario, August 15, 2019

Attachment #3 – Minister’s direction letter to RPRA, August 15, 2019

Attachment #4 – Roadmap to Producer for Blue Box chart

Previous Reports

None.

April 14, 2020

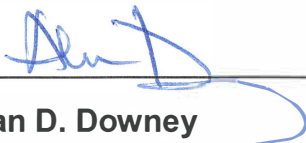
Page 9 of 9

Report No. OPS20-003

Pre-submission Review

Agenda Management Team review on March 4, 2020

Departmental Approval



Allan D. Downey
Director of Operations
Operational Services

Approved for Agenda



Doug Nadorozny
Chief Administrative Officer

Attachment #1

**Ministry of the Environment,
Conservation and Parks**

Office of the Minister

777 Bay Street, 5th Floor
Toronto ON M7A 2J3
Tel.: 416-314-6790

**Ministère de l'Environnement,
de la Protection de la nature et des
Parcs**

Bureau du ministre

777, rue Bay, 5^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416.314.6790



June 7, 2019

Dear Mr. Lindsay,

I would like to express my appreciation to you for agreeing to volunteer to help the people of Ontario and their government tackle the serious problem of plastic pollution, a key commitment in the Made-in-Ontario Environment Plan.

Ontario families take pride in doing their part for the environment. Ontarians are leaders in Canada in reducing greenhouse gas emissions and our own city of Kitchener was the birthplace of the world's first Blue Box program. Knowing this, I was disappointed to learn that, while Ontario families do their part by diligently sorting their recycling, government and industry are failing them.

Today, Ontario's recycling rates have been stalled for 15 years and up to 30% of what is put into blue boxes is sent to landfill. Some of Ontario's plastic litter and waste is being shipped across the ocean to the Philippines and Malaysia. Meanwhile, plastic and other litter is increasingly plaguing our parks, highways, rivers and lakes.

This is unacceptable—both industry and government must do better.

It is for these reasons that I look forward to you providing me with advice on how to improve recycling through the Blue Box Program and better manage plastic pollution.

In addition, I ask that your work be guided by the following public policy objectives:

- Standardization across the province of what can be recycled in offices, parks, public spaces and homes;
- Improve diversion rates and increase what materials can be recycled;
- Reduce litter and waste in communities and parks;
- Improve Ontario's Blue Box program by requiring producers to pay for the recycling of the products they produce, through achieving producer responsibility; and
- Maintain or improve frequency of Blue Box collection.
- When increasing diversion in the residential sector, consider how these policies can also enable diversion in the institutional, commercial and industrial sector.

Your work will consist of two roles: a mediation role where you, as an impartial mediator, will foster discussion and help producers, municipalities and other stakeholders to move closer to or reach agreement on key issues; and an advisory role, where you will provide me with advice on how these issues may be best addressed to ensure Ontario's recycling system is more consistent, reliable and cost-effective for Ontarians.

To assist you in this work, I have also requested a jurisdictional review on how leading jurisdictions are employing innovative technologies to improve recycling efficiency and diversion rates for you to consider.

The current Blue Box Program has been in place since the 1980s and had great early, world-renowned success in recovering residential printed paper and packaging for recycling. In recent years, however, waste diversion rates have stalled in Ontario and been surpassed in other provinces. Meanwhile the costs to operate the program are rising.

While many countries used to take our recycled material, they are increasingly shutting their doors. In 2018, China launched "National Sword", a policy which bans the importation of many recycled plastics and other materials – including from Ontario. This has resulted in increased recycling costs, increased material being sent to landfill, and more plastic litter and waste in our communities.

Mandating producer responsibility will allow for a province-wide obligation for producers to pay for and manage their materials. It will also allow for a single common list of what can be recycled across the province. This system is a cost-effective and accountable way to promote innovation and to make sure that Ontarians' efforts to recycle are more effective, resulting in increased recycling and diversion rates.

At the conclusion of your work, please provide me with a report that outlines where the parties reached agreement and your recommendation on how to address any outstanding issues by July 20, 2019.

Thank you again for volunteering your time to help government and industry live up to the expectations of Ontarians when it comes to plastic pollution and recycling.

Regards,



Rod Phillips
Minister

Attachment #2

Ministry of the Environment,
Conservation and Parks

Ministère de l'Environnement,
de la Protection de la nature et des
Parcs

Office of the Minister

Bureau du ministre

777 Bay Street, 5th Floor
Toronto ON M7A 1N3
Tel.: 416-314-6790

777, rue Bay, 5^e étage
Toronto (Ontario) M7A 1N3
Tél. : 416.314.6790



August 15, 2019

Mr. John Coyne
Chair
Stewardship Ontario
1 St Clair Ave. West, 7th Floor
Toronto, ON M4V 1K6

Dear Mr. Coyne:

The Blue Box program has been providing Ontarians with a convenient option for collecting and recycling printed paper and packaging for many years. In recent years, it has become apparent that the growing challenges in delivering and funding the program must be addressed. After hearing from many interested parties, I believe the time has come to modernize and improve Ontario's Blue Box services by transitioning from the existing program that provides industry funding to reimburse a portion of municipalities' costs to a full producer responsibility model where industry will be responsible for both funding and operations. The transition to producer responsibility will ensure Ontarians' experience and access to existing Blue Box services will not be negatively impacted and that there are province-wide services available, including for Northern, rural and Indigenous communities.

As a necessary complementary step to transitioning to a producer responsibility model, pursuant to Section 14 of the Waste Diversion Transition Act, 2016 (WDTA) I am directing Stewardship Ontario (SO), to develop a plan in respect of the funding program for blue box materials under the WDTA (the SO Program) and for SO itself. SO must submit the plan to the Resource Productivity and Recovery Authority (the Authority) for approval no later than June 30, 2020.

This direction will begin the process by which Ontario will implement a modern, producer-operated system that will provide consistent province-wide recovery of Blue Box materials under the Resource Recovery and Circular Economy Act, 2016, and ensure there is no disruption to Blue Box services.

The development of the plan must be conducted in accordance with this direction as well as the provisions of the WDTA and its regulations, including O. Reg. 357/17.

I am directing that the plan describe a mechanism for determining the steward fees necessary to provide for payments to municipalities and First Nation communities until the time they transfer responsibility for providing Blue Box services to producers. The plan will establish criteria for a three year period in which municipalities and First Nation communities will no longer be eligible to receive funding under the SO Program, starting on January 1, 2023 and ending on December 31, 2025, which is the date that SO Program will end and the new producer responsibility framework will be fully implemented.

It is in the public interest that the plan is consistent with the following principles:

Demonstrate transparent communications and meaningful consultation

- Parties affected by the transition should be consulted and have opportunities for meaningful engagement during the development and implementation of the plan.
- The public, Indigenous peoples and affected stakeholders, including stewards, municipalities and service providers (e.g. collectors, haulers, processors, recycled product manufacturers) will receive transparent and clear communications from SO on a regular basis during development and implementation of the plan.

Support competition and prevent conflict of interest

- The plan shall support competition in, and not adversely affect, Ontario's current and future marketplace for the collection and recovery of paper products and packaging. The plan shall not provide for unfair or preferential treatment of the public or any affected parties, or barrier to competition during or following the transition of the program.
- SO shall take all necessary steps to ensure there is no real, potential or apparent conflict of interest when developing and implementing the plan.
- SO's sharing of data and information to parties other than the Resource Productivity and Recovery Authority (the Authority) must be done through a fair, open and transparent process that does not result in preferential treatment of one person or group over another or release of any confidential information.

Demonstrate Fairness to Stewards and Protect Consumers

- The assets, liabilities, rights and obligations of SO related to the SO Program must be dealt with in a fair, open and transparent process in accordance with applicable law.
- All monies held in trust by SO related to the SO Program shall be treated appropriately in accordance with the WDTA and its regulations.

Maintain Program Performance

- There shall be no disruption in payments made by SO to a municipality or First Nation community under the SO Program until the time when that municipality or

First Nation community is no longer eligible to receive funding based on criteria established in the plan.

- Ontarians' access to and experience with the Blue Box program shall not be negatively impacted. It is my expectation that, while allowing for natural growth of Blue Box services to new residential development or redevelopment, municipalities and First Nation communities shall not reduce or expand existing levels of Blue Box services that are eligible for funding under the SO Program.

An addendum to this letter provides specific direction related to the details that SO must include in its plan for the SO Program and for SO.

The implementation of the plan shall begin on the date on which the Authority approves the plan. It is my expectation that the Authority will approve the plan no later than December 31, 2020.

It is expected that SO will engage and work cooperatively with the Authority in implementing any policy direction issued to the Authority pursuant to Section 29 of the *Resource Recovery and Circular Economy Act, 2016* (RRCEA). This includes ensuring that real, potential or apparent conflict of interest concerns have been addressed prior to and during the development of the plan.

If it is in the public interest to do so, I will provide further direction or clarification at a later date related to the matters set out in this direction.

Lastly, SO shall make publicly available on SO's website this direction letter, as well as the complementary policy direction letter issued to the Authority.

Sincerely,



Jeff Yurek
Minister

c: Mr. Serge Imbrogno, Deputy Minister, Ministry of the Environment, Conservation and Parks
Ms. Glenda Gies, Chair, Resource Productivity and Recovery Authority

Addendum to the Minister's Direction Letter for the Blue Box Waste Diversion Program and Stewardship Ontario

Stewardship Ontario (SO) is directed to develop a plan for the funding program for blue box materials (the SO Program) under the Waste Diversion Transition Act, 2016 (WDTA) and for SO itself that includes the following:

- A description of the designated wastes that are covered in the Blue Box program.
- A description of how the SO Program will be operated while the plan is being implemented, acknowledging the following:
 - The funding for municipalities and First Nation communities to participate in the SO Program shall end over a three-year period between January 1, 2023 and December 31, 2025.
 - SO's role in transferring payments to a municipality or First Nation community under the SO Program shall end on the date that obligated producers have assumed full responsibility for the collection and management of blue box materials from that municipality or First Nations community.
 - The plan shall recognize, and be responsive to, the fact that a future regulation under the *Resource Recovery and Circular Economy Act, 2016* will set the criteria and process by which municipalities and First Nation communities will transfer to full producer responsibility.
 - The calculation of the funds due to be paid to each municipality and First Nation community under the SO Program shall be proportional to the number of months in a calendar year in which the municipality or First Nation community remains under the SO Program.
 - The Continuous Improvement Fund shall receive no additional contributions and shall end as soon as practical prior to December 31, 2025.
- A proposed timeline according to which key aspects of the plan will be implemented.
- A description of and a proposal for dealing with the assets, liabilities, rights and obligations of SO in relation to the SO Program including:
 - All monies held in trust by SO related to the SO Program pursuant to Section 35 of the WDTA.
 - An approach that outlines how SO will deal with any information technology systems related to the SO Program to ensure fair and equitable access to all users, as an alternative to disposing of these assets for fair market value.
 - Any other assets of SO related to the SO Program, including, and without limitation, any intellectual property, physical assets or real property.

- Any liabilities incurred by SO during the development and implementation of the SO Program and anticipated to be incurred during the development and implementation of the plan.
- A detailed account of anticipated costs arising from the plan, and a detailed account of how SO will finance these costs.
- A detailed account of how SO proposes to equitably apportion its assets, liabilities, rights and obligations among stewards of Blue Box materials.
- The plan shall set out a proposal to deal with any residual funds after the SO Program has ended and SO has finished its final financial reconciliations for the program and organization.
- A description of all data and information that is within SO's custody or control and that is related to the operation of the SO Program since the Minister's program request letter of September 23, 2002, and a proposal for transferring all data and information to the Resource Productivity and Recovery Authority (the Authority), including:
 - The process for transferring all the data and information to the Authority within any timeframes specified by the Authority.
 - The data and information that is to be transferred to the Authority, including, but not limited to:
 - A list of all registered stewards, including their business addresses and contact information; the nature of each steward's designation under the WDTA (e.g. whether designated because the steward is a brand holder, a first importer, or other person); the type and amount of Blue Box materials supplied by the steward into the Ontario marketplace; and,
 - Other additional data and information requested by the Authority.
 - Data and information related to the SO Program that is in SO's custody or control shall not be for sale.
- A proposal for identifying confidential or personal data and information and indicating how such data and information will be supplied in confidence when transferring it to the Authority, which will assist the Authority in determining its treatment of such data and information based on applicable law and policies.
- Demonstration and documentation that any party currently having access to SO data and information only retain data that is equivalent to the information that will be shared through a fair, open and transparent process
- The procedures that SO is putting in place to ensure there is no real, potential or apparent conflict of interest in respect of the plan's development, contents or implementation. Without limiting the scope of these procedures, the plan should address:
 - Any real, potential or apparent conflict of interest in respect to SO's relationship with the Canadian Stewardship Services Alliance (CSSA)

- Any necessary steps to ensure that the CSSA does not receive preferential treatment over other potential market participants in respect of Blue Box resource recovery markets that may be created under the RRCEA.
- A description of changes to the SO Program that are anticipated to be necessary to implement the plan.

I am further directing that the plan include the following:

- A detailed report of SO's communications with affected parties and the public during the development of the plan.
- A detailed proposal for a communications plan for all affected parties and the public during the implementation of the plan, if approved, including:
 - The process by which SO will provide information to the affected parties and the public on a regular basis.
 - A description of the key steps that will be taken related to the plan and show how affected parties and the public will be affected by the transition.
- A detailed report of how SO has met the consultation requirements of subsection 14(13) of the WDTA during the development of the plan, including:
 - A list of the stewards, municipalities, Indigenous peoples, service providers and other affected parties that were consulted during the development of the plan.
 - A summary of comments received by SO from affected parties.
 - A report of how the comments were considered by SO in the development of the plan.

Attachment #3

Ministry of the Environment,
Conservation and Parks

Ministère de l'Environnement,
de la Protection de la nature et des
Parcs

Office of the Minister

Bureau du ministre

777 Bay Street, 5th Floor
Toronto ON M7A 1N3
Tel.: 416-314-6790

777, rue Bay, 5^e étage
Toronto (Ontario) M7A 1N3
Tél. : 416.314.6790



August 15, 2019

Ms. Glenda Gies
Chair
Resource Productivity and Recovery Authority
4711 Yonge Street, Suite 408
Toronto, ON M2N 6K8

Dear Ms. Gies:

The Blue Box program has been providing Ontarians with a convenient option for collecting and recycling paper products and packaging for many years. In recent years, it has become apparent that the growing challenges in delivering and funding the program must be addressed. After hearing from many interested parties, I believe the time has come to modernize and improve Ontario's Blue Box services by transitioning from the existing program that provides industry funding to reimburse a portion of municipalities' costs to a full producer responsibility model where industry will have control of both funding and operations. The transition to producer responsibility will ensure Ontarians' experience and access to existing Blue Box services will not be negatively impacted and that there are province-wide services available, including for Northern, rural and Indigenous communities.

As a necessary complementary step to transitioning to a producer responsibility model, I have issued direction to Stewardship Ontario (SO), pursuant to Section 14 of the Waste Diversion Transition Act, 2016 (WDTA), to develop a plan in respect of the funding program for blue box materials under the WDTA (the SO Program) and for SO itself.

This direction will begin the process by which Ontario will implement a modern, producer-operated system that will provide consistent province-wide recovery of Blue Box materials under the Resource Recovery and Circular Economy Act, 2016 (RRCEA), and ensure there is no disruption to Blue Box services.

Pursuant to Section 29 of the RRCEA, I am issuing policy direction to the Resource Productivity and Recovery Authority (the Authority) with respect to its duties relating to the SO Program under the WDTA.

This policy direction is complementary to my direction letter dated August 15, 2019 to SO issued pursuant to Section 14 of the WDTA to develop a plan in respect of the SO Program and SO.

I am directing the Authority, further to its duties under the WDTA related to its oversight of the SO Program and SO; determine the amount of money required by SO to carry out its responsibilities related to the SO Program under the WDTA; and monitor the effectiveness of SO while the plan is being implemented. To undertake these duties, the Authority should conduct the following activities.

- Ensure that real, potential or apparent conflict of interest concerns have been addressed prior to and during the development of the plan.
- Review the 2020-2025 program budgets for the SO Program jointly with SO to:
 - Develop an approach to ensure sufficient funds are available in relation to the plan.
 - Review SO's proposal to apportion assets, liabilities, rights and obligations among stewards of paper products and packaging and ensure the apportionment is fair and equitable.
- Administer the Datacall, calculate the annual steward obligation, and allocate steward funding to municipalities and First Nation communities including through the administration of the Continuous Improvement Fund in such a way that reflects the following expectations and conditions:
 - While allowing for natural growth of Blue Box services to new residential development or redevelopment, municipalities shall not reduce or expand existing level of Blue Box services that are eligible for funding under the program.
 - The funding for municipalities and First Nation communities to participate in the SO Program shall end over a three-year period between January 1, 2023 and December 31, 2025.
 - SO's role in transferring payments to a municipality or First Nation community under the SO Program shall end on the date that obligated producers have assumed full responsibility for the collection and management of blue box materials from that municipality or First Nation community.
 - The plan shall recognize, and be responsive to, the fact that a future regulation under the RRCEA shall set the criteria and process by which municipalities and First Nation communities will transfer to full producer responsibility.
 - The calculation of the funds due to be paid to each municipality and First Nation community under the SO Program shall be proportional to the number of months in a calendar year in which the municipality or First Nation community remains under the SO Program.
 - The Continuous Improvement Fund shall receive no additional contributions and shall end as soon as practical prior to December 31, 2025.

To facilitate such activities, it is expected that the Authority will obtain quarterly reports from SO within four weeks of the end of each remaining quarter in 2019-2025 regarding SO' revenues and expenditures in order for the Authority to oversee SO's development of the plan and, if approved by the Authority, the implementation of the plan.

When reviewing the plan, the Authority shall assess whether it is consistent with the direction letter issued to SO and its compliance with the WDTA and its regulations.

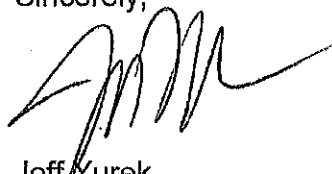
I also expect that the Authority will consult with representatives of municipalities, Indigenous peoples, stewards and other affected parties when assessing SO's proposed plan, as required by subsection 14(14) of the WDTA.

It is my expectation that the Authority shall approve the plan for the SO Program and SO no later than December 31, 2020.

