

TOWN OF AURORA- PLANNING & DEVELOPMENT SERVICES- BUILDING DIVISION 2022 ANNUAL REPORT



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1. Building Division Overview

The Town of Aurora's Building Division is responsible for the administration and inspection of all new construction within the town. The main function of the Division is to protect lives by ensuring buildings are constructed to meet the health and safety provisions of the Ontario Building Code, the Building Code Act, the Building By-law, and other applicable laws and standards. The Building Division is responsible for the enforcement of the Code to protect the health, safety, and welfare of the public and building occupants.

The *Building Code Act, 1992* and the Ontario Building Code (OBC) apply to all new buildings, demolitions, and changes of use. They also apply to septic systems that have a sewage design capacity of up to 10,000 litres per day. The act and the regulation exist to promote the safety and accessibility of buildings that are:

- Being constructed
- Being renovated
- Undergoing a change of use

The Building Division implemented an online Portal for the submission of applications for building permits.

In 2021, the Building Division launched a new electronic submission process that made it easier and more efficient to submit and review building permit applications. Digital submission will reduce and eventually eliminate paper use and streamline the application process. It eliminates staff in having to scan and print building permits. This was Phase 1 of the digitization of the plan submission process

In Phase 2 of the project, through the Portal, Building Services was completely transitioned online on March 31, 2023. Registered users will be able to submit building permit applications, pay online, as well check on the status of their application and inspections. With the intake of digital building permit applications, the Town is now equipped to electronically process applications creating a fully paperless submission process.

2. 2022 Building Division Financial Report For the Year Ended December 31, 2022

With Comparative Amounts for 2021

	<u>Prior Year 2021</u>	<u>Current Year 2022</u>
<u>REVENUES</u>		
Permit Fees	2,500,221	2,693,562
Certification Fees	34,670	30,743
Other Income	288	2,934
TOTAL REVENUE	2,535,179	2,727,239
<u>COSTS</u>		
<u>Direct</u>		
Salaries \$ Benefits	1,318,631	1,474,704
Office Supplies	3,611	7,022
Courses & Seminars	1,562	1,569
Mileage	14,488	13,405
Cellular Charges	3,738	3,849
Consulting Services	0	4,938
Meeting Expenses	0	363
Subscriptions	197	118
Office Equipment	1,239	1,479
Clothing Allowance	3,443	499
Bank Charges	28,066	32,963
Memberships	4,052	2,933
Photocopy Charges	6,325	6,171
Total Direct Costs	1,385,353	1,550,013
<u>Indirect</u>		
Corporate Overhead	643,800	688,900
Fire Department Review	100,000	100,000
Total Indirect Costs	643,800	788,900

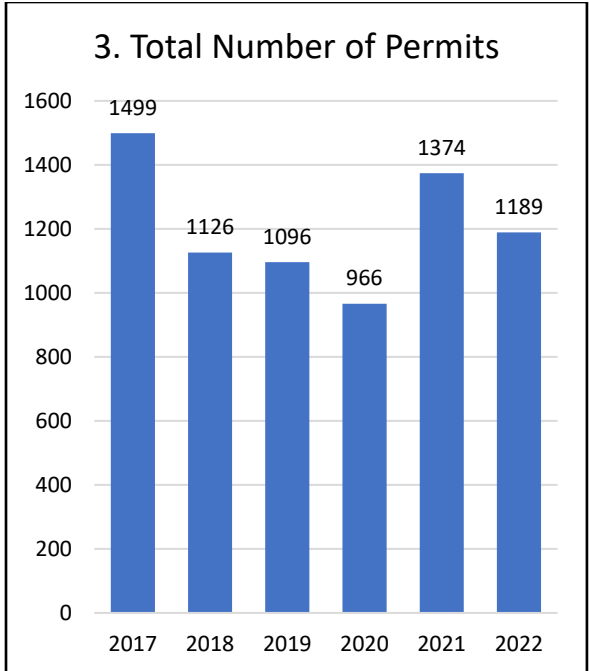


Chart is based on data from January to December.

