



Town of Aurora
Heritage Advisory Committee
Meeting Minutes

Date:	Monday, February 3, 2020
Time and Location:	7 p.m., Holland Room, Aurora Town Hall
Committee Members:	Jeff Lanthier (Chair), Hoda Soliman (Vice Chair), Neil Asselin, John Green, Councillor Sandra Humfryes (arrived 7:08 p.m.), Matthew Kinsella, Bob McRoberts
Members Absent:	None
Other Attendees:	Carlson Tsang, Planner, Linda Bottos, Council/Committee Coordinator

The Chair called the meeting to order at 7 p.m.

1. Approval of the Agenda

Moved by John Green

Seconded by Hoda Soliman

That the agenda as circulated by Legislative Services be approved, with the exception that Item 4 be considered prior to consideration of Item 3.

Carried

2. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

3. Receipt of the Minutes

Heritage Advisory Committee Meeting Minutes of December 9, 2019

Moved by Bob McRoberts
Seconded by Neil Asselin

That the Heritage Advisory Committee meeting minutes of December 9, 2019, be received for information.

Carried

4. Delegations

None

5. Matters for Consideration

- 1. HAC20-001 – Major Heritage Permit Application
15032 Yonge Street (Elmwood Lodge: The Reuben J. Kennedy House), File: HPA-2019-07**

Staff provided a brief overview of the report noting staff's recommendation to defer the application pending review of a damage assessment report on the condition of the existing shutters on a designated building.

The Committee inquired about various aspects of the shutters, offered suggestions regarding restoration assistance, and expressed support for staff's recommendation to defer the application.

Moved by Matthew Kinsella
Seconded by Hoda Soliman

1. That Report No. HAC20-001 be received; and
2. That the Heritage Advisory Committee's comments regarding Major Heritage Permit Application File: HPA-2019-07 be received and referred to staff for consideration and action as appropriate.

Carried

**2. HAC20-002 – Minor Heritage Permit Application
80 George Street, File: HPA-2019-06**

Staff gave a brief overview of the report noting staff's support of the proposed replacement of five windows and one side entrance door as it would not adversely affect the original heritage character of the building.

The Committee inquired about the wraparound porch and staff agreed to investigate whether it was part of the original elements in relation to the heritage designation.

Moved by Matthew Kinsella

Seconded by Neil Asselin

1. That Report No. HAC20-002 be received; and
2. That the Heritage Advisory Committee's comments regarding Minor Heritage Permit Application File: HPA-2019-06 be received and referred to staff for consideration and action as appropriate.

Carried

3. HAC20-003 – Draft Terms of Reference for the Review of the Town's Register of Properties of Cultural Heritage Value or Interest

Staff provided a brief overview of the report and draft Terms of Reference regarding the proposal to retain a consultant to conduct a comprehensive review and update of the Town's Register, including the prioritization of listed properties for potential designation.

The Committee inquired about various aspects of the proposed Terms of Reference including the process phases, roles and responsibilities, and interim progress reporting, and staff provided clarification. The Committee suggested that the Aurora Museum & Archives and Regional information be included as resources for data collection and that the consultant submit all phase-based deliverables. The Committee further suggested that the Town's heritage conservation district properties be prioritized in the review and that an interim process for building permit requests be implemented to protect listed heritage properties until the review is completed. The Committee also expressed interest in participating on the proposed steering committee.

**Moved by Matthew Kinsella
Seconded by Hoda Soliman**

1. That Report No. HAC20-003 be received; and
2. That the Committee comments on the Draft Terms of Reference for the comprehensive review of the Town's Register of Properties of Cultural Heritage Value or Interest be received and referred to staff for consideration and action as appropriate.

Carried

6. Informational Items

4. Memorandum from Planner

Re: Alterations to a Listed Heritage Property – 46 Mosley Street

The Committee consented to allow the applicant to speak to the Committee.

Staff gave a brief overview of the memorandum regarding a building permit application for an existing dwelling that is a listed, non-designated property.

The Committee inquired about the process for its input on listed heritage properties and expressed concern regarding the absence of a review by the evaluation working group. Staff provided clarification on the requirements of the *Ontario Heritage Act* and advised that Committee input is being sought prior to heritage staff providing comments on the application to Building Services.

The applicant assured the Committee that they are working within the appropriate guidelines and are willing to work with staff to protect the building's heritage and compatibility within the neighbourhood.

The Committee agreed to provide comments on the design of the proposal to staff via email for consideration by staff and the applicant prior to approval of the building permit application.

Moved by Matthew Kinsella
Seconded by John Green

1. That the memorandum regarding Alterations to a Listed Heritage Property – 46 Mosley Street be received for information.

Carried

7. Adjournment

Moved by Matthew Kinsella
Seconded by Neil Asselin

That the meeting be adjourned at 8:29 p.m.

Carried