I trust the Authority will engage with SO on an ongoing basis to ensure management of SO's affairs in accordance with the WDTA and its regulations, having regard to the plan for the SO Program and SO.

Lastly, the Authority shall make publicly available on the Authority's website my direction letter to SO as well as this policy direction letter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jeff Yurek', written over a horizontal line.

Jeff Yurek
Minister

c: Mr. Serge Imbrogno, Deputy Minister, Ministry of the Environment, Conservation and Parks
Mr. John Coyne, Chair, Stewardship Ontario

Attachment #4

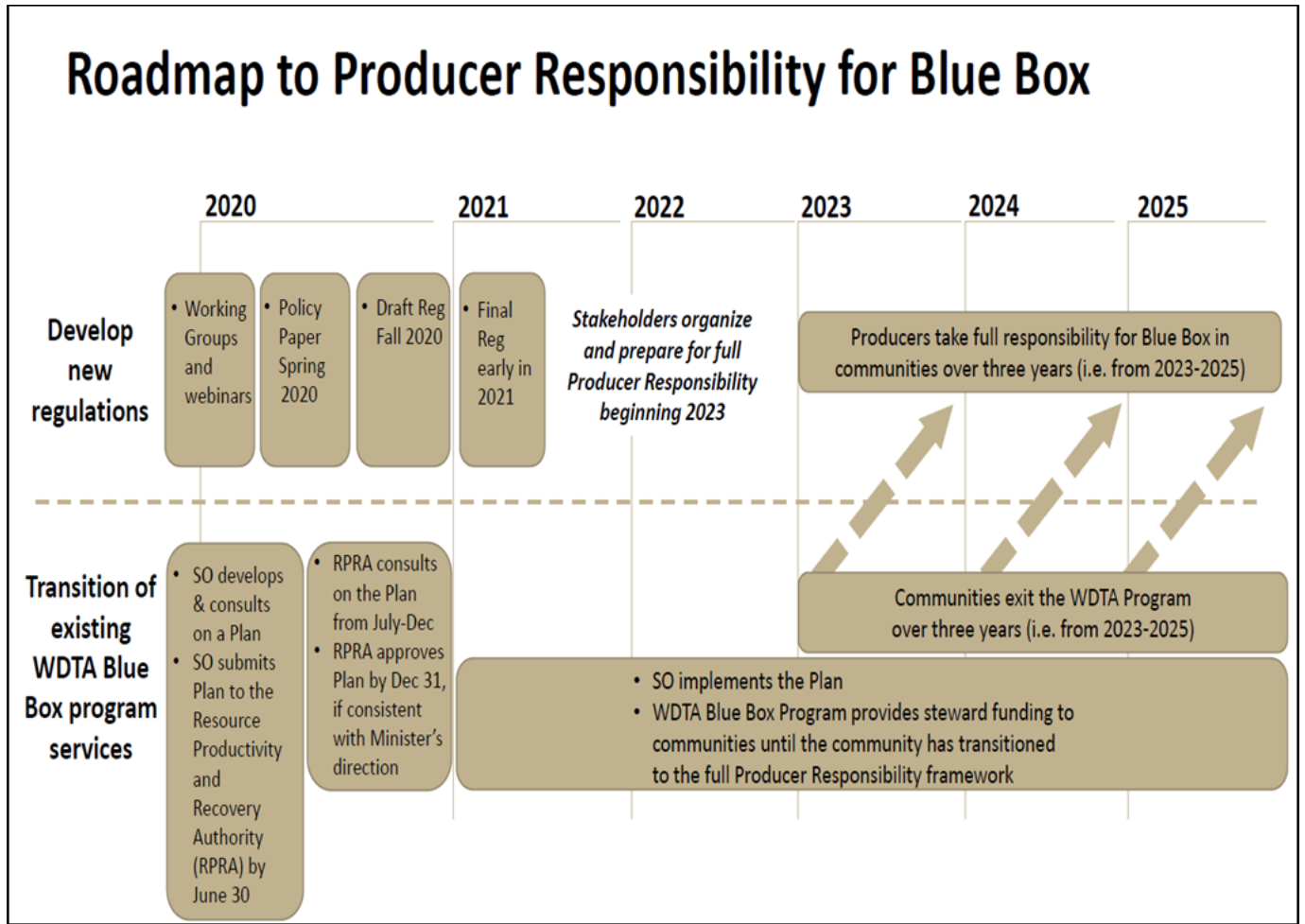


Figure 1 - MECP Webinar Presentation Slide



Town of Aurora
Information Report

No. OPS20-005

Subject: Waste Collection Limits
Prepared by: Jim Tree, Manager Roads & Water
Department: Operational Services
Date: April 14, 2020

In accordance with the Procedure By-law, any Member of Council may request that this Information Report be placed on an upcoming General Committee or Council meeting agenda for discussion.

Executive Summary

In response to the direction from Council, staff are presenting this report for information on our current residential waste collection practices. The report will elaborate in the following areas:

- There have been ongoing compliance issues on the three (3) bag limit for many years.
- Robust public awareness and education program need to inform residents on waste collection limits.
- N6 Municipalities enforcing waste bag limits and issuing “Bag Tags”.
- Education and Awareness to continue as a first step in enforcement of Waste By-law

Background

The rules and processes associated with residential waste collection in the municipality are contained in the Town of Aurora By-law No. 5590-14, the Waste Collection By-law. The language in the former By-law (pre-dating the current By-law) was the same with respect to limiting the number of bags that can be placed at the curb which is three (3).

The three (3) bag limit was addressed in Report No. PW02-063 which was tabled at Council on November 5, 2002. There may have been financial and compliance issues at that time as the report refers to a fee for additional waste beyond the three (3) bag limits and stated:

April 14, 2020

Page 2 of 7

Report No. OPS20-005

“No legal enforcement of this By-law is currently in place as it was originally envisioned that the approximate 15% of residents who place more than three waste containers would voluntarily make increased efforts of reducing their waste through education.”

To date, there has been no known enforcement of the three (3) bag limit and staff have seen a rise in the level of non-compliance on this issue. This was evident based on an informal audit conducted by the Town’s Waste Coordinator over several months in the summer of 2019.

Analysis

There have been ongoing compliance issues on the three (3) bag limit for many years

Based on the previous reports to Council on this issue, specific to residential waste collection, there appears to have been compliance problems for many years. This may be a result of non-enforcement and a lack of public education on the matter. This, coupled with the fact that the Town continues to remove all waste placed at the curb, there is a definite expectation in the community that this is permitted.

Operational Services staff is very much aware of this issue and, as previously mentioned, the Waste Coordinator has been tracking the issue over the past twelve (12) months to gain a better understanding of the problem and its magnitude.

The Waste Coordinator has observed several residential areas and notes that while many residents do comply with the three (3) bag limit, there are many who do not. Attached to this report are photos of excess solid waste taken during the recent audit. It should be noted that during the audit process, our Waste Coordinator encountered residents who were enquiring about our presence on the street to which none were aware of any limits on the amount of waste that can be legally placed at the curb.

Robust public awareness and education program needed to inform residents on Waste collection limits

As stewards of the environment, the municipality should be much more active in engaging with our residents to reduce the amount of waste entering the landfill and incineration. Staff suggest that the focus should not be aimed at a reduction in costs associated with enforcing bag limits, but rather what we can all do to reduce waste.

April 14, 2020

Page 3 of 7

Report No. OPS20-005

For example, for the past three (3) years, the Town of Aurora's total volume of solid waste exported was 6,192.30 metric tonnes in 2017, 6,193.00 metric tonnes in 2018, and 6,496.46 metric tonnes in 2019. In this day of heightened environmental awareness, it seems reasonable that the Town demonstrate leadership in striving to reduce solid waste. Introducing a "Bag Tag" program in response to allowing increased solid waste collection might be seen as counter productive to this goal.

When compared to many other municipalities in the GTA, the Town of Aurora has a generous limit on the amount of residential waste placed at the curb such that any move to enforce the current limits could quite easily be accommodated by the majority of our residents.

Taking into consideration the long history of non-enforcement or public education on the three (3) bag limit, it will be necessary to conduct a rigorous and lengthy public education campaign well before any enforcement of the By-law is contemplated.

Staff have been working with the Communications Department in preparation for a public education and awareness campaign aimed at reducing waste and informing residents on the current limitations.

Pending Council direction on this matter, staff are prepared to immediately proceed with the following action plan:

- Post information on the Town website
- Place electronic notice signs in strategic locations throughout the municipality
- Place notifications on all media screens in our municipal facilities
- Place notifications on the Town's media pylon signs at Yonge Street & Aurora Heights Drive and at the Stronach Aurora Recreation Complex (SARC)
- Post notifications on the Recycle Coach app
- Send out multiple notices on all social media platforms
- Deliver and place "Door Knockers" on all residents homes
- Include insert in Water and Tax bills
- Post notices in Town newspaper Notice Board during the campaign

Staff propose that the Public Education and Awareness campaign be ongoing for a period of six (6) months, whereby all of the means noted above will be employed during this time. Staff will also continue to monitor and document any feedback that we receive during notice period. Following the Public Education and Awareness Campaign, staff will be in

a better position to evaluate the effectiveness of the program.

N6 Municipalities enforcing waste bag limits and issuing “Bag Tags”

Through our continuing participation in the N6 Waste & Recycling Committee, Aurora is unique in that we do not have a user-pay “Bag Tag” program nor are we enforcing the current limits on waste pick up.

Some might suggest that we begin to enforce the current By-law and the three (3) bag limit and introduce a user pay “Bag Tag” program. This is entirely possible; however; staff would strongly discourage this approach as it fails to accomplish the goal of reducing Aurora’s solid waste going to landfill and or incineration. Staff recommend the focus for all municipalities should be on reduction of solid waste wherever possible. Introducing a “Bag Tag” program in response to allowing increased solid waste collection does little to demonstrate our leadership and concerted efforts aimed at reduction (attached is the N6 Municipalities solid waste collection statistics).

Education and Awareness to continue as a first step in enforcement of Waste By-law

There comes a time when actual enforcement of a by-law may be the only means of gaining public attention and compliance. A reduction in the amount solid waste entering the environment, whether it be land fill or incineration, can only be viewed as a positive step. Most residents would support a reduction and react positively to any efforts aimed at education and awareness. We cannot expect complete compliance with the three (3) bag limit no matter how much notice is given. In a situation where we observe excess solid waste placed at the curbside following the Education and Awareness Campaign Staff will proceed as follows:

- **1st non compliance:** Direct the waste contractor to remove the excess waste and place a written notification at the premises indicating the non-compliance and a warning that any further excess waste may not be removed
- **2nd non-compliance:** at the same residence, a written notice of By-law violation will be delivered to the residence and the excess waste will remain at the curb

April 14, 2020

Page 5 of 7

Report No. OPS20-005

- **3rd non compliance:** In the event of a third non-compliance, the excess waste will remain at the curb and By-law Services will be requested to attend the residence and follow up with the resident which may include a charge

Advisory Committee Review

Not applicable.

Legal Considerations

None.

Financial Implications

It is anticipated that this proposed Action Plan will result in relatively minor incremental costs for the Town for the printing and dispersal of public education materials estimated to be less than \$7,000; as well as potential increased costs arising from the new enforcement of this By-law. Much of the administration and communications related work will be conducted through existing in-house resources with no appreciable additional costs.

The continued successful enforcement of this By-law may result in solid waste collection operating cost savings for the Town over the longer term.

Communications Considerations

Based on the IAP2 (International Association of Public Participation) Spectrum and the Town of Aurora Community Engagement Framework, the Town of Aurora will utilize the following level of engagement: Inform. The Town will inform the community of any changes in the waste collection limits through the Town's Notice Board, social media

feeds, website, digital screens, electronic signs, updates on Recycle Coach app, insert in water and tax bills and door knockers.

Link to Strategic Plan

The above supports the Strategic Plan goal of Supporting an exceptional quality of life for all through their accomplishment in satisfying requirements in the following key objectives within this goal statement:

Investing in sustainable infrastructure: Maintain and expand infrastructure to support forecasted population growth through technology, waste management, roads, emergency services and accessibility

Alternative(s) to the Recommendation

None.

Conclusions

Based on the information as outlined within this report, it can be concluded that the best course of action in reducing the amount of solid waste from entering the environment would be to enforce the existing By-law 5590-14.

We also conclude that the most desirable manner in which to improve solid waste limit compliance would be through an extensive and continuous public awareness and education program on the merits of Reducing, Recycling and Reusing as many post consumer products as possible.

Once this education campaign is completed, staff will be informing GFL to limit their pick-up in accordance with our Education and Awareness Campaign effective October 1, 2020.

Attachments

Attachment #1 – N6 Solid Waste Collection Information

Attachment #2 – Photos of excess solid waste take during 2019 audit

April 14, 2020

Page 7 of 7

Report No. OPS20-005

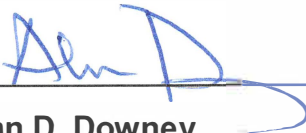
Previous Reports

PW02-063 Waste Management User Pay Program and By-law, November 5, 2002

Pre-submission Review

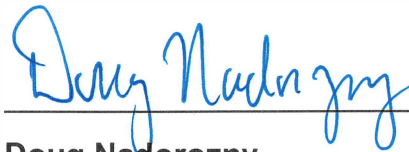
Agenda Management Team Review on March 4, 2019

Departmental Approval



**Allan D. Downey
Director of Operations
Operational Services Department**

Approved for Agenda



**Doug Nadorozny
Chief Administrative Officer**

Attachment #1

Northern Six (N6) Enforcement of Bag Limits

<u>Local</u>	<u>Bag Limits</u>	<u>Enforcement</u>	<u>Outcome</u>	<u>Frequency</u>
Aurora	3 (no tags)	N/A - solid waste Contractor enforces blue box contamination with OOPs stickers Municipal staff monitors	Contractor only enforces the blue box contamination concerns, no enforcement of bag limits-No reduction in waste	Bi-weekly waste collection Weekly blue and green
East Gwillimbury	2 (tags up to 3 more) (5)	Yes-contractor enforces with OOPS stickers Yes- contractor enforces with OOPS sticker, Municipal staff monitor contractor		Bi-weekly waste collection Weekly blue and green
Georgina	1 (tags up to 4 more) (5)	Yes- contractor enforces with OOPS sticker, Municipal staff monitor contractor		Bi-weekly waste collection Weekly blue and green
King	2 (tags up to 3 more) (5)	Yes- contractor enforces with OOPS sticker, Municipal staff monitor contractor		Bi-weekly waste collection Weekly blue and green
Newmarket	3 (tags up to 3 more) (6)	Yes- contractor enforces with OOPS sticker, Municipal staff monitor contractor	Seems to work well, tags offered to residents the option of more waste should it be necessary	Bi-weekly waste collection Weekly blue and green
Stouffville	3 (tags up to 3 more) (6)	Yes- contractor enforces with OOPS sticker, Municipal staff monitor contractor	Seems to work well, tags offer the residents the option of more waste should it be necessary	Bi-weekly waste collection Weekly blue and green

Aurora	tonnages	cost per tonne	total cost
Year			
2017	6192.30	58.58	362,744.94
2018	6193.00	96.00	594,528.00
2019	6496.66	96.00	623,677.44

Attachment #2















Town of Aurora
Information Report

No. PDS20-023

Subject: Planning Application Status List
Prepared by: Brashanthe Manoharan, Secretary Treasurer, Assistant Planner
Department: Planning and Development Services
Date: April 14, 2020

In accordance with the Procedure By-law, any Member of Council may request that this Information Report be placed on an upcoming General Committee or Council meeting agenda for discussion.

Executive Summary

This report provides a summary and update of Development Applications that have been received by Planning and Development Services since the previous report of December 3, 2019.

Background

Attached is a list updating the status of applications under review by Planning and Development Services. The list supersedes the December 3, 2019 Planning Application Status List and is intended for information purposes. The text in bold italics represents changes in status since the last update of the Planning Applications Status List. It is noted that Part Lot Control Applications are not included on this list as these properties were previously approved for development and subject to Council approval to permit freehold title to described parcels of land.

Analysis

Since the preparation of the December 3, 2019 status list, the update includes:

- At the time of writing this report, eleven (11) Planning Review Committee pre-consultations were held in anticipation of future planning applications.

April 14, 2020

Page 2 of 4

Report No. PDS20-023

- Eight (8) new planning applications have been filed, two (2) Official Plan Amendment and Zoning By-law Amendment applications, three (3) Zoning By-law Amendment applications, and three (3) Site Plan Applications.
- An Official Plan Amendment and Zoning By-law Amendment application has been submitted by Smart Centres to amend the E-BP (398) Exception Zone, in order to permit “Motor Vehicle Sales Establishment” and “Commercial Storage Facility” as a permitted use located at 1623 Wellington Street East (File: OPA-2020-02 & ZBA-2020-02);
- An Official Plan Amendment and Zoning By-law Amendment application has been submitted by Weston Consulting to facilitate the construction of an 8-storey mixed use building, containing 184 residential units, and office and retail uses on the first two floors located at 26, 30, 32, 34-38 Berczy Street (File: OPA-2020-01 & ZBA-2020-01);
- A Zoning By-law Amendment application has been submitted by Weston Consulting to permit the expansion of an existing Montessori School located at 330 Industrial Parkway North (File: ZBA-2019-04);
- A Site Plan Application has been submitted by Gluck Partnership Architects Inc. for a proposed one-storey industrial building, with a total GFA of 4,392 square metres (47,275 square feet) located at 455 Addison Hall Circle (File: SP-2019-13);
- A Site Plan Application has been submitted by Gluck Partnership Architects Inc. for a proposed one-storey industrial building, with a total GFA of 8,019 square metres (86,315 square feet) located at 110 and 450 Addison Hall Circle (File: SP-2019-12); and
- A Site Plan Application has been submitted by Emery Investments for two proposed one-storey industrial buildings, each with a total GFA of 9,591.15 square metres (103,242 square feet), for a combined total GFA of 19,182.30 square metres (206,484 square feet) located at 325 and 305 Addison Hall Circle (File: SP 2019-10).

April 14, 2020

Page 3 of 4

Report No. PDS20-023

Advisory Committee Review

Not applicable.

Legal Considerations

There are no legal considerations.

Financial Implications

There are no financial implications.

Communications Considerations

No communication required. The Planning Application Status List is posted in the Town's website under the Planning and Development Services link.