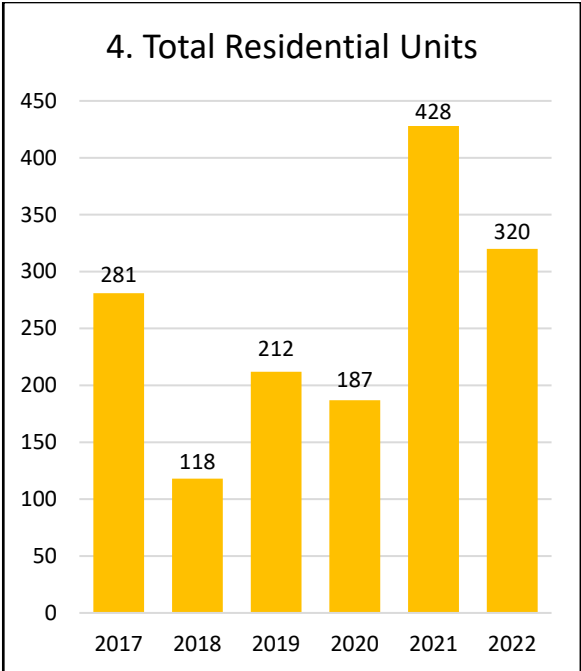


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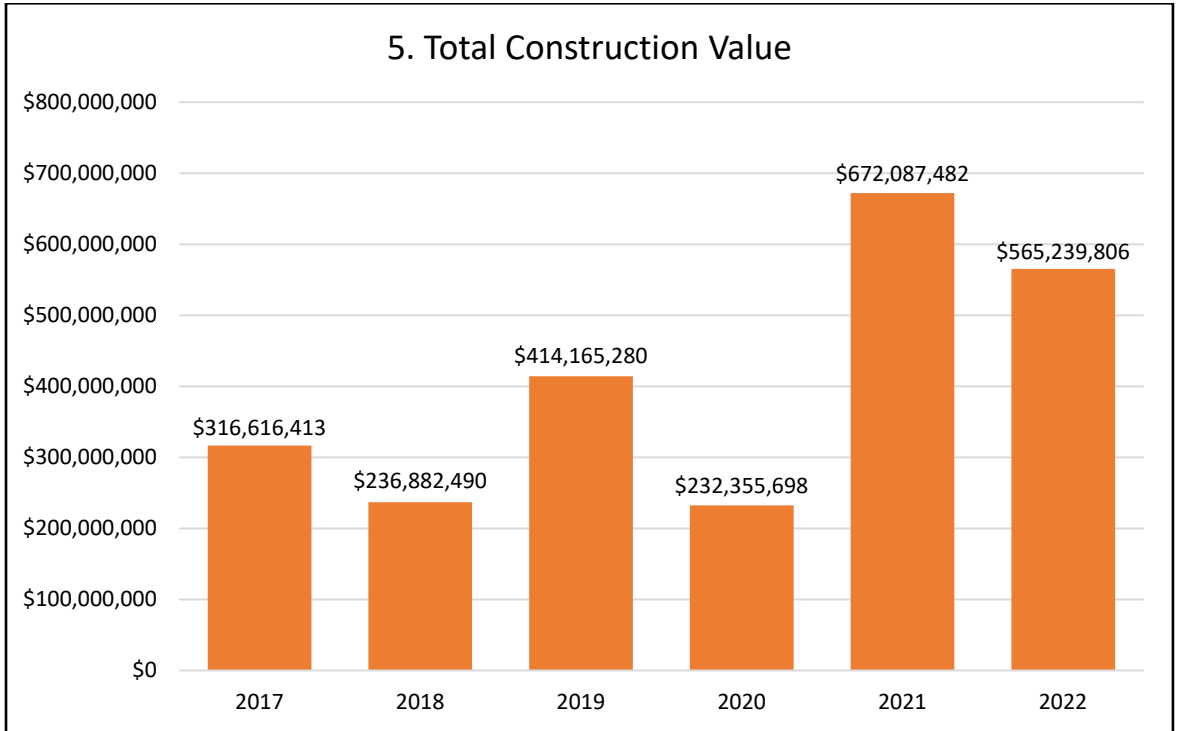


Chart is based on data from January 1, 2022 to December 31, 2022.

