

100 John West Way Aurora, Ontario L4G 6J1 (905) 727-3123 aurora.ca

Town of Aurora How to Create an e-Play Account Community Services

# Please follow the steps below to create an e-PLAY account (using our online registration system).

**Note**: You must have an e-PLAY account in order to register online. Once you have created your e-PLAY account, please see "How to Register Online" for detailed instructions on how to register for our programs online.

#### Step 1:

Go to the <u>e-PLAY website</u> and click on the e-PLAY logo.

## *e***-PLAY**

#### Step 2:

Click – "Create an Account" – and fill out the required information.



## Step 3:

Create Account					
> Home Page > Create Account					
	0	-0	0	- 0	
name & address	contact information	personal information	emergency contact	account information	
Name & Address					
Please note that in order to creat added to your account during re * Denotes a required field.	te an account for a child you gistration.	i must create an acc	ount for an adult first. Ad	ditional family members can b	•
First Name					
* Last Name	$\frown$				
Doe	( )				
Street Address 1400 Wellington Street ×					
	$\smile$				
City, Province, Postal Code					
Add Mailing Address (if different free	om above)				
Cancel & Return Home					Next +

Fill out your personal information, when complete click - "Next".

## Step 4:

Fill out your contact information; when complete, click - "Next".

Create Account					
Home Page = Create Account					
		-	-		
0	2	0	0	0	
name & address	contact information	personal information	emergency contact	account information	
Contact Information					
Please enter your contact informa	tion.				
Denotes a required field.					
· Liome Diseas					
(906) 555-5555	_				
Cell Phone	$\cap$	<b>`</b>			
Coll Costlar	(4	)			
Carrier ¥					
Yes, I agree to receive text messa	ges				
Email address felaure@aurora.ca					
Vesi Please email me the latest ne	ws and information.				
Vest Please mail me the latest nev	vs and information.				
Back Cancel & Return Home					Next +

## Step 5:

Create Account					
name & address	contact information	3 personal information	emergency contact	account information	
Personal Information					
Please enter your personal infor * Denotes a required field.	mation.				
Gender					
literr must be 12 wars of are or of	dar.				
Date of Birth					
06/02/1991	(5				
Head of Household					
Please select appropriate option	~				
Occupation					
Other V Subscription Lists					
-montpoort Lines					
Back Cancel & Return Home					Next +

Fill out your personal information; when complete, click – "Next".

## Step 6:

Fill out your emergency contact, when complete click - "Next".

Create	Account Create Access					
	name & address	contact information	personal	emergency	G account information	
Emergen	cy Contact					
Please er * Denoter	nter your emergency co s a required field.	intact(s).				
• First Name John						
* Last Name Doe		$\cap$				
Retationshi Sopuse	p	(6)	)			
Home Phor	e Extensi	on 💛				
Other Phon	e Extensi	on				
+ Back	Cancel & Return Home					Next +

## Step 7:

Fill out account information, enter email, and create a password.

#### Step 8:

If you wish to add family members to your account, this is when you can do so. By selecting – "Create Account and Add Family Members". If you are satisfied with your account, select – "Create Account".

Create Account					
> Home Page > Create Account					
	0	0	0	- 0	
name & address	contact information	personal information	emergency contact	account	
Account Information					
Please enter your account infor Denotes a required field.	mation.				
• Email address rlelaure@aurora.ca	$\frown$				
Password	(7)				
Confirm Password	$\cup$				
By creating an account, you are agr	eeing to terms of use and pr	ivacy rights.			
Town of Aurora: Terms of Use   Your Privacy Rights		~			
Active Network, LLC: Terms of Use   Copyright Policy   Yo	our Privacy Rights	$\binom{8}{8}$			
Create Account Create Accou	nt and Add Family Member	U			

### Step 9:

Once completed, a confirmation email will be sent to your email address. You must use this email to verify your account by following the link provided. Once you have verified your email you can login using your email address and password.

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form Plagane Facility Information	Propose Calendar Warehoustigs	THE DAY CAR
Login		-
- Internet Program Langer		
n processor an account del second signa del processor del second processor a second proce	Already have an account?	0
	S	
	Crismotter to or the computer?	
	Forget year login tealer?	
	Loning for becoments.	$\sim$
	August 5	
	Don't have an Account?	
	Costs New Access	

#### Step 10:

You are now ready to register online. Please see – "How to Register Online" – for more information.

#### Need assistance or more information? We are here to help! Simply call, email or visit us in person.

Call: 905-726-4770 or 905-841-7529 Email: <u>rleisure@aurora.ca</u> Visit one of our Recreation Facilities: Aurora Family Leisure Complex or Stronach Aurora Recreation Complex