Link to Strategic Plan

The subject Applications support the Strategic Plan goal of supporting an exceptional quality of life for all through its accomplishment in satisfying requirements in the following key objective within this goal statement:

Strengthening the fabric of our community: approval of the subject Applications will assist in collaborating with the development community to ensure future growth includes development opportunities.

Alternative to the Recommendation

None.

Conclusions

Planning and Development Services will continue to provide this update quarterly to inform Council of the number and status of planning applications filed with the Town.

April 14, 2020

Page 4 of 4

Report No. PDS20-023

Attachments

Figure 1 – [Planning Application Status Map*](#)

Figure 2 – Planning Application Status List – March 24, 2020.

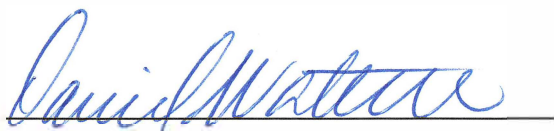
Previous Reports

Information Report No.PDS19-106, dated December 3, 2019

Pre-submission Review

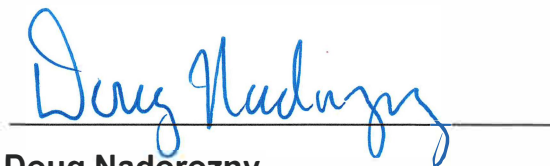
Agenda Management Team review on March 4, 2020

Departmental Approval



**David Waters, MCIP, RPP, PLE
Director of Planning and Development
Services**

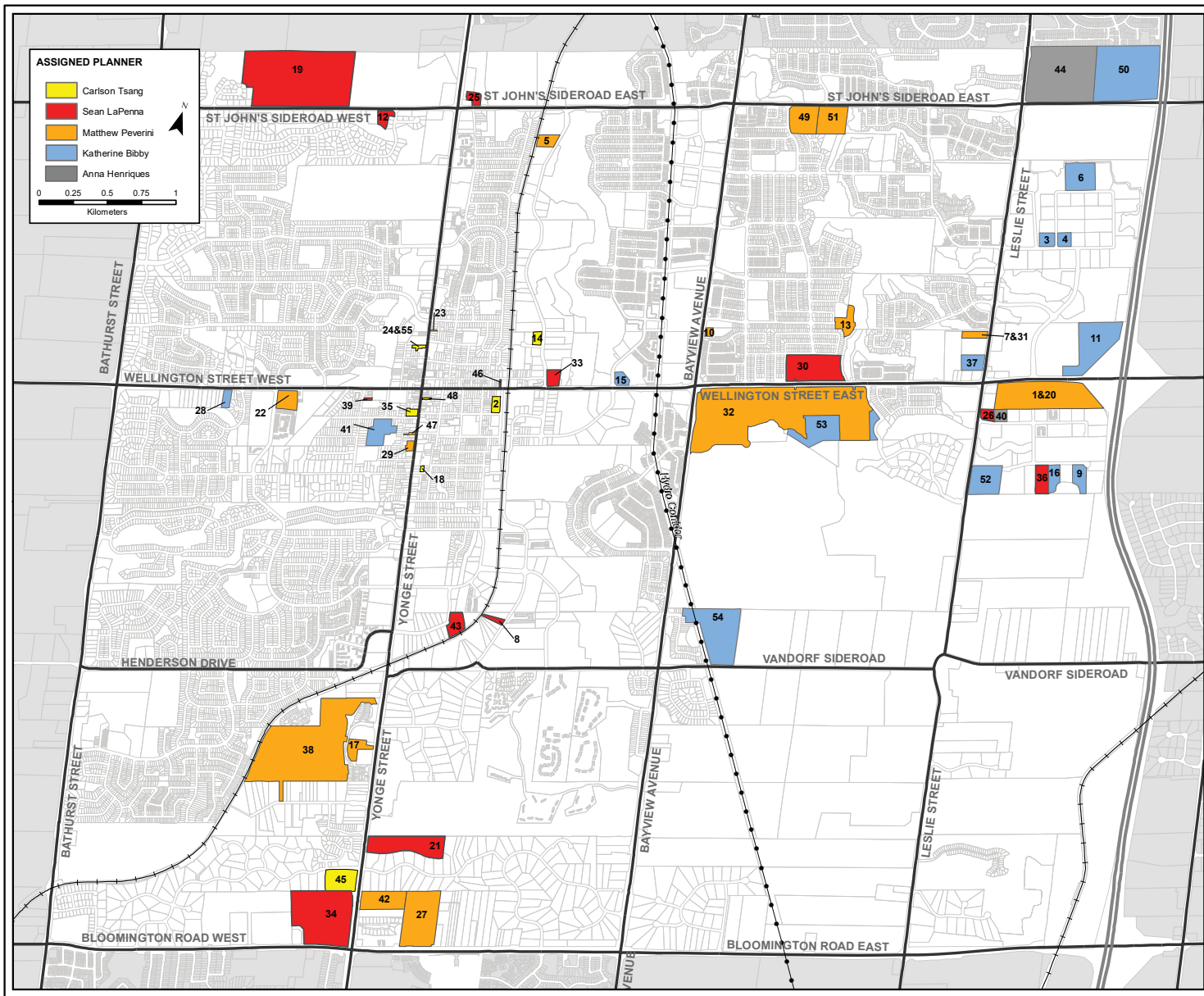
Approved for Agenda



**Doug Nadorozny
Chief Administrative Officer**

Town of Aurora Planning Application Status List March 24, 2020

ID	APPLICATION - LOCATION	FILE(S)
1	1623 Wellington Street Developments Limited - 1623 Wellington Street East	OPA-2020-02 & ZBA-2020-02
2	2601622 Ontario Inc. - 26, 30, 32, 34-38 Berczy Street	OPA-2020-01 & ZBA-2020-01
3	Emery Investments - 455 Addison Hall Circle	SP-2019-13
4	Emery Investments - 110 and 450 Addison Hall Circle	SP-2019-12
5	Kasham & Co Investment Inc. - 330 Industrial Parkway North	ZBA-2019-04
6	2351528 Ontario Ltd. - 325 and 326 Addison Hall Circle	SP-2019-10
7	2220294 Ontario Inc. - 15370 Leslie Street	SUB-2019-02
8	Zano-Con Developments Ltd. - 320 Industrial Parkway South	SP-2019-07
9	Gettardo 404 (Aurora) Inc. - 95 Eric T Smith Way	CDM-2019-03
10	Bing Rong He & Kai Ping Shen - 15385 & 15395 Bayview Avenue	ZBA-2019-03, SUB-2019-01 & CDM-2019-02
11	Whitwell Developments - 157 First Commerce Drive	SP-2019-04
12	Alan - 2 Willow Farm Lane	ZBA-2019-02
13	Shirwell Investments Ltd. / Prato Estates Inc. (Preserve Homes Corp. - 323 River Ridge Boulevard	ZBA-2017-08 & SUB-2017-04
14	J.E.DEL Management Inc. - 2 Scanlon Court	SP-2019-01
15	L&B Aurora Inc. - NE Quadrant of Wellington Street East and John West Way	ZBA-2019-01
16	York Regional Police Association - 63 Eric T Smith Way	SP-2018-10
17	Cedarfall Developments Inc. (Formerly David Fratullo) - 14288 Yonge Street	SUB-2014-04 & CDM-2018-02
18	Cavan Newell - 19 Kennedy Street E	SP-2019-09
19	Shining Hill Estate Collections Inc. - 306, 370, 434 and 488 St. John's Sideroad West	OPA-2018-01, ZBA-2018-02 & SUB-2018-02
20	Smart Centres - 1623 Wellington Street East	SP-2018-05
21	Dorner Hill Inc. - 14029 Yonge Street	OPA-2017-02, ZBA-2017-01, SUB-2017-01, CDM-2017-01 & SP-2018-01
22	Starlight Investments - 145 and 147 Wellington Street West	ZBA-2018-01
23	Dorota Smolanczyk - 15403 Yonge Street	ZBA-2016-14 & SP-2017-09
24	2578461 Ontario Inc. c/o Ed Starr - 15366 Yonge Street	ZBA-2017-06 & SP-2017-05
25	Biddington Homes Aurora Inc. - 46 St. John's Sideroad	OPA-2017-06 & ZBA-2017-08
26	Time Development Group - 4 Don Hillock Drive	SP-2017-07
27	Biglieri Group - 132-198 Bloomington Road	OPA-2017-05 & SUB-2017-03
28	2419059 Ontario Inc. - 497 Wellington Street West	ZBA-2014-07, SP-2015-01 & CDM-2017-03
29	Silhouette (Formerly Bara Group (Aurora) Ltd.) - 15086, 15094 & 15106 Yonge Street	SP-2018-03
30	TFP Aurora Developments Ltd. - 20 & 25 Mavinnc Blvd.	OPA-2017-01, ZBA-2017-03 & SUB-2017-02
31	15370 Leslie (Skalko) Inc. - 15370 Leslie Street	SP-2017-02
32	Aurora Bayview Southeast Development Inc. - Part of Lot 19 and 20, Con 20	SUB-2018-01
33	Metropolitan Square Inc. - 180, 190 & 220 Wellington Street East	OPA-2015-05, ZBA-2015-15 & SP-2016-10
34	Infrastructure Ontario - 50 Bloomington Road West	OPA-2016-06
35	Board of Trustees of the Aurora United Church - 15186 Yonge Street, 12 & 16 Tyler Street, 55, 57 & 57A Temperance Street	SP-2018-02
36	Markangel Real Estate Assets Inc. - 55 Eric T. Smith Way	SP-2016-06
37	1754260 Ontario Limited (Polo Club) - 15296 & 15303 Leslie Street	OPA-2016-03 & ZBA-2016-07
38	BG Properties (Aurora) Inc. - 14222, 14314, 14358 & 14378 Yonge Street	SUB 2012-03, CDM-2016-03 & CDM-2017-02
39	L.S. Consulting Inc. - 29 George Street	SP-2016-02
40	2450290 Ontario Inc. - 32 Don Hillock Drive	SP-2015-02
41	Charleville Developments Ltd. - 45 Tyler Street	OPA-2015-02, ZBA-2015-06 & SUB-2015-03
42	Ashlin Holdings Ltd. - 13859, 13875, & 13887 Yonge St	OPA-2015-03, ZBA-2015-08 & SUB-2015-04
43	Green Storage Inc. - 27 Alaura Blvd	SP-2015-07
44	2352017 Ontario Inc. - Aurora Mills - 1588 St. John's Sideroad	SUB-2015-02
45	P.A.R.C.E.L. - SW Corner of Yonge & Elderberry Trail	SP-2014-07 & ZBA(H)-2018-02
46	Farid Amerjyan - 118 Wellington Street East	SP-2014-03
47	Joe Cara - 15132 Yonge Street	SP-2013-05
48	Yong Developments Inc. - 15217 Yonge Street	SP-2013-04
49	Edenbrook (Aurora) Inc. - 929 St. John's Sideroad E	SUB-2012-06
50	Coppervale Estates Inc. - 1756 St. John's Sideroad	SUB-2015-05
51	Luvian Homes (Aurora) Limited - 1001 St. John's Sideroad East Leslie Street	SUB-2012-04 & ZBA-2012-12
52	Richardson House Developments Inc. (Bellwood) - 14985 Leslie Street	SP-2010-01
53	1207309 Ontario Inc. - 337, 375 & 455 Magna Drive	SP-2008-02
54	Genview (formerly Clifford Sifton) - 908 Vandorf Sideroad	SUB-2007-04
55	1087931 Ontario Ltd. (Bruce Spragg) - 15356 Yonge Street	SP-2006-13



ASSIGNED PLANNER

- Carlsson Tsang
- Sean LaPenna
- Matthew Peverini
- Katherine Bibby
- Anna Henriques

0 0.25 0.5 0.75 1
 Kilometers

Map created by the Town of Aurora Planning Department, November 10, 2017. Map modified February 24, 2020. Base data provided by York Region & the Town of Aurora. Please be advised that the intent of this map is for general informational use. The Town of Aurora is not responsible for any errors or omissions on the map and makes no guarantees regarding the accuracy and completeness of the information presented. The Town of Aurora cannot be held liable for any losses, injury, or damages performed or incurred by the user based upon this data provided.

AURORA
FIGURE 1

PLANNING APPLICATION STATUS LIST - FIGURE 2
March 24, 2020

OWNER/LOCATION/AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS	PLANNER
<p>1</p> <p>1623 Wellington Street Developments Limited 1623 Wellington Street East</p> <p>Smart Centres Attn: Nikolas Papapetrou 905-326-6400</p> <p>Files: OPA-2020-02 & ZBA-2020-02</p>	<p>OPA and ZBA to facilitate the expansion of the E-BP(398) Exception Zone, and to permit "Motor Vehicle Sales Establishment" and "Commercial Storage Facility" as permitted use.</p>	<p>February 10, 2020</p>	<p>Application received and circulated on February 20, 2020.</p>	<p>Matthew Peverini Ext. 4350</p>
<p>2</p> <p>2601622 Ontario Inc. 26, 30, 32, 34-38 Berczy Street</p> <p>Weston Consulting Attn: Ryan Guetter 905-738-8080</p> <p>File: OPA-2020-01 & ZBA-2020-01</p>	<p>OPA and ZBA to facilitate the construction of a 8-storey mixed use building, containing 184 residential units, and office and retail uses on the first two floors.</p>	<p>January 17, 2020</p>	<p>Application received and circulated. Applications under review.</p>	<p>Carlson Tsang Ext. 4349</p>
<p>3</p> <p>Emery Investments 455 Addison Hall Circle Block 23 on 65M-4650</p> <p>Applicant: Gluck Partnership Architects Inc. Attn: Thomas Gluck 416-498-0201</p> <p>File: SP-2019-13</p>	<p>Proposed one-storey industrial building, with a total GFA of 4,392 square meters (47,275 square feet).</p>	<p>December 20, 2019</p>	<p>Application received and circulated. Comments being prepared.</p>	<p>Katherine Bibby Ext. 4347</p>
<p>4</p> <p>Emery Investments 110 and 450 Addison Hall Circle Blocks 21 and 22 on 65M-4650</p> <p>Applicant: Gluck Partnership Architects Inc. Attn: Thomas Gluck 416-498-0201</p> <p>File: SP-2019-12</p>	<p>Proposed one-storey industrial building, with a total GFA of 8,019 square meters (86,315 square feet).</p>	<p>December 20, 2019</p>	<p>Application received and circulated. Comments being prepared.</p>	<p>Katherine Bibby Ext. 4347</p>
<p>5</p> <p>Kashani & Co Investment Inc. 330 Industrial Parkway North</p> <p>Weston Consulting Attn: Sabrina Sgotto 905-738-8080</p> <p>File: ZBA-2019-04</p>	<p>ZBA to permit the expansion of an existing Montessori School</p>	<p>December 19, 2020</p>	<p>Application deemed complete and circulated. Comments provided to Applicant. Statutory Public Meeting scheduled tentatively for April 14, 2020.</p>	<p>Matthew Peverini Ext. 4350</p>
<p>6</p> <p>2351528 Ontario Ltd. 325 and 305 Addison Hall Circle Blocks 2 and 3 on 65M-4650</p> <p>Applicant: Emery Investments Attn: Mai Somermaa 416-630-6927 ext. 272</p> <p>File: SP-2019-10</p>	<p>Two proposed one-storey industrial buildings, each with a total GFA of 9,591.15 square meters (103,242 square feet), for a combined total GFA of 19,182.30 square meters (206,484 square feet).</p>	<p>November 15, 2019</p>	<p>Application received and circulated. Comments provided to Applicant.</p>	<p>Katherine Bibby Ext. 4347</p>

PLANNING APPLICATION STATUS LIST - FIGURE 2
March 24, 2020

OWNER/LOCATION/AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS	PLANNER
7 2220294 Ontario Inc. 15370 Leslie Street Skale (15370 Leslie) Inc. Attn: Travis Skelton 416-710-9898 x 225 File: SUB-2019-02	Draft plan of subdivision to facilitate a future common elements condominium development, consisting of 32 freehold townhouse units and common elements including private road, visitor parking and stormwater management facility.	October 24, 2019	Application received and circulated. <i>Comments provided to Applicant.</i> <i>Public Planning Meeting held on January 21, 2020.</i>	Matthew Peverini Ext. 4350
8 Zano-Con Developments Ltd. 320 Industrial Parkway South Applicant: Baldassarra Architects Attn: Michael Baldassarra 905.660.0722 File: SP-2019-07	Site Plan application submitted for a new Industrial Building with office space; Total GFA (as listed on the application form) of 749.46 m ² .	October 8, 2019	Application received and circulated. <i>Application under review.</i>	Sean Lapenna Ext. 4336
9 Gottardo 404 (Aurora) Inc. 95 Eric T Smith Way Gottardo Construction Ltd. Attn: Paul Arruda 905-761-7707 File: CDM-2019-03	Draft Plan of Condominium for an office building with 10 units and a total Gross Floor Area of 4,723 square meters (50,843 square feet). A Site Plan was previously approved by Council in January 2019 for this site.	September 3, 2019	Application received and circulated. <i>Draft Plan of Condominium approved with conditions at the December 10, 2019 Council Meeting.</i> <i>Applicant is in the process of clearing conditions.</i>	Katherine Bibby Ext. 4347
10 Bing Rong He & Kai Ping Shen 15385 & 15395 Bayview Avenue Michael Smith Planning Attn: Michael Smith 905-478-2588 Files: ZBA-2019-03, SUB-2019-01 & CDM-2019-02	Common elements condominium to permit 15 townhouse units on a private road.	August 1, 2019	Application received and circulated. Comments provided to Applicant. Public Planning Meeting held October 23, 2019. <i>Awaiting Second Submission.</i>	Matthew Peverini Ext. 4350
11 Whitwell Developments 157 First Commerce Drive Smart Centres Attn: Matthew Howard 905-326-6400 ext. 7892 SP-2019-04	Site Plan Application for a 669 square metre (7,200 square feet) daycare facility, including an outdoor play area and associated parking.	July 29, 2019	Application received and circulated. Comments provided to Applicant. <i>Scheduled for GC on March 24, 2020.</i>	Katherine Bibby Ext. 4347
12 Allan 2 Willow Farm Lane Morgan Planning Josh Morgan 705-327-1873 File: ZBA-2019-02	To rezone a portion of the property from ER - Estate Residential Exception Zone (73) to R2 - Detached Second Density Residential Exception Zone (74) in order to facilitate a future land severance in order to create one (1) additional single-detached dwelling lot.	June 18, 2019	Application received and circulated. Statutory Public Meeting held on September 25, 2019. <i>Approved by Council on Feb 25, 2020.</i> <i>By-law scheduled to be enacted Feb 25 2020.</i>	Sean Lapenna Ext. 4336