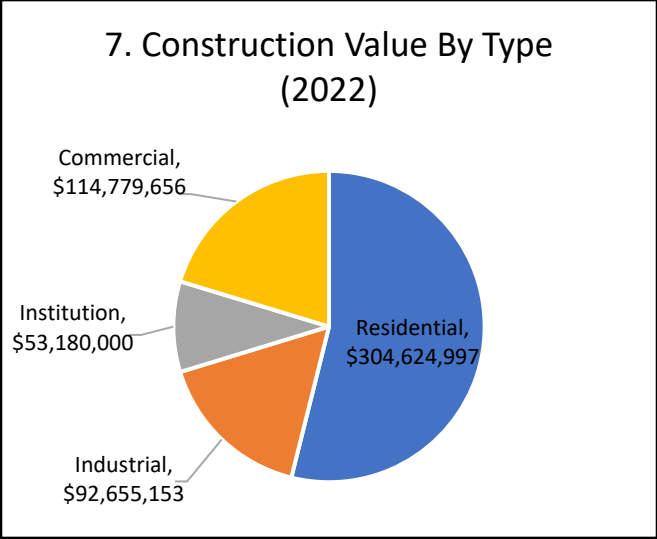
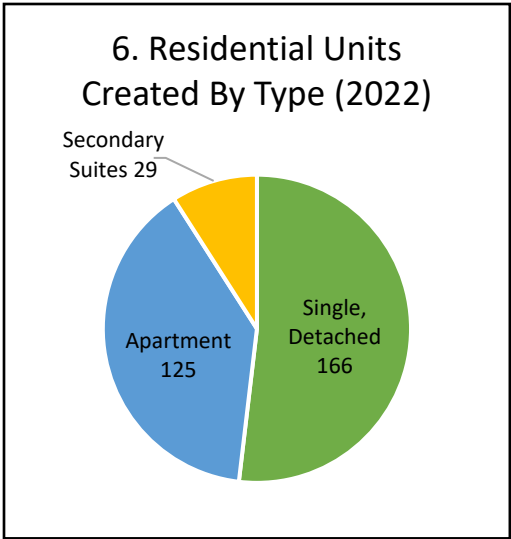


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Chart is based on data from January 1, 2021 to December 31, 2021.

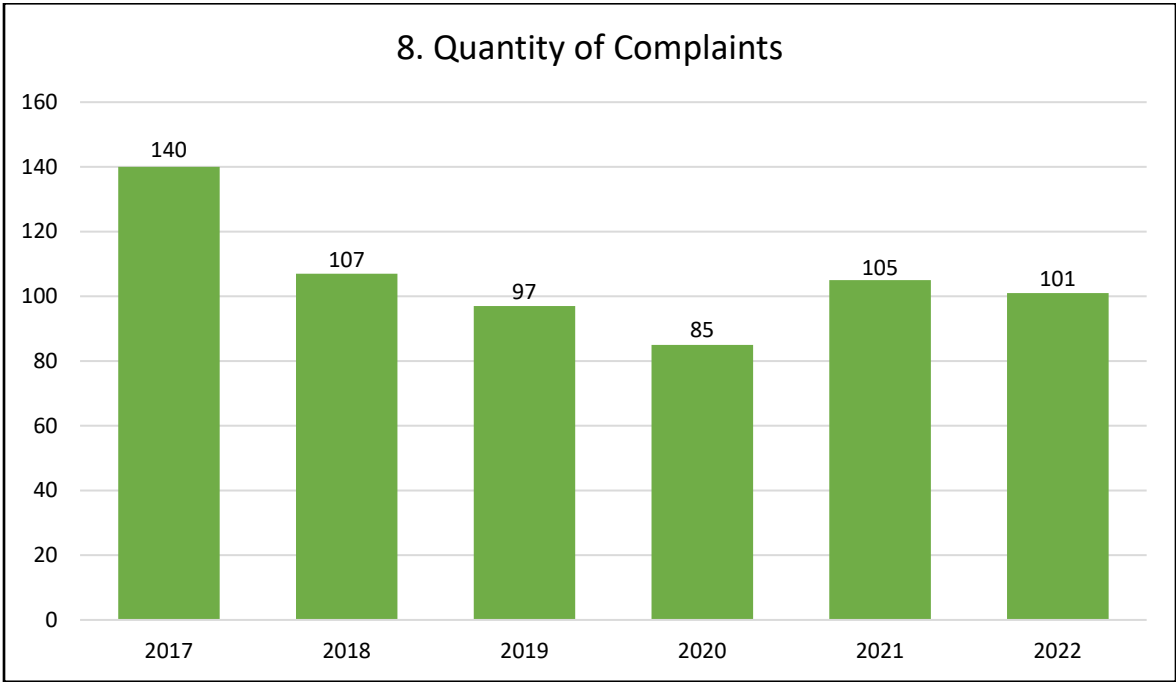


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