PLANNING APPLICATION STATUS LIST - FIGURE 2
 March 24, 2020

	OWNER/LOCATION/AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS	PLANNER
13	Shimvest Investments Ltd. / Prato Estates Inc. / Preserve Homes Corp. 323 River Ridge Boulevard Malone Given Parsons Ltd. Attn: Joan MacIntyre 905-513-0177 File: ZBA-2017-09 SUB-2017-04 File: ZBA(H)-2017-09	Zoning By-law Amendment and Draft Plan of Subdivision Applications to allow 25 single detached lots.	November 14, 2017 May 8, 2019	Applications received and circulated. Public Planning meeting held on January 24, 2018. Second Public Planning meeting held on April 25, 2018. Applicant Appealed the proposed Applications to LPAT. Appeal Approved by LPAT, Order Issued on February 20, 2019. Transfer of servicing allocation issued by Council on June 11, 2019. (H) provision lifted by Council July 23, 2019. Subdivision Agreement in progress.	Matthew Peverini Ext. 4350
14	J.E.DEL Management Inc. 2 Scanlon Court Wes Surdyka Architect Inc. Attn: Wes Surdyka 416-630-2254 File: SP-2019-01	Site Plan Control to allow a two storey industrial building with a gross floor area of 3,085.62 m2 on a 1.51 acres site located at the intersection of Scanlon Court and Industrial Parkway North.	May 8, 2019	Applications received and circulated. Comments released to the Applicant on July 11, 2019. Awaiting Second Submission.	Carlson Tsang Ext. 4349
15	L&B Aurora Inc. NE Quadrant of Wellington Street East and John West Way Evans Planning Attn: Joanna Evans 905-669-6992 x105 File: ZBA-2019-01	Zoning By-law Amendment Application to rezone the subject lands from "Shopping Centre Commercial (C4(427)) Exception 427" and "Environmental Protection (EP)" to "Second Density Apartment Residential (RA2-XX) Exception Zone" and "Environmental Protection (EP)" to allow for a six (6) storey apartment building with 134 units.	April 23, 2019	Application received and circulated. Comments provided to Applicant. Public Planning Meeting held June 26, 2019. Awaiting Second Submission. Attended the Design Review Panel (DRP) meeting in October 2019.	Katherine Bibby Ext. 4347
16	York Regional Police Association 63 Eric T Smith Way Groundswell Urban Planners Attn: Kerigan Kelly 416-723-9619 File: SP-2018-10	Site Plan Application to permit office and member facilities of the YRPA, along with a portion of leased office space and mixed-use event facilities.	December 17, 2018	Application received and circulated. Comments provided to Applicant. Minor Variance Application was Approved by the Committee of Adjustment on August 8, 2019. Site Plan approval granted by the Director of Planning and Development Services, subject to execution of agreement. Site Plan Agreement <i>has been prepared but not yet executed.</i>	Katherine Bibby Ext. 4347

PLANNING APPLICATION STATUS LIST - FIGURE 2
March 24, 2020

	OWNER/LOCATION/AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS	PLANNER
17	<p>Cedartrail Developments Inc. (Formerly David Frattaroli) 14288 Yonge Street</p> <p>Brutto Planning Consultant Ltd. Attn: Claudio Brutto 905-761-5497</p> <p>File: SUB-2014-04 & CDM-2018-02</p>	<p>Draft Plan of Subdivision, Zoning By-law Amendment, and Draft Plan of Condominium applications for eleven (11) single detached dwelling units on a private condominium road.</p>	<p>September 29, 2014</p> <p>December 15, 2018</p>	<p>SUB and ZBA applications received as complete and circulated.</p> <p>Public Planning Meeting held March 25, 2015.</p> <p>SUB and ZBA approved by Council in October 2019. (ZBA-2014-08)</p> <p>Subdivision Agreement being prepared.</p> <p>Draft Plan of Condominium Application Received and Circulated.</p> <p>Comments provided on Condominium Application. Awaiting Second Submission.</p>	<p>Matthew Peverini Ext. 4350</p>
18	<p>Gavin Newell 8 Kennedy Street E.</p> <p>Landmark Environmental Group Ltd. Attn: Jim Hosick 705-717-8484</p> <p>File: SP-2018-09</p>	<p>Site Plan Application to permit two (2) additional townhouse units on existing single detached dwelling.</p>	<p>October 5, 2018</p>	<p>Comments on first submission issued on March 13, 2019.</p> <p>Awaiting Second Submission.</p>	<p>Carlson Tsang Ext. 4349</p>
19	<p>Shining Hill Estate Collections Inc. 306, 370, 434 and 488 St. John's Sideroad West</p> <p>Malone Given Parsons Ltd. Attn: Lincoln Lo 905-513-0170</p> <p>Files: OPA-2018-01, ZBA-2018-02 & SUB-2018-02</p>	<p>Official Plan Amendment, Zoning By-law Amendment and Plan of Subdivision. The Applicant is proposing to subdivide the property into four (4) blocks to facilitate a residential development (91 single-detached dwellings) located along a condominium road; a future road widening of St. John's Sideroad West, a natural heritage system block, and a future development block.</p>	<p>April 24, 2018</p>	<p>Application received and circulated.</p> <p>First submission comments provided to Applicant.</p> <p>Awaiting Second Submission.</p> <p>Public Meeting held on June 26, 2019.</p> <p>Applications under review.</p>	<p>Sean Lapenna Ext. 4343</p>
20	<p>Smart Centres 1623 Wellington Street East</p> <p>Smart Centres Attn: Nikolas Papapetrou 905-326-6400</p> <p>File: SP-2018-05</p>	<p>Site Plan to permit multi-building commercial development.</p>	<p>April 12, 2018</p>	<p>Application received and circulated for comment.</p> <p>Site Plan Approved by Council on June 12, 2018.</p> <p>Second Submission received.</p> <p>Latest submission circulated and under review.</p>	<p>Sean Lapenna Ext. 4346</p>
21	<p>Dorner Hill Inc. 14029 Yonge Street</p> <p>Evans Planning Attn: Murray Evans 905-669-6992</p> <p>Files: OPA-2017-02, ZBA-2017-01, SUB-2017-01, CDM-2017-01 & SP-2018-01</p>	<p>Proposed 27 detached unit cluster residential, condominium.</p> <p>Site Plan Application</p>	<p>March 15, 2017</p> <p>February 16, 2018</p>	<p>Application received and circulated.</p> <p>Public Planning Meeting held May 24, 2017.</p> <p>Council approved the Official Plan (OPA 2017-02) and Zoning By-law Amendment (ZBA 2017-01) on June 26, 2018.</p> <p>Council approved the Subdivision and Condominium on July 24, 2018.</p> <p>Site Plan application approved by GC January 2020.</p>	<p>Sean Lapenna Ext. 4346</p>

PLANNING APPLICATION STATUS LIST - FIGURE 2
March 24, 2020

	OWNER/LOCATION/AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS	PLANNER
22	<p>Starlight Investments 145 and 147 Wellington Street West</p> <p>Design Plan Services Inc. Attn: TJ Cieciura 416-626-5445</p> <p>File: ZBA-2018-01</p>	<p>The Owner has submitted a Zoning By-law Amendment Application to allow 64 stacked rental townhouse units in 3 separate 3 storey buildings. The existing two apartment buildings will remain on the subject lands.</p>	February 9, 2018	<p>Application received and circulated.</p> <p>Public Planning Meeting held on May 23, 2018.</p> <p><i>Second Public Planning Meeting was held May 22, 2019.</i></p> <p>Re-Submission received and circulated. Comments provided December 19, 2019.</p> <p>Application scheduled for GC meeting on March 3, 2020.</p>	<p>Matthew Peverini Ext. 4350</p>
23	<p>Dorota Smolarkiewicz 15403 Yonge Street</p> <p>Picture This Designs Attn: Kirk Johnstone 613-475-4894</p> <p>Files: ZBA-2016-14 & SP-2017-09</p>	<p>Zoning By-law Amendment and Site Plan to allow an office use in the existing dwelling.</p> <p>Site Plan Application</p>	<p>December 23, 2016</p> <p>November 20, 2017</p>	<p>Application received and circulated.</p> <p>Public Planning Meeting held on February 22, 2017.</p> <p>Comments provided to Applicant.</p> <p>Awaiting Resubmission.</p>	<p>Matthew Peverini Ext. 4350</p>
24	<p>2578461 Ontario Inc. c/o Ed Starr 15356 Yonge Street</p> <p>The Planning Partnership Attn: Bruce Hall 416-975-1556 Ext. 234</p> <p>ZBA-2017-06 & SP-2017-05</p>	<p>Zoning By-law Amendment and Site Plan Applications to allow a 34 unit apartment building, 5 storeys in height.</p>	September 28, 2017	<p>Application received and circulated.</p> <p>Comments on first submission issued on March 13, 2018.</p> <p>Awaiting Second Submission.</p> <p>Inactive. File Maintenance fee paid on November 5, 2019.</p>	<p>Carlson Tsang Ext. 4349</p>
25	<p>Biddington Homes Aurora Inc. 46 St. John's Sideroad</p> <p>Bousfields Inc. Attn: Stephanie Kwast 416-947-9744</p> <p>Files: OPA-2017-06 & ZBA-2017-08</p>	<p>Official Plan Amendment and Zoning By-law Amendment to allow 68 stacked townhouse dwellings.</p>	September 20, 2017	<p>Application received and circulated.</p> <p>Public Meeting held November 22, 2017.</p> <p>Second Submission received and circulated.</p> <p>Comments provided to Applicant.</p> <p>Awaiting Third Submission.</p> <p>Circulated and waiting for Department/Agency comments.</p> <p>Awaiting resubmission from Applicant.</p>	<p>Sean Lapenna Ext. 4346</p>
26	<p>Time Development Group 4 Don Hillock Drive</p> <p>API Development Consultants Attn: Cristy Wilson 905-337-7249</p> <p>File: SP-2017-07</p>	<p>Site Plan for 6 storey, 122 room Hotel with pool, bar/ lounge and convention facilities.</p>	September 12, 2017	<p>Application received and circulated.</p> <p>Site Plan Approved in principle by Council on July 24, 2018.</p> <p>Awaiting Third Submission.</p>	<p>Sean Lapenna Ext. 4346</p>

PLANNING APPLICATION STATUS LIST - FIGURE 2
March 24, 2020

	OWNER/LOCATION/AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS	PLANNER
27	<p>Biglieri Group 132-198 Bloomington Rd</p> <p>Biglieri Group Attn: Anthony Biglieri 416-693-0133</p> <p>Files: OPA-2017-05 & SUB-2017-03</p>	<p>Official Plan Amendment and Draft Plan of Subdivision to allow 50 single detached lots.</p>	<p>August 18, 2017</p>	<p>Application received and circulated.</p> <p>Comments provided to Applicant.</p> <p>Public Planning Meeting held on January 24, 2018. Direction to bring forward to General Committee Meeting.</p> <p>Second submission received and circulated.</p> <p>Third Submission received and circulated.</p>	<p>Matthew Peverini Ext. 4350</p>
28	<p>2419059 Ontario Inc. 497 Wellington St. West</p> <p>Markets on Main Street Inc. Attn: Jack Dougan 416-759-1093</p> <p>Files: ZBA-2014-07, SP-2015-01 & CDM-2017-03</p>	<p>A Zoning By-law Amendment to permit 11 single detached units.</p> <p>Site Plan Application to permit 11 single detached units.</p> <p>Plan of Condominium to permit a condominium road accessing 11 residential lots.</p>	<p>September 3, 2014</p> <p>February 2, 2015</p> <p>August 2, 2017</p>	<p>Application received as Complete and circulated.</p> <p>Public Planning Meeting held on February 25, 2015.</p> <p>Public Planning Meeting held on September 21, 2015.</p> <p>Zoning By-law Amendment Application refused by Council at the Public Planning Meeting.</p> <p>Owner appealed ZBA Application to OMB (PL151051) approval pending Site Plan Execution.</p> <p>1st submission of Plan of Condominium Application received and circulated. Comments provided to Applicant.</p> <p>Awaiting response to Site Plan and Condominium Application comments.</p> <p>OMB Approved ZBA Application, minutes of settlement issued.</p> <p>Site Plan agreement in process.</p>	<p>Katherine Bibby Ext. 4347</p>
29	<p>Silhouette (Formerly Bara Group (Aurora) Ltd.) 15086, 15094 & 15106 Yonge Street</p> <p>Stantec Consulting Attn: David Charezenko 905-944-7795</p> <p>File: SP-2018-03</p>	<p>Two multi-storey stacked townhouse buildings comprised of 29 and 30 units (total 59 stacked townhouse units).</p>	<p>June 20, 2017</p>	<p>Application received and circulated.</p> <p>Site Plan Approved at Council Meeting on June 26, 2018.</p> <p>Site Plan Agreement being prepared.</p> <p>Application put on hold. Applicant has advised that revised plans are forthcoming as the development concept has changed.</p>	<p>Matthew Peverini Ext. 4350</p>
30	<p>TFP Aurora Developments Ltd. 20 & 25 Mavrinac Blvd.</p> <p>Malone Given Parsons Ltd. Attn: Joan MacIntyre 905-513-0170 Ext.115</p> <p>Files: OPA-2017-01, ZBA-2017-03 & SUB-2017-02</p>	<p>Redesignation from Business Park to Residential to allow 297 Residential units on two (2) blocks (39 Single Detached Lots and 258 Townhouse units).</p>	<p>April 19, 2017</p>	<p>Application received. Not circulated.</p> <p>Requires an Employment Land Conversion.</p>	<p>Sean Lapenna Ext. 4346</p>

PLANNING APPLICATION STATUS LIST - FIGURE 2
March 24, 2020

	OWNER/LOCATION/AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS	PLANNER
31	<p>15370 Leslie (Skale) Inc. 15370 Leslie Street</p> <p>Bousfields Inc. Attn: Louis Tinker 416-947-9744</p> <p>File: SP-2017-02</p>	<p>Zoning By-law Amendment and Site Plan to allow 30, three storey townhouse condo units in 4 blocks.</p>	<p>April 5, 2017</p>	<p>Application received and circulated.</p> <p>Public Meeting held June 28, 2017.</p> <p>Zoning By-law and Site Plan approved by Council.</p> <p>Zoning By-law Enacted by Council on June 25, 2019. (ZBA-2017-02)</p> <p>Awaiting submission of Draft Plan of Subdivision and Draft Plan of Condominium Applications.</p> <p>Site Plan agreement being prepared.</p>	<p>Matthew Peverini Ext. 4350</p>
32	<p>Aurora Bayview Southeast Development Inc. Part of Lot 19 and 20, Con 20</p> <p>Delta Urban Inc. Attn: Templar Tsang Trinaistich 905-660-7667</p> <p>File: SUB-2018-01</p>	<p>Draft Plan of Subdivision to divide 9 future development blocks and 1 natural heritage block and a public spine road network.</p>	<p>January 24, 2017</p>	<p>Application received and circulated. Public Planning held on March 28, 2018.</p> <p>Awaiting Second Submission.</p>	<p>Matthew Peverini Ext. 4350</p>
33	<p>Metropolitan Square Inc. 180, 190 & 220 Wellington Street East</p> <p>MSH Ltd. Attn: Angela Sciberras 905-868-8230</p> <p>Files: OPA-2015-05, ZBA-2015-15 & SP-2016-10</p>	<p>Official Plan Amendment and Zoning By-law Amendment to develop two (2) 10 storey buildings for a total of 296 residential condominium units.</p> <p>Site Plan Application submitted.</p>	<p>November 6, 2015</p> <p>December 23, 2016</p>	<p>Application received and circulated.</p> <p>Public Meeting held January 27, 2016.</p> <p>Second Public Planning Meeting held June 29, 2016.</p> <p>Site Plan Application received and circulated for comment.</p> <p>Second Submission received and circulated.</p> <p>General Committee considered the proposed Applications on September 11, 2018.</p> <p>Applications are under appeal to LPAT by the Applicant.</p>	<p>Sean Lapenna Ext. 4346</p>
34	<p>Infrastructure Ontario 50 Bloomington Road West</p> <p>IBI Group Attn: Amy Shepherd 416-596-1930 Ext. 61248</p> <p>File: OPA-2016-06</p>	<p>To amend the Major Institutional Designation in OPA 34 to allow Cluster Residential, Environmental Function Area and Special Policy Area.</p>	<p>December 23, 2016</p>	<p>Application received and circulated.</p> <p>Public Meeting held April 26, 2017.</p> <p>Awaiting Second Submission.</p>	<p>Sean Lapenna Ext. 4346</p>

PLANNING APPLICATION STATUS LIST - FIGURE 2
March 24, 2020

OWNER/LOCATION/AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS	PLANNER
<p>35 Board of Trustees of the Aurora United Church 15186 Yonge Street, 12 & 16 Tyler Street, 55, 57 & 57A Temperance Street</p> <p>FOTENN Consultants Inc. Attn: Gavin Bailey 416-789-4530 Ext. 3</p> <p>Files: SP-2018-02</p>	<p>Official Plan Amendment and Zoning By-law Amendment to allow a 9 storey, 159 unit retirement home (and two (2) storey place of worship)</p> <p>Site Plan Application to construct a 7 storey, 150 unit retirement home (and 2 storey place of worship)</p>	<p>December 23, 2016</p>	<p>Application received and circulated.</p> <p>Public Meeting held April 26, 2017.</p> <p>OPA Approved by Council July 4, 2017. (OPA-2016-05)</p> <p>ZBA & OPA Appealed to OMB, and Approved on October 22, 2018. (ZBA-2016-13)</p> <p>Site Plan Application Received.</p> <p>Council Approved the Site Plan Application on June 26, 2018.</p> <p>Final submission (small changes to design) received on December 18, 2019 and circulated on January 10, 2020. Comments are due on February 21, 2020.</p> <p>Site Plan Agreement being prepared.</p>	<p>Carlson Tsang Ext. 4349</p>
<p>36 Markangel Real Estate Assets Inc. 55 Eric T. Smith Way</p> <p>Attn: Iean and Josie Tait 416-648-2887</p> <p>File: SP-2016-06</p>	<p>Site Plan Application for three (3) 4-storey buildings with 6,246.6 m2 total gross floor area.</p>	<p>August 16, 2016</p>	<p>Application received and circulated.</p> <p>Comments provided to Applicant.</p> <p>Fifth submission currently under review.</p> <p>Site Plan Agreement completed, waiting on Applicant for execution.</p>	<p>Sean Lapenna Ext. 4346</p>
<p>37 1754260 Ontario Limited (Polo Club) 15286 & 15036 Leslie Street</p> <p>Groundswell Urban Planners Inc. Attn: Kerigan Kelly 905-597-8204 Ext.2</p> <p>Files: OPA-2016-03 & ZBA-2016-07</p>	<p>Official Plan Amendment and Zoning By-law Amendment for three (3) 7 storey apartment buildings that contain 100 units each for a total of 300 units with two (2) levels of underground parking.</p>	<p>June 16, 2016</p>	<p>Applications received and circulated.</p> <p>Statutory Public Planning Meeting held September 28, 2016.</p> <p>Second Submission received and circulated.</p> <p>Comments provided to Applicant.</p> <p>Applicant appealed the proposed Applications to LPAT.</p> <p>LPAT Settlement Conference to be scheduled.</p> <p>Third Submission received and circulated.</p> <p>Comments provided to the Applicant.</p>	<p>Katherine Bibby Ext. 4347</p>

PLANNING APPLICATION STATUS LIST - FIGURE 2
March 24, 2020

OWNER/LOCATION/AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS	PLANNER
<p>38 BG Properties (Aurora) Inc. 14222, 14314, 14358 & 14378 Yonge Street</p> <p>Malone Given Parsons Attn: Joan MacIntyre 905-513-0170 Ext. 115</p> <p>Files: SUB 2012-03, CDM-2016-03 & CDM-2017-02</p>	<p>Draft Plan of Subdivision and Zoning By-law Amendment Applications proposing 195 residential units.</p> <p>Draft Plan of Condominium for 42 Residential single detached dwelling units (Phase 1).</p> <p>Phase 2 - Permits 153 single detached residential units.</p>	<p>December 17, 2012</p> <p>April 25, 2016</p> <p>May, 2017</p>	<p>Draft Plan of Subdivision approved by Council on June 26, 2013.</p> <p>Phase 1 - Zoning By-law 5836-16 enacted on April 26, 2016. (ZBA-2012-16)</p> <p>Phase 2 - Zoning By-law 6024-17 enacted on November 14, 2017. (ZBA-2012-16)</p> <p>Draft Plan of Condominium (Phase 1) approved on November 15, 2016.</p> <p>Draft Plan of Condominium (Phase 2) approved on October 17, 2017.</p> <p>Phase 1 - Subdivision Agreement Registered on February 8, 2018 as 65M-4594.</p> <p>Phase 1 - Condominium Registered on August 2018.</p> <p>Phase 2 - Common Elements Condominium Agreement Executed.</p>	<p>Matthew Peverini Ext. 4350</p>
<p>39 L.S. Consulting Inc. 29 George Street</p> <p>Larkin Associates Attn: Aaron Gillard 905-895-0554</p> <p>Files: OPA-2013-02, ZBA-2013-05, SP-2014-08 & CDM-2016-02</p>	<p>Official Plan Amendment and Zoning By-law Amendment Applications to permit a four (4) storey apartment building.</p> <p>Site Plan Application to permit a four (4) storey, 12 unit apartment building.</p> <p>Condominium Application.</p>	<p>December 11, 2013</p> <p>October 8, 2014</p> <p>February 29, 2016</p>	<p>Official Plan Amendment, Zoning By-law Amendment and Site Plan Applications approved by Council on January 28, 2015.</p> <p>OPA No.7 and By-law 5712-15 approved by Council on May 11, 2015.</p> <p>Condominium Application comments provided to Applicant.</p> <p>Condominium Application approved by Council on July 12, 2016.</p> <p>Inactive. Site Plan application closed in February 2020.</p>	<p>Sean Lapenna Ext. 4346</p>
<p>40 2450290 Ontario Inc. 32 Don Hillock Drive</p> <p>A. Fazel Architect Inc. Attn: Alireza Fazel 416-444-5480</p> <p>File: SP-2016-02</p>	<p>Two (2) storey office building with a total gfa of 4,265 m2.</p>	<p>February 5, 2016</p>	<p>Application received and circulated.</p> <p>Comments provided to Applicant and awaiting second submission.</p> <p>Second submission received and comments provided to Applicant. Awaiting re-submission.</p>	<p>Anna Henriques Ext. 4389</p>

PLANNING APPLICATION STATUS LIST - FIGURE 2
March 24, 2020

OWNER/LOCATION/AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS	PLANNER
<p>41</p> <p>Charleville Developments Ltd. 45 Tyler Street</p> <p>Groundswell Urban Planners Inc. Attn: Kerigan Kelly 905-597-8204 Ext. 2</p> <p>Files: OPA-2015-02 , ZBA-2015-06 & SUB-2015-03</p>	<p>Official Plan Amendment and Zoning By-law Amendment Applications to permit a 70 unit condominium townhouse development.</p>	<p>August 20, 2015</p>	<p>Application received as complete and circulated.</p> <p>Statutory Public Planning Meeting held May 25, 2016.</p> <p>Fourth Submission received and circulated.</p> <p>Comments are being prepared.</p> <p>Applicant appealed the proposed Applications to LPAT.</p> <p>Comments are in progress. Ministry of Environment, Conservation and Parks (MOECP) reviewing the Applicant's Risk Assessment.</p> <p>Second Public Planning Meeting scheduled for March 10, 2020.</p> <p>LPAT Prehearing Conference is scheduled for March 2020.</p>	<p>Katherine Bibby Ext. 4347</p>
<p>42</p> <p>Ashlen Holdings Ltd. 13859, 13875, & 13887 Yonge St.</p> <p>David Faye and Associates Inc. Attn: David Faye 905-467-4250</p> <p>Files: OPA-2015-03, ZBA-2015-08 & SUB-2015-04</p>	<p>Official Plan Amendment, Zoning By-law Amendment, and Draft Plan of Subdivision Applications to develop 30 single detached dwellings.</p>	<p>August 6, 2015</p>	<p>Application received as complete and circulated.</p> <p>Comments provided to Applicant.</p> <p>Public Planning Meeting held on November 30, 2015.</p> <p>Second Public Planning Meeting held on April 20, 2016.</p> <p>Official Plan Amendment and Zoning By-law Amendment refused by Council on June 28, 2016.</p> <p>Owner appealed Official Plan, Zoning By-law Amendment and Plan of Subdivision Applications to OMB.</p> <p>Approved by OMB on December 15, 2017.</p> <p>Order issued for Draft Plan of Subdivision, OPA and ZBA.</p> <p>Implementing Zoning By-law and Conditions of Draft Plan Approval under review by staff.</p> <p>Subdivision Agreement being prepared.</p>	<p>Matthew Peverini Ext. 4350</p>
<p>43</p> <p>Green Storage Inc. 27 Allaura Blvd</p> <p>Attn: Al Azevedo 905-424-2947</p> <p>File: SP-2015-07</p>	<p>Site Plan Application to construct a self-storage facility with four buildings with 8,596 m² gross floor area.</p>	<p>July 13, 2015</p>	<p>Application received as complete and circulated.</p> <p>Comments provided to the Applicant.</p> <p>Second submission circulated for comments.</p> <p>Site Plan Application Approved by Council on October 25, 2016.</p> <p>Site Plan Agreement being prepared.</p> <p>Inactive. File maintenance fee collected October 2019.</p>	<p>Sean Lapenna Ext. 4346</p>

PLANNING APPLICATION STATUS LIST - FIGURE 2
March 24, 2020

	OWNER/LOCATION/AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS	PLANNER
44	<p>2352017 Ontario Inc. Aurora Mills 1588 St. John's Sideroad</p> <p>Humphries Planning Group Inc. Attn: Rosemarie Humphries 905-264-7678 Ext. 244</p> <p>Files: SUB-2015-02</p>	<p>Zoning By-law Amendment and Draft Plan of Subdivision Applications to develop a 10 block business park and 10 ha EP on the 19.8 ha lands.</p>	<p>May 29, 2015</p>	<p>Comments provided to the Applicant.</p> <p>Public Planning Meeting held November 16, 2015.</p> <p>Second Submission received and circulated.</p> <p>Zoning By-law Amendment and Draft Plan of Subdivision Applications approved by Council on June 13, 2017.</p> <p>Implementing Zoning By-law enacted in July 2018. (ZBA-2015-05)</p> <p>Draft Plan of Subdivision Application appealed to the OMB.</p> <p>Appeal was withdrawn.</p> <p>Subdivision Agreement being prepared.</p>	<p>Anna Henriques Ext. 4389</p>
45	<p>P.A.R.C.E.L S/W Corner of Yonge & Elderberry Trail</p> <p>Weston Consulting Attn: Mark Emery 905-738-8080 Ext. 240</p> <p>File: SP-2014-07 & ZBA(H)-2018-02</p>	<p>A Site Plan Application to facilitate a wellness living and health centre, 20 unit adult living facility and doctor's residence.</p>	<p>October 8, 2014</p>	<p>Application received as complete and circulated.</p> <p>Second submission comments provided to Applicant for review and resubmission.</p> <p>Third submission received March 2017 and circulated for review and comment.</p> <p>Site Plan Application Approved at Council on June 27, 2017.</p> <p>Applicant to submit final plans package for review & Site Plan Agreement preparation.</p> <p>Site Plan Agreement being finalized.</p> <p>A report will be brought to Council to remove the Hold after the site plan agreement has been executed.</p>	<p>Carlson Tsang Ext. 4350</p>
46	<p>Farid Ameryoun 118 Wellington Street East</p> <p>Intelliterra Inc. Attn: Bruce Hall 416-525-1133</p> <p>Files: SP-2014-03</p>	<p>Zoning By-law Amendment Application to permit a personal service shop (hair salon) & business & professional office within existing building.</p>	<p>November 3, 2008</p>	<p>Public Planning Meeting held May 27, 2009.</p> <p>Public Planning Meeting held November 27, 2013.</p> <p>Zoning By-law 5652-14 passed by Council on September 9, 2014 is in full force and effect. (ZBA-2008-19)</p> <p>Site Plan Agreement finalized, waiting on Applicant for additional information.</p> <p>Inactive.</p>	<p>Sean Lapenna Ext. 4346</p>
		<p>Site Plan Application to permit business and professional offices, and personal shop uses, as well as related parking on the subject lands.</p>	<p>June 9, 2014</p>		

PLANNING APPLICATION STATUS LIST - FIGURE 2
March 24, 2020

OWNER/LOCATION/AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS	PLANNER
47 Joe Cara 15 132 Yonge Street 647-300-2272 File: SP-2013-05	Site Plan Application to construct a three (3) storey mixed use building including 12 residential units and 240 sqm of commercial space.	April 24, 2013	Application received and circulated. Comments provided to Applicant. Third submission received and circulated. Site Plan Application approved by Council on May 23, 2017. (Minor Variance Application approved). Site Plan Agreement completed, waiting on Applicant for execution. Inactive. File Maintenance Fees collected February 2020.	Matthew Peverini Ext. 4350
48 Yonge Developments Inc. 15217 Yonge Street Markets on Mainstreet Inc. Attn: Jack Dougan 416-759-1093 File: SP-2013-04	Site Plan Application to construct a 5 storey mixed-use building including 12 residential units and 195 m2 of commercial space. Site Plan revised to commercial floor space.	April 9, 2013	Application received as complete and circulated for comment. Site Plan Application approved by General Committee on March 18, 2014. Revised Plans received and circulated. Site Plan Agreement being finalized.	Carlson Tsang Ext. 4350
49 Edenbrook (Aurora) Inc. 929 St. John's Sideroad E Evans Planning Attn: Murray Evans 905-669-6992 Files: SUB-2012-06	Draft Plan of Subdivision and Zoning By-law Amendment Applications to allow 33 single detached lots.	November 29, 2012	Applications received as complete and circulated. Public Planning Meetings held on March 27, 2013 and June 25, 2014. Draft Plan of Subdivision approved by Council on July 29, 2014. Zoning By-law 5659-14 approved by Council on September 9, 2014, is in force and effect. (ZBA-2012-15) Subdivision Agreement being prepared. Inactive. File Maintenance fee collected October 2019 .	Matthew Peverini Ext. 4350
50 Coppervalley Estates Inc. Formally: Northern Thoroughbred Equine Production Ltd. (Sikura) 1756 St. John's Sideroad Sorbara Attn: Natalie Shurigina 905-850-6154 Ext. 273 Files: SUB-2015-05	Application for a Draft Plan of Subdivision & Zoning By-law Amendments for 108 single family detached lots.	November 13, 2012	Applications received as complete and circulated. Comments provided to Applicant. Application File closed and transferred to a new File Number. Public Planning Meeting held on October 14, 2015. Council Approved the Draft Plan of Subdivision with conditions on January 31, 2017. Council passed the Zoning By-law Amendment on February 14, 2017, is in force and effect. (ZBA-2015-09) Subdivision Agreement is being executed .	Katherine Bibby Ext. 4347

PLANNING APPLICATION STATUS LIST - FIGURE 2
March 24, 2020

OWNER/LOCATION/AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS	PLANNER
51 Luvian Homes (Aurora) Limited 1001 St. John's Sideroad East GHD Inc. Attn: Samantha Chow 905-752-4300 Files: SUB-2012-04 & ZBA-2012-12	Draft Plan of Subdivision and Zoning By-law Amendment Applications to permit 30 single detached dwellings and a 2.03 ha open space block.	October 3, 2012	Applications received as complete and circulated. Public Planning Meeting held March 27, 2013. Second Submission received and circulated. Comments provided to Applicant. Awaiting resubmission. <i>Inactive. File Maintenance Fee has been requested.</i>	Katherine Bibby Ext. 4347
52 Richardson House Developments Inc. (Bellwood) 14985 Leslie Street Rendl Associates Attn: Martin Rendl 416-291-6902 File: SP-2010-01	Site Plan Application to permit four (4) storey health and wellness centre.	April 13, 2010	Site Plan Application approved by Council on September 14, 2010. Inactive. File Maintenance Fee collected November 2019 .	Katherine Bibby Ext. 4347
53 1207309 Ontario Inc. 337, 375 & 455 Magna Drive Stronach Group Attn: Frank Tozzi 905-726-7607 File: SP-2008-02	Site Plan Application for three (3) storey 9600m ² (103,333 f ²) Arts and Education building.	March 14, 2008	Applicant required to obtain Infrastructure Easement prior to executing Site Plan Agreement. Inactive. File Maintenance Fee <i>collected January 2020</i> .	Katherine Bibby Ext. 4347
54 Genview (formerly Clifford Sifton) 908 Vandorf Sideroad. Malone Given Parsons Ltd. Attn: Thomas Kilpatrick 905-513-0170 Ext. 179 File: SUB-2007-04	Plan of Subdivision for six (6) single detached residential lots (Phase I, Part 2) and Plan of Subdivision for twenty (20) single detached residential lots (Phase II).	October 15, 2007	Draft Plan of Subdivision approved on August 1, 2012. Zoning By-law passed at Council on June 26, 2012 and is now in full force and effect. (ZBA-2007-12) Detailed Engineering Drawings submitted to the Town for review. Phase I Subdivision Agreement Executed. Phase II Subdivision Agreement Executed. Applicant in the process of clearing conditions.	Katherine Bibby Ext. 4347
55 1087931 Ontario Ltd. (Bruce Spragg) 15356 Yonge Street Intellitera Inc. Attn: Bruce Hall Phone: 4166863565 File: SP-2006-13 (formerly D11-13-06)	Site Plan application for 5 townhouses (including retention of the Readman House)	May 31, 2006	Sixth submission received in March 2012. Site Plan Agreement has not been executed due to a number of outstanding issues. The applicant submitted ZBA-2017-06 & SP-2017-05 for a different proposal, but would like to keep D11-13-06 open. Inactive. File Maintenance Fee collected in November 2019.	Carlson Tsang Ext. 4349



Town of Aurora
Information Report

No. PDS20-025

Subject: Heritage Review Process for Building Permit Applications Related to Listed Properties

Prepared by: Carlson Tsang, Planner/Heritage Planning

Department: Planning and Development Services

Date: April 14, 2020

In accordance with the Procedure By-law, any Member of Council may request that this Information Report be placed on an upcoming General Committee or Council meeting agenda for discussion.

Executive Summary

At the Heritage Advisory Committee Meeting on February 3rd, 2020, the Committee asked Staff to consider developing an approach for protecting listed heritage properties subject to a building permit application. The Heritage Advisory Committee is concerned that the absence of a heritage review process for alterations to listed properties may result in irreversible damages to important heritage attributes.

- Council has approved a 2020 capital budget for the procurement of consultant services to undertake a comprehensive review of the Town's Heritage Registry.
- If a building permit application for a listed property is submitted prior to the completion of the Registry Review, Staff will work with the Heritage Working Group and, if required, the Town's Heritage Consultant to assess the heritage value of the property to determine if it warrants immediate designation for protection from unsympathetic alterations.

Background

Under the *Ontario Heritage Act*, alterations to a listed property do not require a heritage permit. A listed property is protected from demolition for 60 days. The Heritage Advisory Committee is concerned that the absence of a heritage review process for alterations to listed properties may result in irreversible damages to important heritage attributes.

Analysis

Council has approved a 2020 capital budget for the procurement of consultant services to undertake a comprehensive review of the Town's Heritage Registry. This will assist the Town in determining which listed properties are worthy of heritage designation for a greater degree of protection from demolition and unsympathetic alterations.

If a building permit application for a listed property is submitted prior to the completion of the Registry Review, Staff will work with the Heritage Working Group and, if required, the Town's Heritage Consultant to assess the heritage value of the property to determine if it warrants immediate designation for protection from unsympathetic alterations

If the property is rated with a high score, the Town would pursue designation which, once designated, would then provide the Town a legal mechanism under the *Ontario Heritage Act* to control any building alterations through the heritage permit process, subject to approval as per the Delegation By-law 6212-19.

If the evaluation suggests that the property is not worthy of designation, the result would be reported to the Heritage Advisory Committee for information and documented in the municipal archive. The Committee would still be given an opportunity to comment on the proposal for the applicant's consideration. But the proposed alteration would not be subject to any heritage requirements. The applicant would then continue with the building permit application as per the usual process.

Legal Considerations

If the listed property meets the criteria for designation, Council will have to provide notice of its intention to designate the property to the owner. A notice must also be published in a newspaper. Once this notice is given, an owner cannot alter or demolish the listed property.

Financial Implications

N/A

April 14, 2020

Page 3 of 4

Report No. PDS20-025

Communications Considerations

N/A

Link to Strategic Plan

The conservation of heritage resources supports the Strategic Plan goal of ***Supporting an Exceptional Quality of Life for All*** through its accomplishment in satisfying requirements in objective ***Celebrating and Promoting our Culture***.

Alternative(s) to the Recommendation

- 1) That the Council provide direction.

Conclusions

Any alterations to a listed property do not require a heritage permit under the Ontario Heritage Act. The Town has implemented a procedure to protect listed heritage properties subject to a building permit application during the undertaking of the Heritage Registry review. If a building permit application is submitted for a listed property prior to the completion of the Registry Review, Staff will work with the Heritage Working Group and the Town's Heritage Consultant to assess the value of the property to determine if it warrants immediate designation for protection from unsympathetic alterations.

Attachments

N/A

Previous Reports

N/A

Pre-submission Review

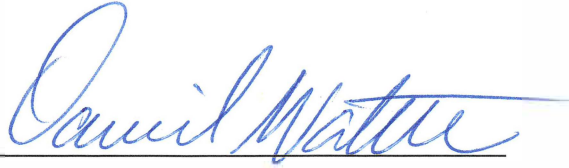
Agenda Management Team review on March 4, 2020

April 14, 2020

Page 4 of 4

Report No. PDS20-025

Departmental Approval



**David Waters, MCIP, RPP, PLE
Director
Planning and Development Services**

Approved for Agenda



**Doug Nadorozny
Chief Administrative Officer**



Town of Aurora
General Committee Report

No. PDS20-029

Subject: Capital Project No. 34626 – Sidewalk Construction on Kitimat Crescent
Proposed Capital Budget Increase

Prepared by: Garry Anggawinata, Project Delivery Coordinator

Department: Planning and Development Services

Date: May 5, 2020

Recommendation

1. That Report No. PDS20-029 be received; and,
2. That the total approved budget for Capital Project No. 34626 be increased from \$100,000 to \$192,700, representing an increase of \$92,700 to be funded from the Roads R&R Reserve.

Executive Summary

This report requests Council authorization to increase the total approved budget for Kitimat Crescent Sidewalk Capital Project No. 34626, to \$192,700, representing an increase of \$92,700 to be funded from the Roads R&R Reserve Fund.

- The Request for Tender was undertaken by Town staff that resulted in ten compliant bid submissions that all exceeded the approved 2020 capital budget for the project.
- As a precautionary measure, provisional (extra work) was included in the Request for Tender to cover the cost of replacing or repairing all of the underground infrastructure during construction if required.

Background

As directed by Council on November 26, 2019, staff included \$100,000 in the 2020 capital budget for the construction of a sidewalk on Kitimat Crescent. The sidewalk is proposed to be installed directly adjacent to the curb on the north and west side of Kitimat Crescent in order to preserve as much driveway capacity as possible. This results in the proposed curb-facing sidewalk not meeting provincial standards for roadway maintenance and snow removal as this was the only feasible design for a

retrofit sidewalk to minimize the impact to existing trees, utilities, and residents' driveways.

The design has been delivered in-house by the Engineering Staff and construction is planned for the summer of 2020.

Analysis

The Request for Tender was undertaken by the Town resulted in ten compliant bid submissions that all exceeded the approved 2020 capital budget for the project

Engineering engaged Procurement to facilitate the process of acquiring a qualified contractor to undertake the works. The Request for Tender was issued on February 6, 2020 and closed on March 6, 2020, where a total of ten (10) compliant bid submission were received. Of these ten (10) submissions, the lowest bidder is Emmacon Corp. with a total bid price of \$167,167.00 excluding taxes which exceeded the approved budget of \$100,000.

As a precautionary measure, provisional (extra work) was included in the Request for Tender in order to cover the cost of replacing or repairing all of the underground infrastructure during construction if required

Bid submissions closed on March 6, 2020 and exceeded the project's approved budget of \$100,000 which was established based on previous similar work undertaken by the Town within the last three years (e.g. the sidewalk on Mary Street and on Algonquin Crescent).

As a precautionary measure, the capital budget was increased in order to cover the cost of provisional items for extra works involving the replacement or repairing of existing curbs and catch basins if necessary, as set out in the Request for Tender. As shown in Table 1, the contractor provided a budget of \$55,308 in their proposal to undertake this additional work.

Due to the nature of construction projects, there is always a degree of uncertainty in terms of site conditions especially with regards to underground infrastructure. In the case of the Kitimat capital project, the proposed sidewalk is to be installed directly adjacent to the existing curb with no setback due to property constraints. Since the contractor will be working very closely to the asphalt roadway, curb replacements and repairing existing catch basins, manholes, as well as watermain valves may be required. It is very unlikely that total replacement of the underground infrastructure will

May 5, 2020

Page 3 of 7

Report No. PDS20-029

be required, but were included in the Request for Tender to permit the project to continue once started.

As part of the capital budget, the Town's contractor will provide curb cuts if requested within the municipal right-of-way including driveway repair and sodding subject to complying with existing zoning standards. Driveway widening on private property, including repair and vegetation/tree removal will be the responsibility of the homeowner.

Advisory Committee Review

Not applicable

Legal Considerations

The awarding of this contract is in accordance with the Town's procurement By-law.

In a claim dealing with maintenance of a public highway, including a sidewalk, the Town may use as a defence the fact that it met the provincial minimum maintenance standards (MMS) established for public highways and sidewalks. By meeting the MMS, a municipality should not be held liable for failing to keep the public highway or sidewalk in a reasonable state of repair. In the event of a future claim that may occur on the proposed Kitimat sidewalk, this defence may not be available to the Town. If a claim did arise, the Town would have to prove that it kept the sidewalk in a state of repair that is reasonable in the circumstances, including the character and location of the sidewalk. In addition, in a personal injury claim, the claimant would have to prove that the Town was grossly negligent in order to be liable. To prove gross negligence, a claimant would have to show, among other things, that the Town completely disregarded the maintenance of the sidewalk.

Financial Implications

The following Tables 1 and 2 summarize the tender prices submitted by the successful bidder (Emmacon Corp.), including the detailed breakdown of provisional items ("Part B – Optional Extra Work").

Table 1 – Summary of Tender Prices

Tender Prices Submitted from Contractor	
Part A – Kitimat Crescent Sidewalk Construction	\$111,858.25
Part B – Optional Extra Work	\$55,308.75
Total Tender Price	\$167,167.00

Table 2 – Breakdown of Items in “Part B – Optional Extra Work”

Remove existing catch basins and catch basin leads (if needed) and replace with new
Clean existing maintenance holes and catch basins (if needed)
Remove and replace water valve boxes (if needed)
Additional boulevard grading work (if needed)
Extra work performed on Time and Material Basis (if needed)

Table 3 below presents a financial summary of the total estimated requirements for Capital Project No. 34626 based upon the lowest bid price submitted by Emmacon Corp.

Table 3 – Financial Summary

Approved Budget	
Capital Project #34626 (Kitimat Sidewalk)	\$100,000
Funding available for the subject contract	\$100,000
Contract Award excluding HST	\$167,167
Geotechnical Inspection (Under separate P.O.)	\$2,500
Arborist Inspection (Under separate P.O.)	\$2,000

Construction signage (Under Separate P.O.)	\$1,000
Sub-Total	\$172,667
Contingency amount (10% of the Contract Award Amount)	\$16,717
Non-refundable taxes (1.76% of the Contract Award Amount)	\$3,333
Total Funding Required	\$192,700
Budget Variance	(\$92,700)

As indicated in Table 3, this project requires a funding increase of \$92,700. As noted above, 60% of the proposed increase is attributable to the addition of provisional items relating to a possible requirement for additional curb replacement, catch basins and water valves works. It is unlikely that all of the additional works will be needed, however they were included in the Request for Tender to ensure the Town's ability to enforce this work should it be required during construction. All excess funds will be returned to source at the end of the project.

It is recommended that the funding short-fall of \$92,700 be funded from the Roads R&R Reserve Fund.

Communications Considerations

The Town of Aurora will use 'Inform' and 'Consult' as the levels of engagement for this project. There are five different levels of community engagement to consider, with each level providing the community more involvement in the decision making process. These levels are: Inform, Consult, Involve, Collaborate and Empower. Examples of each can be found in the Community Engagement Policy. These options are based on the International Association of Public Participation (IAP2) Spectrum and assist in establishing guidelines for clearly communicating with our public and managing community engagement. This report will also be posted to the Town's website.

Area residents will be notified by mail prior to the start of the project to determine if they are interested in having the Town's contractor provide curb cuts within the municipal right-of-way subject to complying with existing zoning standards.

Link to Strategic Plan

This project supports the Strategic Plan goal of Supporting an **Exceptional Quality of Life for All** by Investing in Sustainable Infrastructure. This ensures road safety is provided to meet the needs and expectations of our community.

Invest in sustainable infrastructure: Maintain and expand infrastructure to support forecasted population growth through technology, waste management, roads, emergency services, and accessibility.

Alternative(s) to the Recommendation

1. That Council provide direction.

Conclusions

The Tender review has complied with the Town's Procurement By-law and it is recommended that the total budget for Capital Project No. 34626 for the Kitimat Sidewalk to be increased to \$192,700 with additional funding of \$92,700 to be provided from the Roads R&R Reserve Fund. About 60% of the budget increase is for provisional (extra work) to cover the cost of replacing or repairing underground infrastructure if required during construction. All excess funds will be returned to source at the end of the project.

Attachments

Attachment 1 – Sidewalk on Kitimat Crescent – Key Plan

Previous Reports

PDS19-001 – Sidewalk Construction on Kitimat Crescent, dated March 19, 2019
IES16-013 – School Travel Planning for Aurora Heights PS, dated February 2, 2016
IES 16-027 – School Travel Planning for Aurora Heights PS update, March 22, 2016

Pre-submission Review

Agenda Management Team Meeting review on April 16, 2020.

May 5, 2020

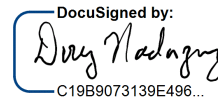
Page 7 of 7

Report No. PDS20-029

Departmental Approval

Approved for Agenda

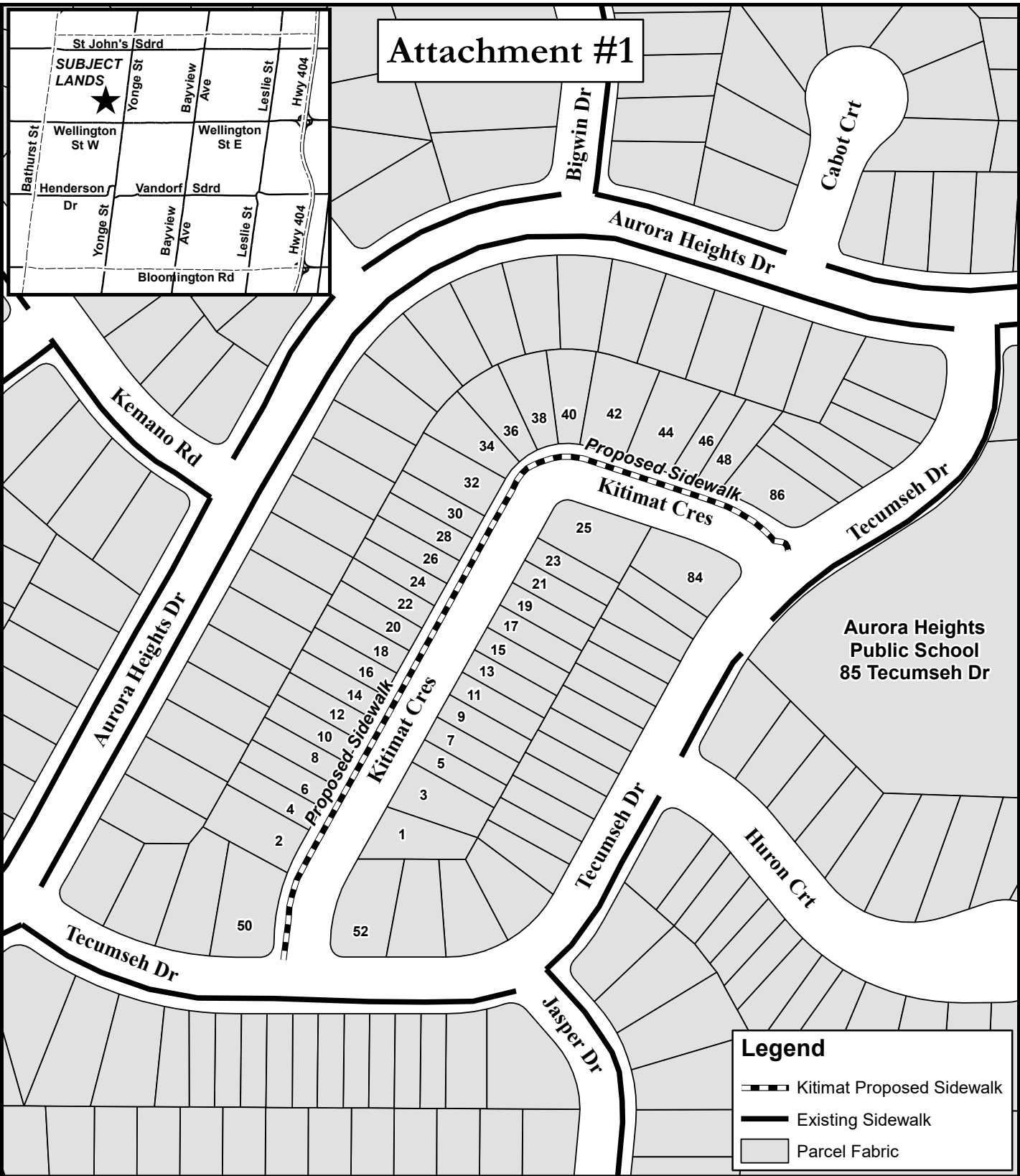


DocuSigned by:

C19B9073139E496...

**David Waters, MCIP, RPP, PLE
Director
Planning and Development Services**

**Doug Nadorozny
Chief Administrative Officer**

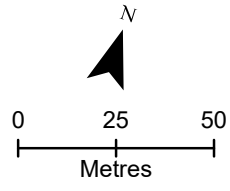
Attachment #1



**Aurora Heights
 Public School
 85 Tecumseh Dr**

Legend

- Kitimat Proposed Sidewalk
- Existing Sidewalk
- Parcel Fabric



KEY PLAN
LOCATION OF PROPOSED SIDEWALK
KITIMAT CRESCENT



PDS20-029

Map created by the Town of Aurora Planning and Development Services Department, Engineering and Capital Delivery Division, January 16th, 2019. Base data provided by York Region and Aurora - GIS.



Town of Aurora
General Committee Report No. OPS20-007

Subject: Off-Leash Dog Park in Highland Park
Prepared by: Sara Tienkamp, Manager of Parks & Fleet
Department: Operational Services
Date: May 5, 2020

Recommendation

- 1. That Report No. OPS20-007 be received; and**
- 2. That Block 166 in Phase 2 of the Highland Gate Development be approved for an Off-Leash Dog Park; and**
- 3. That staff be directed to design and construct the park through the future subdivision agreement; and**
- 4. That staff be directed to further investigate the Dog Waste Diversion programs available, including all capital and operational costs associated with implementing the systems in park retrofits and new park development, and that a report be presented at a future Council meeting.**

Executive Summary

This report provides Council with information associated with potential future Off-Leash Dog Park locations:

- Dog parks benefit owners as well as their pets
- Land within Phase 2 of Highland Gate Development (HGD) identified for neighbourhood Off-Leash Dog Park facility
- An additional Off-Leash Dog Park location that could be considered
- Dog Waste Diversion programs in place at many municipal Off-Leash Dog Parks in GTA

Background

The Parks and Recreation Master Plan helps guide the provision of the Town's parks and facilities over a five (5) year period, identifying trends in sport and recreation.

Off-Leash Dog Parks are recommended within the plan as a medium priority. It also indicates that a similar model to that for "Canine Commons" be used, whereby a community organization is primarily involved with the establishment, general maintenance and ongoing operation of the park.

The Town of Aurora currently has one (1) community Off-Leash Dog Park being "Canine Commons" which was established in 2003 located on Industrial Parkway North on a 1.8 hectares parcel of land inclusive of 20+ vehicle parking lot. The Park serves the whole community and is very popular with residents/visitors. Due to its popularity, staff have had many inquires regarding the establishment of additional parks by the public, as well through the former Parks and Recreation Services Advisory Committee.

Analysis

Dog parks benefit owners as well as their pets.

There are several benefits a dog park has to offer as far as pets are concerned but owners can garner the effects of many of the same advantages which include:

- Socialization – while this is important for pets it is just as important for people and provides an opportunity to meet and get to know your neighbours;
- No leash – allows both you and your pet to roam free without being tethered to one another, less effort and stress on both parties;
- Shared experiences – allows you to converse with like-minded individuals and share information regarding your pet experiences;
- Pets playing – owners enjoy seeing their pets having fun, creates a sense of happiness; and
- Taking a break – park setting provides for an overall sense of calm as there are seating areas, trees, greenery and fresh air, allows for change of pace/routine.

Land within Phase 2 of Highland Gate Development identified for neighbourhood off-leash facility.

In 2018 a resident, who resides in the south/west area of Town, approached Town staff interested in establishing an Off-Leash Dog Park in the area.

May 5, 2020

Page 3 of 6

Report No. OPS20-007

During discussions, staff presented the example for establishment and the on-going operation governance model, which the resident was more than receptive. Staff also identified .35 hectares of land within the HGD that could potentially be developed into an Off-Leash Dog Park. The area is Block 166 (map attached) within Phase 2 and at this time a trail with pathway lighting is proposed. Due to the size of the parcel of land and location, this potential off-leash park would be for neighbourhood use and residents would gain access by walking to the park through the trail system.

As this land is located within HGD, staff met with the Chair of the Highland Gate Ratepayers Group (HGRG) and presented a Concept Plan in the fall of 2018. The plan and potential location were distributed to HGRG. The Town was informed that the plan was received and that there was not any opposition to the initiative.

The concept plan (attached) for the park includes a continuous trail through the park, enhanced buffer plantings along residential property lines to the south, fenced dog park including plantings and seating areas, with naturalized environmental protection lands to the north.

If it is determined that this land is to be established into an Off-Leash Dog Park, staff will work with HGD on the future park design and construction through Phase 2 of the subdivision agreement.

An additional Off-Leash Dog Park location that could be considered.

Staff have identified another Off-Leash Dog Park location:

Non Programmed Park – 276 & 310 Hartwell Way

As part of the concept design for the new parkland on Hartwell Way, staff have included a small scale dog park so neighbours can have their dogs exercise and interact in a leash free zone. Park will include natural play elements for dogs including tunnel logs/ large stones etc. Park maintenance program will be modelled after “Canine Commons” through an Adopt-a-Park agreement with volunteers. Amenity will not be included in the design if staff are unable to acquire a volunteer group.

Dog Waste Diversion programs in place at many municipal off-leash parks in GTA.

Disposal of pet waste is an on-going issue at dog parks. It creates unpleasant odours, needs frequent removal and is typically contaminated with other debris (coffee cups/ paper etc.).

Currently at “Canine Commons”, the volunteer group picks and up and disposes of pet waste from the park in green bins provided by the Town. These bins are then moved to

the curbside for weekly pick-up. This is especially unpleasant in the summer months as the heat intensifies the odours of the waste.

Other municipalities in the GTA (Pickering, Mississauga) have successfully introduced ground collection containers at many of their dog parks and regular parks to deal with pet waste issues and cross-contamination. These large capacity containers are installed below ground where the depth allows for cooler conditions and no direct sunlight, eliminating odours and maximizing capacity and frequency of service. The containers are serviced by waste diversion companies who transfer the waste to an anaerobic biogas digester facility where it is safely converted into energy and/or fertilizer. Objectives that can be achieved are:

- Secure containment with no odour and no cross-contamination due to design;
- Control (avoid) stormwater and waste fluid leachate;
- Maximize volume of material containment, reducing frequency of service/truck emissions;
- Creation of green energy;
- Park only requires one (1) pet waste receptacle; and
- Cleaner, more efficient process.

Initial capital costs are greater, for the purchase and installation of the in-ground systems and requires a private company to collect and dispose of the waste. These could, however, be offset by corporate sponsorship and license fees, which could help fund the dispenser program.

Staff will investigate this technology further to fully understand the diversion program impacts and benefits. Future new park locations will be identified for the inclusion of these units and how current park locations can benefit, as well. This will include examining all capital costs for the implementation of program, purchase of dispensers and ongoing operational costs associated with the delivery of the service level. As well, staff will detail the return on investment and how financial impacts of program can be offset by sponsorship/license fees for pets. The information will be included in a future report to Council for consideration.

Advisory Committee Review

Staff presented the following report and concept design to the Committee Advisory Committee at the October 10, 2019 meeting. The committee was in support of the

May 5, 2020

Page 5 of 6

Report No. OPS20-007

potential dog park locations and amenities. The group had some suggestions and recommendations relating to the amenities (e.g., water bowl feature, agility type fixtures, paved pathways). Staff can review and easily incorporate some or all of the recommendations when working through the design phase of the projects.

In addition there was some concern about public impact as these parks are located adjacent to residential properties, unlike the current Canine Commons. Providing a natural vegetative screen was of importance. As well, parking was discussed at length. Staff informed the committee that the HGD location was not intended to be a community dog park but rather a neighbourhood park in which adjacent residents could walk to the park along trail systems. At the other location, parking was not as much as concern due to available parking lot, part of Non-programmed park design.

Legal Considerations

If Council approves the recommendation, the appropriate clauses will be incorporated into the subdivision agreement.

Financial Implications

Cost for the construction of the HGD Off-Leash Dog Park will be negotiated through Phase 2 of the Highland Gate Subdivision Agreement. Future potential Off-Leash Dog Park location and waste receptacle financial implications will be presented for future Council deliberation.

Communications Considerations

The Town of Aurora will use 'Inform' as the level of engagement for this project. There are five (5) different levels of community engagement to consider, with each level providing the community more involvement in the decision making process. These levels are: Inform, Consult, Involve, Collaborate and Empower. Examples of each can be found in the Community Engagement Policy. These options are based on the International Association of Public Participation (IAP2) Spectrum and assist in establishing guidelines for clearly communicating with our public and managing community engagement. In order to inform, this report will be posted to the Council and Committee webpage on the Town's website. Once, the park is near to the completion phase a communications plan will be drafted and executed.

Link to Strategic Plan

The Off-Leash Dog Park supports the Strategic Plan Goal of Supporting an Exceptional Quality of Life for All, by encouraging an active and healthy lifestyle.

May 5, 2020

Page 6 of 6

Report No. OPS20-007

Alternative(s) to the Recommendation

1. Council may provide further direction.

Conclusions

Staff recommend with proceeding with the development of an Off-Leash Dog Park within Block 166, Phase 2, of the Highland Gate Development.

Attachments

Attachment #1 – Proposed Off-Leash Dog Park Location Map
Attachment #2 – Concept Plan HGD Off-Leash Dog Park


Previous Report

CAC19-003 Future Off Leash Dog Park Locations, October 10, 2019.

Pre-submission Review

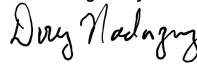
Agenda Management Meeting review on April 16, 2020.

Departmental Approval



Allan D. Downey
Director of Operations
Operational Services

Approved for Agenda

DocuSigned by:


Doug Nadorozny
Chief Administrative Officer



PROPOSED DOG PARK

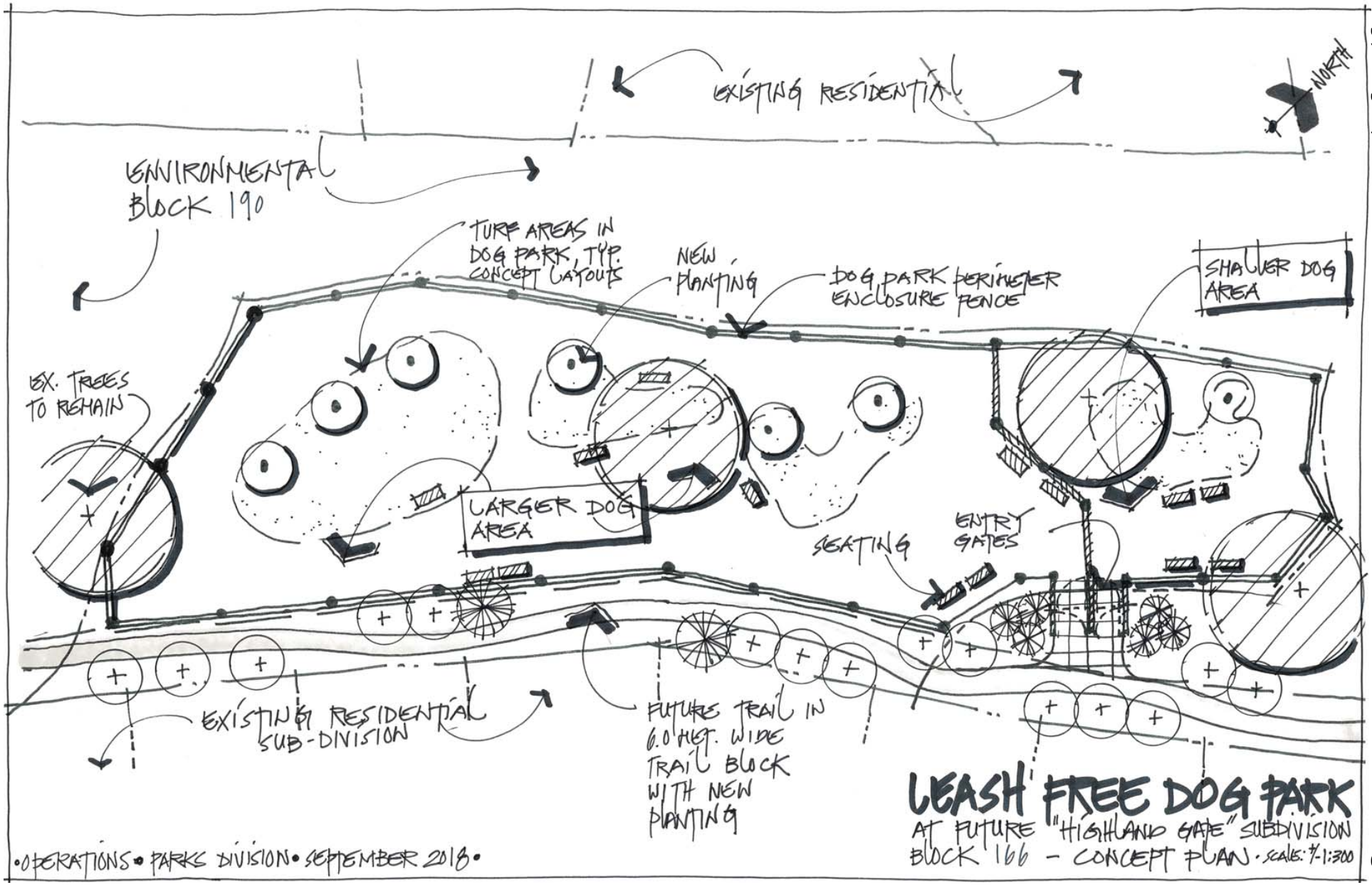
Attachment #1

FIGURE 1

-  Proposed Dog Park (0.35 hectares)
-  Environmental Protection
-  Servicing
-  Highland Gate Lots
-  Proposed Trail



Map created by the Town of Aurora Planning & Development Services Department, September 17, 2019. Base data provided by York Region and Aurora - GIS.



• OPERATIONS • PARKS DIVISION • SEPTEMBER 2018 •

Attachment #2



Town of Aurora
General Committee Report

No. CS20-008

Subject: Clean Communities By-Law
Prepared by: Alexander Wray, Manager of Bylaw Services
Department: Corporate Services
Date: May 5, 2020

Recommendation

- 1. That Report No. CS20-008 be received; and**
- 2. That a Clean Communities By-law be enacted at a future Council meeting to repeal and replace the Clean Yards By-law No. 4754-05.P and Debris By-law No. 4738-05.P.**

Executive Summary

This report seeks Council approval to implement a new Clean Communities By-law, which will modernize existing legislation, and introduce new provisions to address graffiti. The Clean Communities By-law consolidates the existing Clean Yards and Debris By-laws into a single, easy to read document.

- Modernizing legislation allows the Town to meet current needs while preparing for future growth.
- New standards to address graffiti will align the Town with other York Region municipalities.
- Enhancements of existing standards will ensure Aurora maintains its small Town charm.
- Consolidation of existing legislation makes finding by-laws easier for residents.

Background

As part of a comprehensive review of the Town's current by-law legislation with the objective to modernize the Town's by-laws, staff have identified that existing legislation is outdated and does not address current community expectations.

The proposed Clean Communities By-law would consolidate the existing Clean Yards and Debris By-laws into a single, easy to read document. The Debris By-law, BEING A

BY-LAW to require the cleaning and clearing of any ground or yard and to prohibit the dumping of refuse was enacted in 2005. The Clean Yards By-law, BEING A BY-LAW requiring properties to be maintained in a safe condition and kept clear of waste was also enacted in 2005. The existing by-laws are reflective of the Town's needs when it was approximately 35% less populated, however there are redundancies and deficiencies between the two by-laws. It should be noted that this by-law does not apply to any Public Authority.

Analysis

Modernizing legislation allows the Town to meet current needs while preparing for future growth

Modernization of the Town's existing by-laws allows the municipality to remain progressive and meet the changing expectations of the residents. It also allows the Town to prepare for future growth and intensification while ensuring that the Town maintains its small town charm.

Modernization of By-law includes addressing community expectations and providing staff with the appropriate enforcement tools to be effective.

New standards to address graffiti will align the Town with other York Region municipalities.

As part of the modernization process, neighbouring York Region municipalities were consulted to identify industry best practices with respect to graffiti. As a result, it has been determined that the Town of Aurora is currently the only municipality in the region that does not have legislation to address graffiti concerns in the community. The proposed by-law includes such provisions.

Bylaw Services receives minimal complaints related to graffiti and will contact property owners to request graffiti be removed. However if the property owner is not responsive and cooperative Bylaw has no ability to take further action as currently there is no legislation in place.

Enhancements of existing standards will ensure Aurora maintains its small Town charm.

In addition to the implementation of graffiti standards, the proposed Clean Communities By-law enhances compliance timelines and introduces provisions for the maintenance

of boulevards on all properties throughout the Town. Maintenance of boulevards is also considered best practice and consistent with neighbouring municipalities. The service enhancements will require property owners to keep their properties and boulevards free of long grass, weeds, and waste. Additionally, the proposed by-law will introduce a minimum 3-day compliance timeframe. This service enhancement will allow for faster compliance at problem properties and ensure the community standard is maintained in a more efficient manner.

If compliance is not achieved within the specified timeframe the proposed by-law will contain provisions that would allow the Town to take remedial action and recover costs by adding to the property taxes.

Consolidation of existing legislation makes finding by-laws easier for residents.

In addition to the enhancements found in the Clean Communities By-law, the proposed legislation will consolidate the existing Clean Yards By-Law No. 4754-05.P and Debris By-law No. 4738-05.P into a single document. As part of the consolidation, the existing Solid Waste and Recyclable Materials By-law No. 5590-14 will not be impacted and remains in effect. It is believed that the consolidation of legislation will aid residents and business owners in understanding their responsibilities.

Advisory Committee Review

Bylaw Services consulted with members of the Community Advisory Committee (CAC) as part of the implementation process of this by-law. As a result, the CAC members provided the following feedback:

- Bylaw Services work with the Town's GIS Department to develop a tracking system for all invasive and noxious weeds in Town.
- That the Town work with the Courts and York Regional Police to avoid prosecuting first time young offenders found participating in graffiti placement. Members of the committee also suggested the implementation of a diversion program for at risk youth such as involvement in Arts Programs and/or Community clean up.
- Staff explore the possibility of including "Naturalized Gardens" within the Town.
- Members of the CAC expressed concerns that legislative improvements may not be met with existing Bylaw staffing levels. Bylaw Services is confident that existing service levels will be maintained with current staffing complement.

Bylaw Services has reviewed the input from the committee and will look at ways to implement the committee's suggestions. Staff are currently researching the possibility of introducing a Naturalized Garden exemption, however there does not seem to be a consistent approach from neighbouring York Region municipalities and further study on the topic is required.

Legal Considerations

The authority to regulate matters under the proposed by-law is set out in sections 11, 127 and 128 of the *Municipal Act, 2001* (the "Act"). Subsection 11(3) gives the Town general authority with respect to regulating the Town's right of ways, section 127 enables the Town to pass by-laws requiring the owner and occupants of land to clean and clear the land and to clear refuse and debris and section 128 permits the Town to prohibit and regulate public nuisances.

As part of modernization, the proposed by-law would include wording that permits the use of administrative monetary penalties (AMPs), once that system is put in place at the Town. Town staff would also have the option to enforce the proposed by-law through the traditional methods currently in place, mainly through issuing orders and provincial offences charges. Lastly, the by-law will include provisions that make the failure to comply with an order issued by Bylaw Services to be an offence. The Town would then have six (6) months from the date of the failure to comply with the order to prosecute the owner, if necessary.

Financial Implications

Persons who are found guilty of an offence under the by-law will upon conviction be liable to a fine provided for in the Provincial Offences Act.

Communications Considerations

The Town of Aurora will use 'Inform' as the level of engagement for this project. There are five different levels of community engagement to consider, with each level providing the community more involvement in the decision making process. These levels are: Inform, Consult, Involve, Collaborate and Empower. Examples of each can be found in the Community Engagement Policy. These options are based on the International Association of Public Participation (IAP2) Spectrum and assist in establishing guidelines for clearly communicating with our public and managing community engagement. In

May 5, 2020

Page 5 of 6

Report No. CS20-008

order to inform, Corporate Communications will create an education campaign using social media, the Town's Notice Board, website and advertisements to let residents know about the new bylaw.

Link to Strategic Plan

The proposed Clean Communities By-law supports the Strategic Plan Goal of Supporting an Exceptional Quality of Life for all, by encouraging a safe and clean community

Alternative(s) to the Recommendation

1. Council direct staff to continue using the existing Clean Yards and Waste by-laws.

Conclusions

For the reasons outlined in this report, Staff recommend that the Clean Communities By-law be approved as presented.

Attachments

Attachment #1 – Proposed Clean Communities By-law

Previous Reports

Report CAC20-001 – Clean Communities By-law, Community Advisory Committee – February 20, 2020

Pre-submission Review

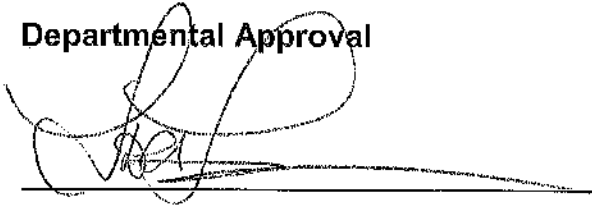
Agenda Management Team review on April 16, 2020

May 5, 2020

Page 6 of 6

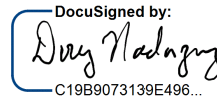
Report No. CS20-008

Departmental Approval



Techa Van Leeuwen
Director
Corporate Services

Approved for Agenda



DocuSigned by:
Doug Nadorozny
C19B9073139E496...

Doug Nadorozny
Chief Administrative Officer

The Corporation of the Town of Aurora

By-law Number XXXX-20

**Being a By-law to require owners and occupiers of land to clean,
clear, and maintain private land and right of ways in the Town of
Aurora.**

Whereas Section 11(3) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended (the "Municipal Act"), provides that a local municipality may pass by-laws regulating highways under its jurisdiction;

And whereas Section 127 of the Municipal Act, 2001, provides that a local municipality may require the owner and occupants of land to clean and clear the land or to clear refuse and debris from the land, not including buildings;

And whereas Section 128 of the Municipal Act, 2001, provides that a local municipality may prohibit and regulate with respect to public nuisances, including matters which in the opinion of its council are or could become or cause public nuisance;

Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:

1. Definitions

1.1 In this by-law, the following words have the following meanings:

- (a) **"adjacent boulevard"** means the boulevard immediately adjacent to the front yard and/or side yard of a property;
- (b) **"agricultural purposes"** means land designated for agricultural uses under the Zoning By-Law;
- (c) **"boulevard"** means that part of a highway (whether assumed or unassumed by the Town) between the adjacent property line and the edge of the curb, or where there is no curb, that portion of the highway which is travelled or designed to be travelled by vehicles, which may or may not contain a sidewalk;
- (d) **"Clerk"** means the Town Clerk of the Town as appointed by by-law;
- (e) **"Conservation Authority"** means a conservation authority established under the *Conservation Authorities Act*, R.S.O. 1990, c. C.27;
- (f) **"fixture"** means any structure or other fixture affixed or placed on land or a building, including utility boxes, newspaper vending boxes, bench, transit shelters, telephone box, transformer box or vault, hydro pole, streetlight, stoplight poles, and street signs;
- (g) **"graffiti"** means one or more letter, symbol, number, etching, inscription, pictorial representation, or other marking that disfigures or defaces a fixture, howsoever made or otherwise affixed to a fixture;

- (h) **“highway”** means a common and public highway that constitutes a highway under Section 26 of the Municipal Act, whether assumed or unassumed, and includes a bridge, trestle, viaduct, or other structure forming part of the highway, and includes a portion of a highway;
- (i) **“injure”** means any action which may cause physical, biological, or chemical damage;
- (j) **“inoperable motor vehicle”** means a vehicle:
 - (i) that is in a wrecked, dismantled, partially dismantled or abandoned in a condition such that would hinder safe and immediate operation; or
 - (ii) a motor vehicles that does not have a current and valid license plates attached, unless such vehicle is covered by a fitted vehicle cover and maintained in a good condition;
- (k) **“Manager”** means the Manager of By-law Services for the Town;
- (l) **“Municipal Act”** means the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended or successor thereto;
- (m) **“Municipal Law Enforcement Officer”** means a person appointed by the Town as a Municipal Law Enforcement Officer;
- (n) **“municipal property”** means any land owned or occupied by the Town;
- (o) **“naturalized property”** means:
 - (i) land that is owned or occupied by the Town of Aurora, Regional Municipality of York, the Provincial or Federal Governments, or a Conservation Authority that is left in a naturalized condition for the purpose of recreation or to protect the surrounding environment,
 - (ii) any woodland or woodlot as defined in the Town’s Private Tree Protection By-law or Forest Conservation Bylaw of the Regional Municipality of York, all as amended or successor thereof, or
 - (iii) land which too steep or too dangerous to maintain, as determined by the Manager or a Municipal Law Enforcement Officer;
- (p) **”owner”** means all registered owners of a property and also includes:
 - (i) the owner in trust,
 - (ii) a mortgagee in possession,
 - (iii) any person that is managing the property or is responsible for managing the property,
 - (iv) any person who collects rent on the property or is responsible for collecting rent on the property, and

- (v) any lessee or occupant of the property who, under the terms of a lease, is required to repair and maintain the property in accordance with the standards for maintenance and occupancy of the property;
- (q) **"person"** includes a natural individual and their heirs, executors, administrators or other legally appointed representatives, a corporation, partnership or other form of business association;
- (r) **"property"** means any grounds, yard, parking lot, vacant land or other parcel of land, including public lands and highways, but not including buildings;
- (s) **"Public Authority"** means any commission, committee, school board, department or agency of the Government of Canada, Province of Ontario, The Regional Municipality of York or the Town;
- (t) **"refuse"** means any article, thing, matter or effluent that has been discarded by any person or that is no longer in use or reasonably intended to be used by any person having ownership or control over such object or material and includes but is not limited to the following: grass clippings, tree cuttings, brush, tree branches, leaves, garden refuse, earth and fill, paper, cardboard, clothing, kitchen and table waste, animal or organic waste, cans, glass, plastic containers, dishes, refrigerators, freezers, stoves, clothes washers, dryers, dishwashers, microwaves or other appliances, disused furniture, furnaces, furnace parts, pipes, fittings to pipes, water or fuel tanks, fencing materials, piping, tubing, conduits or cable, container of any size, type or composition, rubble, broken concrete, bricks, broken asphalt, patio or sidewalk slabs, mechanical equipment, mechanical parts, accessories to mechanical equipment, paper products, lumber or wood products, chemical products, bones, feathers, hides, material resulting from or as part of construction or demolition projects, inoperable motor vehicles, vehicle parts and accessories, vehicle tires either mounted or unmounted on rims;
- (u) **"sidewalk"** means any municipal or regional sidewalk located on a boulevard;
- (v) **"Town"** means The Corporation of The Town of Aurora and/or the geographical limits of the Town of Aurora, depending on the context of the provision in which the term appears;
- (w) **"Utility Company"** means a company which supplies water, electrical, gas, cable, internet or telephone services to a property;
- (x) **"Zoning By-law"** means The Zoning By-law of the Town of Aurora, as amended or successor thereof.

2. Interpretation and Application of this By-law

- 2.1 This by-law shall be known and may be cited as the "Clean Communities By-Law".
- 2.2 The provisions of this by-law shall apply to all lands and premises within the Town of Aurora.

- 2.3 Notwithstanding the above, this by-law does not apply to activities or matters undertaken by a Public Authority or to land owned by the Government of Canada.
- 2.4 Unless otherwise specified, references in this by-law to parts, sections, subsections, clauses and schedules are references to parts, sections, subsections clauses, and schedules in this by-law.
- 2.5 The part and section headings contained throughout this document are for reference purposes only and do not form a part of this by-law. This by-law is to be interpreted without reference to such headings.
- 2.6 References in this by-law to any statute or statutory provisions include references to that statute or statutory provision as it may from time to time be amended, extended, or re-enacted.
- 2.7 This by-law shall be read with all changes in gender or number as the context requires.
- 2.8 References in this by-law to items in the plural include the singular, and references to the singular include the plural, as applicable.
- 2.9 The words “include”, “includes”, “including” are not to be read or interpreted as limiting the words, phrases, or descriptions that precede it.
- 2.10 If a court of competent jurisdiction declares any section, or any part of any section of this by-law to be invalid or to be of no force in effect, it is the intention of the Town that every other provision of this by-law be applied and enforced in accordance with its terms to the extent possible according to law.
- 2.11 This by-law and the provisions contained within are intended to be complementary to other by-laws passed by Council and in the event that any other applicable law requires a higher standard than the provisions contained in this by-law, the higher standard shall apply.
3. **Property and Boulevard Maintenance**
 - 3.1 Every owner of a property shall keep their property free of any excavations, trenches, ditches or depressions that present, or could present, an unsafe condition.
 - 3.2 Every owner of a property shall keep their property free of any:
 - (a) excavation, trench, ditch or depression that is capable of holding standing water for more than three (3) days; and
 - (b) refuse of any kind that is capable of holding standing water.
 - 3.3 Every owner of a property shall keep their property free of grass or weeds exceeding (20) centimeters in height, except for:
 - (a) properties that are used for agricultural purposes; and
 - (b) naturalized properties.

By-law Number XXXX-20

Page 5 of 9

- 3.4 Every owner of a property that is located in a Residential, Commercial, Employment or Promenade Zone, pursuant to the Zoning By-law, shall keep the boulevard that is adjacent to their property free of grass or weeds exceeding (20) centimeters in height.
- 3.5 No person shall throw, place or deposit any refuse on any property, except for:
- (a) refuse thrown, placed or deposited inside of an enclosed building, an enclosed structure or a receptacle designed for that purpose;
 - (b) refuse that is set out for collection in compliance with the Waste Collection By-law;
 - (c) refuse that is required or used for a lawful business purpose that is in accordance with the Zoning By-law and any other applicable legislation; or
 - (d) refuse that is temporarily set aside or placed as part of an ongoing construction or demolition process, provided:
 - (i) such refuse is confined to the immediate vicinity of the construction or demolition activity,
 - (ii) such refuse if confined to the property that is subject to such construction or demolition activity, and
 - (iii) such construction or demolition process is in compliance with any applicable law.
- 3.6 Every owner of a property shall keep their property free of refuse, except for:
- (a) refuse that is set out for collection in compliance with the Waste Collection By-law; and
 - (b) refuse that is required or used for a lawful business purpose that is in accordance with the Zoning By-law and any other applicable legislation.
- 3.7 Every owner of a property shall keep the boulevard that is adjacent to their property free of refuse, except for:
- (a) refuse that is set out for collection in compliance with the Waste Collection By-law; and
 - (b) refuse that is required or used for a lawful business purpose that is in accordance with the Zoning By-law and any other applicable legislation.
- 3.8 Every owner of a property or a building shall keep free of graffiti any parts of the property or the building that are:
- (a) common elements,
 - (b) common access corridors and passageways,
 - (c) visible from any areas to which the public has access,
 - (d) areas that are owned by multiple unrelated persons,

(e) and areas to which the public has access.

For clarity, the requirements under this section do not apply to any parts of a building that are the inside of a residential dwelling.

- 3.9 Every person that owns a fixture, wall, fence, pole or other structure on a highway or other public space, shall keep such wall, fence, pole or other structure free of graffiti.
- 3.10 No person shall place, or cause to be placed, or permit to be placed graffiti on any property, fixture or structure.
- 3.11 No person shall injure or destroy a hedge, shrub, flower or tree planted by the Town on a boulevard or on other municipal property.
- 3.12 No person shall defecate or urinate in public on any property or in or on a public place.
- 3.13 Notwithstanding, nothing in this section 3 shall be deemed as prohibiting, preventing or limiting the placement, repair or maintenance of structures, electrical wiring, piping, drainage or plumbing that is conducted by a Utility Company pursuant to an approval from or agreement with the Town or otherwise pursuant to legislative authority.

4. Administration and Enforcement

- 4.1 The Manager shall be responsible and is delegated the power to administer and enforce this by-law, including prescribing the content of any forms or other documents required under this by-law from time to time.
- 4.2 The Manager and Municipal Law Enforcement Officers of the Town are hereby delegated the authority to enforce this by-law, including the authority to conduct inspections pursuant to this by-law, the Municipal Act, as amended, and any other enacted applicable by-law or legislation.
- 4.3 The Manager is authorized to delegate responsibilities for the administration and enforcement of this by-law to any Town staff or external third parties deemed to be qualified and appropriate by the Manager for such purposes.

5. Power of Entry, Inspection, Prohibitions

- 5.1 A Municipal Law Enforcement Officer, or any other individual authorized to enforce this by-law on behalf of the Town, may at any reasonable time enter upon any land for the purpose of carrying out an inspection to determine whether the following are being complied with
 - (a) this by-law;
 - (b) any direction or order under this by-law; or
 - (c) an order issued under section 431 of the Municipal Act.
- 5.2 Where an inspection is conducted pursuant to this section, a Municipal Law Enforcement Officer or any other individual authorized to enforce this by-law on behalf of the Town, may:

- (a) require the production for inspection of documents or things relevant to the inspection;
 - (b) inspect and remove documents or things relevant to the inspection for the purpose of making copies and extracts;
 - (c) require information from any person concerning a matter related to the inspection; and
 - (d) alone or in conjunction with a person possessing special or expert knowledge, make examinations or take tests, samples or photographs necessary for the purpose of the inspection.
- 5.3 No person shall hinder or obstruct or attempt to hinder or obstruct the Town, its employees, officers or agents from carrying out any powers or duties under this by-law.
- 5.4 No person shall contravene any order or direction issued by the Town pursuant to this by-law or the Municipal Act.
- 5.5 Where a Municipal Law Enforcement Officer, or an individual authorized to enforce this by-law, has reasonable grounds to believe that an offence has been committed by any person, they may require the name, address and proof of identity of that person, and the person shall supply the required information.
- 5.6 No person shall decline or neglect to give, produce or deliver any access, information, document or other thing that is requested by the Town pursuant to this by-law.
- 5.7 No person shall knowingly make, participate in, assent to or acquiesce in the provision of false information in a statement, affidavit, application or other document prepared, submitted or filed under this by-law.
6. **Orders**
- 6.1 Where the Manager or any Municipal Law Enforcement Officer is satisfied that a contravention of this by-law has occurred, such Manager or Municipal Law Enforcement Officer may make an order requiring that the person who caused or permitted such contravention, or the owner or occupier of the land on which the contravention occurred, to discontinue the contravening activity and/or to do work to correct the contravention.
- 6.2 An order pursuant to this section shall set out the following:
- (a) the municipal address and/or the legal description of the land or premises on which the contravention occurred;
 - (b) reasonable particulars of the contravention;
 - (c) what is required of the person subject to the order;
 - (d) the date by which there must be compliance with the order and/or, if any work is ordered, the date by which any such work must be done;
 - (e) if any work is required to be done, a statement that if such work is not done in compliance with the order and within a specified time period, the Town will have the work done at the expense of the person directed or required to do it; and
 - (f) information regarding the Town's contact person.
- 6.3 An order pursuant to this section shall be deemed to have been received upon:
- (a) personal service of the order to the person being served;

- (b) the day after posting a copy of the order on the land on which the contravention took place; or
- (c) the fifth (5th) day after the order is sent by registered mail to the last known address of the owner of the land on which the contravention took place or the last known address of any other person in contravention of this by-law.

7. Remedial Action and Cost Recovery

- 7.1 Wherever this by-law or an order issued under this by-law directs or requires any matter or thing to be done by any person within a specified time period, in default of it being done by the person directed or required to do it, the action may be taken under the direction of the Manager or a Municipal Law Enforcement Officer at that person's expense and the Town may recover the costs incurred through a legal action or by recovering the costs in the same manner as taxes.
- 7.2 For the purposes of taking remedial action under this section, the Town, its staff and/or its agents may enter, at any reasonable time, upon any lands on which a default to carry out a required thing or matter occurred.

8. Offence and Fines

- 8.1 Every person who contravenes any provision of this by-law, including an order issued under this by-law, is guilty of an offence and upon conviction is liable to a fine as provided for in the *Provincial Offences Act*, R.S.O. 1990, c. P. 33, as amended.
- 8.2 If a corporation has contravened a provision of this by-law, including an order issued under this by-law, every director and officer who knowingly concurred in such a contravention is guilty of an offence and upon conviction is liable to a fine as provided for in the *Provincial Offences Act*, R.S.O. 1990, c. P. 33, as amended.
- 8.3 Pursuant to subsection 429(2) of the Municipal Act, all contraventions of this by-law or orders issued under this by-law are designated as multiple offences and continuing offences. If a contravention of any provision of this by-law has not been corrected, or an order issued under this by-law has not been complied with, the contravention of such a provision or an order shall be deemed to be a continuing offence for each day or part of a day that the contravention remains uncorrected or an order not complied with. A multiple offence is an offence in respect of two (2) or more acts or omissions each of which separately constitutes an offence and is a contravention of the same provision of this by-law.
- 8.4 In addition to fines under this section, a person convicted of an offence under this by-law may be liable to a special fine in the amount of the economic advantage or gain that such a person obtained from the contravention of this by-law.

9. Presumption

- 9.1 An owner of a property on which a contravention has occurred shall be presumed to have carried out or caused or permitted to be carried out the contravention, which presumption may be rebutted by evidence to the contrary on a balance of probabilities.

10. Repeal of By-laws and Enactment

- 10.1 Any by-law which was in effect in the Town on the date of passage of this by-law which covers the same subject matter as this by-law shall remain in effect only for the purposes of the completion of any procedure that was commenced under that by-law.

By-law Number XXXX-20

Page 9 of 9

- 10.2 By-law Number 4738-05, as amended, and By-law Number 4754-05.P, as amended, be and are hereby repealed.
- 10.3 This by-law shall come into full force and effect on the date of final passage hereof.

Enacted by Town of Aurora Council this XX day of XX, 2020.

Tom Mrakas, Mayor

Michael de Rond, Town Clerk



**Town of Aurora
General Committee Report**

No. CS20-007

Subject: Regional Fire Service Study
Prepared by: Michael de Rond, Town Clerk
Department: Corporate Services
Date: May 5, 2020

Recommendation

- 1. That Report No. CS20-007 be received; and**
- 2. That Council provide direction regarding whether the Town of Aurora supports proceeding with a study of the potential creation of a Regional Fire Service; and**
- 3. That the Town Clerk be directed to circulate the Town's decision to York Region and all York Region municipalities.**

Executive Summary

This report seeks direction regarding whether the Town of Aurora supports York Region in moving ahead with a study of the potential creation of a Regional Fire Service.

Background

On February 27, 2020, Regional Council passed the following motion:

WHEREAS the consolidation of Aurora and Newmarket fire services into Central York Fire Service has resulted in efficiencies through enhanced levels of fire service and cost efficiencies;

WHEREAS a Regional Fire Service may achieve further operating efficiencies, improved department structure, increased service level(s), and cost avoidance opportunities;

- 1. BE IT RESOLVED THAT** the Regional Clerk share this motion with local municipal Councils requesting a resolution by May 29, 2020 indicating whether

May 5, 2020

Page 2 of 3

Report No. CS20-007

they support proceeding with a study on the potential creation of a Regional Fire Service.

All lower tier municipalities are being asked to provide a motion indicating whether they support the Region moving forward with this study.

In 2001, the Town of Aurora entered into an agreement with the Town of Newmarket which created Central York Fire Services (CYFS), a joint Fire Service between the two municipalities that has operated since. All other municipalities within the Region operate their own fire services departments.

Analysis

None

Advisory Committee Review

None

Legal Considerations

Section 5 of the *Fire Protection and Prevention Act, 1997*, permits Council to establish, maintain and operate a fire department for all or any part of the municipality. It also permits councils of two or more municipalities to establish one or more fire departments for the municipalities.

The term of the agreement between Aurora and Newmarket began on January 1, 2002 for a ten-year period. The agreement automatically renews for additional terms of ten (10) years until either party provides written notice eighteen (18) months in advance of the last day of the then current term.

Financial Implications

None. It is anticipated that the Region will pay for the proposed study in full.

Communications Considerations

None

May 5, 2020

Page 3 of 3

Report No. CS20-007

Link to Strategic Plan

Not applicable

Alternative(s) to the Recommendation

1. That Council supports moving forward with a study of the potential creation of a Regional Fire Service
2. That Council does not support moving forward with a study of the potential creation of a Regional Fire Service

Conclusions

None

Attachments

None

Previous Reports

None

Pre-submission Review

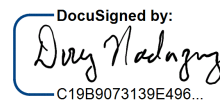
Agenda Management Team review on April 16, 2020

Departmental Approval



**Techa van Leeuwen
Director
Corporate Services**

Approved for Agenda



DocuSigned by:
Doug Nadorozny
C19B9073139E496...

**Doug Nadorozny
Chief Administrative Officer**